To: All concerned  
From: Lt. Yaw  
Date: 11-30-21  
Subject: Visitation updates  

Effective immediately, Zone A and Zone B visiting will have the following temporary stipulations:

The following schedule will be in place:

- Monday: All units
- Wednesday: All units
- Friday: All units

STARTING 1-3-22, the following visit sessions will be implemented:

- 8:00 am until 11:15 am (Visitors must check in no later than 10:00 am)
- 11:45 am until 3:00 pm (Visitors must check in no later than 1:45 pm)

BE ADVISED: ON 12-30-21, LT. YAW WILL CREATE THE NEW VISITING SESSION TIMES IN GTL. ALL VISITORS WILL NOT BE ABLE TO SCHEDULE VISITS FOR JANUARY 2022 UNTIL AFTER 12-30-21. ON 12-31-21, ALL VISITORS CAN SCHEDULE THEIR JANUARY 2022 VISITS IN GTL AGAIN, SAME AS THEY DID BEFORE.

- The old way of scheduling is NOT in effect anymore. All visitors need to go to this website to schedule visits- https://ohdoc.gtlvisitme.com/
- If your visitor is having issues on the new GTL website, this is the contact information for support: Phone: (855) 208-7349 and Email: visitorsupport@gtl.net
- Visiting requirements: -Must register for an account online or through the Android app (No IPhone app currently). -Must be approved to visit by staff before scheduling. -Must bring valid photo ID onsite for the visit and follow visitation rules set forth by the facility.
- If your visitor does not have a computer or android phone- They can call/email GTL support (not MACI) to get registered and schedule a visit after MACI staff approve them.
- All inmates are permitted 2 visits per month. This includes SEG and AB inmates.
- Any inmate on visiting restrictions/sanctions cannot have a visit.
- No more than 9 offenders per Zone, per session (indoor visiting only).
- Use of vending machines are permitted with the cleaning of touch points between each use. Items purchased are not to be shared during the visit.
- Physical contact (hug/embrace) between the guest(s) and incarcerated person are permitted at the beginning and end of visits. Kissing is not permitted at any time.
• Holding hands, playing cards and related activities remain prohibited during visitation.
• Reading rooms remain closed.
• Masks must be worn, at all times, by all visitors whether they’re vaccinated or not.
• Masks must be worn, at all times, by all inmates whether they’re vaccinated or not.
• Masks MUST be worn correctly—covering nose and mouth, the only exception is eating and drinking.
• Disposable masks will be issued to all visitors for use during the visit. Personal masks are not permitted.
• Two guests per inmate—Children under the age of 5 are prohibited.
• All tables, seating and vending machines must be disinfected in between sessions.
• Visitors will have the option of taking an antigen test or they will have the opportunity to present a valid COVID-19 Vaccination Record Card to stand in the place of the antigen test. The vaccination card must show that the final dose was given more than 2 weeks ago. Should there be any question as to the integrity of the vaccination card, the visitor will be required to receive an antigen test prior to being authorized to visit.
• We will not maintain record of visitors who have presented vaccination cards, so it will be required for the vaccination record card to be brought to every visit to be exempt from the antigen test.
• Parents/legal guardians of children must sign the consent form for minors to be tested.
• If either visitor tests positive, neither visitor may visit.
• The testing process does not extend the duration of a visit.
• It is recommended that visitors arrive 30-45 minutes before the visiting session time begins.
• Visitors schedule at least 1 day in advance and no more than 30 days out. Visitors need to cancel or modify visit at least 2 days in advance.
• Visitors must adhere to new jewelry restrictions implemented on 11-8-21.
• Visitors are not permitted to wear camouflage clothing of any kind. This has been in effect since 2018.
• Visitors must adhere to the clothing restrictions listed in 76-VIS-01 Inmate Visitation policy.