



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

02/10/2017

Sheriff Kim Rogers
Adams County Jail
110 W. Main Street
West Union, OH 45693

RE: 2016 Annual Jail Inspection

Dear Sheriff Kim Rogers:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Adams County Jail, a full service jail, was inspected on 12/12/2016. The inspection was restricted to assessing compliance with a group of standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on Reception & Release, Classification, Security, Housing, Sanitation and Environmental Conditions, Communication, Visitation, Medical and Mental Health Services, Food Service, Recreation and Programming, Inmate Discipline, Administrative Segregation, Grievance, Staffing, and Staff Training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having discussions with various jail staff.

The total actual general housing capacity for the Adams County Jail is 38. On the date of the jail inspection, there were 49 inmates incarcerated in the Adams County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is 21, which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure.

The Adams County Jail (Full Service Jail) is in compliance with 88 standards, 37 "Essential", and 51 "Important".

5120:1-8-01 (A)(10); -01 (A)(11); -01 (A)(13); -01 (A)(15); -01 (A)(2); -01 (A)(5); -01 (A)(6); -01 (A)(8); -02 (A); -02 (B)(3); -02 (B)(5); -02 (B)(6); -03 (A)(1); -03 (A)(3); -03 (A)(5); -03 (A)(7); -03 (B)(1); -03 (B)(10)(a); -03 (B)(10)(b); -03 (B)(10)(c); -03 (B)(10)(d); -03 (B)(13); -03 (B)(14); -03 (B)(4); -03 (B)(5); -03 (B)(6); -03 (B)(7); -03 (B)(9); -04 (A)(1); -04 (A)(2a); -04 (K); -04 (L); -05 (A); -05 (B); -05 (E); -05 (F); -05 (G)(3); -05 (H)(1); -05 (H)(2); -05 (H)(4); -05 (H)(5); -05 (H)(6); -05 (P); -05 (Q); -06 (A); -06 (D); -06 (F); -06 (H); -07 (B); -07 (C); -07 (F); -07 (G); -07 (J); -09 (A); -09 (AA); -09 (E); -09 (F); -09 (G); -09 (H); -09 (I); -09 (J); -09 (K); -09 (L); -09 (N); -09 (O); -09 (P); -09 (Q); -09 (T); -09 (U); -09 (W); -09 (X); -09 (Y); -09 (Z); -10 (A); -10 (B); -10 (C); -10 (G)(1); -10 (G)(2); -11 (C); -12 (A); -12 (D); -12 (E); -12 (I); -15 (A); -15 (C); -15 (F); -16 (B); -17 (B);

The Adams County Jail did not comply with 24 standards, 15 "Essential", and 9 "Important". This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03 (A) Each full service jail shall maintain the following minimum standards in regard to security of the jail. (4) (Essential) Temporary weapons storage lockers or other secure storage at each point of entrance to the jail's security perimeter.

Comments: On the day of the inspection there was not a weapons locker at the entrance used by officers. The jail should add temporary weapons storage lockers at all entry points to the jail. .

5120:1-8-03 (A) Each full service jail shall maintain the following minimum standards in regard to security of the jail. (6) (Essential) A two-way communications system between central control, staffed posts and inmate occupied areas.

Comments: On the day of the inspection there was no two way communication in max cells. The jail should add two way communication to the max housing cells.

5120:1-8-03 (B) (11) Procedures guide searches of jails and inmates to control contraband.

(a) (Important) Inmate accessible areas shall be inspected in a manner that ensures all areas are inspected each month.

Comments: On the day of the inspection the jail was unable to produce verification that monthly inspections. Furthermore they were unable to verify that contraband is disposed of appropriately and security deficiencies are corrected. The jail needs to develop a system to make sure security checks are done, Furthermore appropriate disposition of contraband and the remediation of physical security deficiencies shall be documented.

5120:1-8-03 (B) (11) Procedures guide searches of jails and inmates to control contraband.

(b) (Essential) A security inspection of the jail shall be conducted once per month.

Comments: On the day of the inspection the jail was unable to produce verification that monthly inspections. Furthermore they were unable to verify that contraband is disposed of appropriately and security deficiencies are corrected. The jail needs to develop a system to make sure security checks are done, Furthermore appropriate disposition of contraband and the remediation of physical security deficiencies shall be documented.

5120:1-8-03 (B) (11) Procedures guide searches of jails and inmates to control contraband.

(c) (Essential) The jail administrator or designee shall be notified of any discovered contraband or physical security deficiencies. The appropriate disposition of contraband and the remediation of physical security deficiencies shall be documented.

Comments: On the day of the inspection the jail was unable to produce verification that monthly inspections. Furthermore they were unable to verify that contraband is disposed of appropriately and security deficiencies are corrected. The jail needs to develop a system to make sure security checks are done, Furthermore appropriate disposition of contraband and the remediation of physical security deficiencies shall be documented.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the following minimum standards are maintained. (3) (Important) Procedures and practices governing strip and body cavity searches following reception shall be developed and implemented in consultation with the county prosecutor, city attorney or law director consistent with section 2933.32 of the Revised Code.

Comments: On the day of the inspection the jail did not have a policy governing strip and body cavity search developed and implemented in consultation with the county prosecutors, city attorney or law director. The jail should develop a policy governing strip and body cavity search approved by the county prosecutor, city attorney or law director,

5120:1-8-04 (A) (3) Dormitory Sleeping Space: (a) (Important) Fifty square feet per occupant , except forty-eight square feet in jails constructed prior to 1983, wherein the formula shall be based upon the requirements of paragraph (A)(2)(a) of rule 5120:1-8-04 of the Administrative Code.

Comments: On the day of the inspection, measurements provided were under the square footage recommended for standard compliance. Jail officials should reduce the population to the Bureau Recommended Capacity.

5120:1-8-04 (I) (Important) Noise levels shall not exceed seventy decibels in daytime and forty-five decibels at night. Noise levels shall be documented using a sound level meter set to the A-scale (decibels.)

Comments: On the day of the inspection the jail failed to provide any documentation showing that noise levels could be reduced to forty-five decibels (45 db) at night. Jail officials should reduce noise levels so they do not exceed forty-five decibels (45 db) at night.

5120:1-8-05 (C) (Essential) Monthly sanitation, vermin and safety inspections of all areas shall be done by a designated trained staff person.

Comments: On the day of the inspection the jail failed to provide verification that monthly sanitation, vermin and safety inspections of all areas are to be done. Jail officials should make sure that they have monthly sanitation, vermin and safety inspections of all areas completed and maintain verification.

5120:1-8-05 (D) (Important) Regular maintenance and repairs shall occur.

Comments: ON the day of the inspection the jail could not provide documentation that regular maintenance and repairs occur. Jail officials should come up with a way of tracking maintenance and repairs for verification.

5120:1-8-05 (L) (Essential) The jail shall be inspected annually by a certified local or state fire safety inspector applying the applicable jurisdictional and Ohio Fire Code. The jail shall have a written plan to correct any jail-related deficiencies. The jail shall maintain documentation of the inspections and any corrective measures taken.

Comments: On the day of the inspection the fire inspection had not been done as of yet. Jail officials should make sure that a fire inspection is done annually by a certified local or state fire safety inspector applying the applicable jurisdictional and Ohio Fire Code.

5120:1-8-05 (M) (Essential) The jail shall have a written fire safety plan approved by local fire officials, and that is reviewed annually and updated as needed. The plan shall include fire prevention, training and drills, fire response and post-fire documentation and review. A current copy of the plan shall be maintained at the local fire department.

Comments: On the day of the inspection the jail had not had its fire safety plan signed off on by local fire officials. Jail officials need to have the fire safety plan signed off on by local jail officials.

5120:1-8-05 (O) (Essential) Fire drills shall be conducted every three months on each shift.

Comments: On the day of the inspection the jail was unable to provide documentation verifying that fire drills are done according to standards. Jail officials should make sure fire drills are done on every shift, every three months and maintain documentation of the drills for verification.

5120:1-8-09 (B) (Essential) Inmate pre-screen. Before acceptance into jail, health-trained personnel shall inquire about, but not be limited to the following conditions and the health authority shall develop policies for the acceptance or denial of admission for:

- (1) Suicide thoughts/plan.
- (2) Current serious or potentially serious medical or mental health issues needing immediate attention.
- (3) The use of taser, pepper spray or other less lethal use of force during arrest.

Comments: On the day of the inspection the jail was missing some of the aspects needed for the pre-screen. Before acceptance into jail, health-trained personnel shall inquire about, but not be limited to the following conditions and the health authority shall develop policies for the acceptance or denial of admission. Jail officials need to add certain

aspects to its forms and policy to be meet the standard.

5120:1-8-09 (C) (Essential) Receiving screen. Health trained personnel, in accordance with protocols established by the health authority, shall perform a written medical, dental and mental health receiving screening on each inmate upon arrival at the jail and prior to being placed in general population.

(1) Inquiry includes at least the following:

- (a) Current and past illness and health problems;
- (b) Current and past dental problems;
- (c) Current and past mental health problems;
- (d) Allergies;
- (e) Current medications for medical and mental health;
- (f) Hospitalizations for medical or mental health purpose(s);
- (g) Special health needs;
- (h) Serious infection or communicable illness(s);
- (i) Use of alcohol and drugs including types, amounts and frequency used, date or time of last use and history of any problems after ceasing use i.e. withdrawal symptoms;
- (j) Suicidal risk assessment;
- (k) Possibility of pregnancy;
- (l) Other health problems as designated by the health authority.

(2) Observation of the following:

- (a) Behavior including state of consciousness, mental health status, appearance, conduct, tremors and sweating;
- (b) Body deformities and ease of movement;
- (c) Condition of skin, including trauma markings, bruises, lesions, jaundice, rashes, infestations and needle marks or other indications of drug abuse.

(3) Medical disposition of inmate:

- (a) General population;
- (b) General population with prompt referral to appropriate health or mental health services;
- (c) Referral for emergency treatment;
- (d) Medical observation/isolation;
- (e) Mental health observation/precautions;
- (f) Documentation of date, time and signature and title of person completing screening.

Comments: On the day of the inspection the jail was unable to show that health trained personnel, in accordance with protocols established by the health authority, shall perform a written medical, dental and mental health receiving screening on each inmate upon arrival at the jail and prior to being placed in general population. Jail officials need to add aspects to both policy and form to meet the standard.

5120:1-8-09 (D) (Essential) Health appraisal. Within fourteen days, a licensed nurse, physician, physician's assistant, EMT or paramedic shall complete a health appraisal to determine the medical and mental health condition for each inmate in custody. Such appraisal shall at least include the following:

- (1) Review of receiving screen.
- (2) Collection of additional data to complete the medical, dental and mental health history.
- (3) Laboratory and/or diagnostic tests to detect tuberculosis and other suspected communicable diseases as designated by the health authority.
- (4) Recording the height, weight, pulse, blood pressure and temperature.
- (5) Medical examination as determined by the examiner.
- (6) Mental health assessment.
- (7) Initiation of therapy when determined necessary by the examiner.
- (8) Development and implementation of a treatment plan.
- (9) Other test and examination as determined by the examiner or health authority.

Comments: On the day of the inspection the jail was unable to provide a form showing that the 14 day health appraisal is done. jail officials need to create a form as verification that these 14 day health appraisals are done per standard.

5120:1-8-09 (M) (Essential) Mental health services. Inmates evidencing signs of mental illness or developmental disability shall be referred immediately to qualified mental health personnel. The health authority shall develop policies for the following areas:

- (1) Screening for mental health problems.
- (2) Referral to outpatient services, including psychiatric care.
- (3) Crisis intervention and management of acute psychiatric episodes.
- (4) Stabilization of the mentally ill and prevention of psychiatric deterioration in the jail.
- (5) Referral and admission to inpatient facilities.
- (6) Informed consent.

Comments: On the day of the inspection jail officials were unable to show Inmates evidencing signs of mental illness or developmental disability shall be referred immediately to qualified mental health personnel. Jail officials need to come up with policy and procedures to meet all aspects of the standard.

5120:1-8-09 (S) (Important) Continuous quality improvement program. The health authority shall develop a continuous quality improvement (CPI) system of monitoring and reviewing, at least annually, the fundamental aspects of the jail's health/mental health care system, including but not limited to: access to care; the intake process; emergency care and hospitalizations; and, adverse inmate occurrences, including all deaths. Periodic chart reviews are included to determine the timeliness and appropriateness of the clinical care provided to inmates.

Comments: On the day of the inspection the jail did not have a Continuous Quality Improvement Program in place. Jail officials need to develop a Continuous Quality Improvement Program.

5120:1-8-09 (V) (Essential) Special nutritional and medical diets. Inmate diets are modified when ordered by the appropriate licensed individual to meet specific requirements related to clinical conditions.

Comments: On the day of the inspection the jail failed to produce a policy or procedure for Special Nutritional and Medical Diets. Jail officials need to develop policy and procedures for Special Nutritional and Medical Diets.

5120:1-8-10 (E) (Essential) The jail shall make provisions for modified diets by physician's order or to accommodate the mandatory dietary requirements of a recognized religion practiced by the inmate.

Comments: On the day of the inspection the jail was unable to show provisions for modified diets by physician's order or to accommodate the mandatory dietary requirements of a recognized religion practiced by the inmate. Jail officials should come up with a way to show verification of provisions for modified diets by physician's order or to accommodate the mandatory dietary requirements of a recognized religion practiced by the inmate.

5120:1-8-10 (F) (Essential) All persons involved in the preparation of food shall receive a pre-assignment medical examination and annual re-examinations.

Comments: At the time of the inspection the jail was unable to provide copies of medical exams for staff involved in food preparation. Jail officials should have all staff involved in food preparation receive a pre-assignment medical exam and annual re-examinations.

5120:1-8-11 (D) (Important) The jail shall provide the opportunity for alcohol and drug abuse treatment, academic training, psychological and social services and other community services.

Comments: On the day of the inspection the jail was unable to provide verification of programs to address social services, academic training and community services. The jail needs to offer programs that address alcohol and drug abuse treatment, academic training, psychological and social services and other community services.

5120:1-8-17 (A) (Important) Each full service jail shall have a designated jail administrator who is qualified by training or experience to supervise and control inmates as outlined in a written job description.

Comments: On the day of the inspection the jail did not have a written job description showing they have a designated jail administrator who is qualified by training or experience to supervise and control inmates. Jail officials should create a job description showing the jail shall have a designated jail administrator who is qualified by training or experience to supervise and control inmates.

5120:1-8-17 (C) (Important) Annual standardized performance reviews of jail employees shall be conducted.

Comments: On the day of the inspection the jail was unable to produce annual standardized performance reviews of jail employees. Jail officials advised that its a union issue and they are not done. Jail officials should attempt to work something out so annual standardized performance reviews of jail employees can be done on next contract to meet the standard.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and submitted through the Ohio Jail Management System (OHJMS) at www.OHJMS.Intelligrants.com within 45 days of receipt of this correspondence. Please feel free to contact the Bureau if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



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