



Department of  
Rehabilitation & Correction

**John R. Kasich**, Governor  
**Gary C. Mohr**, Director

02/14/2017

Sheriff John Hinton  
Morrow County Correctional Facility  
101 Home Rd.  
Mt. Gilead, OH 43338

RE: 2016 Annual Jail Inspection

Dear Sheriff John Hinton:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Morrow County Correctional Facility, a full service jail, was inspected on 10/17/2016. The inspection was restricted to assessing compliance with a group of standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on Reception & Release, Classification, Security, Housing, Sanitation and Environmental Conditions, Communication, Visitation, Medical and Mental Health Services, Food Service, Recreation and Programming, Inmate Discipline, Administrative Segregation, Grievance, Staffing, and Staff Training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having discussions with various jail staff.

The total actual general housing capacity for the Morrow County Correctional Facility is 126. On the date of the jail inspection, there were 119 inmates incarcerated in the Morrow County Correctional Facility. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is 126, which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure.

The Morrow County Correctional Facility (Full Service Jail) is in compliance with 100 standards, 46 "Essential", and 54 "Important".

5120:1-8-01 (A)(10); -01 (A)(11); -01 (A)(13); -01 (A)(14); -01 (A)(15); -01 (A)(2); -01 (A)(5); -01 (A)(6); -01 (A)(8); -02 (A); -02 (B)(5); -02 (B)(6); -03 (A)(1); -03 (A)(3); -03 (A)(4); -03 (A)(5); -03 (A)(6); -03 (A)(7); -03 (B)(10)(a); -03 (B)(10)(b); -03 (B)(10)(c); -03 (B)(10)(d); -03 (B)(11)(a); -03 (B)(11)(b); -03 (B)(11)(c); -03 (B)(13); -03 (B)(14); -03 (B)(4); -03 (B)(5); -03 (B)(6); -03 (B)(7); -04 (A)(1); -04 (A)(2a); -04 (A)(2b); -04 (K); -04 (L); -05 (A); -05 (B); -05 (D); -05 (E); -05 (F); -05 (H)(1); -05 (H)(2); -05 (H)(4); -05 (H)(5); -05 (H)(6); -05 (L); -05 (M); -05 (O); -05 (P); -05 (Q); -06 (A); -06 (D); -06 (F); -06 (H); -07 (B); -07 (C); -07 (F); -07 (G); -07 (J); -09 (A); -09 (AA); -09 (B); -09 (C); -09 (E); -09 (F); -09 (G); -09 (H); -09 (I); -09 (K); -09 (L); -09 (N); -09 (O); -09 (Q); -09 (R); -09 (U); -09 (V); -09 (W); -09 (X); -09 (Y); -09 (Z); -10 (A); -10 (B); -10 (C); -10 (E); -10 (G)(1); -10 (G)(2); -11 (C); -11 (D); -12 (A); -12 (D); -12 (E); -12 (I); -15 (A); -15 (C); -15 (F); -16 (B); -17 (A); -17 (B); -17 (C);

The Morrow County Correctional Facility did not comply with 15 standards, 7 "Essential", and 8 "Important". This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-02 (B) (3) (Important) Male and female inmates are supervised if placed together for purposes of

programming, transportation or other similar activities

Comments: The current jail policy and procedure needs updated to reflect the standard and components specified. Adult male and female inmates may be permitted to attend programming together, provided they are supervised by appropriate staff at all times. This practice shall be supported by written policy and procedure.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (1) (Important) Procedures govern availability, control inventory, storage, and use of firearms, less than lethal devices, and related security devices, and specify the level of authority required for their access and use. Chemical agents and electrical disablers are used only with the authorization of the jail administrator or designee. Access to storage areas is restricted to authorized persons and the storage space is located in an area separate and apart from inmate housing or activity areas.

Comments: The jails current policy, procedure, and practices need updated to reflect this standard and components indicated. Training records were not presented at the time of inspection to show adherence for this standard. Employees, e.g., corrections officers, whose primary responsibility is inmate supervision, who are required to enforce jail rules, respond to jail safety/security needs, and directly interact with inmates in the performance of their duties, shall be trained in the use of the jail's security control equipment and devices. Acceptable means of verifying staff comprehension include written examinations, training checklists, documented oral examinations, etc. This practice shall be supported by written policies and procedures.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (3) (Important) Procedures and practices governing strip and body cavity searches following reception shall be developed and implemented in consultation with the county prosecutor, city attorney or law director consistent with section 2933.32 of the Revised Code.

Comments: At the time of inspection, the jail was unable to show adherence to the procedures and practices governing strip and body cavity searches following reception that shall be developed and implemented in consultation with the county prosecutor. The county prosecutor an/or law director shall be consulted prior to developing and implementing policy and procedure relating to strip and body cavity searches.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (9) (Essential) Inmates in physical restraints shall be personally checked by staff every ten minutes. The report of the use of physical restraints shall be reviewed and signed off by a non involved supervisor or higher ranking personnel. The use of physical restraints shall be reviewed for policy compliance by the jail administrator or designee.

Comments: Documentation of actual times submitted on inmates placed in restraints are needed in order to meet the intent of this standard. Current practice does not meet the intent of this standard.

5120:1-8-04 (A) (3) Dormitory Sleeping Space: (a) (Important) Fifty square feet per occupant , except forty-eight square feet in jails constructed prior to 1983, wherein the formula shall be based upon the requirements of paragraph (A)(2)(a) of rule 5120:1-8-04 of the Administrative Code.

Comments: Due to the layout of the dormitory, the jail does not provide at least 50 square feet of sleeping space per inmate in a dormitory area.

5120:1-8-04 (I) (Important) Noise levels shall not exceed seventy decibels in daytime and forty-five decibels at night. Noise levels shall be documented using a sound level meter set to the A-scale (decibels.)

Comments: At the time of inspection, the jail provided noise level readings for night that exceeded the standard requirement of 45 decibels (set at A scale). During the inspection, daytime noise level readings did not exceed 58 decibels (set on A scale) in the random areas taken. A plan of action was submitted by Jail Administration and it stated

that they are unable to dampen the sound of the air handlers without compromising air flow.

5120:1-8-05 (C) (Essential) Monthly sanitation, vermin and safety inspections of all areas shall be done by a designated trained staff person.

Comments: The supporting documentation submitted by the jail indicated that monthly vermin, insect, rodent inspections had not been completed as specified in this standard.

5120:1-8-05 (G): The jail shall maintain documentation that the following standards are met with regard to interior lighting: G3): (Important) Lighting in inmate sleeping areas shall be reducible to between two and four foot-candles, measured thirty inches above the floor.

Comments: The documentation the jail submitted indicated that lighting in sleeping areas that shall be reducible between 2 and 4 foot candles measured 30 inches above the floor were below the requirements for this standard. A plan of action had been submitted, but no documentation to support the standard requirement.

5120:1-8-09 (D) (Essential) Health appraisal. Within fourteen days, a licensed nurse, physician, physician's assistant, EMT or paramedic shall complete a health appraisal to determine the medical and mental health condition for each inmate in custody. Such appraisal shall at least include the following:

- (1) Review of receiving screen.
- (2) Collection of additional data to complete the medical, dental and mental health history.
- (3) Laboratory and/or diagnostic tests to detect tuberculosis and other suspected communicable diseases as designated by the health authority.
- (4) Recording the height, weight, pulse, blood pressure and temperature.
- (5) Medical examination as determined by the examiner.
- (6) Mental health assessment.
- (7) Initiation of therapy when determined necessary by the examiner.
- (8) Development and implementation of a treatment plan.
- (9) Other test and examination as determined by the examiner or health authority.

Comments: At the time of the inspection, sample files provided by the Health Authority indicated they had exceeded the 14 day appraisal requirement. Additionally, the jails current policy, procedure, practices and form needs updated to reflect all nine components specified for this standard. Supporting documentation provided was not uploaded in this system to show adherence for standard.

5120:1-8-09 (J) (Essential) Medical/mental health record. The jail shall maintain an accurate health/mental health record in written or electronic format. The health authority shall develop policies and procedures concerning the following areas:

- (1) Health records remain confidential and are only accessible to personnel designated by the health authority.
- (2) Correctional staff may be advised of inmates' health/mental health status only to preserve the health and safety of the inmate, other inmates, jail staff and in accordance state and federal laws.
- (3) Retention and reactivation of said records if an inmate returns to the facility.
- (4) Transfer of medical/mental health information or record to external care provider.

Comments: The jails current policy and procedures need updated to reflect the standard and components specified in standard. The current policy and procedures do not meet the intent of this standard.

5120:1-8-09 (M) (Essential) Mental health services. Inmates evidencing signs of mental illness or developmental disability shall be referred immediately to qualified mental health personnel. The health authority shall develop policies for the following areas:

- (1) Screening for mental health problems.
- (2) Referral to outpatient services, including psychiatric care.
- (3) Crisis intervention and management of acute psychiatric episodes.

- (4) Stabilization of the mentally ill and prevention of psychiatric deterioration in the jail.
- (5) Referral and admission to inpatient facilities.
- (6) Informed consent.

Comments: The jails current policy, procedure and practices need updated to reflect this standard and the components specified. There shall be arrangements to secure services for individuals exhibiting emotional crisis, mental disorders, or mental/developmental disabilities that ensure prompt response in a crisis situation. This practice shall be supported by written policy and procedure specifying inmate behavior considered a serious mental disorder and provisions for referral to the jail physician or mental health professional or agency.

5120:1-8-09 (P) (Essential) Infectious disease control program. The health authority shall have a written infectious disease control program which collaborates with the local health department and shall include, at minimum, an exposure control plan and standard isolation precautions for inmates and staff, which are updated annually. The health authority shall develop written policy and procedure.

Comments: The jails current policy, procedure and practices need updated to reflect this standard and the components specified.

5120:1-8-09 (S) (Important) Continuous quality improvement program. The health authority shall develop a continuous quality improvement (CPI) system of monitoring and reviewing, at least annually, the fundamental aspects of the jail's health/mental health care system, including but not limited to: access to care; the intake process; emergency care and hospitalizations; and, adverse inmate occurrences, including all deaths. Periodic chart reviews are included to determine the timeliness and appropriateness of the clinical care provided to inmates.

Comments: At the time of inspection, the jail had not developed a Continuous Quality Improvement (CPI) system of monitoring and reviewing, at least annually, the fundamental aspects of the jail's health/mental health care system, including but not limited to: access to care; the intake process; emergency care and hospitalizations; and, adverse inmate occurrences, including all deaths. Per current jail policy, a tool will be developed in order to monitor for consistency.

5120:1-8-09 (T) (Important) Emergency response plan - The health aspects of the emergency response plan (mass disaster drill & man down drill). Emergency medical care, including first aid and basic life support, is provided by all health care professionals and those health-trained correctional staff specifically designated by the jail administrator. All staff responding to medical emergencies are certified in cardiopulmonary resuscitation (CPR) in accordance with the recommendations of certifying health organizations.

Comments: At the time of inspection, the jail had not provided documentation to support that an emergency response plan (mass disaster drill & man down drill) had been conducted during this inspection cycle. Additionally, the emergency response plan is approved by the health authority and jail administrator, and include at a minimum: responsibilities of health staff, procedures for triage, predetermination of the site for care, telephone numbers and procedures for calling health staff and the community emergency response system (e.g., hospitals, ambulances), procedures for evacuating infirmary patients, and alternative backups for each of the plan's elements. Furthermore, at least one mass disaster drill is conducted annually and the health emergency man-down drill is practiced once a year on each shift where health staff are regularly assigned. Both the mass disaster and man-down drills are critiqued and shared with all health staff.

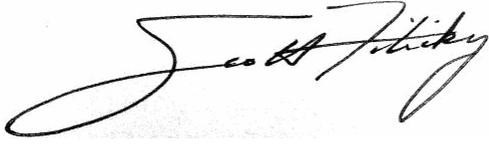
5120:1-8-10 (F) (Essential) All persons involved in the preparation of food shall receive a pre-assignment medical examination and annual re-examinations.

Comments: At time of inspection, the jail did not have verification that all persons involved in the preparation of food had received pre-assignment medical examination and/or annual re-examinations.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies

must be completed and submitted through the Ohio Jail Management System (OHJMS) at [www.OHJMS.Intelligrants.com](http://www.OHJMS.Intelligrants.com) within 45 days of receipt of this correspondence. Please feel free to contact the Bureau if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Filicky". The signature is written in a cursive style with a large, sweeping initial "S".

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Scott Filicky, State Jail Inspector  
Bureau of Adult Detention  
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Columbus, Ohio 43222  
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# Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor  
Gary C. Mohr, Director

May 18, 2017

Sheriff John Hinton  
Morrow County Correctional Facility  
101 Home Rd.  
Mt. Gilead, Ohio 43338

RE: 2016 – Annual Jail Inspection

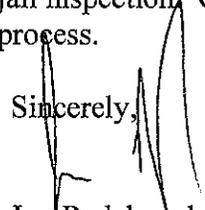
Dear Sheriff Hinton,

The Bureau of Adult Detention has received the Plans of Action and additional corrective material you forwarded to our office in response to the annual inspection of the Morrow County Correctional Facility on October 17, 2016. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

I have reviewed the provided materials. The documentation will increase the level of compliance for the Morrow County Correctional Facility on specific standards reviewed this year. The facility is now in compliance with Jail Standards: 5120: 1-8-02(B)(3)(Important); -03(B)(1)(Important); -03(B)(3)(Important); -03(B)(9)(Essential); -05(C)(Essential); -09(D)(Essential); -09(J)(Essential); -09(M)(Essential); -09(P)(Essential); -09(S)(Important); -09(T)(Important) and -10(F)(Essential). The facility remains out of compliance with Jail Standards: 5120: 1-8-04(A)(3)(a)(Important); -04(I)(Important); and -05(G)(3)(Important). The Morrow County Correctional Facility is now compliant with 100% of the Essential Standards and at least 90% of the Important Standards, meeting the requirements of a “**Compliant Jail**”.

Your continuing effort to maintain compliance with the Standards for Jails in Ohio is to be commended. The Bureau encourages the jail to correct the remaining deficiencies prior to the next jail inspection. Congratulations and thank you for your cooperation in the 2016 annual inspection process.

Sincerely,

  
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Approved,



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cc: Lt. Sara Fulk, Jail Administrator  
Morrow County Commissioners  
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