

John R. Kasich, Governor
Gary C. Mohr, Director

April 3, 2017

Sheriff Tedd Frazier
Jackson County Jail
350 Portsmouth Street
Jackson, Ohio 45640

RE: 2016 – Annual Jail Inspection

Dear Sheriff Frazier,

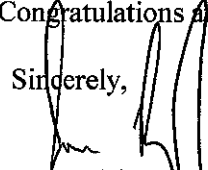
The Bureau of Adult Detention has received the Plans of Action and additional corrective material you forwarded to our office in response to the annual inspection of the Jackson County Jail on December 5, 2016. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

I have reviewed the provided materials. The documentation will increase the level of compliance for the Jackson County Jail on specific standards reviewed this year. The facility is now in compliance with Jail Standards: 5120: 1-8-03(B)(1)(Important); -03(B)(7)(Essential); -05(B)(Essential); -06(A)(Important); -06(F)(Important); -07(F)(Important); -07(G)(Important); -09(D)(Essential); -09(R)(Essential); -09(T)(Important); -12(D)(Important); -17(A)(Important); and -17(B)(Important). The facility remains out of compliance with Jail Standards: 5120: 1-8-02(A)(Important); -02(B)(6)(Important); -04(A)(2)(a)(Important); and -09(S)(Important).

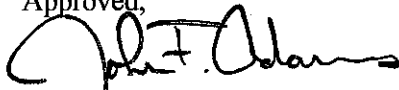
The Jackson County Jail is now compliant with 100% of the Essential Standards and at least 90% of the Important Standards, meeting the requirements of a “**Compliant Jail**”.

Your continuing effort to maintain compliance with the Standards for Jails in Ohio is to be commended. The Bureau encourages the jail to correct the remaining deficiencies prior to the next jail inspection. Congratulations and thank you for your cooperation in the 2016 annual inspection process.

Sincerely,


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Approved,


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cc: Capt. Donnie Willis, Jail Administrator
Jackson County Commissioners
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

Sheriff Tedd Frazier
Jackson County Jail
350 Portsmouth Street
Jackson, OH 45640

RE: 2016 Annual Jail Inspection

Dear Sheriff Tedd Frazier:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Jackson County Jail, a full service jail, was inspected on 12/05/2016. The inspection was restricted to assessing compliance with a group of standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on Reception & Release, Classification, Security, Housing, Sanitation and Environmental Conditions, Communication, Visitation, Medical and Mental Health Services, Food Service, Recreation and Programming, Inmate Discipline, Administrative Segregation, Grievance, Staffing, and Staff Training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having discussions with various jail staff.

The total actual general housing capacity for the Jackson County Jail is 36. On the date of the jail inspection, there were 46 inmates incarcerated in the Jackson County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is 40, which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure.

The Jackson County Jail (Full Service Jail) is in compliance with the following standards:

5120:1-8-01 (A)(10); -01 (A)(11); -01 (A)(13); -01 (A)(14); -01 (A)(15); -01 (A)(2); -01 (A)(5); -01 (A)(6); -01 (A)(8); -02 (B)(5); -03 (A)(1); -03 (A)(3); -03 (A)(4); -03 (A)(5); -03 (A)(6); -03 (A)(7); -03 (B)(10)(a); -03 (B)(10)(b); -03 (B)(10)(c); -03 (B)(10)(d); -03 (B)(11)(a); -03 (B)(11)(b); -03 (B)(11)(c); -03 (B)(13); -03 (B)(14); -03 (B)(3); -03 (B)(4); -03 (B)(5); -03 (B)(6); -03 (B)(9); -04 (A)(1); -04 (A)(2b); -04 (A)(2d); -04 (I); -04 (K); -04 (L); -05 (A); -05 (C); -05 (D); -05 (E); -05 (F); -05 (G)(3); -05 (H)(1); -05 (H)(2); -05 (H)(4); -05 (H)(5); -05 (H)(6); -05 (L); -05 (M); -05 (O); -05 (P); -05 (Q); -06 (D); -06 (H); -07 (B); -07 (C); -07 (J); -09 (A); -09 (AA); -09 (B); -09 (C); -09 (E); -09 (F); -09 (G); -09 (H); -09 (I); -09 (J); -09 (K); -09 (L); -09 (M); -09 (N); -09 (O); -09 (P); -09 (Q); -09 (U); -09 (V); -09 (W); -09 (X); -09 (Y); -09 (Z); -10 (A); -10 (B); -10 (C); -10 (E); -10 (F); -10 (G)(1); -10 (G)(2); -11 (C); -11 (D); -12 (A); -12 (E); -12 (I); -15 (A); -15 (C); -15 (F); -16 (B); -17 (C);

The Jackson County Jail did not comply with the following listed standards. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-02 (A) (Important) Each full service jail shall have a written inmate classification system that specifies the criteria and procedures for determining and changing the classification of inmates to determine the level of custody required, special needs, housing assignment and participation in programming. Each minimum security jail, as defined

in paragraph (A)(4) of rule 5120:1-7-02 of the Administrative Code, shall have a written inmate classification system that limits inmates housed in the jail to those sentenced or transferred by order of a judge for a traffic offense, misdemeanor or felony of the fourth or fifth degree that are not offenses of violence as defined in division (A)(9) of section 2901.01 of the Revised Code. The classification system shall include the evaluation of each inmate to determine whether the inmate is suitable to be housed in the minimum security jail. Determination to transfer an inmate from the minimum security jail shall be made by the jail administrator or designee based on the best interests of the inmate, staff and/or the safe, secure operation of the jail.

Comments: The jails current policy, procedures and practices need updated to reflect standard and components specified. Additionally, at the time of inspection, jail administration advised the Bureau that due to overcrowding issues within the jail, the jail is not able to properly house inmates according to their classification(s). Although they try to accommodate classifications, they are not able to adhere to all components specified in standard.

5120:1-8-02 (B) (6) (Important) Inmates participating in work or educational release programs shall be housed separately from the general population.

Comments: Due to the jail's layout and overcrowding, the jail is not able to adhere inmates that participate in work or educational release programs and that shall be housed separately from the inmate general population.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (1) (Important) Procedures govern availability, control inventory, storage, and use of firearms, less than lethal devices, and related security devices, and specify the level of authority required for their access and use. Chemical agents and electrical disablers are used only with the authorization of the jail administrator or designee. Access to storage areas is restricted to authorized persons and the storage space is located in an area separate and apart from inmate housing or activity areas.

Comments: At the time of inspection, the jail's current policy, procedures, and practices need updated to reflect the standard and components specified.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (7) (Essential) Personal observation checks of inmates shall be conducted every sixty minutes on an irregular schedule. Observation checks shall be conducted at varying times and shall be documented after completion by the staff person performing the check.

Comments: At the time of inspection, supporting documentation (jail logs) provided by the jail indicated several personal observation checks that had logged exceeded 60 minutes.

5120:1-8-04 (A) (2) Housing Cells: (a) (Important) Seventy square feet for single occupancy forty-eight square feet in jails constructed prior to 1983.

Comments: At the time of inspection, the jail had two inmates housed in a single occupancy cell which exceeds the recommended capacity for this standard.

5120:1-8-05 (B) (Essential) All areas of a full service jail shall be safe and sanitary, including the food service and laundry areas. Staff and inmates shall have specific housekeeping responsibilities, which shall include, but are not limited to daily cleaning of toilets, urinals, sinks, drinking facilities and showers in areas occupied by inmates and disposal of garbage.

Comments: The jail's current policy, procedures and practices need updated to reflect the requirements of this standard and components specified. Additionally, supporting documentation to support this standard was not made available at the time of inspection.

5120:1-8-06 (A) (Important) There shall be no limitation on the amount of incoming or outgoing mail or correspondence

via the postal service when the inmate is responsible for the costs of postage.

Comments: The jail's current policy and procedures need updated to reflect this standard.

5120:1-8-06 (F) (Important) Indigent inmates shall receive writing materials, envelopes and postage for two letters per week.

Comments: At the time of inspection, the jail did not provide supporting documentation to show adherence for this standard.

5120:1-8-07 (F) (Important) Written policy and procedures shall govern contact and special visits.

Comments: The jails current policy, procedures and practices need updated to reflect this standard and components specified.

5120:1-8-07 (G) (Important) The jail shall establish visitor security procedures to prevent contraband from entering the jail.

Comments: At the time of inspection, the jail's current policy, procedures, and practices need updated to reflect this standard. All persons wishing to visit any inmates are subject to security procedures within the jail, including both outside and inside the security perimeter.

5120:1-8-09 (D) (Essential) Health appraisal. Within fourteen days, a licensed nurse, physician, physician's assistant, EMT or paramedic shall complete a health appraisal to determine the medical and mental health condition for each inmate in custody. Such appraisal shall at least include the following:

- (1) Review of receiving screen.
- (2) Collection of additional data to complete the medical, dental and mental health history.
- (3) Laboratory and/or diagnostic tests to detect tuberculosis and other suspected communicable diseases as designated by the health authority.
- (4) Recording the height, weight, pulse, blood pressure and temperature.
- (5) Medical examination as determined by the examiner.
- (6) Mental health assessment.
- (7) Initiation of therapy when determined necessary by the examiner.
- (8) Development and implementation of a treatment plan.
- (9) Other test and examination as determined by the examiner or health authority.

Comments: At the time of inspection, supporting documentation provided revealed several of the inmate files had exceeded the 14 day health appraisal requirement for this standard.

5120:1-8-09 (R) (Essential) Restraints. Use of restraints for medical and psychiatric purposes shall be applied in accordance with policies and procedures approved by the health authority, including:

- (1) Conditions under which restraints may be applied.
- (2) Types of restraints to be applied.
- (3) Identification of a qualified medical or mental health professional who may authorize the use of restraints after reaching the conclusion that less intrusive measures are not a viable alternative.
- (4) Monitoring procedures.
- (5) Length of time restraints are to be applied.
 - (a) There shall be ten-minute, varied checks by correctional staff;
 - (b) There shall be thirty-minute checks by health-trained personnel;
 - (c) Inmates in medical restraints, if possible, after every two hours of continuous use, each extremity is freed or exercised for a period of five to ten minutes.
- (6) Documentation of efforts for less restrictive treatment alternatives.
- (7) An after-incident review.

Comments: The jail's current policy and procedure that supports this standard needs updated to reflect this standard and components specified.

5120:1-8-09 (S) (Important) Continuous quality improvement program. The health authority shall develop a continuous quality improvement (CPI) system of monitoring and reviewing, at least annually, the fundamental aspects of the jail's health/mental health care system, including but not limited to: access to care; the intake process; emergency care and hospitalizations; and, adverse inmate occurrences, including all deaths. Periodic chart reviews are included to determine the timeliness and appropriateness of the clinical care provided to inmates.

Comments: At the time of inspection, the jail did not provide documentation to support that a Continuous Quality Improvement (CQI) system had been developed/ implemented and/or that it had been reviewed annually.

5120:1-8-09 (T) (Important) Emergency response plan - The health aspects of the emergency response plan (mass disaster drill & man down drill). Emergency medical care, including first aid and basic life support, is provided by all health care professionals and those health-trained correctional staff specifically designated by the jail administrator. All staff responding to medical emergencies are certified in cardiopulmonary resuscitation (CPR) in accordance with the recommendations of certifying health organizations.

Comments: At the time of inspection, the jail did not have supporting documentation to show adherence for this standard and components specified.

5120:1-8-12 (D) (Important) Jail disciplinary measures shall not include corporal punishment, discipline administered by inmates and withholding food.

Comments: The jails current policy and procedures need updated to reflect this standard and components specified.

5120:1-8-17 (A) (Important) Each full service jail shall have a designated jail administrator who is qualified by training or experience to supervise and control inmates as outlined in a written job description.

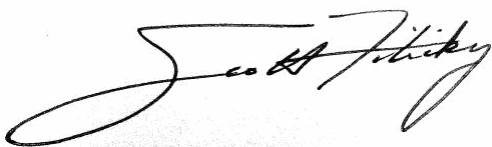
Comments: At the time of inspection, the jail did not provide supporting documentation to show adherence for this standard.

5120:1-8-17 (B) (Important) Pre-employment background checks shall be conducted prior to hiring of jail staff.

Comments: At the time of inspection, the jail did not provide supporting documentation in order to show adherence for this standard.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and submitted through the Ohio Jail Management System (OHJMS) at www.OHJMS.Intelligrants.com within 45 days of receipt of this correspondence. Please feel free to contact the Bureau if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



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