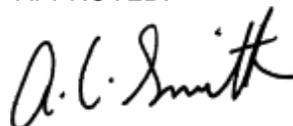




SUBJECT: DPCS Leadership and Direction	PAGE <u> 1 </u> OF <u> 3 </u>
	NUMBER: 100-APA-31
RULE/CODE REFERENCE:	SUPERSEDES: 100-APA-31 dated 12-17-18
RELATED ACA STANDARDS: 4-APPFS-3D-04 thru 3D-06	EFFECTIVE DATE: June 17, 2019
	APPROVED: 

I. AUTHORITY

Ohio Revised Code 5120.01 authorizes the Director of the Department of Rehabilitation and Correction, as the executive head of the department, to direct the total operations and management of the department by establishing procedures as set forth in this policy.

II. PURPOSE

The purpose of this policy is to establish and guide the development and maintenance of a mission and strategic plan for the Division of Parole and Community Services (DPCS).

III. APPLICABILITY

This policy applies to all employees, volunteers, and contract workers involved in the establishment and/or operation of the DPCS.

IV. DEFINITIONS

None

V. POLICY

It is the policy of the Ohio Department of Rehabilitation and Correction (ODRC) to provide the deputy director of DPCS the authority and responsibility to manage and direct the operations. Under this authority, the deputy director of DPCS for the ODRC shall operate the division in accordance with state and federal laws, administrative regulations, agency policies, executive orders, and judicial decisions.

VI. PROCEDURES**A. Division Direction and Management**

The deputy director of DPCS, in cooperation and coordination with division staff and community stakeholders, shall develop both a mission statement and strategic plan to develop evidence-based practices (EBP) and innovative programs in an effort to reduce recidivism. The ODRC mission statement and strategic plans may be used.

1. Mission Statement

The deputy director of DPCS shall develop a written mission statement within the context of the ODRC. The mission statement shall include the following:

- a. Protect society by providing supervision for released offenders;
- b. Establish restorative programs that address offender needs and promote victim awareness/empathy;
- c. Provide the courts and parole authorities with effective evaluation tools and information for use in sentencing and release decisions;
- d. Promote citizen safety and victim reparation; and
- e. Promote the philosophy of reentry that incorporates the principles associated with EBP and effective correctional programming.

2. Strategic Plan

The deputy director of DPCS shall be responsible for guiding the development and implementation of strategic plans that address supervision and service needs for the offender population and agency employees. The DPCS strategic plan, in conjunction with the specific strategic plans compiled by the sections within DPCS, shall be aligned to accomplish the mission and goals set for DPCS by the ODRC. The strategic plans shall include information and goals relating to the following subjects:

- a. Philosophy for:
 - i. Public safety;
 - ii. Purpose of supervision;
 - iii. Reentry and EBP initiatives;
 - iv. Programming for offenders; and
 - v. Victim reparations;

b. Programs and services for:

- i. Special offender programs such as those related to substance abuse, emotional disorders, and sex offender treatment;
- ii. All individual areas of departmental programming, identified risk factors, and services including education, recovery services, and victim awareness/empathy, etc.;
- iii. All other departments of major significance to DPCS operations.

3. Annual Review

The DPCS mission statement, goals, and measurable objectives outlined in the strategic plan shall be reviewed by the deputy director of DPCS and DPCS executive staff at least annually. The purpose of this review shall be to compare previously established goal predictions, as assigned to specific staff members, against their expected completion date to enable periodic evaluation of goal achievement.