



# Lorain Correctional Institution

2075 S. Avon Belden Road, Grafton, Ohio 44044

## Frequently Asked Questions (FAQ's)

### 1) I haven't heard from my loved one. Can you go and check and see how he is?

Once individuals are received at LorCI they are assigned to an intake housing where protocols are implemented in accordance with CDC guidelines to minimize the transmission of the COVID virus. Upon admission, individuals will be administered a COVID test and will remain within an isolation status until the test results are received from the 2<sup>nd</sup> COVID test administered on day 11. Within the isolation time, orientation process will be conducted to include intake assessments by medical, mental health, and education.

Individuals sanctioned to LorCI as a part of the violation process under supervision of the Adult Parole Authority will move to a prehearing housing unit after the isolation protocols for COVID. Individuals will remain within the prehearing unit until the violation sanction hearing process is completed and a security designation is assigned.

Individuals sentenced to LorCI from the county as a new commitment will transfer to a parent institution after the isolation period and orientation process is completed.

At that time, they will be permitted to make phone calls during the out of cell access period to utilize the phones until they are issued a GTL tablet. Those on the call list will receive an automated call asking you to accept these calls.

### 2) When will they receive a GTL tablet?

Typically, within 48-36 hours from admission

### 3) Why are there time limits on calls?

Starting on Thursday, September 23, 2021, all institutions implemented statewide time limits. These activated time limits on phones are based by security levels:

#### Level 4, 4A, E, ET and EM

Each call can last 15 minutes. No timeout needed in between calls

Total cumulative tablet/phone time per day is 4hours (This will include both wall phone and tablet time)

#### Level 3, 3A, 3R

Each call can last 15 minutes. No timeout needed in between calls

Total cumulative tablet/phone time per day is 6 hours (This will include both wall phone and tablet time)

#### Level 1, 1A, 2, 2A, and 0D

Each call can last 30min. No timeout needed in between calls

Total cumulative tablet/phone time per day is 8 hours (This will include both wall phone and tablet time)

Time ON	Time OFF
6:30am	10:15am
11:45am	3:15pm
4:40pm	8:45pm

10:00pm 10:45pm

11:15pm 11:45pm

**Why is it necessary to have a random announcement on the telephone line saying “this call originates from a correctional institution in Ohio” when I was informed of the same thing before I accepted the call?**

The Ohio Department of Rehabilitation and Correction has granted incarcerated adults the privilege of making collect telephone calls to family and friends. Incarcerated adults have attempted to use the Inmate Call Out Program to engage in criminal activity such as telecommunication fraud and harassment, while serving sentences in Ohio prisons. This announcement is designed to inform those who may have not received the initial announcement should a third party become involved. Third parties are commonly added to calls by using “call transfer” or “3-way calling” features. **Third party calls are not permitted.**

**4) A relative of mine was sentenced today to (blank) years in prison. How does the Department determine which prison an incarcerated adult is assigned?**

He will be evaluated by mental health, education, medical, and unit staff. The security level classification will be determined through the consideration of pre-commitment variables such as” age at current commitment, current offense(s), security level when last released from prison, history of violence, gang affiliation or drug use, and escape history. Institution assignments are determined by matching requirements with the institution available to best meet those needs.

**5) Can he choose a specific prison?**

No, incarcerated adults may not choose specific prisons. In general, ODRC will attempt to move them into the same Catchment Area where their visitor resides. A Catchment Area is a region served by a particular prison. The goal is to try and move incarcerated adults within a 1-2 -hour drive (one way) of their positive social support network. We understand this can be a burden but there are not enough prisons located near the most populated areas to provide this for all who qualify.

Incarcerated adults serving prison sanction for a violation of conditions of supervision under the Adult Parole Authority will have specific designations for institutional assignment after the violation hearing determines the prison sanction and security designation is completed. Those individuals designated as level 1 will remain at LorCI and engage in transitional needs. Those individuals classed as level 2 and level 3 will transfer to NEOCC-Youngstown, Ohio; level 4-SOCF, and level E- SOCF.

**6) How long does it take for an incarcerated adult to go to his parent institution?**

Incarcerated adults entering LorCI will remain between 30-45 days until he is transferred to his parent institution.

**7) Do Ohio prisoners have access to computers for e-mail correspondence?**

No. Ohio incarcerated adults do not have direct access to e-mail. You may correspond with an incarcerated adult via the US Mail or by using JPay. The Ohio Department of Rehabilitation and Correction uses an innovative electronic mail system to allow family and friends to use modern day email applications to correspond with their incarcerated loved one. To be clear, this program does **NOT** provide inmates with direct email access. Rather, it allows those who wish to correspond with an inmate to enter a subscription through a third-party website, at a cost substantially less than the postal service, and that company will serve as the vehicle to manage emails between inmates and their loved ones. [Please visit JPay for additional information.](#) This program does NOT provide incarcerated adults with direct email access

**8) Can incarcerated adults receive money while in prison?**

Yes, up to \$200 from an approved (or tentatively approved) visitor may be deposited into an incarcerated adult’s personal account by mail, online, kiosk and telephone. Please refer to <http://www.drc.ohio.gov/inmate-funds> web page for more information.

**9) I live out of state and cannot come and visit the incarcerated adult. How do I get approved to send money to support him?**

If you have been added to an incarcerated adults visit list, visit <http://www.drc.ohio.gov/visiting> and print off visit application. Follow instructions on application, include proof of residency and send to the incarcerated adult’s case manager for processing or email to the public information account: [drc.lorci@odrc.state.oh.us](mailto:drc.lorci@odrc.state.oh.us).

**10) Why can I not send money to my loved one if I completed the application process?**

The name and address on the visitor application shall match the information on the application. Do not use nicknames and include any suffix such as: I, II, III, Jr., or Sr.

**11) What is meant by level 3R security?**

Ohio has a five-tier classification system: levels 1,2,3,4 and E. All new incarcerated adults are classified as “level 3R” security until the formal reception process has been completed. Level E security incarcerated adults are the most closely supervised group, followed by level

4, level 3, level 2 and finally level 1.

Incarcerated individuals will be assigned institutional placement and housing assignments by security designations. Security designations will determine the amount of movement permitted, privileges, number of packages, phone time, and security measures.

**12) How is the incarcerated adult's security level determined?**

Decision is based on the following: Current age; seriousness of the crime; prior offenses; most recent violence (not including the current offense); gang activity before going to prison; and present and past escape attempts, behavior while housed in county jail or under supervision of Adult Parole Authority.

**13) What is restrictive housing?**

Restrictive Housing replaces the term segregation and is an area of the institution where incarcerated adults are placed to separate them from the general population. Incarcerated adults often refer to this area as "the hole," but it is a housing unit that houses incarcerated adults whose continued presence in the general population would pose a serious threat to life, property, self, staff or other incarcerated adults, or to the security or orderly operation of a correctional institution. Restrictive Housing is designed to support a safe and productive environment for institutional staff and incarcerated adults assigned to general population as well as to create a path for those incarcerated adults in this status to successfully transition to a less restrictive setting.

**14) What am I allowed to mail an incarcerated adult in prison?**

As of January 1, 2007, all packages received by an incarcerated adult must be ordered through Keefe Group/Access Securepak, Walkenhorst, or Union Supply Direct.

Reception (County Commitment and APA Sanction Violator) incarcerated adults cannot receive packages. Incarcerated adults may receive the following in a first class letter: (5) photographs (no nude, no Polaroid and not larger than 5x7); Newspaper clippings (5) (no larger than 8 ½ x 11"); Pamphlets or brochures (5) (simple, single page, no larger than 8 ½ x 11"); bi fold or tri fold; Blank stationary or copied material (5) pages, no larger than 8 ½ x 11" (including materials copied from the internet); Greeting cards must be single fold only (multi-fold, musical and/or "pop-out" cards are prohibited); Postage stamps, laminated stickers, etc. are prohibited. Postage and embossed envelopes shall be available for sale in the institution commissary and through DRC approved vendors. Envelopes may not be mailed to incarcerated adults by individuals. Colored envelopes and/or colored mail contents are not permitted inside the facility.

Once a Reception incarcerated adult transfers to a parent institution and given a job classification assignment, then he may be eligible for packages. Once a Reception Sanction Violator incarcerated adult has a violation hearing, security designation, and job assignment then he can receive packages.

All incarcerated adults upon admission may receive an exempt package from a vendor for surgical masks. Due to COVID and efforts to minimize the transmission of the spread, the institution provides each incarcerated adult 4 clothed masks upon admission; however, there is an option for family to send a box of surgical masks once every 30 days as an exempt package. The surgical masks MUST come directly from a vendor and not purchased at a store and mailed by family.

**15) How can I visit?**

At this time, there is NO in-person visitation for Reception population.

All other incarcerated adults that have completed the medical isolation process upon admission and moved into general housing can have in-person visitation privileges as outlined on the institution website.

Visitors of reception inmates are permitted to download and mail in or send applications to the public information email to be processed prior to transferring to a parent institution. Please visit [www.drc.ohio.gov/visiting](http://www.drc.ohio.gov/visiting). An incarcerated adult must request to place you on his visit list.

**16) I was a victim of the incarcerated adult years ago and I want to visit him in prison? It had nothing to do with his current conviction.**

Past or present victims must write the Warden and outline the details of the offense to which you were victimized, your relationship with the incarcerated adult and why the visitation is important to you. Each request will be reviewed and a letter indicating the status of request will be mailed directly to you.

Victims may also reach out to Victim Services to seek services through this agency and guidance.

**Address**

4545 Fisher Road, Suite D  
Columbus, Ohio 43228

**Phone**

614-728-1976  
or toll free

1-888-VICTIM4 (1-888-842-8464)

**E-Mail**

[DRC.Victim.Services@odrc.state.oh.us](mailto:DRC.Victim.Services@odrc.state.oh.us)

**17) I was the incarcerated adult's codefendant, but I only received probation. Can I visit him?**

Codefendants may not visit at LorCI and may apply once the incarcerated adult has transferred to his parent facility.

**18) Can you please get a message to my loved one?**

We do not take messages for incarcerated adults. We have a process for notification for serious illnesses and death notices. Should you need to notify an incarcerated adult of a serious illness (one that is imminent of death) or the passing of a loved one, please contact the LorCI Warden's office. The secretary will take the information and once confirmed, the institutional chaplain will make the notification.

**19) Why is my loved one at LorCI when he did not commit a crime and his PO sent him there?**

Individuals that are under supervision of the Adult Parole Authority for Parole or Post Release Control can have a penalty imposed for a violation of conditions of supervision. An individual will be brought to Lorain Correctional Institution and will be assigned a violation hearing date that will determine his sanction if found guilty of violating conditions of supervision.

See additional FAQ handouts on APA and Violation Hearings.

LorCI  
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Grafton, Ohio 44044

**January 2022**