



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

03/09/2018

Sheriff Dave Duchak
Miami County Incarceration Facility
2042 N. County Road 25A
Troy, OH 45373

RE: 2017 Annual Jail Inspection

Dear Sheriff Dave Duchak:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Miami County Incarceration Facility, a full service jail, was inspected on 11/21/2017. The inspection was restricted to assessing compliance with a group of standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on Reception & Release, Classification, Security, Housing, Sanitation and Environmental Conditions, Communication, Visitation, Medical and Mental Health Services, Food Service, Recreation and Programming, Inmate Discipline, Administrative Segregation, Grievance, Staffing, and Staff Training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having discussions with various jail staff.

The total actual general housing capacity for the Miami County Incarceration Facility is 247. On the date of the jail inspection, there were 125 inmates incarcerated in the Miami County Incarceration Facility. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is 240, which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure.

The Miami County Incarceration Facility (Full Service Jail) is in compliance with 111 standards, 50 "Essential", and 61 "Important".

5120:1-8-01 (A)(1); -01 (A)(3); -01 (A)(4); -01 (A)(7); -01 (A)(9); -01 (A)(12); -02 (B)(1); -02 (B)(2); -02 (B)(4); -02 (D); -03 (A)(2); -03 (A)(3); -03 (A)(4); -03 (A)(5); -03 (A)(6); -03 (A)(7); -03 (B)(2); -03 (B)(4); -03 (B)(5); -03 (B)(6); -03 (B)(7); -03 (B)(8); -03 (B)(10)(a); -03 (B)(10)(b); -03 (B)(10)(c); -03 (B)(10)(d); -03 (B)(11)(b); -03 (B)(11)(c); -03 (B)(12); -03 (B)(15); -03 (B)(16); -03 (B)(17); -04 (A)(4); -04 (B); -04 (C); -04 (D); -04 (E); -04 (F); -04 (G); -04 (H); -04 (J); -04 (K); -05 (A); -05 (B); -05 (C); -05 (E); -05 (G)(1); -05 (G)(2); -05 (H)(3); -05 (I); -05 (J); -05 (K); -05 (L); -05 (M); -05 (N); -05 (P); -05 (Q); -06 (C); -06 (G); -07 (A); -07 (D); -07 (E); -07 (H); -07 (I); -09 (A); -09 (B); -09 (C); -09 (D); -09 (E); -09 (F); -09 (G); -09 (H); -09 (J); -09 (K); -09 (M); -09 (N); -09 (P); -09 (Q); -09 (U); -09 (V); -09 (W); -09 (X); -10 (A); -10 (B); -10 (C); -10 (D); -10 (E); -10 (F); -10 (G)(1); -10 (G)(2); -11 (A); -11 (B); -11 (E); -12 (B); -12 (C); -12 (F); -12 (G); -12 (H); -15 (B); -15 (D); -15 (E); -16 (A); -17 (D); -17 (E); -17 (F); -17 (G); -18 (A); -18 (B); -18 (C); -18 (D); -18 (E);

The Miami County Incarceration Facility did not comply with 3 standards, 2 "Essential", and 1 "Important". This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the

following minimum standards are maintained. (9) (Essential) Inmates in physical restraints shall be personally checked by staff every ten minutes. The report of the use of physical restraints shall be reviewed and signed off by a non involved supervisor or higher ranking personnel. The use of physical restraints shall be reviewed for policy compliance by the jail administrator or designee.

Comments: On the day of the inspection 10 checks were over due to procedure in which they are being done. Checks need to be done randomly every 10 minutes of each other. The jail is doing one check during every 10 minute period which puts them over on checks per the standard. Jail officials should review the way checks are done to make sure they are all being done with in 10 minutes of each other.

5120:1-8-05 (O) (Essential) Fire drills shall be conducted every three months on each shift.

Comments: On the day of the inspection documentation provided showed B shift was missing an inspection (no June Inspection). This inspector was unable to verify that fire drills are being done in accordance to standard. Jail officials should come up with a form to track drills per shift at each facility or submit one form of verification for each drill for each shift so that compliance can be reviewed.

5120:1-8-06 (B) (Important) Incoming and outgoing inmate mail, correspondence and packages shall be opened and inspected to intercept contraband or non permitted items. The jail shall document procedures for the appropriate disposition of intercepted items.

Comments: On the day of the inspection policy inmate outgoing mail can be opened and inspected but then later in policy says outgoing will not be opened or inspected. Furthermore in the inmate handbook it states outgoing correspondence may not be opened, inspected or censored. Jail officials should update policy, procedure and the inmate handbook to reflect minimum standards for jails in Ohio.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and submitted through the Ohio Jail Management System (OHJMS) at www.OHJMS.Intelligrants.com within 45 days of receipt of this correspondence. Please feel free to contact the Bureau if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Stephen Holland, State Jail Inspector
Bureau of Adult Detention
1580 St Rt 56
London, Ohio 43140
Phone: (614) 981-2040
Email: stephen.holland@odrc.state.oh.us

Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

April 4, 2018

Sheriff Dave Duchak
Miami County Incarceration Facility
2042 N. County Road 25-A
Troy, Ohio 45373

RE: 2017 – Annual Jail Inspection

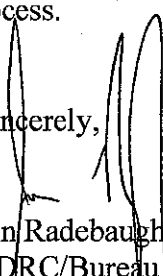
Dear Sheriff Duchak,

The Bureau of Adult Detention has received the Plans of Action and additional corrective material you submitted through the Ohio Jail Management System (OHJMS) in response to the annual inspection of the Miami County Incarceration Facility on November 21, 2017. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

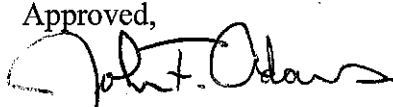
I have reviewed the provided material. The documentation will increase the level of compliance for the Miami County Incarceration Facility on Jail Standards: 5120: 1-08-03(B)(9)(Essential); -05(O)(Essential); and -06(B)(Important). The corrective material brings the facility back into **Compliance** with all the standards inspected upon in 2017.

Your continuing effort to maintain compliance with the Standards for Jails in Ohio is to be commended. Congratulations and thank you for your cooperation in the 2017 annual inspection process.

Sincerely,


Jon Radebaugh, Assistant Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,


John F. Adams, Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Dave Norman, Jail Administrator
Miami County Board of Commissioners
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

03/09/2018

Sheriff Dave Duchak
Miami County Jail
201 W. Main Street
Troy, OH 45373

RE: 2017 Annual Jail Inspection

Dear Sheriff Dave Duchak:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Miami County Jail, a full service jail, was inspected on 11/21/2017. The inspection was restricted to assessing compliance with a group of standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on Reception & Release, Classification, Security, Housing, Sanitation and Environmental Conditions, Communication, Visitation, Medical and Mental Health Services, Food Service, Recreation and Programming, Inmate Discipline, Administrative Segregation, Grievance, Staffing, and Staff Training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having discussions with various jail staff.

The total actual general housing capacity for the Miami County Jail is 114. On the date of the jail inspection, there were 44 inmates incarcerated in the Miami County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is 48, which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure.

The Miami County Jail (Full Service Jail) is in compliance with 108 standards, 49 "Essential", and 59 "Important".

5120:1-8-01 (A)(1); -01 (A)(3); -01 (A)(4); -01 (A)(7); -01 (A)(9); -01 (A)(12); -02 (B)(1); -02 (B)(2); -02 (B)(4); -02 (D); -03 (A)(1); -03 (A)(3); -03 (A)(4); -03 (A)(5); -03 (A)(7); -03 (B)(2); -03 (B)(4); -03 (B)(5); -03 (B)(6); -03 (B)(7); -03 (B)(8); -03 (B)(10)(a); -03 (B)(10)(b); -03 (B)(10)(c); -03 (B)(10)(d); -03 (B)(11)(b); -03 (B)(11)(c); -03 (B)(12); -03 (B)(15); -03 (B)(16); -03 (B)(17); -04 (A)(4); -04 (B); -04 (C); -04 (D); -04 (E); -04 (F); -04 (G); -04 (H); -04 (K); -05 (A); -05 (B); -05 (C); -05 (E); -05 (G)(2); -05 (H)(3); -05 (I); -05 (J); -05 (K); -05 (L); -05 (M); -05 (N); -05 (P); -05 (Q); -06 (C); -06 (G); -07 (A); -07 (D); -07 (E); -07 (H); -07 (I); -09 (A); -09 (B); -09 (C); -09 (D); -09 (E); -09 (F); -09 (G); -09 (H); -09 (J); -09 (K); -09 (M); -09 (N); -09 (P); -09 (Q); -09 (U); -09 (V); -09 (W); -09 (X); -10 (A); -10 (B); -10 (C); -10 (D); -10 (E); -10 (F); -10 (G)(1); -10 (G)(2); -11 (A); -11 (B); -11 (E); -12 (B); -12 (C); -12 (F); -12 (G); -12 (H); -15 (B); -15 (D); -15 (E); -16 (A); -17 (D); -17 (E); -17 (F); -17 (G); -18 (A); -18 (B); -18 (C); -18 (D); -18 (E);

The Miami County Jail did not comply with 6 standards, 3 "Essential", and 3 "Important". This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03 (A) Each full service jail shall maintain the following minimum standards in regard to security of the jail. (6) (Essential) A two-way communications system between central control, staffed posts and inmate occupied areas.

Comments: On the day of the inspection there was on two way communication in all inmate occupied areas. Jail officials should make two way communication in all inmate occupied areas.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (9) (Essential) Inmates in physical restraints shall be personally checked by staff every ten minutes. The report of the use of physical restraints shall be reviewed and signed off by a non involved supervisor or higher ranking personnel. The use of physical restraints shall be reviewed for policy compliance by the jail administrator or designee.

Comments: On the day of the inspection 10 checks were over due to procedure in which they are being done. Checks need to be done randomly every 10 minutes of each other. The jail is doing one check during every 10 minute period which puts them over on checks per the standard. Jail officials should review the way checks are done to make sure they are all being done with in 10 minutes of each other.

5120:1-8-04 (J) (Important) Natural light shall be provided in housing units, dorms, cells and/or dayspaces.

Comments: On the day of the inspection some holding/ housing areas did not provide natural light. Jail officials should work to make sure natural light is provided in all holding/ housing areas.

5120:1-8-05 (G) The jails shall maintain documentation that the following standards are met with regard to interior lighting: (1) (Important) At least twenty foot-candles, measured thirty inches above the floor, in inmate reading areas.

Comments: On the day of the inspection light readings did not meet 20 foot candles in inmate reading areas. Jail officials should bring lighting up to the standard of 20 foot candles in inmate reading areas.

5120:1-8-05 (O) (Essential) Fire drills shall be conducted every three months on each shift.

Comments: On the day of the inspection documentation provided showed B shift was missing an inspection (no June Inspection). This inspector was unable to verify that fire drills are being done in accordance to standard. Jail officials should come up with a form to track drills per shift at each facility or submit one form of verification for each drill for each shift so that compliance can be reviewed.

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Comments: On the day of the inspection policy inmate outgoing mail can be opened and inspected but then later in policy says outgoing will not be opened or inspected. Furthermore in the inmate handbook it states outgoing correspondence may not be opened, inspected or censored. Jail officials should update policy, procedure and the inmate handbook to reflect minimum standards for jails in Ohio.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and submitted through the Ohio Jail Management System (OHJMS) at www.OHJMS.Intelligrants.com within 45 days of receipt of this correspondence. Please feel free to contact the Bureau if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,

Steve D. Holland

Stephen Holland, State Jail Inspector
Bureau of Adult Detention
1580 St Rt 56
London, Ohio 43140
Phone: (614) 981-2040
Email: stephen.holland@odrc.state.oh.us

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April 4, 2018

Sheriff Dave Duchak
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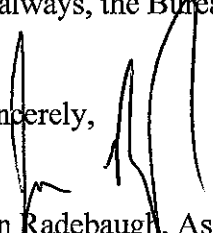
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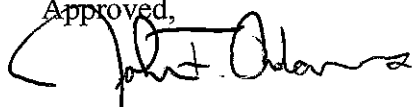
I have reviewed the provided material. The documentation will increase the level of compliance for the Miami County Jail on Jail Standards: 5120: 1-08-03(B)(9)(Essential); -05(G)(1)(Important); -05(O)(Essential); and -06(B)(Important). The facility remains out of compliance with Jail Standards: 5120: 1-8-03(A)(6)(Essential) and -04(J)(Important). The Miami County Jail will remain a Status Jail until the next inspection or until the remaining corrective action has been completed.

Please feel free to contact me if you have questions or concerns relating to this correspondence. As always, the Bureau remains available to provide technical assistance upon request.

Sincerely,


Jon Radebaugh, Assistant Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,


John J. Adams, Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Dave Norman, Jail Administrator
Miami County Board of Commissioners
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