



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

04/05/2018

Sheriff Gordon Ellis
Brown County Adult Detention Center
750 Mt. Orab Pike
Georgetown, OH 45121

RE: 2017 Annual Jail Inspection

Dear Sheriff Gordon Ellis:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Brown County Adult Detention Center, a full service jail, was inspected on 12/11/2017. The inspection was restricted to assessing compliance with a group of standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on Reception & Release, Classification, Security, Housing, Sanitation and Environmental Conditions, Communication, Visitation, Medical and Mental Health Services, Food Service, Recreation and Programming, Inmate Discipline, Administrative Segregation, Grievance, Staffing, and Staff Training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having discussions with various jail staff.

The total actual general housing capacity for the Brown County Adult Detention Center is 66. On the date of the jail inspection, there were 70 inmates incarcerated in the Brown County Adult Detention Center. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is 38, which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure.

The Brown County Adult Detention Center (Full Service Jail) is in compliance with 75 standards, 28 "Essential", and 47 "Important".

5120:1-8-01 (A)(1); -01 (A)(3); -01 (A)(4); -01 (A)(7); -01 (A)(9); -02 (B)(1); -02 (B)(2); -02 (D); -03 (A)(1); -03 (A)(4); -03 (A)(5); -03 (A)(7); -03 (B)(2); -03 (B)(4); -03 (B)(5); -03 (B)(6); -03 (B)(8); -03 (B)(9); -03 (B)(10)(b); -03 (B)(10)(d); -03 (B)(11)(b); -03 (B)(11)(c); -03 (B)(12); -03 (B)(15); -03 (B)(16); -04 (A)(4); -04 (C); -04 (D); -04 (E); -04 (F); -04 (H); -05 (A); -05 (B); -05 (C); -05 (G)(1); -05 (G)(2); -05 (H)(3); -05 (I); -05 (J); -05 (K); -05 (L); -05 (M); -05 (N); -05 (P); -05 (Q); -06 (B); -06 (C); -06 (G); -07 (A); -07 (E); -07 (H); -07 (I); -09 (E); -09 (H); -09 (X); -10 (A); -10 (B); -10 (C); -10 (D); -10 (E); -10 (G)(1); -10 (G)(2); -11 (A); -11 (B); -11 (E); -12 (B); -12 (C); -12 (G); -15 (B); -15 (D); -15 (E); -16 (A); -18 (C); -18 (D); -18 (E);

The Brown County Adult Detention Center did not comply with 39 standards, 24 "Essential", and 15 "Important". This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-01 (A) (12) (Important) Juveniles shall not be held in jails except under rare circumstances - if at all - and shall be accepted only a) under court order, b) when all other alternative placements, including placement in the local juvenile detention center, have been considered and rejected,

and c) after the jail provides the juvenile court with information regarding the conditions under which the youth shall be held in the adult jail and the jail's ability to comply with the juvenile specific standards, including paragraph (A)(12) of rule 5120:1-8-01 , paragraph (B)(4) of rule 5120:1-8-02 and paragraph (K) of rule 5120:1-8-04 of the Administrative Code. Status offenders, i.e., runaways, curfew violators, etc. are prohibited from the facility. Every effort shall be made to ensure that juveniles are held in jails for the minimum amount of time necessary.

Comments: On the date of the policy did not specify that juveniles need to be separated by sight, sound and touch. Jail officials should update policy to meet standard.

5120:1-8-02 (B) (4) (Important) Each full service jail shall have written policies and procedures, and practices which evidence, compliance with the following standards: Juvenile and adult inmates are separated in a manner consistent with sections 2151.311 and 2152.26 of the Revised Code.

Comments: On the date of the policy did not specify that juveniles need to be separated by sight, sound and touch. Jail officials should update policy to meet standard.

5120:1-8-03 (A) Each full service jail shall maintain the following minimum standards in regard to security of the jail. (3) (Essential) A secure booking and release area.

Comments: On the day of the inspection the door between booking and main housing hallway is left open at all times for booking officer to assist floor officers. The door being left open and unsecured subsequently makes the booking area unsecured. Jail officials should secure the door between booking and housing hallway.

5120:1-8-03 (A) Each full service jail shall maintain the following minimum standards in regard to security of the jail. (6) (Essential) A two-way communications system between central control, staffed posts and inmate occupied areas.

Comments: On the day of the inspection, two way communication is not in all housing cells. Jail officials need to provided two way communication in all housing cells.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (7) (Essential) Personal observation checks of inmates shall be conducted every sixty minutes on an irregular schedule. Observation checks shall be conducted at varying times and shall be documented after completion by the staff person performing the check.

Comments: On the date of the inspection documents provided did not meet the standard. Jail officials should make sure personal observation checks of inmates are being conducted every sixty minutes on an irregular schedule.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (10) In regard to the use of force:

(a) (Essential) Use of force shall be limited to instances of justifiable self-defense, prevention of self-inflicted harm, protection of others, prevention of riot, discharge of firearm or other weapon, escape or other crime and controlling or subduing an inmate who refuses to obey a staff command or order.

Comments: On the day of the inspection some aspects of the standard were not addressed in policy. Jail officials should update policy to meet all aspects of the standard.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (10) In regard to the use of force:

(c) (Essential) An examination and/or treatment by qualified health care personnel shall be provided to inmates or staff involved in a use of force incident when there is obvious physical injury or there is a complaint of injury or request for medical attention.

Comments: On the day of the inspection some aspects of the standard were not addressed in policy. Jail officials should update policy to meet all aspects of the standard.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (17) (a) (Important) Stored in a secure area and used by inmates only under direct supervision and used only in accordance with manufacturer's instruction. The substances are only accessible to authorized persons.

Comments: On the date of the inspection SDS sheets were not available upon request. Jail officials should make sure they have SDS sheets in possession for all chemicals used for jail purposes that require them.

5120:1-8-04 (B) (Important)) Seating shall be provided in holding areas, holding cells, housing cells, dormitories, dayrooms and eating areas for each inmate.

Comments: On the day of the inspection, no seats were provided in the housing cells. Jail officials should provide seating in all housing cells.

5120:1-8-04 (G) (Important) Shower facilities at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit.

Comments: On the day of the inspection some shower to inmate ratios were out of compliance. Jail officials should maintain inmate populations within the established BRC.

5120:1-8-04 (J) (Important) Natural light shall be provided in housing units, dorms, cells and/or dayspaces.

Comments: On the day of the inspection natural light is not provided in some housing areas. Jail officials should make sure natural light is provide in all inmate housing.

5120:1-8-04 (K) (Essential) Unadjudicated juvenile inmates shall be separated by sight and sound from adult inmates.

Comments: On the date of the policy did not specify that juveniles need to be separated by sight, sound and touch. Jail officials should update policy to meet standard.

5120:1-8-05 (E) (Essential) The jail shall be inspected annually by local or state health authorities and a written report shall be provided. There shall be a written plan to correct jail-related deficiencies.

Comments: On the day of the inspection the documentation provide was for a kitchen inspection. Jail officials should see that the whole jail is fully inspected by local or state health authorities and a written report shall be provided yearly. It appears as though last full inspection by health authorities was done in 2015.

5120:1-8-05 (O) (Essential) Fire drills shall be conducted every three months on each shift.

Comments: On the day of the inspection policy and documentation did not meet compliance with the standard. Jail officials should update policy to reflect the standard (Drills every three months not quarterly) and provide needs drills as verification (one drill each shift every three months, please provide one years worth of drills).

5120:1-8-07 (D) (Important) Visitors shall register upon entry into the jail. The registry shall include the date, visitor names, inmate visited and length of the visit.

Comments: On the date of the inspection documentation provided does not meet the standard. Jail officials should

update the inmate visitation sheet to show an out time as verification of length of visit.

5120:1-8-09 (A) (Essential) Health authority. The jail has a designated health authority with responsibility for health and/or mental health care services pursuant a written agreement, contract or job description. The health authority may be a physician, health administrator or agency. When the health authority is other than a local physician, final clinical judgment rests with a single, designated, responsible, local physician licensed in Ohio. The health authority is responsible and authorized to:

Comments: On the day of the inspection no documentation was provided showing credentials or a contract with the health authority. Jail officials should download appropriate documentation for compliance to the standard.

5120:1-8-09 (B) (Essential) Inmate pre-screen. Before acceptance into jail, health-trained personnel shall inquire about, but not be limited to the following conditions and the health authority shall develop policies for the acceptance or denial of admission for:

- (1) Suicide thoughts/plan.
- (2) Current serious or potentially serious medical or mental health issues needing immediate attention.
- (3) The use of taser, pepper spray or other less lethal use of force during arrest.

Comments: On the day of the inspection no documentation showing these questions being asked, criteria for acceptance or denial. Furthermore trained records need provided to show all staff is health trained. Jail officials should download appropriate documentation for compliance to the standard.

5120:1-8-09 (C) (Essential) Receiving screen. Health trained personnel, in accordance with protocols established by the health authority, shall perform a written medical, dental and mental health receiving screening on each inmate upon arrival at the jail and prior to being placed in general population.

- (1) Inquiry includes at least the following:
 - (a) Current and past illness and health problems;
 - (b) Current and past dental problems;
 - (c) Current and past mental health problems;
 - (d) Allergies;
 - (e) Current medications for medical and mental health;
 - (f) Hospitalizations for medical or mental health purpose(s);
 - (g) Special health needs;
 - (h) Serious infection or communicable illness(s);
 - (i) Use of alcohol and drugs including types, amounts and frequency used, date or time of last use and history of any problems after ceasing use i.e. withdrawal symptoms;
 - (j) Suicidal risk assessment;
 - (k) Possibility of pregnancy;
 - (l) Other health problems as designated by the health authority.
- (2) Observation of the following:
 - (a) Behavior including state of consciousness, mental health status, appearance, conduct, tremors and sweating;
 - (b) Body deformities and ease of movement;
 - (c) Condition of skin, including trauma markings, bruises, lesions, jaundice, rashes, infestations and needle marks or other indications of drug abuse.
- (3) Medical disposition of inmate:
 - (a) General population;
 - (b) General population with prompt referral to appropriate health or mental health services;
 - (c) Referral for emergency treatment;
 - (d) Medical observation/isolation;
 - (e) Mental health observation/precautions;
 - (f) Documentation of date, time and signature and title of person completing screening.

Comments: On the day of the inspection no documentation showing these questions being asked or criteria for medical disposition. Furthermore trained records need provided to show all staff is health trained and the health

authority has approved and developed policy and screen. Jail officials should download appropriate documentation (copy of health screen) for compliance to the standard. Policy provided does address all aspects of the standard.

5120:1-8-09 (D) (Essential) Health appraisal. Within fourteen days, a licensed nurse, physician, physician's assistant, EMT or paramedic shall complete a health appraisal to determine the medical and mental health condition for each inmate in custody. Such appraisal shall at least include the following:

- (1) Review of receiving screen.
- (2) Collection of additional data to complete the medical, dental and mental health history.
- (3) Laboratory and/or diagnostic tests to detect tuberculosis and other suspected communicable diseases as designated by the health authority.
- (4) Recording the height, weight, pulse, blood pressure and temperature.
- (5) Medical examination as determined by the examiner.
- (6) Mental health assessment.
- (7) Initiation of therapy when determined necessary by the examiner.
- (8) Development and implementation of a treatment plan.
- (9) Other test and examination as determined by the examiner or health authority.

Comments: On the day of the inspection no documentation showing these areas are being addressed. Jail officials should download appropriate documentation for compliance to the standard. Policy is fine, need to see a copy of the 14 day health appraisal.

5120:1-8-09 (F) (Essential) Sick call. A physician and/or qualified health care professional conducts sick call.

- (1) Once per week for jails with an average daily population of less than fifty.
- (2) Three times per week for jails with an average population of less than one hundred ninety-nine.
- (3) Five times per week for jails with an average daily population of two hundred or more.

Comments: On the day of the inspection documentation provided did not meet the standard. Jail officials should update policy to establish how sick call is run, (times and days) and provide a sick call sheet as verification.

5120:1-8-09 (G) (Essential) Credentials. All health and mental health care personnel who provide services to inmates are appropriately credentialed according to the licensure, certification, and registration requirements of Ohio. Verification of current credentials is on file at the facility. Health care staff work in accordance with profession-specific job descriptions approved by the health authority.

Comments: On the day of the inspection documentation provided did not meet the standard. Jail officials should download current credentials as verification of compliance.

5120:1-8-09 (J) (Essential) Medical/mental health record. The jail shall maintain an accurate health/mental health record in written or electronic format. The health authority shall develop policies and procedures concerning the following areas:

- (1) Health records remain confidential and are only accessible to personnel designated by the health authority.
- (2) Correctional staff may be advised of inmates' health/mental health status only to preserve the health and safety of the inmate, other inmates, jail staff and in accordance state and federal laws.
- (3) Retention and reactivation of said records if an inmate returns to the facility.
- (4) Transfer of medical/mental health information or record to external care provider.

Comments: On the day of the inspection no health authority approval was provided. Furthermore not all aspects were addressed in policy. Jail officials should have the health authority review and approve this policy as well as address all aspects of the standard.

5120:1-8-09 (K) (Essential) Pharmaceuticals. Pharmaceuticals are managed in accordance with policies and procedures approved by the health authority and in compliance with state and federal laws and regulations and include the following:

(1) The policies require dispensing and administering prescribed medications by health-trained personnel or professionally trained personnel, adequate management of controlled medications, and provisions of medication to inmates in special management units.

(2) The jail shall develop a policy, approved by the health authority, regarding incoming medications.

Comments: On the day of the inspection documentation downloaded did not show the health authority approval sign off. Jail officials should have the health authority approve this policy.

5120:1-8-09 (M) (Essential) Mental health services. Inmates evidencing signs of mental illness or developmental disability shall be referred immediately to qualified mental health personnel. The health authority shall develop policies for the following areas:

(1) Screening for mental health problems.

(2) Referral to outpatient services, including psychiatric care.

(3) Crisis intervention and management of acute psychiatric episodes.

(4) Stabilization of the mentally ill and prevention of psychiatric deterioration in the jail.

(5) Referral and admission to inpatient facilities.

(6) Informed consent.

Comments: On the day of the inspection documents provided did not meet all aspects of the standard and was not approved by the health authority. Jail officials should make sure the policy addresses all aspects of the standard and approved by the health authority.

5120:1-8-09 (N) (Essential) Suicide prevention program. The health authority shall have a plan for identifying and responding to suicidal and potentially suicidal inmates. The plan components shall include:

(1) Identification - The receiving screening form contains observation and interview items related to the inmate's potential suicide risk. Circumstances include but are not limited to: profound incidents/issues, court dates, loss of significant others either by accident, natural causes or by suicide, sentencing, divorce, rejection, bad news, after a humiliating issue, etc. may be high risk periods for inmates.

(2) Training - Staff members who work with inmates are trained to recognize verbal and behavioral cues that indicate potential suicide and how to respond appropriately. The plan includes initial and annual training.

(3) Assessment - The plan specifies a suicide risk assessment and level system. The assessment needs to be completed every time an inmate is identified as being or potentially being suicidal, or if circumstances change. Only a qualified mental health professional may remove inmates from suicide risk status.

(4) Housing - The plan must designate the housing beds/units for the suicidal or potentially suicidal inmates.

(5) Monitoring - The plan specifies the procedures for monitoring an inmate who has been identified as potentially suicidal. A suicidal inmate is checked at varied intervals not to exceed ten minutes. Regular documented supervision is maintained. Inmates are placed in a designated cell, all belongings removed and other prevention precautions initiated, as appropriate.

(6) Referral - The plan specifies the procedures for referring a potentially suicidal inmate and attempted suicides to a mental health care provider or facility, and includes timeframes.

(7) Communication - The plan specifies for ongoing communications (oral and written), notifications between health care and correctional personnel regarding the status of suicidal inmates.

(8) Intervention - The plan addresses how to handle a suicide in progress, including first-aid measures.

(9) Notification - The plan includes procedures of notifying the jail administrator, outside authorities and family members of completed suicides. The plan shall consider safety and security issues when it comes to notification.

(10) Reporting - The plan includes procedures for documenting, monitoring and reporting attempted or completed suicides. Completed suicides are immediately reported to the coroner/medical examiner and the division of parole and community services within thirty days of the incident.

(11) Review - The plan specifies procedures for medical and administrative review if a suicide or a serious suicide attempt occurs.

(12) Critical incident debriefing - The plan specifies the procedures for offering critical incident debriefing to affected staff and inmates.

Comments: On the day of the inspection the policy did not address all aspects of the standard. Furthermore it was not approved by the health authority. Jail officials should update the policy to address all aspects of the standard and have

it approved by the health authority.

5120:1-8-09 (P) (Essential) Infectious disease control program. The health authority shall have a written infectious disease control program which collaborates with the local health department and shall include, at minimum, an exposure control plan and standard isolation precautions for inmates and staff, which are updated annually. The health authority shall develop written policy and procedure.

Comments: On the day of the inspection documentation downloaded did not show corroboration with the health department. Jail officials should corroboration with the health department on this policy. Furthermore the policy should be reviewed and approved by the health authority.

5120:1-8-09 (Q) (Essential) Pregnant inmate. Pregnant inmates shall receive appropriate and timely pre-natal care, delivery and postpartum care, as determined by the health authority.

Comments: On the day of the inspection the policy did not meet all aspects of the standard and was not approved by the health authority. Jail officials should update the policy to reflect the standard and have it signed off by the health authority.

5120:1-8-09 (U) (Essential) Continuing education for health trained personnel. All qualified health care professionals participate annually in continuing education appropriate for their position.

Comments: On the day of the inspection no documentation was downloaded as verification of training. Jail officials should download documents as verification of training.

5120:1-8-09 (V) (Essential) Special nutritional and medical diets. Inmate diets are modified when ordered by the appropriate licensed individual to meet specific requirements related to clinical conditions.

Comments: On the day of the inspection no documentation was downloaded as verification of compliance. Jail officials should download an example of an ordered medical diet.

5120:1-8-09 (W) (Essential) Intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance with local, state and federal laws for the treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life-threatening intoxication (overdose) or detoxification symptoms to a hospital or detoxification center.

Comments: On the day of the inspection documentation downloaded did not show the health authority approval sign off. Jail officials should have the health authority help develop and approve this policy.

5120:1-8-10 (F) (Essential) All persons involved in the preparation of food shall receive a pre-assignment medical examination and annual re-examinations.

Comments: On the day of the inspection documentation provided did not show compliance with the standard. Jail officials need to provided a copy of a non inmate kitchen staff members pre-assignment medical examination and annual re-examinations.

5120:1-8-12 (F) (Important) Pre-disciplinary hearing requirements shall include, at minimum a written incident report, an inmate's opportunity to waive in writing the disciplinary hearing, an investigation that commences within twenty-four hours of the incident to determine whether sufficient evidence exists to support the charge, and written notification to the inmate of the nature and date of the violation within twenty-four hours of the alleged violation(s) or discovery of the alleged violation(s).

Comments: On the day of the inspection documents provided showed that the inmate was served over the 24 hours

allotted after the discovery of a violation. Jail officials should make sure time frames are adhered to.

5120:1-8-12 (H) (Important) Disciplinary hearing requirements shall include an impartial hearing officer appointed by the jail administrator or designee, the inmate's opportunity to be heard, present evidence and question witnesses subject to limitations imposed by the hearing officer, the hearing officer shall state the reasons for any limitations in writing, a written statement by the hearing officer of the facts relied upon and reasons for the imposition of any penalties shall be provided to the inmate and a copy placed in the inmate's file, and selection by the jail administrator or designee of a staff person to assist an inmate when the inmate is unable to effectively communicate.

Comments: On the day of the inspection documentation and policy provided did not meet the standard. Jail officials should update policy and procedure to reflect the standard.

5120:1-8-17 (D) (Important) There shall be a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with respect to weekends, holidays or other atypical situations.

(1) The plan shall include all posts and functions, a calculated shift relief factor, sufficient numbers of male and female jail staff on-duty and available to perform sensitive functions and procedures as necessary by inmate gender, and total number of employees required to fill identified posts and functions.

(2) The plan shall reflect that the jail has staff for administration and supervision; inmate programs; inmate supervision, custody and back up; support services including medical, food service, maintenance and clerical; staff training; and other jail-related functions such as escort and transportation of inmates.

(3) The staffing plan shall be reviewed once a year by the jail administrator and revised as needed.

Comments: On the day of the inspection no documentation was provided. jail officials should download policy and relevant documentation for verification of compliance to the standard.

5120:1-8-17 (E) (Important) A staff person shall be designated in charge or supervisor of each shift.

Comments: On the day of the inspection no documentation was provided. jail officials should download policy and relevant documentation for verification of compliance to the standard.

5120:1-8-17 (F) (Important) There shall be a written policy and procedure governing the screening, training and use of volunteers in the jail.

Comments: On the day of the inspection no documentation was provided. jail officials should download policy and relevant documentation for verification of compliance to the standard.

5120:1-8-17 (G) (Important) A written code of ethics shall be provided to jail staff.

Comments: On the day of the inspection no documentation was provided. jail officials should download policy and relevant documentation for verification of compliance to the standard.

5120:1-8-18 (A) (Important) Jail support staff with routine contact shall receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties.

(1) During the first year of assignment receive twenty-four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and "Standards for Jails in Ohio."

(2) Two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues.

Comments: On the day of the inspection the policy and documentation does not meet the standard. Jail officials should update policy to reflect routine contact employees and provide documentation that the training is being done.

5120:1-8-18 (B) (Important) Correctional officers shall receive training as follows:

- (1) Training in jail policies and within sixty days of employment.
- (2) During the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative Code.
- (3) Eight hours of-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. These training hours are in addition to training mandated by other standards.

Comments: On the day of the inspection the policy and documentation does not meet the standard. Jail officials should update policy to reflect routine contact employees and provide documentation that the training is being done.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and submitted through the Ohio Jail Management System (OHJMS) at www.OHJMS.Intelligrants.com within 45 days of receipt of this correspondence. Please feel free to contact the Bureau if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Stephen Holland, State Jail Inspector
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London, Ohio 43140
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Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

August 8, 2018

Sheriff Gordon Ellis
Brown County Adult Detention Center
750 Mt. Orab Pike
Georgetown, Ohio 45121

RE: 2017 – Annual Jail Inspection

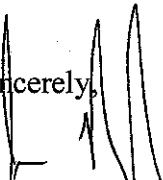
Dear Sheriff Ellis,

The Bureau of Adult Detention has received the plans of action and corrective material you forwarded to our office in response to the annual inspection of the Brown County Adult Detention Center on December 11, 2017. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

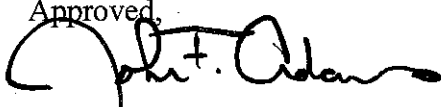
I have reviewed the provided material. The documentation will increase the level of compliance for the Brown County Adult Detention Center on Jail Standards: 5120: 1-08-03(B)(17)(a)(Important) and -12(F)(Important). Plans of action submitted for the remaining deficiencies appear to identify the proposed means for bringing the Brown County Adult Detention Center back into compliance with these Standards. Notes were attached to several of these plans of action identifying how jail officials can show compliance with each standard. Please continue to work toward correcting these deficiencies prior to your next inspection. The Brown County Adult Detention Center will remain a *Status Jail* until the next inspection or until the additional corrective action has been completed.

Please feel free to contact me if you have questions or concerns relating to this correspondence. As always, the Bureau remains available to provide technical assistance upon request.

Sincerely,


Jon Radebaugh, Assistant Administrator
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Approved,


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cc: Staff Lt. Larry Meyer, Jail Administrator
Brown County Board of Commissioners