

**REQUEST FOR PROPOSAL**

**ADDENDA #1**

**ISSUED DECEMBER 13, 2017**

**RFP NUMBER: DRCP-18-23261**  
**Date ISSUED: December 1, 2017**

**The Ohio Department of Rehabilitation and Correction is requesting proposals for:**

**Project Manager for Marion Reentry Community Center**

**INQUIRY PERIOD BEGINS: December 01, 2017**

**INQUIRY PERIOD ENDS: \*January 4, 2018**

**OPENING DATE: \*January 8, 2018**

**OPENING TIME: 12:00 PM EST**

**OPENING LOCATION: Ohio Department of Rehabilitation  
and Correction  
Operation Support Center  
770 West Broad Street, 4<sup>th</sup> Floor  
Columbus OH 43222**

**ATTN: Yolanda Cooks, Project Manager I**

**Reason for Addendum:** This Addendum is issued to revise the opening date to read:  
January 8, 2018.

All other terms and conditions and specifications remain the same.

\*Indicates change.

## PART ONE: EXECUTIVE SUMMARY

### Purpose

The Ohio Department of Rehabilitation and Correction (ODRC) is seeking competitive sealed Proposals (hereinafter referred to as "Proposal") from qualified contractors (hereinafter referred to as "Offerors") for an Offeror who will provide comprehensive programming and training to offenders housed at Marion Correctional Institution (hereinafter referred to as the "Project"). If an acceptable Proposal is made in response to this Request for Proposal (hereinafter referred to as "RFP"), the ODRC may enter into a Contract (hereinafter referred to as "Contract") to have the selected Offeror perform the Project.

The initial term of the Contract is from the Contract effective date, which is when the Contract is signed by the ODRC and the Offeror through June 30, 2019. In the event the Contract is signed by the ODRC and Offeror on different dates, the later date shall control.

This RFP provides details on what is required to submit a Proposal, how the Committee will evaluate the Proposals, and what will be required of the Offeror who executes a Contract (hereinafter referred to as "Contractor").

**Calendar of Events** The following schedule is given to assist Offerors in responding to this RFP:

RFP Issued:	December 1, 2017
Inquiry Period Begins:	December 1, 2017
Inquiry Period Ends:	*January 4, 2018
Proposal Due Date:	*January 8, 2018, 12:00 P.M. Eastern Standard Time
Tentative Contract Award:	*January 30, 2018

**Structure of RFP** The RFP is organized into six parts and has five attachments. The parts and attachments are listed below.

Part One:	Executive Summary
Part Two:	General Instructions
Part Three:	Scope of Work
Part Four:	Requirements for Proposal
Part Five:	Evaluation of Proposal and Contract Award
Part Six:	Proposal Evaluation Criteria
Attachment One:	Offeror Profile Summary
Attachment Two:	Declaration Statements
Attachment Three:	Purchase Contract ( <b>NOT</b> completed for Proposal Submission.)
Attachment Four:	Executive Order 2011-12K
Attachment Five:	Cost Summary