



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

October 14, 2015

Sheriff Scott Kent
Crawford County Jail
3613 Stetzer Rd.
Bucyrus, OH 44820

RE: 2015 – Annual Jail Inspection

Dear Sheriff Kent,

The Bureau of Adult Detention has received the Plans of Action and additional corrective materials you forwarded to our office in response to the annual inspection of the Crawford County Jail on July 30th and 31st, 2015. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

I have reviewed the provided materials. The documentation will increase the level of compliance for the Crawford County Jail on specific standards reviewed this year. The facility is now in compliance with Jail Standards: 5120: 1-8-03(B)(15); -05(B); -09(B); -09(C)(1); -09(M); -09(N); -09(R); -09(U); -09(W); -10(B); and -17(D). The documentation and amended policies bring the facility back into **Compliance** with all of the standards inspected upon this year under Inspection Schedule "A".

Your continuing effort to maintain compliance with the Standards for Jails in Ohio is to be commended. Congratulations and thank you for your cooperation in the 2015 annual inspection process.

Sincerely,

Jon Radebaugh, Assistant Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved

John F. Adams, Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Kent Rachel, Jail Administrator
Crawford County Board of Commissioners
File

Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

September 4, 2015

Sheriff Scott Kent
Crawford County Jail
3613 Stetzer Rd.
Bucyrus, Ohio 44820

RE: 2015 Annual Jail Inspection

Dear Sheriff Kent:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Crawford County Jail, a full-service jail facility, was inspected on July 30th and 31st, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Commander Kent Rachel and Sgt. Grove.

The total actual general housing capacity for the Crawford County Jail is (121), consisting of (104) adult males and (12) adult females, (4) mixed (either adults or juveniles), and (1) special housing beds. On the date of the jail inspection, there were (95) inmates incarcerated in the Crawford County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (121), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Crawford County Jail (FS) is in compliance with the following standards:

5120:1-8-01(A)(1); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(7); -03(B)(8); -03(B)(9); -03(B)(10)(a); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(16); -03(B)(17)(a); -04(A)(4)(a); -04(B); -04(C); -04(D); -04(E); -04(F); -04(G); -04(H); -04(J); -04(A)(4)(K); -05(A); -05(C); -05(E); -05(G)(1); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(M); -05(N); -05(O); -05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(D); -09(E); -09(F)(2); -

09(G); -09(H); -09(J); -09(K); -09(P); -09(Q); -09(V); -09(X); -10(A); -10(C); -10(D); -10(E); -10(F); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); 12(B); -12(C); -12(F); -12(G); -12(H); 15(B); -15(D); -15(E); -16(A); -17(E); -17(F); -17(G); -18(A); -18(B); -18(C)-18(D); -18(E).

The Crawford County Jail did not comply with (11) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03(B)(15)(Important): Each full service jail shall have specific written policies and procedures to provide gender and cross gender supervision guidelines. Current jail policy does not support this requirement.

5120:1-8-05(B)(Essential): Each full service jail shall ensure all areas of the jail be safe and sanitary, including the food service and laundry areas. Staff and inmates shall have specific housekeeping responsibilities, which shall include , but not limited to daily cleaning of toilets, urinals, sinks, drinking facilities and showers, in areas occupied by inmates and the disposal of garbage daily. On the day of the inspection, the current policy did not reflect the disposal of trash on a daily basis and cleaning logs for the specific areas did not indicate each specific topic for daily cleaning.

5120:1-8-09(B)(Essential): Each full service jail shall have written policies, procedures and practices that address inmate screenings. Training records of employees conducting the inmate pre-screen must be provided to verify they are health trained. Documentation needs to be maintained by the jail to verify that staff members are health trained. On the date of the inspection, the jail did not provide employee training records to conduct inmate pre-screening to verify they are health trained.

5120:1-8-09(C)(1)(Essential): Each full service jail shall ensure jail staff have completed training in conducting the receiving screening. The documentation needs to be maintained by the jail to verify the staff members are health trained. On the date of the inspection, the jail did not provide employee training records to conduct inmate receiving screening to verify they are health trained.

5120:1-8-09(M)(Essential): Each full service jail shall have written policies, procedures and practices to ensure inmates evidencing signs of mental illness or developmental disability shall be referred immediately to a qualified mental health personnel. At the time of the inspection, jail administration did not provide documentation to evidence that the policy was approved by the health authority.

5120:1-8-09(N)(Essential): Each full service jail shall have a suicide prevention program. The program shall be approved by a mental health professional and/or the health authority. On the date of the inspection the Bureau did not receive documentation that the suicide prevention program has been approved by a mental health professional and/or health authority.

5120:1-8-09(R)(Essential): Each full service jail shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance in policies and procedures approved by the health authority. On the date of the inspection, jail administration must have the health

authority sign off on the policy and the policy must be updated to reflect all components outlined in the standard.

5120:1-8-09(U)(Essential): Each full service jail shall ensure all qualified health care professionals participate annually in continuing education appropriate for their position. At the time of the inspection, training records/documentation for qualified health care professionals that participated in annual training was not provided. On the date of the inspection, the jail did not provide the Bureau with training records or documentation that qualified health care professionals receive annual training.


5120:1-8-09(W)(Essential): Each full service jail shall have written policies, procedures and practices that address intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance to local, state, and federal laws for treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life threatening intoxication or detoxification symptoms to a hospital or detoxification center. The policy, procedures, and practices shall be approved by the health authority. On the date of the inspection, it was indicated that the current policy needs to be updated and approved by the jails health authority.

5120:1-8-10(B)Essential): Each full service jail shall have written policies, procedures, and practices to ensure that inmates shall be served a minimum of three meals daily at regularly scheduled intervals, not to exceed fourteen hours between meals. Inmates can be served a minimum of two meals daily at regularly scheduled intervals, not to exceed fourteen hours between meals, on weekends, state holidays and during emergencies. On the date of the inspection, it was indicated that the jail must update their current policy to reflect the standard.

5120:1-8-17(D)(Important): Each full service jail shall have a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with the respect to weekends, holidays or other atypical situation. The staffing plan shall be reviewed once a year by the jail administrator and revised as needed. On the date of the inspection, the staffing plan had not been reviewed and/or revised by the jail administrator on an annual basis.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Scott Filicky, State Jail Inspector

Bureau of Adult Detention

Telephone: (614) 752-0833

Cellular: (614) 208-0525

Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator

Crawford County Board of Commissioners

Kent Rachel, Jail Administrator

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