



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

April 17, 2017

Sheriff William Johnson
Ashtabula County Jail
25 W. Jefferson Street
Jefferson, Ohio 44047

RE: 2016-Annual Jail Inspection/Plans of Action

Dear Sheriff Johnson:

The Bureau of Adult Detention has received the Plans of Action and additional corrective material you provided to our office in response to the 2016 Annual Jail Inspection of the Ashtabula County Jail. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

I have reviewed the provided material. The documentation will increase the level of compliance for the Ashtabula County Jail on a specific standard reviewed during the 2016 inspection. The facility is now in compliance with Jail Standard: 5120: 1-8-10(F)(Essential). The facility remains out of compliance with Jail Standards: 5120: 1-8-03(A)(1)(Essential); -03(A)(3)(Essential); -03(A)(4)(Essential); -03(A)(6)(Essential); -04(A)(2)(b)(Important); -04(A)(3)(a)(Important); -05(O)(Essential); and -10(B)(Essential). Plans of Action were submitted for the remaining non-compliant standards which appear to reflect long term resolutions to the deficiencies once implemented. The Ashtabula County Jail will remain a *Status Jail* until the next inspection or until the remaining corrective action is completed.

Please feel free to contact me if you have questions or concerns relating to this correspondence. As always, the Bureau remains available to provide technical assistance upon request.

Sincerely,

Jon Radebaugh, Assistant Administrator
ODRC/Bureau of Adult Detention
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Approved,

John F. Adams, Administrator
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Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Ashtabula County Commissioners
Lt. James Kemmerle, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

Sheriff William Johnson
Ashtabula County Jail
25 W. Jefferson Street
Jefferson, OH 44047

RE: 2016 Annual Jail Inspection

Dear Sheriff William Johnson:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Ashtabula County Jail, a full service jail, was inspected on 11/02/2016. The inspection was restricted to assessing compliance with a group of standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on Reception & Release, Classification, Security, Housing, Sanitation and Environmental Conditions, Communication, Visitation, Medical and Mental Health Services, Food Service, Recreation and Programming, Inmate Discipline, Administrative Segregation, Grievance, Staffing, and Staff Training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having discussions with various jail staff.

The total actual general housing capacity for the Ashtabula County Jail is 166. On the date of the jail inspection, there were 145 inmates incarcerated in the Ashtabula County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is 112, which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure.

The Ashtabula County Jail (Full Service Jail) is in compliance with the following standards:

5120:1-8-01 (A)(10); -01 (A)(11); -01 (A)(13); -01 (A)(14); -01 (A)(15); -01 (A)(2); -01 (A)(5); -01 (A)(6); -01 (A)(8); -02 (A); -02 (B)(3); -02 (B)(5); -02 (B)(6); -03 (A)(5); -03 (A)(7); -03 (B)(1); -03 (B)(10)(a); -03 (B)(10)(b); -03 (B)(10)(c); -03 (B)(10)(d); -03 (B)(11)(a); -03 (B)(11)(b); -03 (B)(11)(c); -03 (B)(13); -03 (B)(14); -03 (B)(3); -03 (B)(4); -03 (B)(5); -03 (B)(6); -03 (B)(7); -03 (B)(9); -04 (A)(1); -04 (A)(2a); -04 (I); -04 (K); -04 (L); -05 (A); -05 (B); -05 (C); -05 (D); -05 (E); -05 (F); -05 (G)(3); -05 (H)(1); -05 (H)(2); -05 (H)(4); -05 (H)(5); -05 (H)(6); -05 (L); -05 (M); -05 (P); -05 (Q); -06 (A); -06 (D); -06 (F); -06 (H); -07 (B); -07 (C); -07 (F); -07 (G); -07 (J); -09 (A); -09 (AA); -09 (B); -09 (C); -09 (D); -09 (E); -09 (F); -09 (G); -09 (H); -09 (I); -09 (J); -09 (K); -09 (L); -09 (M); -09 (N); -09 (O); -09 (P); -09 (Q); -09 (R); -09 (S); -09 (T); -09 (U); -09 (V); -09 (W); -09 (X); -09 (Y); -09 (Z); -10 (A); -10 (C); -10 (E); -10 (G)(1); -10 (G)(2); -11 (C); -11 (D); -12 (A); -12 (D); -12 (E); -12 (I); -15 (A); -15 (C); -15 (F); -16 (B); -17 (A); -17 (B); -17 (C);

The Ashtabula County Jail did not comply with the following listed standards. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03 (A) Each full service jail shall maintain the following minimum standards in regard to security of the jail. (1) (Essential) An established security perimeter.

Comments: The age and layout of the existing jail facility does not provide an established jail security perimeter. Currently, law enforcement functions (dispatch and detective bureau) share portions of jail functions (kitchen, laundry and commissary) on the third floor. These areas are not properly separated where the integrity of the security perimeter is compromised (weapons security, operational and physical security)

5120:1-8-03 (A) Each full service jail shall maintain the following minimum standards in regard to security of the jail. (3) (Essential) A secure booking and release area.

Comments: The Ashtabula County Jail does not have a secure booking and release area. This is due to the age and layout of the existing facility in regards to the security door leading into Central Control within the booking and release area. The door does not possess security grade functions to protect the integrity of Central Control.

5120:1-8-03 (A) Each full service jail shall maintain the following minimum standards in regard to security of the jail. (4) (Essential) Temporary weapons storage lockers or other secure storage at each point of entrance to the jail's security perimeter.

Comments: The age and layout of the existing jail facility does not possess an established security perimeter; this is relation to jail operations on the third floor (see 1-8-03 (A) (1).

5120:1-8-03 (A) Each full service jail shall maintain the following minimum standards in regard to security of the jail. (6) (Essential) A two-way communications system between central control, staffed posts and inmate occupied areas.

Comments: Two-way communications systems are within the dayrooms of each celled housing unit, this is due to the age and design of the physical plant. Inmates are not able to verbally contact jail staff at a normal conversational level.

5120:1-8-04 (A) (2) Housing Cells: (b) (Important) One hundred square feet with seven feet least dimension for double occupancy, stacked bunks, one hundred ten square feet with nine feet least dimension for double occupancy, single bunks.

Comments: The jail facility's Three (3) South Housing Unit does not meet the minimum square footage requirements for this standard (four (4) total beds).

5120:1-8-04 (A) (3) Dormitory Sleeping Space: (a) (Important) Fifty square feet per occupant , except forty-eight square feet in jails constructed prior to 1983, wherein the formula shall be based upon the requirements of paragraph (A)(2)(a) of rule 5120:1-8-04 of the Administrative Code.

Comments: The jail's dormitory housing units exceeded the Bureau Recommended Capacity on the day of the annual jail inspection, there was not the required amount of day space for each inmate. Additionally, the jail's Inmate Gymnasium was transformed into an inmate dormitory. There is no formal documentation regarding the Bureau's approval regarding this housing unit.

5120:1-8-05 (O) (Essential) Fire drills shall be conducted every three months on each shift.

Comments: At the time of inspection, the jail did not provide supporting documentation in order to evidence compliance for this standard.

5120:1-8-10 (B) (Essential) Inmates shall be served a minimum of three meals daily at regularly scheduled intervals, not to exceed fourteen hours between meals. Inmates can be served a minimum of two meals daily at regularly scheduled intervals, not to exceed fourteen hours between meals, on weekends, state holidays and during emergencies.

Comments: At the time of inspection, the jails current policy, procedures, and practice needs updated to reflect this standard and components specified.

5120:1-8-10 (F) (Essential) All persons involved in the preparation of food shall receive a pre-assignment medical examination and annual re-examinations.

Comments: At the time of inspection, the jail did not provide supporting documentation (jail food service staff) in order to evidence compliance for this standard.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and submitted through the Ohio Jail Management System (OHJMS) at www.OHJMS.Intelligrants.com within 45 days of receipt of this correspondence. Please feel free to contact the Bureau if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,

A handwritten signature in blue ink that reads "Joel M. Commins". The signature is written in a cursive style and is positioned above a horizontal line.

Joel Commins, State Jail Inspector
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