



Department of  
Rehabilitation & Correction

John R. Kasich, Governor  
Gary C. Mohr, Director

June 6, 2016

Sheriff Marty Donini  
Scioto County Jail  
1025 16<sup>th</sup> St.  
Portsmouth, Ohio 45662

RE: 2015 – Annual Jail Inspection

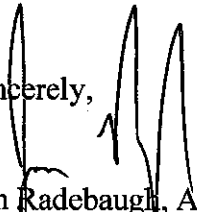
Dear Sheriff Donini,

The Bureau of Adult Detention has received the corrective materials you forwarded to our office in response to the annual inspection of the Scioto County Jail on October 22<sup>nd</sup> and 23<sup>rd</sup>, 2015. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

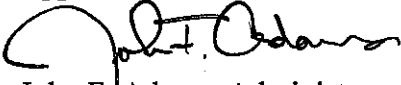
I have reviewed the provided materials. The documentation will increase the level of compliance for the Scioto County Jail on specific standards reviewed this year. The jail is now in compliance with Jail Standards: 5120: 1-8-05(Q); -09(A); -09(B); -09(C); -09(J); -09(M); -09(Q); -09(R); -09(U); -09(W); -09(X); -17(F); -18(B)(1)(2)(3); -18(C)(1)(2)(3) and -18(D). The facility remains out of compliance with Jail Standards: 5120: 1-8-04(A)(4)(a); -04(B); -04(F); -04(G); -04(H) and -18(A)(1)(2). The Scioto County Jail is now compliant with 100% of the Essential Standards and at least 90% of the Important Standards making it a “**Compliant Jail**”.

Your continuing effort to maintain compliance with the Standards for Jails in Ohio is to be commended. The Bureau encourages the jail to correct the remaining deficiencies noted in the inspection report prior to the next jail inspection. Congratulations and thank you for your cooperation in the 2015 annual inspection process.

Sincerely,

  
Jon Radebaugh, Assistant Administrator  
ODRC/Bureau of Adult Detention  
Office: (614) 752-0911  
Email: [jon.radebaugh@odrc.state.oh.us](mailto:jon.radebaugh@odrc.state.oh.us)

Approved,

  
John F. Adams, Administrator  
ODRC/Bureau of Adult Detention  
Office: (614) 752-1834  
Email: [john.adams@odrc.state.oh.us](mailto:john.adams@odrc.state.oh.us)

cc: Capt. Carter, Jail Administrator  
County Board of Commissioners  
File



Department of  
Rehabilitation & Correction

John R. Kasich, Governor  
Gary C. Mohr, Director

March 29, 2016

Sheriff Marty Donini  
Scioto County Jail  
1025 16<sup>th</sup> St.  
Portsmouth, Ohio 45662

RE: 2015 – Annual Jail Inspection

Dear Sheriff Donini:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Scioto County Jail, a Full Service Jail facility, was inspected on October 22<sup>nd</sup> and 23<sup>rd</sup>, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Captain John Murphy, Jail Administrator.

The total actual housing capacity for the Scioto County Jail (FSJ) is (190), consisting of (0) adult males and (0) adult females, and (190) mixed housing (either adults or juveniles), and (0) special housing beds. On the date of the actual jail inspection, there were (221) inmates incarcerated in the Scioto County Jail (FSJ). The Bureau of Adult Detention's recommended housing capacity for the jail is (190), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure. The Scioto County Jail (FSJ) is in compliance with the following standards:

5120:1-8-01(A)(1); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -01(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(7); -03(B)(8); -03(B)(9); -03(B)(10)(a); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -03(B)(16); -03(B)(17)(a); -04(c); -04(D); -04(E); -04(J); -04(A)(4)(K); -05(A); -05(B); -05(C); -05(E); -05(G)(1); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(M); -05(N); -05(O); -05(P); -06(B); -06(C); -

06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(D); -09(E); -09(F); -09(G); -09(H); -09(K); -09(N); -09(P); -09(V); -10(A); -10(B); -10(C); -10(D); -10(E); -10(F); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G)-12(H); -15(B); -15(D); -15(E); -16(A); -17(D); -17(E); -17(G); -18(E).

The Scioto County Jail (FSJ) did not comply with (21) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All dormitory spaces must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate. For example, at the time of the inspection, the female dormitory had a total of 45 female inmates in an area designated for 24 occupants.

5120:1-8-04(B)(Important): Each full-service jail shall ensure seating shall be provided in holding areas, housing cells, dormitories, dayrooms and eating areas for each inmate. At their current capacity, the jail does not provide sufficient seating for inmates.

5120:1-8-04(F)(Important): Each full-service jail shall ensure toilet facilities at a minimum of one operable toilet for every twelve occupants. On the date of the inspection, the ratio for one operable toilet for every 12 occupants did not meet compliance with this standard. Furthermore, there shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per flush toilet. At the time of the inspection, the jail was not in compliance with the ratio of inmates to toilets.

5120:1-8-04(G)(Important): Each full-service jail shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. At the time of the inspection, the jail was not in compliance with the ratio of inmates to showers.

5120:1-8-04(H)(Important): Each full-service jail shall ensure there is one operable wash basin with hot and cold potable water for every twelve occupants. On the date of the inspection, the ratio for one operable wash basin with hot and cold potable water did not meet compliance with this standard. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per fixture. At the time of the inspection, the jail was not in compliance with the ratio of inmates to wash basin.

5120:1-8-05(Q)(Essential): Each full-service jail shall ensure jail exits be clear and evacuation routes shall be clearly marked throughout the jail. Posted diagrams and/or markings shall be placed at appropriate locations throughout the building, including inmate occupied areas. These diagrams shall be visible, readable and note the primary and secondary egress routes. At the time of the inspection, there were no diagrams and/or markings in any of the inmate occupied areas.

5120:1-8-09(A)(Essential): Each full-service jail shall ensure there is a designated health authority with the responsibility for health and/or mental health care services pursuant to a written agreement, contract or job description. The Health

Authority may be a physician, health administrator or agency. The jail shall have written policy, procedures and practices that shall be specific to the jail, to include all aspects of the medical/mental health standard and reviewed annually. The jail shall ensure there is a separate organizational structure for mental health services and there is a designated mental health clinician. The jail had none of the required policies and no other documentation to support compliance with this standard.

5120:1-8-09(B)(Essential): Each full-service jail shall have written policies, procedures and practices that address inmate pre-screenings. The screening must include suicide thoughts/plan, current serious or potentially serious medical or mental health issues needing immediate attention, the use of Taser, pepper spray, or other less than lethal use of force during arrest. Anytime an arrestee is denied due to medical circumstances, documentation from a local hospital or urgent care of medical clearance to be incarcerated shall be provided. Training records of employees conducting the inmate pre-screen must be provided to verify they are health trained.

5120:1-8-09(C)(Essential): Each full-service jail shall ensure jail staff have completed training in conducting the receiving screening. The documentation needs to be maintained by the jail to verify the staff members are health trained. No training records were provided at the time of the inspection that documented jail staff have completed the receiving screening training and are health trained.

5120:1-8-09(J)(Essential): Each full-service jail shall have written policies, procedures and practices that address medical and mental health records. The jail shall maintain an accurate health/ mental health record in written or electronic format. The health authority shall develop policies and procedures concerning the following areas: (1) Health records remain confidential and are only accessible to personnel designated by the health authority, (2) Correctional Staff may be advised of inmates' health/ mental health status only to preserve the health and safety of the inmate, other inmates, jail staff and in accordance with state and federal laws, (3) Retention and reactivation of said records if an inmate returns to the facility, (4) Transfer of medical/ mental health information or record to external care provider. During the inspection, the jail was not able to provide any policies or documentation supporting compliance with this standard.

5120:1-8-09(M)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates who are evidencing signs of mental illness or developmental disability shall be referred immediately to qualified mental health personnel. The health authority shall develop and approve policies for the following areas: (1) Screening for mental health problems, (2) Referral to outpatient services, including psychiatric care, (3) Crisis intervention and management of acute psychiatric episodes, (4) Stabilization of the mentally ill and prevention of psychiatric deterioration in the jail, (5) referral and admission to inpatient facilities, (6) informed consent. During the inspection, the jail was not able to provide any policies or other documentation showing compliance with the requirements of this standard.

5120:1-8-09(Q)(Essential): Each full-service jail shall ensure pregnant inmates shall receive appropriate and timely pre-natal care, delivery and postpartum care, as determined by the health authority. At the time of the inspection, the jail was not able to produce any policies, procedure or documentation supporting compliance with this standard.

5120:1-8-09(R)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance in policies and procedures approved by the health authority. At the time of the inspection, the jail had no policy or procedures regarding medical restraints.

5120:1-8-09(U)(Essential): Each full-service jail shall ensure all qualified health care professionals participate annually in continuing education appropriate for their position. At the time of the inspection, the jail did not provide any documentation showing compliance with the standard.

5120:1-8-09(W)(Essential): Each full-service jail shall have written policies, procedures and practices that address intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance to local, state, and federal laws for the treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life threatening intoxication or detoxification symptoms to a hospital or detoxification center. At the time of the inspection, the current jail policy and procedures did not meet the intent of this standard.

5120:1-8-09(X)(Essential): Each full-service jail shall ensure information about an inmate's health status is confidential. Non health trained staff only have access to specific medical information on a "need to know" basis in order to preserve the health and safety of the specific inmate, other inmates, volunteers, visitors, criminal justice professionals or correctional staff. At the time of the inspection, the current jail policy and procedures did not meet the intent of this standard.

5120:1-8-17(F)(Important): Each full-service jail shall have a written policy and procedure governing the screening, training, and use of volunteers in the jail. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

5120:1-8-18(A)(1)(2)(Important): Each full-service jail shall ensure jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the first year of assignment, they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. They must also receive two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. Training files and/or other verification of the required training could not be produced by Jail Administration at the time of the inspection.

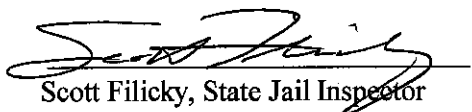
5120:1-8-18(B)(1)(2)(3)(Important): Each full-service jail shall ensure that: (1) Correctional officers shall receive training in jail policies within sixty days of employment; (2) During the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative code; and (3) Eight hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. These training hours are in addition to training mandated by other standards. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(C)(1)(2)(3)(Important): Each full-service jail shall ensure that administrators and supervisors shall receive training in addition to the training specified in paragraph (B) of this rule as follows: (1) Training in jail policies and procedures prior to assignment duties. (2) During the first year of assignment, forty hours of training including legal aspects of jail management, managerial principles, labor relations, and records/information management. (3) Eight hours of in-service training each subsequent year of employment addressing special issues, skills enhancement, and other assignment related topics. These training hours are in addition to training mandated by other standards. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(D)(Important): Each full-service jail shall ensure jail support staff with occasional contact receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. Training records evidencing compliance were not available to evaluate at the time of the inspection.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh ([jon.radebaugh@odrc.state.oh.us](mailto:jon.radebaugh@odrc.state.oh.us)) within 45 days of receipt of this correspondence. Feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Scott Filicky, State Jail Inspector  
Bureau of Adult Detention  
770 W. Broad St., 3<sup>rd</sup> Floor  
Cellular: (614) 208-0525  
Email: [scott.filicky@odrc.state.oh.us](mailto:scott.filicky@odrc.state.oh.us)

cc: John F. Adams, Bureau Administrator  
County Board of Commissioners  
Capt. Carter, Jail Administrator  
File