

Career Technical Program Completers How to get a copy of your Career Technical Passport

Prior to release:

Contact your institution Education Department to complete a Career Passport Request form.

After release:

Contact The Ohio Central School System anytime for your Career Technical Passport.

The Career Passport Request
Form can be located at:

www.drc.ohio.gov

Under Program Services

Education

**OHIO CENTRAL SCHOOL SYSTEM
TEC**

PO BOX 779
LONDON, OHIO 43140

Phone: 740-845-3240

Fax: 740-845-3387

E-mail: DRC.OCSS2serve@odrc.state.oh.us





Ohio Central School System
Career Passport Request

TO: Career-Technical Education Director - Passport Request
Ohio Central School System/TEC
P.O. Box 779
London, Ohio 43140

FROM/POSITION: _____

SITE: _____ Institution

DATE:

RE: **Notification to Prepare Career Passport**

Student Information

| | | |
|--------------------------------------|---|----------------------------|
| Name: | | ID #: |
| Career-Tech Program: | | Instructor: |
| Institution Where Program Completed: | | Completion Date (MM/DD/YY) |
| Release Date (MM/DD/YY): | Release Status (Parole, EDS, PRC, Transitional Control, Judicial Release): | |

Passport To Be Sent To:

| | | |
|--------------------------|-----------------------|------|
| Name: | | |
| Address: | | |
| City: | State: | Zip: |
| Relationship To Student: | Telephone Number: () | |

| | |
|----------------------|-------|
| Student's Signature: | Date: |
|----------------------|-------|