



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

02/22/2017

Sheriff John Tharp
Lucas County Corrections Center
1622 Spielbusch Avenue
Toledo, OH 43624

RE: 2016 Annual Jail Inspection

Dear Sheriff John Tharp:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Lucas County Corrections Center, a full service jail, was inspected on 11/07/2016. The inspection was restricted to assessing compliance with a group of standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on Reception & Release, Classification, Security, Housing, Sanitation and Environmental Conditions, Communication, Visitation, Medical and Mental Health Services, Food Service, Recreation and Programming, Inmate Discipline, Administrative Segregation, Grievance, Staffing, and Staff Training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having discussions with various jail staff.

The total actual general housing capacity for the Lucas County Corrections Center is 366. On the date of the jail inspection, there were 471 inmates incarcerated in the Lucas County Corrections Center. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is 346, which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure.

The Lucas County Corrections Center (Full Service Jail) is in compliance with 71 standards, 29 "Essential", and 42 "Important".

5120:1-8-01 (A)(10); -01 (A)(11); -01 (A)(13); -01 (A)(14); -01 (A)(15); -01 (A)(2); -01 (A)(5); -01 (A)(6); -01 (A)(8); -02 (A); -02 (B)(3); -03 (A)(1); -03 (A)(3); -03 (A)(4); -03 (A)(5); -03 (B)(10)(b); -03 (B)(10)(d); -03 (B)(11)(a); -03 (B)(11)(b); -03 (B)(13); -03 (B)(14); -03 (B)(5); -03 (B)(6); -03 (B)(7); -04 (A)(2a); -04 (A)(3); -04 (I); -04 (K); -05 (A); -05 (B); -05 (C); -05 (F); -05 (G)(3); -05 (H)(1); -05 (H)(4); -05 (H)(5); -05 (H)(6); -05 (L); -05 (O); -05 (P); -05 (Q); -06 (A); -06 (F); -06 (H); -07 (B); -07 (C); -07 (F); -07 (G); -07 (J); -09 (E); -09 (F); -09 (T); -09 (U); -09 (V); -09 (X); -09 (Y); -09 (Z); -10 (B); -10 (C); -10 (E); -10 (F); -10 (G)(1); -10 (G)(2); -11 (C); -11 (D); -12 (E); -12 (I); -15 (A); -16 (B); -17 (A); -17 (B);

The Lucas County Corrections Center did not comply with 41 standards, 24 "Essential", and 17 "Important". This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03 (A) Each full service jail shall maintain the following minimum standards in regard to security of the jail. (6) (Essential) A two-way communications system between central control, staffed posts and inmate occupied areas.

Comments: At the time of the inspection there was no two-way communication system in the housing units. Jail

officials need to provide two-way communication between central control, staffed posts and inmate occupied areas.

5120:1-8-03 (A) Each full service jail shall maintain the following minimum standards in regard to security of the jail. (7) (Essential) Equipment necessary to maintain utilities, communications, security and fire protection in an emergency. Documentation supports that such equipment is tested quarterly and repaired or replaced as needed.

Comments: On the date of the inspection, one of the generators was not operational. Jail officials should maintain equipment necessary for utilities, communications, security and fire protection in an emergency. Documentation supports that such equipment is tested quarterly and repaired or replaced as needed.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (1) (Important) Procedures govern availability, control inventory, storage, and use of firearms, less than lethal devices, and related security devices, and specify the level of authority required for their access and use. Chemical agents and electrical disablers are used only with the authorization of the jail administrator or designee. Access to storage areas is restricted to authorized persons and the storage space is located in an area separate and apart from inmate housing or activity areas.

Comments: On the date of the inspection, no inventory was provided nor is there mention that chemical agents and electrical disablers are used only with the authorization of the jail administrator or designee.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (10) In regard to the use of force:

(a) (Essential) Use of force shall be limited to instances of justifiable self-defense, prevention of self-inflicted harm, protection of others, prevention of riot, discharge of firearm or other weapon, escape or other crime and controlling or subduing an inmate who refuses to obey a staff command or order.

Comments: On the day of the inspection the policy failed to meet all aspects of the standard. Jail officials should update policy to reflect the standard for compliance.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (10) In regard to the use of force:

(c) (Essential) An examination and/or treatment by qualified health care personnel shall be provided to inmates or staff involved in a use of force incident when there is obvious physical injury or there is a complaint of injury or request for medical attention.

Comments: On the day of the inspection the policy failed to meet all aspects of the standard. Jail officials should update policy to reflect the standard for compliance.

5120:1-8-03 (B) (11) Procedures guide searches of jails and inmates to control contraband.

(c) (Essential) The jail administrator or designee shall be notified of any discovered contraband or physical security deficiencies. The appropriate disposition of contraband and the remediation of physical security deficiencies shall be documented.

Comments: On the day of the inspection the policy failed to meet all aspects of the standard. Jail officials should update policy to reflect the standard for compliance. Jail officials should provide policy on how contraband is dealt with and disposed of.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (3) (Important) Procedures and practices governing strip and body cavity searches following reception shall be developed and implemented in consultation with the county prosecutor, city attorney or law director consistent with section 2933.32 of the Revised Code.

Comments: At the time of the inspection the jail's policy and procedures had not been developed in consultation with the county prosecutor, city attorney or law director. Jail officials need to obtain verification that their body cavity and strip search policy are in corroboration with county prosecutor, city attorney or law director. A signature should be obtained from county prosecutor, city attorney or law director verifying they are in agreement with the policy.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (4) (Essential) There is a plan that guides the jail's response to emergencies. All jail personnel are trained in the implementation of the emergency plan. The emergency plan should include procedures to be followed in situations that threaten jail security.

Comments: At the time of the inspection the policy provided only addresses fire and bomb threat. Furthermore no training records were provided as verification staff has been trained in the procedures. Jail officials should update policy to address many other emergency aspects such as escape, hostage situation, fire, riot, food poisoning, civil disturbance in the community, natural disaster, suicide, other death, job action, outbreak of contagious disease, inmate strike and other disturbance. Jail officials should also provide training records as verification that jail staff understands the implementation of the emergency plans.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (9) (Essential) Inmates in physical restraints shall be personally checked by staff every ten minutes. The report of the use of physical restraints shall be reviewed and signed off by a non involved supervisor or higher ranking personnel. The use of physical restraints shall be reviewed for policy compliance by the jail administrator or designee.

Comments: On the day of the inspection the policy and procedures provided do not meet the requirements of the standard. Jail officials should update policy and procedure to meet the standard.

5120:1-8-04 (A) (1)Holding Cells: (Important) Sixty square feet for one to three occupants with twenty square feet for each additional occupant up to a maximum of one hundred twenty square feet (six occupants).

Comments: On the day of the inspection, the holding cells were found to lack the required square footage. Jail officials should reduce the population to the Bureau Recommended Capacity.

5120:1-8-04 (L) (Important) If inmate access to clothing, bed, bedding, toilet, lavatory and shower are suspended, there shall be a daily review for reinstatement by the jail administrator or designee.

Comments: On the day of the inspection the policy failed to meet aspects of the standard. Jail officials should update policy to reflect the standard for compliance.

5120:1-8-05 (D) (Important) Regular maintenance and repairs shall occur.

Comments: On the day of the inspection the jail was in need of some maintenance. Per policy, a jail preventive maintenance log is to be kept however it was not provided. Jail officials should follow policy and maintain preventive maintenance log and provide log at the time of the inspection as verification maintenance is being done.

5120:1-8-05 (E) (Essential) The jail shall be inspected annually by local or state health authorities and a written report shall be provided. There shall be a written plan to correct jail-related deficiencies.

Comments: On the day of the inspection no health inspection was provided however one has been completed as of this date. However there is still no policy in place and no written plan to correct jail-related deficiencies. Jail officials should create a policy for this standard and have it address jail-related deficiencies.

5120:1-8-05 (H) The jail shall maintain documentation that the following standards are met with regard to bedding,

linens and clothing: (2) (Important) Clean bed linens and towels shall be exchanged once weekly. Issuance of clean linens and towels shall be documented;

Comments: On the day of the inspection the policy failed to meet all aspects of the standard. Jail officials should update policy to reflect the standard for compliance.

5120:1-8-05 (M) (Essential) The jail shall have a written fire safety plan approved by local fire officials, and that is reviewed annually and updated as needed. The plan shall include fire prevention, training and drills, fire response and post-fire documentation and review. A current copy of the plan shall be maintained at the local fire department.

Comments: On the date of the inspection the plan provided does not specify that it will be reviewed annually and updated as needed. No training logs were provided for verification of staff training. Nothing was mentioned in the plan in reference to the written plan to correct any deficiencies. Jail officials should update the plan to meet all aspects of the standard.

5120:1-8-06 (D) (Important) Mail, correspondence and packages shall only be withheld, read or rejected based on legitimate jail interests of order and security and is justified and approved by the jail administrator or designee in writing. The inmate shall be notified if mail is withheld or rejected.

Comments: On the day of the inspection the policy failed to meet all aspects of the standard. Jail officials should update policy to reflect the standard for compliance.

5120:1-8-09 (A) (Essential) Health authority. The jail has a designated health authority with responsibility for health and/or mental health care services pursuant to a written agreement, contract or job description. The health authority may be a physician, health administrator or agency. When the health authority is other than a local physician, final clinical judgment rests with a single, designated, responsible, local physician licensed in Ohio. The health authority is responsible and authorized to:

Comments: On the day of the inspection no policy, procedure or documentation was provided to show verification of compliance with this standard. Jail officials should provide policy, procedures or documentation as verification that this standard is in compliance. Policy downloaded is not a medical policy and does not meet this standard.

5120:1-8-09 (AA) (Important) Inmate death. In all inmate deaths, the health authority determines the appropriateness of clinical care; ascertains whether corrective action in the system's policies, procedures, or practices is warranted; and, identifies trends that require further study.

Comments: On the day of the inspection the policy provided does not meet the standard for compliance. Jail officials should create a policy that meets the intent of the standard for compliance.

5120:1-8-09 (B) (Essential) Inmate pre-screen. Before acceptance into jail, health-trained personnel shall inquire about, but not be limited to the following conditions and the health authority shall develop policies for the acceptance or denial of admission for:

- (1) Suicide thoughts/plan.
- (2) Current serious or potentially serious medical or mental health issues needing immediate attention.
- (3) The use of taser, pepper spray or other less lethal use of force during arrest.

Comments: On the day of the inspection no policy, procedure or documentation was provided to show verification of compliance with this standard. Jail officials should provide policy, procedures or documentation as verification that this standard is in compliance. The policy downloaded is not a medical policy.

5120:1-8-09 (C) (Essential) Receiving screen. Health trained personnel, in accordance with protocols established by the health authority, shall perform a written medical, dental and mental health receiving screening on each inmate upon arrival at the jail and prior to being placed in general population.

- (1) Inquiry includes at least the following:
 - (a) Current and past illness and health problems;
 - (b) Current and past dental problems;
 - (c) Current and past mental health problems;
 - (d) Allergies;
 - (e) Current medications for medical and mental health;
 - (f) Hospitalizations for medical or mental health purpose(s);
 - (g) Special health needs;
 - (h) Serious infection or communicable illness(s);
 - (i) Use of alcohol and drugs including types, amounts and frequency used, date or time of last use and history of any problems after ceasing use i.e. withdrawal symptoms;
 - (j) Suicidal risk assessment;
 - (k) Possibility of pregnancy;
 - (l) Other health problems as designated by the health authority.
- (2) Observation of the following:
 - (a) Behavior including state of consciousness, mental health status, appearance, conduct, tremors and sweating;
 - (b) Body deformities and ease of movement;
 - (c) Condition of skin, including trauma markings, bruises, lesions, jaundice, rashes, infestations and needle marks or other indications of drug abuse.
- (3) Medical disposition of inmate:
 - (a) General population;
 - (b) General population with prompt referral to appropriate health or mental health services;
 - (c) Referral for emergency treatment;
 - (d) Medical observation/isolation;
 - (e) Mental health observation/precautions;
 - (f) Documentation of date, time and signature and title of person completing screening.

Comments: On the day of the inspection no policy or procedure was provided to show verification of compliance with this standard. Jail officials should provide policy or procedures as verification that this standard is in compliance. Jail officials need to provide training records to show Corrections staff is health trained, Furthermore verification is needed to know when this is done during your intake procedure. Jail officials should provide documentation of how inmates are placed into housing (General Population or other).

5120:1-8-09 (D) (Essential) Health appraisal. Within fourteen days, a licensed nurse, physician, physician's assistant, EMT or paramedic shall complete a health appraisal to determine the medical and mental health condition for each inmate in custody. Such appraisal shall at least include the following:

- (1) Review of receiving screen.
- (2) Collection of additional data to complete the medical, dental and mental health history.
- (3) Laboratory and/or diagnostic tests to detect tuberculosis and other suspected communicable diseases as designated by the health authority.
- (4) Recording the height, weight, pulse, blood pressure and temperature.
- (5) Medical examination as determined by the examiner.
- (6) Mental health assessment.
- (7) Initiation of therapy when determined necessary by the examiner.
- (8) Development and implementation of a treatment plan.
- (9) Other test and examination as determined by the examiner or health authority.

Comments: On the day of the inspection policy was good and hit all aspects of the standard however the form used for this health appraisal does not have vitals or mental health questions. Jail officials should update form and add all aspects of the standard. Furthermore exams are needed for verification that these are done within the 14 day time frame.

5120:1-8-09 (G) (Essential) Credentials. All health and mental health care personnel who provide services to inmates are appropriately credentialed according to the licensure, certification, and registration requirements of Ohio. Verification of current credentials is on file at the facility. Health care staff work in accordance with profession-specific

job descriptions approved by the health authority.

Comments: On the day of the inspection all nursing credentials were provided however no doctor or mental health providers credentials were provided . Jail officials should provide all health and mental health care personnel who provide services to inmates are appropriately credentialed according to the licensure, certification, and registration requirements of Ohio.

5120:1-8-09 (H) (Essential) Health and mental health complaints. The jail shall ensure that there is a daily procedure whereby inmates have an opportunity to report medical and mental health complaints through health trained personnel, or for urgent matters, to any jail employee. The jail employee shall contact the appropriate medical or mental health department immediately. An inmate grievance system for medical and mental health treatment shall be established by the health authority. Both daily complaints and grievances shall be:

- (1) Addressed in a timely manner.
- (2) Recorded and maintained on file.
- (3) Reviewed daily by qualified health care personnel and treatment or follow-up shall be provided as necessary.

Comments: On the day of the inspection the policy provided only deals with grievance but also need to see sick call policy for how those daily complaints are handled? Jail officials should show the appropriate policies and provide sick call documentation for compliance.

5120:1-8-09 (I) (Important) Personal physician treatment. Inmates can be treated by a personal physician in the jail at their own expense, upon the approval by the jail physician, provided that the current credentials of the personal physician are verified.

Comments: On the day of the inspection no policy or procedure was provided to show verification of compliance with this standard. Jail officials should provide policy or procedures as verification that this standard is in compliance.

5120:1-8-09 (J) (Essential) Medical/mental health record. The jail shall maintain an accurate health/mental health record in written or electronic format. The health authority shall develop policies and procedures concerning the following areas:

- (1) Health records remain confidential and are only accessible to personnel designated by the health authority.
- (2) Correctional staff may be advised of inmates' health/mental health status only to preserve the health and safety of the inmate, other inmates, jail staff and in accordance state and federal laws.
- (3) Retention and reactivation of said records if an inmate returns to the facility.
- (4) Transfer of medical/mental health information or record to external care provider.

Comments: On the day of the inspection the policy failed to meet all aspects of the standard. Jail officials should update policy to reflect the standard for compliance.

5120:1-8-09 (K) (Essential) Pharmaceuticals. Pharmaceuticals are managed in accordance with policies and procedures approved by the health authority and in compliance with state and federal laws and regulations and include the following:

- (1) The policies require dispensing and administering prescribed medications by health-trained personnel or professionally trained personnel, adequate management of controlled medications, and provisions of medication to inmates in special management units.
- (2) The jail shall develop a policy, approved by the health authority, regarding incoming medications.

Comments: On the day of the inspection the medical policy had not been approved by the health authority. Jail officials should have all medical policies reviewed, approved and signed off on by the jail health authority.

5120:1-8-09 (L) (Important) Dental care. Inmates shall be provided dental and oral care under the direction and supervision of a dentist licensed in the state of Ohio. There is a system of established priorities for care, when in the dentist's judgment, the inmate's health would otherwise be adversely affected.

Comments: On the day of the inspection no credentials were provided for verification. Jail officials should provide credentials as verification as a licensed dentist.

5120:1-8-09 (M) (Essential) Mental health services. Inmates evidencing signs of mental illness or developmental disability shall be referred immediately to qualified mental health personnel. The health authority shall develop policies for the following areas:

- (1) Screening for mental health problems.
- (2) Referral to outpatient services, including psychiatric care.
- (3) Crisis intervention and management of acute psychiatric episodes.
- (4) Stabilization of the mentally ill and prevention of psychiatric deterioration in the jail.
- (5) Referral and admission to inpatient facilities.
- (6) Informed consent.

Comments: On the day of the inspection the medical policy had not been approved by the health authority. Jail officials should have all medical policies reviewed, approved and signed off on by the jail health authority.

5120:1-8-09 (N) (Essential) Suicide prevention program. The health authority shall have a plan for identifying and responding to suicidal and potentially suicidal inmates. The plan components shall include:

- (1) Identification - The receiving screening form contains observation and interview items related to the inmate's potential suicide risk. Circumstances include but are not limited to: profound incidents/issues, court dates, loss of significant others either by accident, natural causes or by suicide, sentencing, divorce, rejection, bad news, after a humiliating issue, etc. may be high risk periods for inmates.
- (2) Training - Staff members who work with inmates are trained to recognize verbal and behavioral cues that indicate potential suicide and how to respond appropriately. The plan includes initial and annual training.
- (3) Assessment - The plan specifies a suicide risk assessment and level system. The assessment needs to be completed every time an inmate is identified as being or potentially being suicidal, or if circumstances change. Only a qualified mental health professional may remove inmates from suicide risk status.
- (4) Housing - The plan must designate the housing beds/units for the suicidal or potentially suicidal inmates.
- (5) Monitoring - The plan specifies the procedures for monitoring an inmate who has been identified as potentially suicidal. A suicidal inmate is checked at varied intervals not to exceed ten minutes. Regular documented supervision is maintained. Inmates are placed in a designated cell, all belongings removed and other prevention precautions initiated, as appropriate.
- (6) Referral - The plan specifies the procedures for referring a potentially suicidal inmate and attempted suicides to a mental health care provider or facility, and includes timeframes.
- (7) Communication - The plan specifies for ongoing communications (oral and written), notifications between health care and correctional personnel regarding the status of suicidal inmates.
- (8) Intervention - The plan addresses how to handle a suicide in progress, including first-aid measures.
- (9) Notification - The plan includes procedures of notifying the jail administrator, outside authorities and family members of completed suicides. The plan shall consider safety and security issues when it comes to notification.
- (10) Reporting - The plan includes procedures for documenting, monitoring and reporting attempted or completed suicides. Completed suicides are immediately reported to the coroner/medical examiner and the division of parole and community services within thirty days of the incident.
- (11) Review - The plan specifies procedures for medical and administrative review if a suicide or a serious suicide attempt occurs.
- (12) Critical incident debriefing - The plan specifies the procedures for offering critical incident debriefing to affected staff and inmates.

Comments: On the day of the inspection the policy failed to meet all aspects of the standard. Jail officials should update policy to reflect the standard for compliance.

5120:1-8-09 (O) (Important) Emergency equipment/supplies. Emergency medical equipment and supplies, as determined by the health authority shall be available at all times and replenished, as needed and may include automatic external defibrillators (AEDs).

Comments: On the day of the inspection the policy failed to meet all aspects of the standard. Jail officials should update policy to reflect the standard for compliance. This policy needs to address basic first aid supplies as well as the AED. Where are first aid kits located and how are they re-stocked when use? Has to be approved by the health authority.

5120:1-8-09 (P) (Essential) Infectious disease control program. The health authority shall have a written infectious disease control program which collaborates with the local health department and shall include, at minimum, an exposure control plan and standard isolation precautions for inmates and staff, which are updated annually. The health authority shall develop written policy and procedure.

Comments: On the day of the inspection the medical policy had not been approved by the health authority. Jail officials should have all medical policies reviewed, approved and signed off on by the jail health authority.

5120:1-8-09 (Q) (Essential) Pregnant inmate. Pregnant inmates shall receive appropriate and timely pre-natal care, delivery and postpartum care, as determined by the health authority.

Comments: On the day of the inspection the medical policy had not been approved by the health authority. Jail officials should have all medical policies reviewed, approved and signed off on by the jail health authority.

5120:1-8-09 (R) (Essential) Restraints. Use of restraints for medical and psychiatric purposes shall be applied in accordance with policies and procedures approved by the health authority, including:

- (1) Conditions under which restraints may be applied.
- (2) Types of restraints to be applied.
- (3) Identification of a qualified medical or mental health professional who may authorize the use of restraints after reaching the conclusion that less intrusive measures are not a viable alternative.
- (4) Monitoring procedures.
- (5) Length of time restraints are to be applied.
 - (a) There shall be ten-minute, varied checks by correctional staff;
 - (b) There shall be thirty-minute checks by health-trained personnel;
 - (c) Inmates in medical restraints, if possible, after every two hours of continuous use, each extremity is freed or exercised for a period of five to ten minutes.
- (6) Documentation of efforts for less restrictive treatment alternatives.
- (7) An after-incident review.

Comments: On the day of the inspection the medical policy had not been approved by the health authority. Jail officials should have all medical policies reviewed, approved and signed off on by the jail health authority. Also please provide documentation of restraint use.

5120:1-8-09 (S) (Important) Continuous quality improvement program. The health authority shall develop a continuous quality improvement (CPI) system of monitoring and reviewing, at least annually, the fundamental aspects of the jail's health/mental health care system, including but not limited to: access to care; the intake process; emergency care and hospitalizations; and, adverse inmate occurrences, including all deaths. Periodic chart reviews are included to determine the timeliness and appropriateness of the clinical care provided to inmates.

Comments: On the day of the inspection the medical policy provided did not meet the aspects of the standard. Jail officials should create a medical policy and have it approved and signed off on by the jail health authority.

5120:1-8-09 (W) (Essential) Intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance with local, state and federal laws for the treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life-threatening intoxication (overdose) or detoxification symptoms to a hospital or detoxification center.

Comments: On the day of the inspection the medical policy provided needs to be updated and address all aspects of the standard. Jail officials should update the medical policy to bring in compliance with all aspects of the standard. Furthermore the policy should be reviewed, approved and signed off on by the jail health authority.

5120:1-8-10 (A) (Essential) There shall be documentation that the food service operation complies with the regulations of the local or state health department.

Comments: On the day of the inspection the jail kitchen had many violations listed and needs to be re-inspected. Jail officials should correct the defects as specified in the kitchen inspection and have a re-inspection to show compliance with local and state health department.

5120:1-8-12 (A) (Important) Written inmate rules shall specify prohibited acts or conduct, degrees of violations, ranges of penalties and disciplinary hearing procedures.

Comments: On the day of the inspection the policy failed to meet all aspects of the standard. Jail officials should update policy to reflect the standard for compliance. Policy needs more work and clarity.

5120:1-8-12 (D) (Important) Jail disciplinary measures shall not include corporal punishment, discipline administered by inmates and withholding food.

Comments: On the day of the inspection the policy failed to meet all aspects of the standard. Jail officials should update policy to reflect the standard for compliance. No where is it in policy does it specify that punishments may not be administered by inmates.

5120:1-8-15 (C) (Important) Administrative segregation shall be employed to separate an inmate from the general population whenever one or more of the following exists:

Comments: On the day of the inspection the policy failed to meet all aspects of the standard. Jail officials should update policy to reflect the standard for compliance.

5120:1-8-15 (F) (Important) Inmates in administrative segregation shall receive all privileges and rights unless the inmate poses a threat to the security of the jail or the health and welfare of him/herself or others. Any suspension or modification of privileges and/or rights shall be documented.

Comments: On the day of the inspection the policy failed to meet all aspects of the standard. Jail officials should update policy to reflect the standard for compliance. The policy does not talk about any suspension or modification of privileges and/or rights shall be documented.

5120:1-8-17 (C) (Important) Annual standardized performance reviews of jail employees shall be conducted.

Comments: The jail does not do annual employee evaluation at this time. Jail officials should create and implement an annual standardized performance reviews of jail employees.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and submitted through the Ohio Jail Management System (OHJMS) at www.OHJMS.Intelligrants.com within 45 days of receipt of this correspondence. Please feel free to contact the Bureau if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,

Steve D. Holland

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