

Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

May 14, 2018

Sheriff Russell Martin
Delaware County Jail
844 U.S. 42 North
Delaware, Ohio 43015

RE: 2017-Annual Jail Inspection/Plans of Action

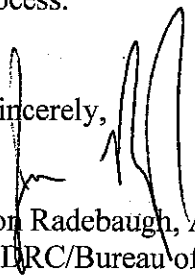
Dear Sheriff Martin:

The Bureau of Adult Detention has received the Plans of Action and additional corrective material you submitted in response to the 2017 annual jail inspection of the Delaware County Jail. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

I have reviewed the provided material. The documentation will increase the level of compliance for the Delaware County Jail on specific standards reviewed this year. The facility is now in compliance with Jail Standards: 5120: 1-8-15(E)(Important); -16(A)(Important); and -18(E)(Important). This documentation brings the facility back into **Compliance** with all the standards inspected in 2017, under Inspection Schedule "A".

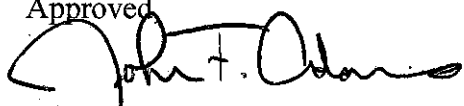
Your continuing effort to maintain compliance with the Standards for Jails in Ohio is to be commended. Congratulations and thank you for your cooperation in the 2017 annual inspection process.

Sincerely,



Jon Radebaugh, Assistant Administrator
ODRC/Bureau of Adult Detention
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Email: jon.radebaugh@odrc.state.oh.us

Approved



John F. Adams, Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-1834
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cc: Delaware County Board of Commissioners
Lt. Pfan, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

03/15/2018

Sheriff Russell Martin
Delaware County Jail
844 US 42 N
Delaware, OH 43015

RE: 2017 Annual Jail Inspection

Dear Sheriff Russell Martin:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Delaware County Jail, a full service jail, was inspected on 11/08/2017. The inspection was restricted to assessing compliance with a group of standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on Reception & Release, Classification, Security, Housing, Sanitation and Environmental Conditions, Communication, Visitation, Medical and Mental Health Services, Food Service, Recreation and Programming, Inmate Discipline, Administrative Segregation, Grievance, Staffing, and Staff Training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having discussions with various jail staff.

The total actual general housing capacity for the Delaware County Jail is 286. On the date of the jail inspection, there were 192 inmates incarcerated in the Delaware County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is 286, which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure.

The Delaware County Jail (Full Service Jail) is in compliance with 112 standards, 53 "Essential", and 59 "Important".

5120:1-8-01 (A)(1); -01 (A)(3); -01 (A)(4); -01 (A)(7); -01 (A)(9); -01 (A)(12); -02 (B)(1); -02 (B)(2); -02 (B)(4); -02 (D); -03 (A)(1); -03 (A)(3); -03 (A)(4); -03 (A)(5); -03 (A)(6); -03 (A)(7); -03 (B)(2); -03 (B)(4); -03 (B)(5); -03 (B)(6); -03 (B)(7); -03 (B)(8); -03 (B)(9); -03 (B)(10)(a); -03 (B)(10)(b); -03 (B)(10)(c); -03 (B)(10)(d); -03 (B)(11)(b); -03 (B)(11)(c); -03 (B)(12); -03 (B)(15); -03 (B)(16); -03 (B)(17); -04 (A)(4); -04 (B); -04 (C); -04 (D); -04 (E); -04 (F); -04 (G); -04 (H); -04 (J); -04 (K); -05 (A); -05 (B); -05 (C); -05 (E); -05 (G)(1); -05 (G)(2); -05 (H)(3); -05 (I); -05 (J); -05 (K); -05 (L); -05 (M); -05 (N); -05 (O); -05 (P); -05 (Q); -06 (B); -06 (C); -06 (G); -07 (A); -07 (D); -07 (E); -07 (H); -07 (I); -09 (A); -09 (B); -09 (C); -09 (D); -09 (E); -09 (F); -09 (G); -09 (H); -09 (J); -09 (K); -09 (M); -09 (N); -09 (P); -09 (Q); -09 (R); -09 (U); -09 (V); -09 (W); -09 (X); -10 (A); -10 (B); -10 (C); -10 (D); -10 (E); -10 (F); -10 (G)(1); -10 (G)(2); -11 (A); -11 (B); -11 (E); -12 (B); -12 (C); -12 (F); -12 (G); -12 (H); -15 (B); -15 (D); -17 (D); -17 (E); -17 (F); -17 (G); -18 (A); -18 (B); -18 (C); -18 (D);

The Delaware County Jail did not comply with 3 standards, 0 "Essential", and 3 "Important". This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-15 (E) (Important) Inmates held in administrative segregation for thirty consecutive days shall receive an

administrative review by the jail administrator or designee. Subsequent reviews shall be conducted every thirty days. Reviews shall be documented.

Comments: At the time of inspection, the supporting documentation provided by Jail Administration had exceeded the administrative review time requirement for this standard. Upon being housed in administrative segregation for thirty (30) consecutive days, an inmate's classification status shall receive a review by the jail administrator, or their designee, to determine if continued administrative segregation of the inmate is warranted. If continued administrative segregation is warranted, then a review of continuation shall be conducted by the jail administrator, or their designee, no less than once every thirty (30) days thereafter.

5120:1-8-16 (A) (Important) Inmate rules shall include a grievance procedure that is available to inmates and includes at least one level of appeal.

Comments: At the time of inspection, Jail Administration provided supporting documentation that did not evidence compliance for this standard.

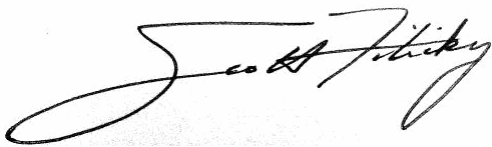
5120:1-8-18 (E) (Important) The jail policies and procedures shall be available to jail staff, reviewed annually and updated by the sheriff, jail administrator, or designee, as needed.

Comments: At the time of inspection, the jails current policy and procedures need updated to reflect this standard and components specified. Additionally, the jail did not provide supporting documentation in order to evidence compliance for this standard.

The Delaware County Jail is in compliance with 100% of the Essential Standards and at least 90% of the Important Standards meeting the requirements of a "Compliant Jail". It should be noted however; the jail did not comply with 3 of the Important Standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility back into compliance with the remaining deficiencies noted during the inspection.

The Bureau of Adult Detention encourages the jail to correct the remaining deficiencies noted in the inspection report prior to the next annual jail inspection. Plan of Action forms are enclosed and can be submitted through the Ohio Jail Management System (OHJMS) at www.OHJMS.Intelligrants.com. Feel free to contact the Bureau if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report and to provide reference materials or assistance as desired.

Sincerely,



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