



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

April 8, 2016

Sheriff Steve Brenneman
Morrow County Jail
101 Home Rd.
Mt. Gilead, Ohio 43338

RE: 2015 – Annual Jail Inspection

Dear Sheriff Brenneman,

The Bureau of Adult Detention has received the corrective materials you forwarded to our office in response to the annual inspection of the Morrow County Jail on October 6th and 7th, 2015. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

I have reviewed the provided materials. The documentation will increase the level of compliance for the Morrow County Jail on specific standards reviewed during the 2015 inspection. The facility is now in compliance with Jail Standards: 5120: 1-8-03(B)(7); -03(B)(11)(b); -05(B); -05(E); -05(N); -05(O); -09(R); -09(X); and -17(F). The facility remains out of compliance with Jail Standards: 5120: 1-8-04(A)(4)(a); and -04(B). The Morrow County Jail is now compliant with 100% of the Essential Standards and at least 90% of the Important Standards making it a **“Compliant Jail”**.

Your continuing effort to maintain compliance with the Standards for Jails in Ohio is to be commended. The Bureau encourages the jail to correct the remaining deficiencies noted in the inspection report prior to the next jail inspection. Congratulations and thank you for your cooperation in the 2015 annual inspection process.

Sincerely,

Jon Radebaugh, Assistant Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,

John F. Adams, Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Lt. Fulk, Jail Administrator
Morrow County Board of Commissioners
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

March 16, 2016

Sheriff Steve Brenneman
Morrow County Jail
101 Home Rd.
Mt. Gilead, Ohio 43338

RE: 2015 – Annual Jail Inspection

Dear Sheriff Brenneman:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Morrow County Jail, a Full Service Jail facility, was inspected on October 6th and 7th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Cpl. Clark and Lt. Fulk, Jail Administrator.

The total actual housing capacity for the Morrow County Jail (FSJ) is (126), consisting of (125) adult males and (0) adult females, and (1) special housing beds. On the date of the actual jail inspection, there were (92) inmates incarcerated in the Morrow County Jail (FSJ). The Bureau of Adult Detention's recommended housing capacity for the jail is (126), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure. The Morrow County Jail (FSJ) is in compliance with the following standards:

5120:1-8-01(A)(1); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(8); -03(B)(10)(a); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(c); -03(B)(12); -03(B)(15); -03(B)(16); -03(B)(17); -04(C); -04(D); -04(E); -04(F); -04(G); -04(H); -04(J); -04(A)(4)(K); -05(A); -05(B); -05(C); -05(G)(1); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(M); -05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(B); -09(C); -09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K); -09(M); -09(N); -09(P); -09(Q); -09(U); -

09(V); -09(W); -10(A); -10(B); -10(C); -10(D); -10(E); -10(F); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(D); -17(E); -17(G); -18(A); -18(B); -18(C); -18(D); -18(E).

The Morrow County Jail (FSJ) did not comply with (11) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03(B)(7)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure personal observation checks are being completed every 60 minutes as mandated by Ohio Jail Standards. These checks must be completed at varying times and documented. A document/log reviewed on the date of the inspection showed logged times exceeding 60 minute personal observation checks.

5120:1-8-03(B)(11)(b)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure a security inspection of the jail shall be conducted once per month. Jail policy and documentation needs updated to support this requirement.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All dormitory spaces must provide housed prisoners with at least 35 square feet of day space per prisoner. At the time of the inspection, the jail has 69 total beds available in the men's dorm and would need approximately 2415 square foot of dayroom space, the current dayroom space measured slightly more than 1800 square foot.

5120:1-8-04(B)(Important): Each full-service jail shall ensure seating shall be provided in holding areas, housing cells, dormitories, dayrooms and eating areas for each inmate. At their current capacity, the jail does not provide sufficient seating for inmates.

5120:1-8-05(B)(Essential): Each full-service jail shall ensure all areas of the jail be safe and sanitary, including the food service and laundry areas. Staff and inmates shall have specific housekeeping responsibilities, which shall include, but not limited to daily cleaning of toilets, urinals, sinks, drinking facilities and showers in areas occupies by inmates and the disposal of garbage daily. At the time of the inspection, there was no documentation/validation to support each housekeeping responsibility component in this standard was being performed.

5120:1-8-05(E)(Essential): Each full-service jail shall ensure the jail is inspected annually by local or state authorities and a written report shall be provided. There shall be a written plan to correct jail related deficiencies. On the date of the inspection, the current policy and procedures did not outline a plan to correct jail related health inspection deficiencies.

5120:1-8-05(N)(Important): Each full-service jail shall ensure training in jail fire safety equipment shall be conducted annually. Training shall be provided on jail fire safety equipment for all jail staff. The fire safety equipment required is at the discretion of the local fire official. This training shall occur annually and be documented in the jail staff training records. The jail maintained no documentation supporting the practice or to evidence the training had occurred.

5120:1-8-05(O)(Essential): Each full-service jail shall ensure fire drills shall be conducted every three months on each shift. On the day of the inspection, there was no evidence/documentation of fire drills having been conducted. Also, the current policy and procedure should also reflect that that fire drills shall be conducted every three months on each shift.

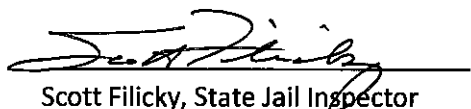
5120:1-8-09(R)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance in policies and procedures approved by the health authority. At the time of the inspection, the jail's current policy and procedure did not meet the intent of this standard and provided no documentation supporting compliance with the standard.

5120:1-8-09(X)(Essential): Each full-service jail shall ensure information about an inmate's health status is confidential. Non health trained staff only have access to specific medical information on a "need to know" basis in order to preserve the health and safety of the specific inmate, other inmates, volunteers, visitors, criminal justice professionals or correctional staff. At the time of the inspection, the jail did not meet the intent of this standard with their current policy and procedures.

5120:1-8-17(F)(Important): Each full-service jail shall have a written policy and procedure governing the screening, training, and use of volunteers in the jail. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Scott Filicky, State Jail Inspector
Bureau of Adult Detention
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Cellular: (614) 208-0525
Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
County Board of Commissioners
Lt. Fulk, Jail Administrator
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