



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

Sheriff Chris Hilton
Sandusky County Jail
2323 Countryside Drive
Fremont, OH 43420

RE: 2016 Annual Jail Inspection

Dear Sheriff Chris Hilton:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Sandusky County Jail, a full service jail, was inspected on 09/06/2016. The inspection was restricted to assessing compliance with a group of standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on Reception & Release, Classification, Security, Housing, Sanitation and Environmental Conditions, Communication, Visitation, Medical and Mental Health Services, Food Service, Recreation and Programming, Inmate Discipline, Administrative Segregation, Grievance, Staffing, and Staff Training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having discussions with various jail staff.

The total actual general housing capacity for the Sandusky County Jail is 88. On the date of the jail inspection, there were 103 inmates incarcerated in the Sandusky County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is 88, which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure.

The Sandusky County Jail (Full Service Jail) is in compliance with the following standards:

5120:1-8-01 (A)(10); -01 (A)(11); -01 (A)(13); -01 (A)(14); -01 (A)(15); -01 (A)(2); -01 (A)(5); -01 (A)(6); -01 (A)(8); -02 (A); -02 (B)(3); -02 (B)(5); -02 (B)(6); -03 (A)(1); -03 (A)(3); -03 (A)(4); -03 (A)(5); -03 (A)(6); -03 (A)(7); -03 (B)(1); -03 (B)(10)(a); -03 (B)(10)(b); -03 (B)(10)(c); -03 (B)(10)(d); -03 (B)(11)(a); -03 (B)(11)(b); -03 (B)(11)(c); -03 (B)(13); -03 (B)(14); -03 (B)(3); -03 (B)(4); -03 (B)(5); -03 (B)(6); -03 (B)(7); -03 (B)(9); -04 (A)(1); -04 (A)(2a); -04 (A)(3); -04 (I); -04 (L); -05 (A); -05 (B); -05 (C); -05 (D); -05 (E); -05 (F); -05 (H)(1); -05 (H)(2); -05 (H)(4); -05 (H)(5); -05 (H)(6); -05 (L); -05 (M); -05 (O); -05 (P); -05 (Q); -06 (A); -06 (D); -06 (F); -06 (H); -07 (B); -07 (C); -07 (F); -07 (G); -07 (J); -09 (A); -09 (B); -09 (C); -09 (D); -09 (E); -09 (F); -09 (G); -09 (H); -09 (I); -09 (J); -09 (K); -09 (L); -09 (M); -09 (N); -09 (O); -09 (P); -09 (Q); -09 (S); -09 (T); -09 (U); -09 (V); -09 (W); -09 (X); -09 (Y); -09 (Z); -10 (A); -10 (B); -10 (C); -10 (E); -10 (F); -10 (G)(1); -10 (G)(2); -11 (C); -11 (D); -12 (A); -12 (E); -12 (I); -15 (A); -15 (C); -15 (C); -15 (F); -16 (B); -17 (A); -17 (B); -17 (C);

The Sandusky County Jail did not comply with the following listed standards. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-09 (R) (Essential) Restraints. Use of restraints for medical and psychiatric purposes shall be applied in accordance with policies and procedures approved by the health authority, including:

- (1) Conditions under which restraints may be applied.
- (2) Types of restraints to be applied.
- (3) Identification of a qualified medical or mental health professional who may authorize the use of restraints after reaching the conclusion that less intrusive measures are not a viable alternative.
- (4) Monitoring procedures.
- (5) Length of time restraints are to be applied.
 - (a) There shall be ten-minute, varied checks by correctional staff;
 - (b) There shall be thirty-minute checks by health-trained personnel;
 - (c) Inmates in medical restraints, if possible, after every two hours of continuous use, each extremity is freed or exercised for a period of five to ten minutes.
- (6) Documentation of efforts for less restrictive treatment alternatives.
- (7) An after-incident review.

Comments: On the day of the inspection the jail did not have a use of restraints for medical and psychiatric purposes policy and procedure. The jail should come up with policy and procedure addressing this standard.

5120:1-8-09 (AA) (Important) Inmate death. In all inmate deaths, the health authority determines the appropriateness of clinical care; ascertains whether corrective action in the system's policies, procedures, or practices is warranted; and, identifies trends that require further study.

Comments: On the day of the inspection the jail did not have policy and procedure that addressed all inmate deaths, the health authority determination of the appropriateness of clinical care; assentation of whether corrective action in the system's policies, procedures, or practices is warranted; and, identify trends that require further study. The jail should create a policy and procedure addressing this standard.

5120:1-8-12 (D) (Important) Jail disciplinary measures shall not include corporal punishment, discipline administered by inmates and withholding food.

Comments: On the day of the inspection the jail disciplinary measures did not mention that they shall not include corporal punishment, discipline administered by inmates and withholding food. The jail should update language in the jail disciplinary measures to include this standard.

5120:1-8-05 (G): The jail shall maintain documentation that the following standards are met with regard to interior lighting: G3): (Important) Lighting in inmate sleeping areas shall be reducible to between two and four foot-candles, measured thirty inches above the floor.

Comments: On the day of the inspection the documentation provided showed lighting during night time hours was being reduced under the 2 foot-candles in in the sleeping areas. Jail officials should keep lighting in inmate sleeping areas reduced to between two and four foot-candles, measured thirty inches above the floor.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and submitted through the Ohio Jail Management System (OHJMS) at www.OHJMS.Intelligrants.com within 45 days of receipt of this correspondence. Please feel free to contact the Bureau if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Stephen Holland, State Jail Inspector
Bureau of Adult Detention
1580 St Rt 56
London, Ohio 43140
Phone: (614) 981-2040
Email: stephen.holland@odrc.state.oh.us

Ohio

Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

March 10, 2017

Sheriff Chris Hilton
Sandusky County Jail
2323 Countryside Drive
Fremont, OH 43420

RE: 2016 – Annual Jail Inspection

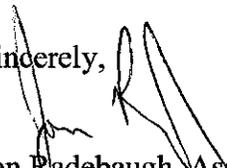
Dear Sheriff Hilton,

The Bureau of Adult Detention has received the corrective materials you forwarded to our office in response to the annual inspection of the Sandusky County Jail on September 6, 2016. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

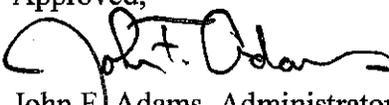
I have reviewed the provided materials. The documentation will increase the level of compliance for the Sandusky County Jail on specific standards reviewed this year. The facility is now in compliance with Jail Standards: 5120: 1-8-09(R)(Essential); -09(AA)(Important); and -12(D)(Important). The facility remains out of compliance with Jail Standard: 5120: 1-8-05(G)(3)(Important). The Sandusky County Jail is now compliant with 100% of the Essential Standards and at least 90% of the Important Standards, meeting the requirements of a “**Compliant Jail**”.

Your continuing effort to maintain compliance with the Standards for Jails in Ohio is to be commended. The Bureau encourages the jail to correct the remaining deficiency noted in the inspection report prior to the next jail inspection. Congratulations and thank you for your cooperation in the 2016 annual inspection process.

Sincerely,


Jon Radebaugh, Assistant Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,


John F. Adams, Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Capt. Mark Fisher, Jail Administrator
Sandusky County Board of Commissioners
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