



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

11/04/2016

Sheriff Timothy Meyers
Putnam County Adult Detention Facility
1035 Heritage Trail
Ottawa, OH 45875

RE: 2016 Annual Jail Inspection

Dear Sheriff Timothy Meyers:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Putnam County Adult Detention Facility, a full service jail, was inspected on 09/26/2016. The inspection was restricted to assessing compliance with a group of standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on Reception & Release, Classification, Security, Housing, Sanitation and Environmental Conditions, Communication, Visitation, Medical and Mental Health Services, Food Service, Recreation and Programming, Inmate Discipline, Administrative Segregation, Grievance, Staffing, and Staff Training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having discussions with various jail staff.

The total actual general housing capacity for the Putnam County Adult Detention Facility is 76. On the date of the jail inspection, there were 58 inmates incarcerated in the Putnam County Adult Detention Facility. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is 76, which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure.

The Putnam County Adult Detention Facility (Full Service Jail) is in compliance with 116 standards, 53 "Essential", and 63 "Important".

5120:1-8-01 (A)(10); -01 (A)(11); -01 (A)(13); -01 (A)(14); -01 (A)(15); -01 (A)(2); -01 (A)(5); -01 (A)(6); -01 (A)(8); -02 (A); -02 (B)(3); -02 (B)(5); -02 (B)(6); -02 (C); -03 (A)(1); -03 (A)(3); -03 (A)(4); -03 (A)(5); -03 (A)(6); -03 (A)(7); -03 (B)(1); -03 (B)(10)(a); -03 (B)(10)(b); -03 (B)(10)(c); -03 (B)(10)(d); -03 (B)(11)(a); -03 (B)(11)(b); -03 (B)(11)(c); -03 (B)(13); -03 (B)(14); -03 (B)(3); -03 (B)(4); -03 (B)(5); -03 (B)(6); -03 (B)(7); -03 (B)(9); -04 (A)(1); -04 (A)(2a); -04 (A)(2b); -04 (A)(3); -04 (I); -04 (K); -04 (L); -05 (A); -05 (B); -05 (C); -05 (D); -05 (E); -05 (F); -05 (G)(3); -05 (H)(1); -05 (H)(2); -05 (H)(4); -05 (H)(5); -05 (H)(6); -05 (L); -05 (M); -05 (O); -05 (P); -05 (Q); -06 (A); -06 (D); -06 (F); -06 (H); -07 (B); -07 (C); -07 (F); -07 (G); -07 (J); -09 (A); -09 (AA); -09 (B); -09 (C); -09 (D); -09 (E); -09 (F); -09 (G); -09 (H); -09 (I); -09 (J); -09 (K); -09 (L); -09 (M); -09 (N); -09 (O); -09 (P); -09 (Q); -09 (R); -09 (S); -09 (T); -09 (U); -09 (V); -09 (W); -09 (X); -09 (Y); -09 (Z); -10 (A); -10 (B); -10 (C); -10 (E); -10 (F); -10 (G)(1); -10 (G)(2); -11 (C); -11 (D); -12 (A); -12 (D); -12 (E); -12 (I); -15 (A); -15 (C); -15 (F); -16 (B); -17 (A); -17 (B); -17 (C);

The Putnam County Adult Detention Facility did not comply with 0 standards, 0 "Essential", and 0 "Important". This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

The Putnam County Adult Detention Facility was found to be in compliance with the onsite jail inspection for the 2016 calendar year. Your continuing effort to maintain compliance with the Minimum Standards for Jails in Ohio is to be commended. Thank you for your cooperation in the 2016 annual inspection process.

Sincerely,

A handwritten signature in black ink that reads "Steve D. Holland". The signature is written in a cursive style with a horizontal line underneath it.

Stephen Holland, State Jail Inspector
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