



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

March 11, 2016

Sheriff David M. Lucas
Belmont County Jail
68137 Hammond Rd.
St. Clairsville, Ohio 43950

RE: 2015 – Annual Jail Inspection

Dear Sheriff Lucas:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Belmont County Jail, a Full Service Jail facility, was inspected on September 24th and 25th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Mr. Brent Carpenter, Jail Administrator.

The total actual housing capacity for the Belmont County Jail (FSJ) is (146), consisting of (103) adult males and (34) adult females, and (9) special housing. On the date of the actual jail inspection, there were (118) inmates incarcerated in the Belmont County Jail (FSJ). The Bureau of Adult Detention's recommended housing capacity for the jail is (146), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure. The Belmont County Jail (FSJ) is in compliance with the following standards:

5120:1-8-01(A)(1); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(7); -03(B)(10)(a); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(8); -03(B)(9); -03(B)(15); -03(B)(16); -03(B)(17)(a); -03(A)(4)(A); -04(B); -04(C); -04(D); -04(E); -04(F); -04(G); -04(H); -04(J); -04(A)(4)(K); -05(A); -05(B); -05(C); -05(C); -05(E); -05(G)(1); -05(G)(1); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(M); -05(O); -05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(B);

09(C); -09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K); -09(M); -09(N); -09(P); -09(Q); -09(R); -09(U); -09(V); -09(W); -09(X); -10(A); -10(B); -10(C); -10(D); -10(E); -10(F); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(D); -17(E); -17(G); -18(E).

The Belmont County Jail (FSJ) did not comply with (6) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-05(N)(Important): Each full-service jail shall ensure training in jail fire safety equipment shall be conducted annually. Training shall be provided on jail fire safety equipment for all jail staff. The fire safety equipment required is at the discretion of the local fire official. This training shall be documented in the jail staff training records. At the time of the inspection, the jail maintained had no documentation supporting the practice or to evidence the training had occurred.

5120:1-8-17(F)(Important): Each full-service jail shall have a written policy and procedure governing the screening, training, and use of volunteers in the jail. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

5120:1-8-18(A)(1)(2)(Important): Jail Administration must amend policies and procedures, and practices that address jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. (1) During the first year of assignment receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. (2) Two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. Training records evidencing compliance were not available to evaluate at the time of the inspection.

5120:1-8-18(B)(1)(2)(3)(Important): Each full-service jail shall ensure that: (1) Correctional officers shall receive training in jail policies within sixty days of employment; (2) During the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative code; and (3) Eight hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. These training hours are in addition to training mandated by other standards. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(C)(1)(2)(3)(Important): Each full-service jail shall ensure that Administrators and supervisors receive training in addition to the training in paragraph (B) of this rule as follows: (1) Training in jail policies and procedures prior to assignment to jail duties; (2) During the first year of assignment, forty hours of training including legal aspects of jail management, managerial principles, labor relations, and records/information management; (3) Eight hours of in-service training each subsequent year of employment addressing special

issues, skills enhancement, and other assignment related topics. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(D)(Important): Jail Administration must amend policies and procedures, and practices that evidence that jail support staff with occasional contact shall receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. Training records evidencing compliance were not available to evaluate at the time of the inspection.

The Belmont County Jail is in compliance with 100% of the Essential Standards and at least 90% of the Important Standards making it a "**Compliant Jail**". It should be noted however, the jail did not comply with (6) of the Important Standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility back into compliance with the remaining deficiencies noted during the inspection.

Sincerely,



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