

# Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor  
Gary C. Mohr, Director

August 24, 2016

Sheriff Paul Sigsworth  
Erie County Jail  
2800 Columbus Avenue  
Sandusky, Ohio 44870

RE: 2016 – Annual Jail Inspection

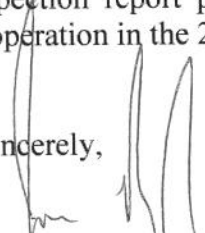
Dear Sheriff Sigsworth,

The Bureau of Adult Detention has received the corrective material you forwarded to our office in response to the annual inspection of the Erie County Jail on July 19<sup>th</sup> and 20<sup>th</sup>, 2016. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.


I have reviewed the provided material. The documentation will increase the level of compliance for the Erie County Jail on specific standards reviewed this year. The jail is now in compliance with Essential Jail Standard: 5120: 1-8-10(F). The facility remains out of compliance with Important Jail Standards: 5120: 1-8-04(A)(2)(a) and -04(A)(3)(a). The Erie County Jail is now compliant with 100% of the Essential Standards and at least 90% of the Important Standards, meeting the requirements of a “**Compliant Jail**”.

Your continuing effort to maintain compliance with the Standards for Jails in Ohio is to be commended. The Bureau encourages the jail to correct the remaining deficiencies noted in the inspection report prior to the next jail inspection. Congratulations and thank you for your cooperation in the 2016 annual inspection process.

Sincerely,

  
Jon Radebaugh, Assistant Administrator  
ODRC/Bureau of Adult Detention  
Office: (614) 752-0911  
Email: [jon.radebaugh@odrc.state.oh.us](mailto:jon.radebaugh@odrc.state.oh.us)

Approved,

  
John F. Adams, Administrator  
ODRC/Bureau of Adult Detention  
Office: (614) 752-1834  
Email: [john.adams@odrc.state.oh.us](mailto:john.adams@odrc.state.oh.us)

cc: Lt. Thomas Casey Proy, Jail Administrator  
Erie County Board of Commissioners  
File

August 15, 2016

Sheriff Paul Sigsworth  
Erie County Jail  
2800 Columbus Avenue  
Sandusky, Ohio 44870

RE: 2016 Annual Jail Inspection

Dear Sheriff Sigsworth,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Erie County Jail a Full Service Jail Facility, was inspected on July 19, 2016 and July 20, 2016. The inspection was restricted to assessing compliance with a group of one hundred eighteen (118) standards, selected from the Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Lt. Thomas Casey Proy, Jail Administrator.

The total actual housing capacity for the Erie County Jail (FSJ) is (109). On the dates of the actual jail inspection, there were (141 on 7-19-16 and 143 on 7-20-16) inmates incarcerated in the Erie County Jail (FSJ). The Bureau of Adult Detention's recommended housing capacity for the jail is (109), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure. The Erie County Jail (FSJ) is in compliance with the following standards:

5120:1-8-01 (A) (2),(5),(6)(a, b),(8), (10), (11), (13), (14) (a, b, c), (15); -02(A), (B) (3, 5, 6), (C); -03 (A) (1), (3), (4), (5), (6), (7), (B) (1), (2), (4), (5), (6), (7), (9), (10) (a), (10)(b), (10)(c), (10) (d), (11)(a), (11)(b), (11)(c), (13), (14); -04 (A)(1), (2)(b), (2)(c), (2)(d), (I), (K), (L); -05(A), (B), (C), (E), (F), (G) (3), (H)(1), (2), (4), (5), (6), (L), (M), (O), (P), (Q); -06 (A), (D), (F), (H); -07(B), (C), (F), (G), (J); -09(A), (B), (C) (1), (D), (E), (F), (G), (H), (I), (J), (K), (L), (M), (N), (O), (P), (Q), (R), (S), (T), (U), (V), (W), (X), (Y), (Z), (AA); -10(A), (B), (C), (E), (G)(1), (G)(2); -11 (C), (D); -12 (A), (D), (E), (I); -15(A), (C) (1-5), (F); -16(B); -17(A), (B), (C)

The Erie County Jail did not comply with (3) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120: 1-8-04 (A) (2) (a) (Important): Each Full Service Jail shall provide inmates with sufficient space. The jail shall maintain documentation regarding square footage and maximum occupancy figures for all housing and holding areas, and shall comply with the following minimum requirements: Housing cells: Seventy (70) square feet for single occupancy, forty-eight square feet in jails constructed prior to 1983. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of cell space for each inmate (Classification and Female housing units).

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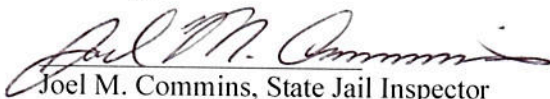
John R. Kasich, Governor  
Gary C. Mohr, Director

5120: 1-8-04 (A) (3) (a) (Important): Each Full Service Jail shall provide inmates with sufficient space. The jail shall maintain documentation regarding square footage and maximum occupancy figures for all housing and holding areas, and shall comply with the following minimum requirements: Dormitory sleeping space: Fifty (50) square feet per occupant, except forty-eight (48) square feet in jails constructed prior to 1983, wherein the formula based upon the requirements of paragraph (A) (2) (a) of rule 5120: 1-8-04 of the Administrative Code. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of sleeping space for each inmate (Male Dormitory Housing Units).

5120: 1-8-10 (F) (Essential): All persons involved in the preparation of food shall receive a pre-assignment medical examination and annual re-examinations. During the inspection, the jail was not able to show documentation to support compliance with this standard regarding the jail's food service staff.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned within 45 days of receipt of this correspondence to Assistant Bureau Administrator Jon Radebaugh ([jon.radebaugh@odrc.state.oh.us](mailto:jon.radebaugh@odrc.state.oh.us)). Please feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



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cc: John Adams, Bureau Administrator (ODRC/BAD)  
Erie County Commissioner's Office  
Lt. Thomas Casey Proy, Jail Administrator  
File