

December 2, 2015

Sheriff Dale R. Williams
Carroll County Jail
43 Second Street SE
Carrollton, Ohio 44615

RE: 2015 Annual Jail Inspection

Dear Sheriff Williams,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Carroll County Jail, a full-service jail, was inspected on October 6th and 7th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Colonel Jennifer Ferguson, Jail Administrator.

The total actual general housing capacity for the Carroll County Jail is (35), consisting of (30) adult males and (5) adult females. On the date of the jail inspection, there were (31) inmates incarcerated in the Carroll County Jail. The Bureau of Adult Detention's recommended housing capacity for the jail is (15), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure.

The Carroll County Jail (FS) is in compliance with the following standards:

5120:1-8-01 (A) (1), (3), (4), (7), (9), (12); -02(B)(1), (2), (4), (D); -03(A), (5), (6), (7), (B)(2),(4), (5), (6), (7), (8), (9), (10) (a), (10)(b), (10)(c), (10) (d), (11)(b), (11)(c), (12), (15), (17)(a); -04 (B), (C), (D), (F), (H), (K); -05(A), (B), (C), (E), (G)(1), (H)(3), (I), (J), (M), (N), (O), (P), (Q); -06 (B), (C), (E), (G); -07(A), (D), (E), (H), (I); -09(A), (B), (C) (1), (D), (E), (F), (G), (H), (J), (K), (M), (N), (P), (Q), (R), (U), (V), (W), (X); -10(A), (B), (C), (D), (E), (F), (G)(1), (G)(2); -11(A), (B), (E); -12(B), (C), (F), (G), (H); -15(B), (D), (E); -16(A); -17(D) (1, 2, 3), (E), (F), (G); -18 (B), (C), (D), (E).

The Carroll County Jail did not comply with (12) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03 (A) (1) (Essential): Each full-service jail shall have an established security perimeter. The age and layout of the existing jail facility does not provide an established jail security perimeter. Additionally, the policy needs updated to support this requirement.

5120:1-8-03(A) (3) (Essential): Each full-service jail shall have a secure booking and release area. The Carroll County Jail does not have a secure booking and release area. This is due to the age and layout of the existing facility. Additionally, the policy needs updated to support this requirement.

5120:1-8-03(A) (4) (Essential): Each full-service jail shall have temporary weapons storage lockers or other secure storage located at each point of entrance to the jail's security perimeter. This is due to the age and layout of the existing jail facility of not having an established security perimeter. The current weapons storage lockers are located in the deputy reporting room.

5120:1-8-03(B) (16) (Important): Each full-service jail shall have written policies, procedures and practices to ensure keys, tools, and culinary equipment are inventoried/documented. On the day of the inspection, this Jail Inspector learned that all staff possess keys into the jail. This is due to the age and layout of the existing jail facility not having an established security perimeter.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All housing units must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate.

5120:1-8-04(E)(Important): Each full-service jail shall ensure the sanitation facilities shall include access to an operable flush toilet and lavatory with hot and cold potable water on a twenty-four hour a day basis without staff assistance. At the time of the inspection, the hot water in many of the cells was not working properly. Jail Administration was made aware of the issue at the time of the inspection.

5120:1-8-04(G) (Important): Each full-service jail shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. The jail was not in compliance with the ratio of inmates to showers during those periods of time when they were exceeding their housing capacity.

5120:1-8-04(J) (Important): Each full-service jail shall provide natural light in the housing units, dorms, cells and/or day spaces. The jail does not provide all prisoners with access to natural lighting in cells, and/or day spaces due to housing inmates in holding cells.

5120:1-8-05(G)(2)(Important): Each full-service jail shall ensure there is at least fifteen foot-candles of light, measured thirty inches above the floor in all inmate accessible areas. On the date of the inspection, readings were lower than fifteen foot-candles in housing unit corridors (space in front of cells).

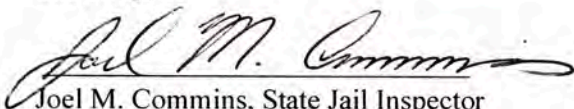
5120:1-8-05(K) (Important): Each full-service jail shall ensure that shaving equipment and supplies shall be made available daily. Issuance and retrieval of all shaving equipment and supplies shall be documented. On the day of the inspection, the Jail Inspector learned these services are provided three times a week.

5120:1-8-05(L) (Essential): Each full-service jail shall ensure the jail is inspected annually by a certified local or state fire inspector applying the applicable jurisdictional and Ohio Fire Code. The jail shall have a written plan to correct any jail related deficiencies. The jail shall maintain documentation of the inspections and any corrective measures taken. On 7-17-15, State Fire Marshal Douglas Barker conducted an inspection of the Carroll County Jail which revealed deficiencies.

5120:1-8-18(A) (1) (2) (Important): Each full-service jail shall ensure jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the first year of assignment, they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. They must also receive two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. Training files and/or other verification of the required training could not be produced by Jail Administration at the time of the inspection.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Joel M. Commins, State Jail Inspector
ODRC/Bureau of Adult Detention
615 West Superior Avenue, 9th Floor
Cleveland, Ohio 44113
Telephone: (216) 787-4902
Cellular: (614) 354-4245
Email: Joel.Commins@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Carroll County Board of Commissioners
Colonel Jennifer Ferguson, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

January 19, 2016

Sheriff Dale R. Williams
Carroll County Jail
43 Second St. SE
Carrollton, Ohio 44615

RE: 2015-Annual Jail Inspection/Plans of Action

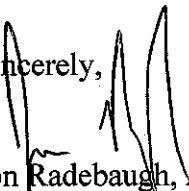
Dear Sheriff Williams:

The Bureau of Adult Detention has received the Plans of Action you provided to our office in response to the 2015 annual jail inspection of the Carroll County Jail. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

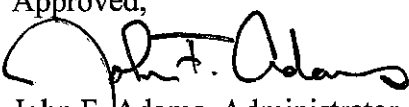
I have reviewed the provided material. The documentation will increase the level of compliance for the Carroll County Jail on a specific standard reviewed this year. The facility is now in compliance with Jail Standard: 5120: 1-8-05(K). The facility remains out of compliance with Jail Standards: 5120: 1-8-03(A)(1); -03(A)(3); -03(A)(4); -03(B)(16); -04(A)(4)(a); -04(E); -04(G); -04(J); -05(G)(2); -05(L); and -18(A)(1)(2). The plans of action submitted for these standards appear to reflect long term resolutions to the deficiencies. The Carroll County Jail will remain a *Status Jail* until the next inspection or until the remaining corrective action is completed.

Please feel free to contact me if you have questions or concerns relating to this correspondence. As always, the Bureau remains available to provide technical assistance upon request.

Sincerely,


Jon Radebaugh, Assistant Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,


John F. Adams, Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Carroll County Board of Commissioners
Colonel Jennifer Ferguson, Jail Administrator
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