

June 13, 2016

Sheriff Kimmy Rogers
Adams County Sheriff's Office
110 W. Main St.
West Union, Ohio 45693

RE: 2015 Annual Jail Inspection

Sheriff Rogers:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Adams County Jail, a full-service jail, was inspected on November 17th & 18th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and fifteen (115) standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception & release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Lt. Poe.

The total actual general housing capacity for the Adams County Jail is (37), consisting of (0) adult males and (0) adult females, (37) mixed (either adult males or adult females), and (0) special housing beds. On the date of the jail inspection, there were (40) inmates incarcerated in the Adams County Jail. The Bureau Recommended Capacity recommended housing capacity for the jail is (21), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure.

The Adams County Jail (FSJ) is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -02(B)(1); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(6); -03(B)(5); -03(B)(6); -03(B)(12); -04(D); -04(F); -04(G); -04(H); -04(J); -04(A)(4)(K); -05(A); -05(B); -05(I); -05(J); -05(K); -05(M); -05(P); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -09(E); -09(H); -09(J); -09(K); -10(B); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -16(A);-17)G).

The Adams County Jail did not comply with (70) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-01(A)(7)(Important): Each full-service jail shall develop and implement policies and procedures governing strip searches and body cavity searches during reception in consultation with the County Prosecutor, consistent with 2933.32 of the Revised Code. The policy does not reflect the intent of the standard. Furthermore no verification was provided showing that the County Prosecutor, City Attorney or Law Director had reviewed and signed off on the policy.

5120:1-8-01(A)(9)(Important): Each full-service jail shall ensure inmates are not confined in the reception area for more than twelve hours except when security, health, and mental health concerns are being addressed. The policy needs updated to reflect the requirements of the standard.

5120:1-8-01(A)(12)(Important): Each full-service jail shall ensure that juveniles are not held in jails except under rare circumstances, if at all. In those cases where they are to be held, they shall only be accepted under the following conditions: (1) Under Court Order; (2) When all other alternative placements, including placement in the local juvenile detention center, have been considered and rejected; and (3) after the jail provides the juvenile court with information regarding the conditions under which the youth shall be held in the adult jail and the jail's ability to comply with the juvenile specific standards, including

5120:1-08-01(A)(12), 5120:1-8-02(B)(4), and 5120:1-08-04(K) of the Administrative Code. Status offenders, i.e., runaways, curfew violators, etc. are prohibited from the facility. Every effort shall be made to ensure that juveniles are held in jails for the minimum amount of time necessary. The policy needs updated to reflect the requirements of the standard.

5120:1-8-02(B)(2)(Important): Each full-service jail shall have written policies, procedures and practices to ensure violent and non-violent inmates are not placed in the same cell or unsupervised areas together. Due to overcrowding issues, the jail administrator advised it depends on population if they can properly separate violent and non-violent inmates into separate confinement areas.

5120:1-8-03(A)(5)(Essential): Each full-service jail shall, if installed, ensure that closed circuit televisions are operational and preclude the monitoring of shower, toilet, and clothing exchange areas. The policy needs updated to reflect the intent of the standard.

5120:1-8-03(A)(7)(Essential): Each full-service jail shall ensure there is equipment necessary to maintain utilities, communication, security and fire protection in an emergency. Documentation to support that such equipment is tested, repaired, or replaced as needed must also be created. On the date of the inspection, no policy existed and/or documentation to prove that the actions were being performed.

5120:1-8-03(B)(2)(Important): Each full-service jail shall have written policies, procedures and practices to ensure that all inmates shall be searched whenever entering or leaving the jail's security perimeter to control contraband. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-03(B)(4)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that there is a plan that guides the jail's response to emergencies. All Jail personnel are to be trained in the implementation of the emergency plan. The emergency plan should also include procedures to be followed in situations that threaten the jail security. The current jail policy needs updated to reflect the requirements of this standard. Furthermore no training log was provided as verification that correctional staff has complete the proper training.

5120:1-8-03(B)(7)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure personal observation checks are being completed every 60 minutes as mandated by Ohio Jail Standards. These checks must be completed at varying times and documented. A document/log reviewed on the date of the inspection showed logged times exceeding 60 minute personal observation checks. Additionally, the policy covering this topic needs reviewed and updated.

5120:1-8-03(B)(8) (Important): Each full-service jail shall have written policies, procedures and practices to ensure special needs inmates are recognized and that the jail addresses the management of those inmates with special needs. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-03(B)(9)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates in physical restraints shall be personally checked by staff every ten minutes. The report of the use of physical restraints shall be reviewed and signed off by a non-involved supervisor or higher ranking personnel. The use of physical restraints shall be reviewed for compliance by the jail administrator or designee. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-03(B)(10)(a)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that use of force shall be limited to instances of justifiable self-defense, prevention of self-inflicted harm, protection of others, prevention of riot, discharge of firearm or other weapon, escape or other crime and controlling or subduing an inmate who refuses to obey a staff command or order. The current jail policy does not reflect the requirements of the standard.

5120:1-8-03(B)(10)(b)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure use of force shall be limited to the amount of force necessary to control a given situation and shall include a continuum of escalating force levels. In no event is physical force to be used as punishment. The jail policy needs to be updated to reflect the current language and intent of the standard.

5120:1-8-03(B)(10)(c)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that an examination and/or treatment by qualified health care personnel shall be provided to inmates or staff involved in a use of force incident when there is obvious physical injury or there is a complaint of injury or request for medical attention. The jail policy needs to be updated to reflect the current language and intent of the standard.

5120:1-8-03(B)(10)(d)(Essential): Each full-service jail shall record incidents of use of force. These incidents are to be reviewed by the jail administrator or designee. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-03(B)(11)(b)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure a security inspection of the jail shall be conducted once per month. Jail policy needs updated to support this requirement.

5120:1-8-03(B)(11)(c)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the jail's administration or designee shall be notified of any discovered contraband or physical security deficiencies. The appropriate disposition of contraband and the remediation of security deficiencies shall be documented. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-03(B)(15)(Important): Each full-service jail shall have written policies, procedures and practices to provide gender and cross gender supervision guidelines. Current jail policy does not support this requirement.

5120:1-8-03(B)(16)(Important): Each full-service jail shall have written policies, procedures and practices to ensure keys, tools, and culinary equipment are inventoried/documented. The jail needs to develop logs for documentation purposes. The policy also needs updated to reflect the requirements of the standard.

5120:1-8-03(B)(17)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure toxic, corrosive and flammable substances shall be stored in a secure area and used by inmates only under direct supervision and used only according to manufactures' instruction. The substances must only be accessible to authorized persons. On the date of the inspection chemicals were not locked up in the booking area. Furthermore the current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All dormitory spaces must provide housed prisoners with at least 35 square feet of day

space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate.

5120:1-8-04(B)(Important): Each full-service jail shall ensure seating is provided in holding areas, housing cells, dormitories, dayrooms and eating areas for each inmate. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-04(C)(Important): Each full-service jail shall ensure single cells/rooms and multiple occupancy cells/rooms/dormitories shall have an air circulation of fifteen cubic feet of outside or recirculated filtered air per minute per occupant or as required by the local authority having jurisdiction. Documentation from a qualified source shall be maintained by the jail. The jail does not have documentation from a qualified source showing adherence to this standard.

5120:1-8-04(E)(Important): Each full-service jail shall ensure the sanitation facilities shall include access to an operable flush toilet and lavatory with hot and cold potable water on a twenty-four hour a day basis without staff assistance. At the time of the inspection, hot water on the 3rd, male pod was not working properly.

5120:1-8-05(C)(Essential): Each full-service jail shall ensure monthly sanitation, vermin, and safety inspections of all areas shall be done by a designated, trained staff person. Any treatment or extermination shall be conducted by a licensed pest control professional. On the date of the inspection, no documentation was provided that these inspections are being done.

5120:1-8-05(E)(Essential): Each full-service jail shall ensure the jail is inspected annually by local or state authorities and a written report shall be provided. There shall be a written plan to correct jail related deficiencies. On 7/16/15, an inspection of the jail was completed by Environmental Health Director John McKean of the Health Department. This inspection revealed jail related deficiencies. These deficiencies should be addressed as soon as possible to insure the safety and health of the Adams County Jail employees and inmates.

5120:1-8-05(G)(1)(Important): Each full-service jail shall ensure there is at least twenty foot-candles of light, measured thirty inches above the floor in inmate reading areas. On the date of the inspection, the levels measured below the required Twenty foot-candles. Steps must be taken to increase jail lighting in inmate reading areas.

5120:1-8-05(G)(2)(Important): Each full-service jail shall ensure there is at least fifteen foot-candles of light, measured thirty inches above the floor in all inmate accessible areas. On the date of the inspection, the levels measured below the required fifteen foot-candles. Steps must be taken to increase jail lighting in inmate reading areas.

5120:1-8-05(H)(3)(Important): Each full-service jail shall maintain documentation that issued clothing is being exchanged or laundered twice weekly. Arrangements are made to exchange or launder personal clothing and undergarments twice weekly. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-05(L)(Essential): Each full-service jail shall ensure the jail is inspected annually by a certified local or state fire inspector applying the applicable jurisdictional and Ohio Fire Code. The jail shall have a written plan to correct any jail related deficiencies. The jail shall maintain documentation of the inspections and any corrective measures taken. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-05(N)(Important): Each full-service jail shall ensure training in jail fire safety equipment shall be conducted annually. Training shall be provided on jail fire safety equipment for all jail staff. The fire safety equipment required is at the discretion of the local fire official. This training shall occur annually and be documented in the jail staff training records. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-05(O)(Essential): Each full-service jail shall ensure fire drills shall be conducted every three months on each shift. The fire drills provided showed that 2nd shift has been missed on the quarterly drill.

5120:1-8-05(Q)(Essential) Each full-service jail shall have clear exit and evacuation routes posted or clearly marked throughout the jail. On the date of the inspection exit routes were not posted.

5120:1-8-07(I)(Important): Each full-service jail shall ensure visits between inmates and members of the public shall be monitored and may be recorded by any means for safety and security reasons. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-09(A)(Essential): Each full-service jail shall ensure there is a designated health authority with the responsibility for health and/or mental health care services pursuant to a written agreement, contract or job description. The Health Authority may be a physician, health administrator or agency. The jail shall have written policy, procedures and practices that shall be specific to the jail, to include all aspects of the medical/mental health standard and reviewed annually. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-09(B)(Essential): Each full-service jail shall have written policies, procedures and practices that address inmate pre-screenings. The screening must include suicide thoughts/plan, current serious or potentially serious medical or mental health issues needing immediate attention, the use of taser, pepper spray, or other less than lethal use of force during arrest. Anytime an arrestee is denied due to medical circumstances, documentation from a local hospital or urgent care of medical clearance to be incarcerated

shall be provided. Training records of employees conducting the inmate pre-screen must be provided to verify they are health trained. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-09(C)(Essential): Each full-service jail shall ensure jail staff have completed training in conducting the receiving screening. The documentation needs to be maintained by the jail to verify the staff members are health trained. No training records were provided at the time of the inspection that documented jail staff have completed the receiving screening training. The current jail policy needs updated to reflect the requirements of the standard.

5120:1-8-09(D)(Essential): Each full-service jail shall ensure that health appraisals are conducted within fourteen days. A licensed nurse, physician, physician's assistant, EMT, paramedic shall complete a health appraisal to determine the medical and mental health condition for each inmate. At a minimum, the nine components of this Ohio Jail Standard shall be listed on the health appraisal form. A physical examination, collection of health history and other health data shall be conducted for inmates whose confinement will exceed ten days, prior to their fifteenth consecutive day of confinement. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-09(F)(Essential): Each full-service jail shall have a physician and/or qualified health care professional conduct sick call. (1) Once per week for jails with an average daily population on less than fifty. (2) Three times per week for jails with an average population of less than one hundred. (3) Five times per week for jails with an average daily population of two hundred or more. The current jail policy needs updated to reflect the requirements of this standard. The Adams County jail has an average population of 60 inmates.

5120:1-8-09(G)(Essential): Each full-service jail shall ensure all health and mental health care personnel who provide services to inmates are appropriately credentialed according to the licensure, certification, and registration requirements of the State of Ohio. Verification of current credentials must be on file at the facility. Health care staff works in accordance with profession-specific job descriptions approved by the health authority. The jail provided the health authorities credentials. However the current jail policy needs updated to reflect the requirements of this standard. Health care staff needs profession-specific job descriptions listed and approved by the health authority.

5120:1-8-09(M)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates who are evidencing signs of mental illness or developmental disability shall be referred immediately to qualified mental health personnel. The health authority shall develop and approve policies for the following areas: (1) Screening for mental health problems, (2) Referral to outpatient services, including psychiatric care, (3) Crisis intervention and management of acute psychiatric episodes, (4) Stabilization of the mentally ill and prevention of psychiatric deterioration in the jail, (5) referral and

admission to inpatient facilities, (6) informed consent. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-09(N)(Essential): Each full-service jail shall have a suicide prevention program. The health authority shall have a plan for identifying and responding to suicidal and potentially suicidal inmates. The components shall include: Identification, Training, Assessment, Housing, Monitoring, Referral, Communication, Intervention, Notification, Reporting, Review, and Critical Incident debriefing. The suicide prevention program must be approved by a mental health professional and /or the jails health authority. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-09(P)(Essential): Each full-service jail shall have written policies, procedures and practices that establish an infectious disease program. The health authority shall have a written infectious disease control program which collaborates with the local health department and shall include, at minimum, an exposure control plan and standard isolation precautions for inmates and staff, which are updated annually. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-09(Q)(Essential): Each full-service jail shall ensure pregnant inmates shall receive appropriate and timely pre-natal care, delivery and postpartum care, as determined by the health authority. The jail provided no policy addressing pregnant inmates what so ever.

5120:1-8-09(R)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance in policies and procedures approved by the health authority. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-09(U)(Essential): Each full-service jail shall ensure all qualified health care professionals participate annually in continuing education appropriate for their position. At the time of the inspection, there was no policy or documentation showing compliance with the standard.

5120:1-8-09(V)(Essential): Each full-service jail shall ensure inmate diets are modified when ordered by the appropriate licensed individual to meet specific requirements related to the clinical conditions. At the time of the inspection, there was no policy, procedure, menus or other documentation showing compliance with this standard.

5120:1-8-09(W)(Essential): Each full-service jail shall have written policies, procedures and practices that address intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance to local, state, and federal laws for the treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life threatening

intoxication or detoxification symptoms to a hospital or detoxification center. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-09(X)(Essential): Each full-service jail shall ensure information about an inmate's health status is confidential. Non health trained staff only have access to specific medical information on a "need to know" basis in order to preserve the health and safety of the specific inmate, other inmates, volunteers, visitors, criminal justice professionals or correctional staff. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-10(A)(Essential): Each full-service jail shall document that food service operation complies with the regulations of the local or state health department. At the time of the jail inspection, violations were noted in the health inspection report.

5120:1-8-10(C)(Essential): Each full-service jail shall ensure menu cycles and contents shall be evaluated and approved annually by a licensed nutritionist or registered dietician or registered dietitian nutritionist. During the inspection, the jail was not able to show documentation evidencing compliance with the standard.

5120:1-8-10(D)(Important): Each full-service jail shall ensure records of food items served at meals shall be maintained pursuant to the jail's record retention schedule. During the inspection, the jail was not able to produce these required records.

5120:1-8-10(E)(Essential): Each full-service jail shall make provisions for modified diets by physician's order or to accommodate the mandatory dietary requirements of a recognized religion practiced by the inmate. During the inspection, the jail was not able to show evidence supporting compliance with this standard.

5120:1-8-10(F)(Essential): Each full-service jail shall ensure all persons involved in the preparation of food shall receive a pre-assignment medical examination and annual re-examinations. During the inspection, the jail was not able to show policy or other documentation supporting compliance with this standard.

5120:1-8-12(B)(Important): Each full-service jail shall ensure that there shall be a sanctioning schedule for rule violations. The Jail Administrator or designee shall approve any penalty exceeding suspension of rights or disciplinary isolation for more than one hundred twenty hours. The maximum sanction for rule violations shall be no more than sixty days for violations arising out of one incident. Continuous confinement for more than thirty days requires the review and approval of the jail administrator or designee. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-12(C)(Important): Each full-service jail shall ensure that inmate rules shall specify the fundamental rights that cannot be suspended except in an emergency or other condition beyond the

control of the jail administrator. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-12(G)(Important): Each full-service jail shall ensure an inmate shall have a minimum of twenty four hours after receiving written notification of the rule violation(s) to prepare for the disciplinary hearing. The inmate may waive the twenty four hour period. The inmate is given a hearing within forty eight hours excluding holidays, weekends, and emergencies after receiving the written notification if placed in isolation or within three business days if the inmate is not placed in isolation. Postponement of the hearing may be granted. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-12(H)(Important): Each full-service jail shall ensure disciplinary hearing requirements shall include an impartial hearing officer appointed by the jail administrator or designee; the inmate's opportunity to be heard, present evidence and question witnesses subject to limitations imposed by the hearing officer, the hearing officer shall state the reasons for any limitations in writing; a written statement by the hearing officer of the facts relied upon and reasons for the imposition of any penalties shall be provided to the inmate and a copy placed in the inmate's file; and selection by the jail administrator or designee of a staff person to assist an inmate when the inmate is unable to effectively communicate. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-15(B)(Important): Each full-service jail shall ensure the use of administrative segregation as a penalty and/or punishment shall be prohibited. Steps must be taken to ensure inmates who are placed in administrative segregation are receiving the same privileges as the general population. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-15(D)(Important): Each full-service jail shall ensure that within twenty four hours of administrative segregation, the inmate shall be provided with written documentation of the reason for confinement. The inmate shall also be provided an opportunity for a written or oral response to the jail administrator or designee, to be reviewed within seventy two hours for determination of continued confinement. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-15(E)(Important): Each full-service jail shall ensure inmates held in administrative segregation for thirty consecutive days shall receive an administrative review by the jail administrator or designee. Subsequent reviews shall be conducted every thirty days. The reviews shall be documented. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-17(D)(1)(2)(3)(Important): Each full-service jail shall have a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with the respect to weekends, holidays or other atypical situations. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-17(E)(Important): Each full-service jail shall have a staff person designated in charge or supervisor of each shift. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-17(F)(Important): Each full-service jail shall have a written policy and procedure governing the screening, training, and use of volunteers in the jail. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

5120:1-8-18(A)(1)(2)(Important): Each full-service jail shall ensure jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the first year of assignment, they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. They must also receive two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. The current jail policy needs updated to reflect the requirements of this standard. Training files and/or other verification of the required training could not be produced by Jail Administration at the time of the inspection.

5120:1-8-18(B)(1)(2)(3)(Important): Each full-service jail shall ensure that: (1) Correctional officers shall receive training in jail policies within sixty days of employment; (2) During the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative code; and (3) Eight hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. These training hours are in addition to training mandated by other standards. The current jail policy needs updated to reflect the requirements of this standard. Training files and/or other verification of the required training could not be produced by Jail Administration at the time of the inspection.

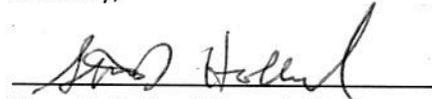
5120:1-8-18(C)(1)(2)(3)(Important): Each full-service jail shall ensure administrators and supervisors receive training in addition to the training in paragraph (B) of this rule as follows: (1) Training in jail policies and procedures prior to assignment to jail duties; (2) During the first year of assignment, forty hours of training including legal aspects of jail management, managerial principles, labor relations, and records/information management; and (3) Eight hours of in-service training each subsequent year of employment addressing special issues, skills-enhancement, and other assignment related topics. The current jail policy needs updated to reflect the requirements of this standard. Training files and/or other verification of the required training could not be produced by Jail Administration at the time of the inspection.

5120:1-8-18(D)(Important): Each full-service jail shall ensure jail support staff with occasional contact receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. The current jail policy needs updated to reflect the requirements of this standard. Training files and/or other verification of the required training could not be produced by Jail Administration at the time of the inspection.

5120:1-8-18(E)(Important): Each full-service jail shall ensure jail policies and procedures shall be available to jail staff, reviewed annually and updated by the sheriff, jail administrator, or designee, as needed. The current jail policy needs updated to reflect the requirements of this standard. Training files and/or other verification of the required training could not be produced by Jail Administration at the time of the inspection.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Steve D. Holland, State Jail Inspector

Bureau of Adult Detention

1580 State Route 56 NE

London, Ohio 43140

Cellular: (614) 981-2040

Email: Stephen.holland@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Adams County Board of Commissioners
Lt. Poe, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

August 28, 2015

Sheriff Samuel Crish
Allen County Jail
333 North Main Street
Lima, Ohio

RE: 2015 Annual Jail Inspection

Dear Sheriff Crish:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Allen County Jail, a full-service jail facility, was inspected on July 27 and 28, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception, classification, security, housing, sanitation and environmental conditions, medical, food service, recreation, administrative segregation, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Lt. Tim Amstutz, Jail Administrator.

The total actual general housing capacity for the Allen County Jail is (204) mixed beds. On the date of the jail inspection, there were (249) inmates incarcerated in the Allen County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (204), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Allen County Jail (FS) is in compliance with the following standards:

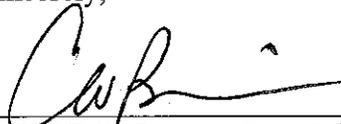
5120:1-8-01 (A)(01),(03),(04),(07),(09),(12); -02 (B)(1-2, & 4);-02(D), -03 (A)(1-7), (B)(2,4-10a-d),(11)(b,c);(12), (15-17a)), -04 (A)(04)(A), (B), (C),(D), (E), (F),(H),(J), (K)-05(A-C, E,G(1,2);(H)(3), (I-Q); 06(B-C, E,G); -07 (A,D-E, H-I); -09 (A-H, J-K, M-N, P-R, U-X), -10 (A-G 1-2); -11(A-B, E); -12 (B-C,F-H); -15(B,D-E); -16(A); -17 (D-G); -18 (A-E)

The Allen County Jail is in compliance with 100% of the Essential Standards and at least 90% of the Important Standards making it a "**Compliant Jail**". It should be noted however, the jail did not comply with one (1) of the Important Standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility back into compliance with the remaining deficiency noted during the inspection.

5120:1-8-04(G) -Shower facilities at a minimum of one operable shower for every twelve inmates. Due to the additional inmates in E Block, the current ratio is seventeen to one.

The Bureau of Adult Detention encourages the jail to correct the remaining deficiency noted in the inspection report, as well as the Plan of Action items noted from the Health Inspector's report prior to the next annual jail inspection. A new Plan of Action form is enclosed and can be returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us). Feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report and to provide reference materials or assistance as desired.

Sincerely,



C. W. "Bill" Beavin, State Jail Inspector
Bureau of Adult Detention
Ohio Department of Rehabilitation and Correction
770 West Broad Street
Columbus, Ohio 43222
(614) 301-4459
Email: carl.beavin@odrc.state.oh.us

cc: John F. Adams (ODRC)
Board of County Commissioners
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

March 16, 2016

Sheriff E. Wayne Risner
Ashland County Jail
1205 E. Main St.
Ashland, Ohio 44805

RE: 2015 – Annual Jail Inspection

Dear Sheriff Risner:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Ashland County Jail, a Full Service Jail facility, was inspected on October 13th and 14th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Sgt. Reed and Capt. Blake, Jail Administrator.

The total actual housing capacity for the Ashland County Jail (FSJ) is (127), consisting of (91) adult males and (15) adult females, (10) mixed (either adults or juveniles, and (11) special housing beds. On the date of the actual jail inspection, there were (101) inmates incarcerated in the Ashland County Jail (FSJ). The Bureau of Adult Detention's recommended housing capacity for the jail is (127), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure. The Ashland County Jail (FSJ) is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(7); -03(B)(8); -03(B)(9); -03(B)(10); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -03(B)(16); -03(B)(17)(a); -04(A)(4)(A); -04(B); -04(C); -04(D); -04(E); -04(F); -04(G); -04(H); -04(J); -04(A)(4)(K); -05(A); -05(B); -05(C); -05(E); -05(G)(1); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(M); -05(N); -05(O); -05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(B); -09(C); -

09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K); -09(M); -09(N); -09(P); -09(Q); -09(R); -09(U); -09(V); -09(W); -09(X); -10(A); -10(B); -10(C); -10(D); -10(E); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(D); -17(E); -17(F); -17(G); -18(A); -18(B); -18(C); -18(D); -18(E).

The Ashland County Jail was found to be in compliance with the onsite jail inspection for the 2015 calendar year. Your continuing effort to maintain compliance with the Minimum Standards for Jails in Ohio is to be commended. Thank you for your cooperation in the 2015 annual inspection process.

Sincerely,



Scott Filicky, State Jail Inspector

Bureau of Adult Detention

770 W. Broad St., 3rd Floor

Cellular: (614) 208-0525

Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator

County Board of Commissioners

Capt. Blake, Jail Administrator

File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

January 20, 2016

Sheriff William Johnson
Ashtabula County Jail
25 West Jefferson Street
Jefferson, Ohio 44047

RE: 2015-Annual Jail Inspection/Plans of Action

Dear Sheriff Johnson:

The Bureau of Adult Detention has received the Plans of Action you provided to our office in response to the 2015 annual jail inspection of the Ashtabula County Jail. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

I have reviewed the provided material. The documentation will increase the level of compliance for the Ashtabula County Jail on a specific standard reviewed this year. The facility is now in compliance with Jail Standard: 5120: 1-8-09(P). The facility remains out of compliance with Jail Standards: 5120: 1-8-03(A)(1); -03(A)(3); -03(A)(4); -03(A)(6); -04(A)(4)(a); -04(C); -04(G); -04(J); -05(G)(1); -05(G)(2); -10(B); -11(A) and -17(F). The plans of action submitted for these standards appear to reflect long term resolutions to the deficiencies. The Ashtabula County Jail will remain a *Status Jail* until the next inspection or until the remaining corrective action is completed.

Please feel free to contact me if you have questions or concerns relating to this correspondence. As always, the Bureau remains available to provide technical assistance upon request.

Sincerely,

Jon Radebaugh, Assistant Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,

John R. Adams, Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Ashtabula County Board of Commissioners
Lt. James Kemmerle, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

December 22, 2015

Sheriff William Johnson
Ashtabula County Jail
25 West Jefferson Street
Jefferson, Ohio 44047

RE: 2015 Annual Jail Inspection

Dear Sheriff Johnson,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Ashtabula County Jail, a full-service jail, was inspected on November 9th and 10th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Lt. James Kemmerle, Jail Administrator.

The total actual general housing capacity for the Ashtabula County Jail is (166), consisting of (122) adult males and (38) adult females and (6) Special Housing Capacity (adult males, females, and juveniles). On the date of the jail inspection, there were (149) inmates incarcerated in the Ashtabula County Jail. The Bureau of Adult Detention's recommended housing capacity for the jail is (112), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure.

At the time of the inspection, the Bureau learned the jail had converted an indoor recreation area into a dormitory. It appears as if this renovation was completed outside of the normal Planning and Approval Process and without the involvement of the Bureau. The use of this area as a dormitory also does not provide inmates with the required access to and/or required ratio of toilets, showers and lavatories. In consideration of this, the jail should cease use of this area as a dormitory immediately.

The Ashtabula County Jail (FS) is in compliance with the following standards:

5120:1-8-01 (A) (1), (3), (4), (7), (9), (12); -02(B)(1), (2), (4), (D); -03(A) (2), (5), (6), (7), (B)(2),(4), (5), (7), (8), (9), (10) (a), (10)(b), (10)(c), (10) (d), (11)(b), (11)(c), (12), (15), (16), (17)(a); -04, (B), (D), (E), (F), (H), (K); -05(A), (B), (C), (E), (H)(3), (I), (J), (K), (L), (M), (N), (O), (P), (Q); -06 (B), (C), (E), (G); -07(A), (D), (E), (H), (I); -09(A), (B), (C) (1), (D), (E), (F), (G), (H), (J), (K), (M), (N), (P), (Q), (R), (U), (V), (W), (X); -10(A), (C), (D), (E), (F), (G)(1), (G)(2); -11 (B), (E); -12(B), (C), (F), (G), (H); -15(B), (D), (E); -16(A); -17(D) (1, 2, 3), (E), (G); -18(A), (B), (C), (D), (E).

The Ashtabula County Jail did not comply with (14) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03 (A) (1) (Essential): Each full-service jail shall have an established security perimeter. The age and layout of the existing jail facility does not provide an established jail security perimeter. Currently law enforcement functions (dispatch and detective bureau) share portions of jail functions (kitchen, laundry and commissary) on the third floor. These areas are not properly separated where the integrity of the security perimeter is compromised (weapons security, operational and physical security)

5120:1-8-03(A) (3) (Essential): Each full-service jail shall have a secure booking and release area. The Ashtabula County Jail does not have a secure booking and release area. This is due to the age and layout of the existing facility in regards to the security door leading into Central Control within the booking and release area. The door does not possess security grade functions to protect the integrity of Central Control.

5120:1-8-03(A) (4) (Essential): Each full-service jail shall have temporary weapons storage lockers or other secure storage located at each point of entrance to the jail's security perimeter. This is due to the age and layout of the existing jail facility of not having an established security perimeter. This is relation to jail operations on the third floor (see 1-8-03 (A) (1)).

5120:1-8-03(A)(6)(Essential): Each full-service jail shall maintain a two-way communication system between central control, staffed posts, and prisoner occupied areas. The jail only possesses two-way communications systems within dayrooms of each housing unit, not inside each respective cell.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All housing units must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate.

5120:1-8-04(C)(Important): Each full-service jail shall ensure single cells/rooms and multiple occupancy cells/rooms/dormitories shall have an air circulation of fifteen cubic feet of outside or recirculated filtered air per minute per occupant or as required by the local authority having jurisdiction. Documentation from a qualified source shall be maintained by the jail. On the day of the inspection, the jail did not have documentation from a qualified source showing adherence to this standard.

5120:1-8-04(G) (Important): Each full-service jail shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. The jail was not in compliance with the ratio of inmates to showers during those periods of time when they were exceeding their housing capacity.

5120:1-8-04(J) (Important): Each full-service jail shall provide natural light in the housing units, dorms, cells and/or day spaces. The jail does not provide all prisoners with access to natural lighting in cells, and/or day spaces due to housing inmates in holding cells.

5120:1-8-05(G)(1)(Important): Each full-service jail shall ensure there is at least twenty foot-candles of light, measured thirty inches above the floor in inmate reading areas. On the date of the inspection, the levels measured 9 to 17 foot-candles. Steps must be taken to increase jail lighting in inmate reading areas (dayrooms).

5120:1-8-05(G)(2)(Important): Each full-service jail shall ensure there is at least fifteen foot-candles of light, measured thirty inches above the floor in all inmate accessible areas. On the date of the inspection, the levels measured between 4 to 12 foot-candles. Steps must be taken to increase lighting in inmate accessible areas (housing unit sally-ports/inmate showers).

5120:1-8-09(P) (Essential): Each full-service jail shall have written policies, procedures and practices that establish an infectious disease program. The health authority shall have a written infectious disease control program which collaborates with the local health department and shall include, at minimum, an exposure control plan and standard isolation precautions for inmates and staff, which are updated annually. During the inspection, the jail's current policies did not demonstrate compliance with this standard.

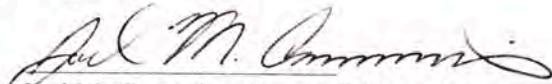
5120:1-8-10(B) (Essential): Each full-service jail shall ensure that inmates shall be served a minimum of three meals daily at regularly scheduled intervals, not to exceed fourteen hours between meals. Inmates can be served a minimum of two meals daily at regularly scheduled intervals, not to exceed fourteen hours between meals, on weekends, state holidays and during emergencies. At the time of the inspection, the jail's established meal times exceeded the fourteen hours between the dinner and breakfast meal.

5120:1-8-11(A) (Important): Each full-service jail shall ensure that exercise and/or equipment for inmates shall be provided and the jail shall further ensure that inmates are offered at least five hours per week. During the inspection, it was observed that due to the age and layout of the facility and current jail staffing; the jail is not providing five hours a week to the inmate population.

5120:1-8-17(F) (Important): Each full-service jail shall have a written policy and procedure governing the screening, training, and use of volunteers in the jail. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Joel M. Commins, State Jail Inspector
ODRC/Bureau of Adult Detention
615 West Superior Avenue, 9th Floor
Cleveland, Ohio 44113
Telephone: (216) 787-4902
Cellular: (614) 354-4245
Email: Joel.Commins@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Ashtabula County Board of Commissioners
Lt. James Kemmerle, Jail Administrator
File

Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

August 20, 2015

Sheriff Allen Solomon
Auglaize County Correction Center
1051 Dearbaugh Avenue
Wapakoneta, Ohio 45895

RE: 2015 Annual Jail Inspection

Dear Sheriff Solomon:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Auglaize County Correction Center, was inspected on July 14 & 15, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Captain Lisa Wright, Jail Administrator.

The total actual housing capacity for the Auglaize County Correction Center is (72), mixed cells. On the date of the actual jail inspection, there were (50) inmates incarcerated. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (72), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Auglaize County Correction Center is in compliance with the following standards:

5120:1-8-01 (A)(01),(03),(04),(07),(09),(12); -02 (B)(1-2, & 4);-02(D), -03 (A)(1-7), (B)(2,4-10a-d),(11)(b,c);(12), (15-17a)), -04 (A)(04)(A), (B), (C),(D), (E), (F), (G), (H),(J), (K)-05(A-C, E,G(1,2);(H)(3), (I-Q); 06(B-C, E,G); -07 (A,D-E, H-I); -09 (A-H, J-K, M-N, P-R, U-X), -10 (A-G 1-2); -11(A-B, E); -12 (B-C,F-H); -15(B,D-E); -16(A); -17 (D-G); -18 (A-E)

The Auglaize County Correction Center was found to be in compliance with the onsite jail inspection for the 2015 calendar year. Your continuing effort to maintain compliance with the Minimum Standards for Jails in Ohio is to be commended. Thank you for your cooperation in the 2015 annual inspection process.

Sincerely,



C.W. "Bill" Beavin, State Jail Inspector
Bureau of Adult Detention
Ohio Department of Rehabilitation and Correction
770 West Broad Street
Columbus, Ohio 43222
(614) 301-4459
Email: carl.beavin@odrc.state.oh.us

cc: John F. Adams (ODRC)
Board of County Commissioners
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

March 11, 2016

Sheriff David M. Lucas
Belmont County Jail
68137 Hammond Rd.
St. Clairsville, Ohio 43950

RE: 2015 – Annual Jail Inspection

Dear Sheriff Lucas:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Belmont County Jail, a Full Service Jail facility, was inspected on September 24th and 25th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Mr. Brent Carpenter, Jail Administrator.

The total actual housing capacity for the Belmont County Jail (FSJ) is (146), consisting of (103) adult males and (34) adult females, and (9) special housing. On the date of the actual jail inspection, there were (118) inmates incarcerated in the Belmont County Jail (FSJ). The Bureau of Adult Detention's recommended housing capacity for the jail is (146), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure. The Belmont County Jail (FSJ) is in compliance with the following standards:

5120:1-8-01(A)(1); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(7); -03(B)(10)(a); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(8); -03(B)(9); -03(B)(15); -03(B)(16); -03(B)(17)(a); -03(A)(4)(A); -04(B); -04(C); -04(D); -04(E); -04(F); -04(G); -04(H); -04(J); -04(A)(4)(K); -05(A); -05(B); -05(C); -05(C); -05(E); -05(G)(1); -05(G)(1); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(M); -05(O); -05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(B);

09(C); -09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K); -09(M); -09(N); -09(P); -09(Q); -09(R); -09(U); -09(V); -09(W); -09(X); -10(A); -10(B); -10(C); -10(D); -10(E); -10(F); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(D); -17(E); -17(G); -18(E).

The Belmont County Jail (FSJ) did not comply with (6) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-05(N)(Important): Each full-service jail shall ensure training in jail fire safety equipment shall be conducted annually. Training shall be provided on jail fire safety equipment for all jail staff. The fire safety equipment required is at the discretion of the local fire official. This training shall be documented in the jail staff training records. At the time of the inspection, the jail maintained had no documentation supporting the practice or to evidence the training had occurred.

5120:1-8-17(F)(Important): Each full-service jail shall have a written policy and procedure governing the screening, training, and use of volunteers in the jail. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

5120:1-8-18(A)(1)(2)(Important): Jail Administration must amend policies and procedures, and practices that address jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. (1) During the first year of assignment receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. (2) Two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. Training records evidencing compliance were not available to evaluate at the time of the inspection.

5120:1-8-18(B)(1)(2)(3)(Important): Each full-service jail shall ensure that: (1) Correctional officers shall receive training in jail policies within sixty days of employment; (2) During the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative code; and (3) Eight hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. These training hours are in addition to training mandated by other standards. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(C)(1)(2)(3)(Important): Each full-service jail shall ensure that Administrators and supervisors receive training in addition to the training in paragraph (B) of this rule as follows: (1) Training in jail policies and procedures prior to assignment to jail duties; (2) During the first year of assignment, forty hours of training including legal aspects of jail management, managerial principles, labor relations, and records/information management; (3) Eight hours of in-service training each subsequent year of employment addressing special

issues, skills enhancement, and other assignment related topics. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(D)(Important): Jail Administration must amend policies and procedures, and practices that evidence that jail support staff with occasional contact shall receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. Training records evidencing compliance were not available to evaluate at the time of the inspection.

The Belmont County Jail is in compliance with 100% of the Essential Standards and at least 90% of the Important Standards making it a "**Compliant Jail**". It should be noted however, the jail did not comply with (6) of the Important Standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility back into compliance with the remaining deficiencies noted during the inspection.

Sincerely,



Scott Filicky, State Jail Inspector
Bureau of Adult Detention
770 W. Broad St., 3rd Floor
Cellular: (614) 208-0525
Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
County Board of Commissioners
Brent Carpenter, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

August 20, 2015

Sheriff Richard Jones
Butler County Correctional Complex
705 Hanover Street
Hamilton, Ohio 45013

RE: 2015 Annual Jail Inspection

Dear Sheriff Jones:

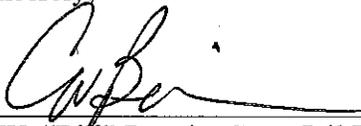
In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Butler County Correctional Complex, was inspected on June 8&9, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Lt. Scott Brown and staff.

The total actual housing capacity for the Butler County Correctional Complex Jail is (756), mixed cells. On the date of the actual jail inspection, there were (769) inmates incarcerated in the Butler County Correctional Complex. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (756), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Butler County Correctional Complex is in compliance with the following standards:

5120:1-8-01 (A)(01),(03),(04),(07),(09),(12); -02 (B)(1-2, & 4);-02(D), -03 (A)(1-7), (B)(2,4-10a-d),(11)(b,c);(12), (15-17a)), -04 (A)(04)(A), (B), (C),(D), (E), (F), (G), (H),(J), (K)-05(A-C, E,G(1,2);(H)(3), (I-Q); 06(B-C, E,G); -07 (A,D-E, H-I); -09 (A-H, J-K, M-N, P-R, U-X), -10 (A-G 1-2); -11(A-B, E); -12 (B-C,F-H); -15(B,D-E); -16(A); -17 (D-G); -18 (A-E)

The Butler County Correctional Complex was found to be in compliance with the onsite jail inspection for the 2015 calendar year. Your continuing effort to maintain compliance with the Minimum Standards for Jails in Ohio is to be commended. Thank you for your cooperation in the 2015 annual inspection process.

Sincerely,



C.W. "Bill" Beavin, State Jail Inspector
Bureau of Adult Detention
Ohio Department of Rehabilitation and Correction
1901 South Gettysburg Avenue
Dayton, Ohio 45417
(614) 301-4459
Email: carl.beavin@odrc.state.oh.us

cc: John F. Adams (ODRC)
Board of County Commissioners
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

January 19, 2016

Sheriff Dale R. Williams
Carroll County Jail
43 Second St. SE
Carrollton, Ohio 44615

RE: 2015-Annual Jail Inspection/Plans of Action

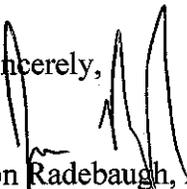
Dear Sheriff Williams:

The Bureau of Adult Detention has received the Plans of Action you provided to our office in response to the 2015 annual jail inspection of the Carroll County Jail. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

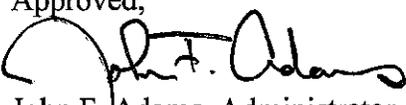
I have reviewed the provided material. The documentation will increase the level of compliance for the Carroll County Jail on a specific standard reviewed this year. The facility is now in compliance with Jail Standard: 5120: 1-8-05(K). The facility remains out of compliance with Jail Standards: 5120: 1-8-03(A)(1); -03(A)(3); -03(A)(4); -03(B)(16); -04(A)(4)(a); -04(E); -04(G); -04(J); -05(G)(2); -05(L); and -18(A)(1)(2). The plans of action submitted for these standards appear to reflect long term resolutions to the deficiencies. The Carroll County Jail will remain a *Status Jail* until the next inspection or until the remaining corrective action is completed.

Please feel free to contact me if you have questions or concerns relating to this correspondence. As always, the Bureau remains available to provide technical assistance upon request.

Sincerely,


Jon Radebaugh, Assistant Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,


John F. Adams, Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Carroll County Board of Commissioners
Colonel Jennifer Ferguson, Jail Administrator
File

December 2, 2015

Sheriff Dale R. Williams
Carroll County Jail
43 Second Street SE
Carrollton, Ohio 44615

RE: 2015 Annual Jail Inspection

Dear Sheriff Williams,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Carroll County Jail, a full-service jail, was inspected on October 6th and 7th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Colonel Jennifer Ferguson, Jail Administrator.

The total actual general housing capacity for the Carroll County Jail is (35), consisting of (30) adult males and (5) adult females. On the date of the jail inspection, there were (31) inmates incarcerated in the Carroll County Jail. The Bureau of Adult Detention's recommended housing capacity for the jail is (15), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure.

The Carroll County Jail (FS) is in compliance with the following standards:

5120:1-8-01 (A) (1), (3), (4), (7), (9), (12); -02(B)(1), (2), (4), (D); -03(A), (5), (6), (7), (B)(2),(4), (5), (6), (7), (8), (9), (10) (a), (10)(b), (10)(c), (10) (d), (11)(b), (11)(c), (12), (15), (17)(a); -04 (B), (C), (D), (F), (H), (K); -05(A), (B), (C), (E), (G)(1), (H)(3), (I), (J), (M), (N), (O), (P), (Q); -06 (B), (C), (E), (G); -07(A), (D), (E), (H), (I); -09(A), (B), (C) (1), (D), (E), (F), (G), (H), (J), (K), (M), (N), (P), (Q), (R), (U), (V), (W), (X); -10(A), (B), (C), (D), (E), (F), (G)(1), (G)(2); -11(A), (B), (E); -12(B), (C), (F), (G), (H); -15(B), (D), (E); -16(A); -17(D) (1, 2, 3), (E), (F), (G); -18 (B), (C), (D), (E).

The Carroll County Jail did not comply with (12) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03 (A) (1) (Essential): Each full-service jail shall have an established security perimeter. The age and layout of the existing jail facility does not provide an established jail security perimeter. Additionally, the policy needs updated to support this requirement.

5120:1-8-03(A) (3) (Essential): Each full-service jail shall have a secure booking and release area. The Carroll County Jail does not have a secure booking and release area. This is due to the age and layout of the existing facility. Additionally, the policy needs updated to support this requirement.

5120:1-8-03(A) (4) (Essential): Each full-service jail shall have temporary weapons storage lockers or other secure storage located at each point of entrance to the jail's security perimeter. This is due to the age and layout of the existing jail facility of not having an established security perimeter. The current weapons storage lockers are located in the deputy reporting room.

5120:1-8-03(B) (16) (Important): Each full-service jail shall have written policies, procedures and practices to ensure keys, tools, and culinary equipment are inventoried/documented. On the day of the inspection, this Jail Inspector learned that all staff possess keys into the jail. This is due to the age and layout of the existing jail facility not having an established security perimeter.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All housing units must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate.

5120:1-8-04(E)(Important): Each full-service jail shall ensure the sanitation facilities shall include access to an operable flush toilet and lavatory with hot and cold potable water on a twenty-four hour a day basis without staff assistance. At the time of the inspection, the hot water in many of the cells was not working properly. Jail Administration was made aware of the issue at the time of the inspection.

5120:1-8-04(G) (Important): Each full-service jail shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. The jail was not in compliance with the ratio of inmates to showers during those periods of time when they were exceeding their housing capacity.

5120:1-8-04(J) (Important): Each full-service jail shall provide natural light in the housing units, dorms, cells and/or day spaces. The jail does not provide all prisoners with access to natural lighting in cells, and/or day spaces due to housing inmates in holding cells.

5120:1-8-05(G)(2)(Important): Each full-service jail shall ensure there is at least fifteen foot-candles of light, measured thirty inches above the floor in all inmate accessible areas. On the date of the inspection, readings were lower than fifteen foot-candles in housing unit corridors (space in front of cells).

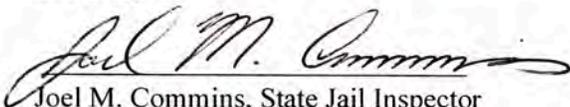
5120:1-8-05(K) (Important): Each full-service jail shall ensure that shaving equipment and supplies shall be made available daily. Issuance and retrieval of all shaving equipment and supplies shall be documented. On the day of the inspection, the Jail Inspector learned these services are provided three times a week.

5120:1-8-05(L) (Essential): Each full-service jail shall ensure the jail is inspected annually by a certified local or state fire inspector applying the applicable jurisdictional and Ohio Fire Code. The jail shall have a written plan to correct any jail related deficiencies. The jail shall maintain documentation of the inspections and any corrective measures taken. On 7-17-15, State Fire Marshal Douglas Barker conducted an inspection of the Carroll County Jail which revealed deficiencies.

5120:1-8-18(A) (1) (2) (Important): Each full-service jail shall ensure jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the first year of assignment, they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. They must also receive two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. Training files and/or other verification of the required training could not be produced by Jail Administration at the time of the inspection.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Joel M. Commins, State Jail Inspector
ODRC/Bureau of Adult Detention
615 West Superior Avenue, 9th Floor
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Telephone: (216) 787-4902
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Email: Joel.Commins@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Carroll County Board of Commissioners
Colonel Jennifer Ferguson, Jail Administrator
File

Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

April 8, 2016

Executive Director Jim Dennis
Corrections Center of Northwest Ohio
03151 County Road 2425
Stryker, Ohio 43557

RE: 2015 Annual Jail Inspection

Executive Director Dennis:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Corrections Center of Northwest Ohio, was inspected on January 19th and 20th, 2016. The inspection was restricted to assessing compliance with a group of one hundred and fifteen (115) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Executive Director Jim Dennis

The total actual housing capacity for the Corrections Center of Northwest Ohio is (626), consisting of (485) adult males, (89) adult females, (0) mixed (either adults or juveniles), and (52) special housing beds. On the date of the actual jail inspection, there were (583) inmates incarcerated in the Corrections Center of Northwest Ohio. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (626), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Corrections Center of Northwest Ohio is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(7); -03(B)(8); -03(B)(9); -03(B)(10); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -03(B)(16); -03(B)(17)(a); -04(A)(4)(A); -04(B); -04(C); -04(D); -04(E); -04(F); -04(G); -04(H); -04(J);

-04(A)(4)(K); -05(A); -05(B); -05(C); -05(E); -05(G)(1); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(M); -05(N); -05(O); -05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(B); -09(C); -09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K); -09(M); -09(N); -09(P); -09(Q); -09(R); -09(U); -09(V); -09(W); -09(X); -10(A); -10(B); -10(C); -10(D); -10(E); -10(F); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(D); -17(E); -17(F); -17(G); -18(A); -18(B); -18(C); -18(D); -18(E).

The Corrections Center of Northwest Ohio was found to be in compliance with the onsite jail inspection for the 2015 calendar year. Your continuing effort to maintain compliance with the Minimum Standards for Jails in Ohio is to be commended. Thank you for your cooperation in the 2015 annual inspection process.

Sincerely,



Steve D. Holland, State Jail Inspector

Bureau of Adult Detention

1580 State Route 56 NE

London, OH 43140

(614) 981-2040

Email: stephen.holland@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator

CCNO Board Members

File

April 20, 2016

Sheriff Gene Kelly
Clark County Jail
120 North Fountain Ave.
Springfield, Ohio 45502

RE: 2015 Annual Jail Inspection

Sheriff Kelly:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Clark County Jail, was inspected on January 27th & 28th, 2016. The inspection was restricted to assessing compliance with a group of one hundred and fifteen (115) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Sergeant Shillito and Jail Administrator Lieutenant Young.

The total actual housing capacity for the Clark County Jail is (266), consisting of (192) adult males, (63) adult females, (0) mixed (either adults or juveniles), and (11) special housing beds. On the date of the actual jail inspection, there were (180) inmates incarcerated in the Clark County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (167), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Clark County Jail is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(D); -03(A)(3); -03(A)(4); -03(B)(2); -03(B)(5); -03(B)(15); -04(D); -04(E); -05(A); -05(G)(1); -05(H)(3); -05(J); -05(K); -05(Q); -06(G);

-07(A); -07(H); -09(E); -09(F); -09(V); -10(B); -10(C); -10(E); -11(E); -15(B); --15(E); -16(A); -17(E); -17(G); -18(E).

The Clark County Jail did not comply with (79) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-02(B)(1)(Important): Each full-service jail shall have written policies, procedures and practices to ensure male and female inmates are housed separately by sight, touch, and out of range of normal conversation with each other. At the time of the inspection it was noted that the females on the fourth floor have sight of male inmates at visitation. It was further noted that males working in the kitchen and females working in the laundry are within sight and sound of each other.

5120:1-8-02(B)(2)(Important): Each full-service jail shall have written policies, procedures and practices to ensure violent and non-violent inmates are not placed in the same cell or unsupervised areas together. Currently the facility has no way to properly separate violent and non-violent female inmates into separate confinement areas. Additionally, the policies need updated to support this procedure and practice.

5120:1-8-02(B)(4)(Important): Each full-service jail shall have written policies, procedures and practices to ensure juvenile and adult inmates are separated in a manner consistent with sections 2151.311(Procedure upon taking child into custody) and 2152.26(Places of Detention for delinquent child or juvenile traffic offender). At the time of the inspection, juvenile held in holding cell was within sound of adult inmates.

5120:1-8-03(A)(1)(Essential): Each full-service jail shall have an established security perimeter. The trailers placed to hold female inmates at facility does not provide an effective jail security perimeter. Additionally, the policy needs updated to support this requirement.

5120:1-8-03(A)(5)(Essential): Each full service jail-shall maintain the following minimum standards in regard to the security of the jail. If installed, close circuit televisions that are operational and preclude the monitoring of shower, toilet, and clothing exchange areas. . The policies and procedures need updated to reflect this standard.

5120:1-8-03(A)(6)(Essential): Each full-service jail shall maintain a two-way communication system between central control, staffed posts, and prisoner occupied areas. The jail currently has no system in place. The policies need updated to reflect this standard. Furthermore the facility does not have two way communication in any cells or in day room areas.

5120:1-8-03(A)(7)(Essential): Each full-service jail shall ensure there is equipment necessary to maintain utilities, communication, security and fire protection in an emergency. Documentation to support that such equipment is tested, repaired, or replaced as needed must also be created. On the date of the inspection, no policy existed and/or documentation to prove that the actions were being performed.

5120:1-8-03(B)(4)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that there is a plan that guides the jail's response to emergencies. All Jail personnel are to be trained in the implementation of the emergency plan. . The policies and procedures need updated to reflect this standard. Furthermore no verification was provided that staff had received training on the implementation of emergency plans.

5120:1-8-03(B)(6)(Essential): Each full-service jail shall have written policies, procedures and practices to cover official jail counts. There shall be no less than three official counts daily, not to exceed nine hours in duration from the previous official count. Jail Administration must also notify their jail staff on how to properly record that an official count was conducted. The policies and procedures need updated to reflect this standard.

5120:1-8-03(B)(7)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure personal observation checks are being completed every 60 minutes as mandated by Ohio Jail Standards. These checks must be completed at varying times and documented. A document/log reviewed on the date of the inspection showed logged times exceeding 60 minute personal observation checks. Additionally, the policy covering this topic needs reviewed and updated.

5120:1-8-03(B)(8) (Important): Each full-service jail shall have written policies, procedures and practices to ensure special needs inmates are recognized and that the jail addresses the management of those inmates with special needs. The policies and procedures need updated to reflect this standard.

5120:1-8-03(B)(9)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates in physical restraints shall be personally checked by staff every ten minutes. The report of the use of physical restraints shall be reviewed and signed off by a non-involved supervisor or higher ranking personnel. The use of physical restraints shall be reviewed for compliance by the jail administrator or designee. The current policy/documentation does not meet this standard. Additionally, the jail's current practice was to check on the inmates in physical restraints every 15 minutes. The policies and procedures need updated to reflect this standard.

5120:1-8-03(B)(10)(a)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that use of force shall be limited to instances of justifiable self-defense, prevention of self-inflicted harm, protection of others, prevention of riot, discharge of firearm or other weapon,

escape or other crime and controlling or subduing an inmate who refuses to obey a staff command or order. The policies and procedures need updated to reflect this standard.

5120:1-8-03(B)(10)(b)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure use of force shall be limited to the amount of force necessary to control a given situation and shall include a continuum of escalating force levels. In no event is physical force to be used as punishment. The policies and procedures need updated to reflect this standard. Furthermore an action and response continuum needs to be implemented. Staff needs training and records need kept for verification.

5120:1-8-03(B)(10)(c)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that an examination and/or treatment by qualified health care personnel shall be provided to inmates or staff involved in a use of force incident when there is obvious physical injury or there is a complaint of injury or request for medical attention. The policies and procedures need updated to reflect this standard.

5120:1-8-03(B)(10)(d)(Essential): Each full-service jail shall have all use of force incidents documented and reviewed by the jail administrator or designee. The policies and procedures need updated to reflect this standard.

5120:1-8-03(B)(11)(b)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure a security inspection of the jail shall be conducted once per month. The policies and procedures need updated to reflect this standard.

5120:1-8-03(B)(11)(c)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the jail's administration or designee shall be notified of any discovered contraband or physical security deficiencies. The appropriate disposition of contraband and the remediation of security deficiencies shall be documented. The policies and procedures need updated to reflect this standard.

5120:1-8-03(B)(12)(Important): Each full-service jail shall have written policies, procedures and practices to ensure inmate movement from one area to another is controlled by staff. The policies and procedures need updated to reflect this standard.

5120:1-8-03(B)(16)(Important): Each full-service jail shall have written policies, procedures and practices to ensure keys, tools, and culinary equipment are inventoried/documentated. The jail needs to develop logs for documentation purposes. The policies and procedures need updated to reflect this standard.

5120:1-8-03(B)(17)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure toxic, corrosive and flammable substances shall be stored in a secure area and used

by inmates only under direct supervision and used only according to manufactures' instruction. The substances must only be accessible to authorized persons. During the tour of the facility, chemicals were left unattended. The policies and procedures need updated to reflect this standard.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All dormitory spaces must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate. The policies and procedures need updated to reflect this standard.

5120:1-8-04(B)(Important): Each full-service jail shall ensure seating shall be provided in holding areas, housing cells, dormitories, dayrooms and eating areas for each inmate. At their current capacity, the jail does not provide sufficient seating for inmates. Additionally, the current policy needs reviewed and updated in order to be in compliance with the standard.

5120:1-8-04(C)(Important): Each full-service jail shall ensure single cells/rooms and multiple occupancy cells/rooms/dormitories shall have an air circulation of fifteen cubic feet of outside or recirculated filtered air per minute per occupant or as required by the local authority having jurisdiction. Documentation from a qualified source shall be maintained by the jail. The jail does not have documentation from a qualified source showing adherence to this standard. The policies and procedures need to be created to reflect this standard.

5120:1-8-04(F)(Important): Each full-service jail shall at a minimum have one operable toilet for every twelve occupants. On the day of the inspection and due to their current capacity, the jail does not provide a sufficient number of toilets for inmates.

5120:1-8-04(G)(Important): Each full-service jail shall provide shower facilities at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit. The policies and procedures need updated to reflect this standard. At their current capacity, the jail does not provide sufficient showers for inmates.

5120:1-8-04(H)(Important): Each full-service jail shall ensure there is one operable wash basin with hot and cold potable water for every twelve occupants. The policies and procedures need updated to reflect this standard.

5120:1-8-04(J)(Important): Each full-service jail shall provide natural light in the housing units, dorms, cells and/or day spaces. The jail's holding cells do not provide prisoners with access to natural lighting. The policies and procedures need updated to reflect this standard.

5120:1-8-04(A)(4)(K)(Essential): Each full-service jail shall ensure juvenile inmates who have not yet been adjudicated shall be separated by sight and sound from adult inmates. The jail did not have the proper policies and procedures to support this standard. It was observed during inspection that a juvenile was being held in a cell within sound of two adult inmates next to him.

5120:1-8-05(B)(Essential): Each full-service jail shall ensure all areas of the jail be safe and sanitary, including the food service and laundry areas. Staff and inmates shall have specific housekeeping responsibilities, which shall include, but not limited to daily cleaning of toilets, urinals, sinks, drinking facilities and showers in areas occupied by inmates and the disposal of garbage daily. The policies and procedures need updated to reflect this standard.

5120:1-8-05(C)(Essential): Each full-service jail shall ensure monthly sanitation, vermin, and safety inspections of all areas shall be done by a designated, trained staff person. Any treatment or extermination shall be conducted by a licensed pest control professional. The policies and procedures need updated to reflect the requirements of this standard.

5120:1-8-05(E)(Essential): Each full-service jail shall ensure the jail is inspected annually by local or state authorities and a written report shall be provided. There shall be a written plan to correct jail related deficiencies. On 7/16/15, an inspection of the jail was completed by Environmental Health Director John McKean of the Health Department. This inspection revealed jail related deficiencies. Deficiencies were noted in the Health Inspection. The policies and procedures need updated to reflect this standard.

5120:1-8-05(G)(2)(Important): Each full-service jail shall ensure there is at least fifteen foot-candles of light, measured thirty inches above the floor in all inmate accessible areas. On the date of the inspection, the light levels in the female dorm and shower area were below the fifteen foot-candles of light.

5120:1-8-05(I)(Important): Each full-service jail shall provide each inmate an opportunity for a hot shower not to exceed fort-eight hours. The policies and procedures need updated to reflect this standard.

5120:1-8-05(L)(Essential): Each full-service jail shall ensure the jail is inspected annually by a certified local or state fire inspector applying the applicable jurisdictional and Ohio Fire Code. The jail shall have a written plan to correct any jail related deficiencies. The jail shall maintain documentation of the inspections and any corrective measures taken. The policies and procedures need updated to reflect this standard.

5120:1-8-05(M)(Essential): Each full-Service jail shall have a written fire safety plan approved by local fire officials, and that is reviewed annually and updated as needed. The plan shall include fire prevention, training and drills, fire response and post-fire documentation and review. A current copy of the plan shall

be maintained at the local fire department. The policies and procedures need updated to reflect this standard.

5120:1-8-05(N)(Important): Each full-service jail shall ensure training in jail fire safety equipment shall be conducted annually. Training shall be provided on jail fire safety equipment for all jail staff. The fire safety equipment required is at the discretion of the local fire official. This training shall occur annually and be documented in the jail staff training records. The jail maintained no documentation supporting the practice or to evidence the training had occurred. The policies and procedures need updated to reflect this standard.

5120:1-8-05(O)(Essential): Each full-service jail shall ensure fire drills shall be conducted every three months on each shift. On the day of the inspection, there was no evidence/documentation of fire drills having been conducted. The policies and procedures need updated to reflect this standard.

5120:1-8-05(P)(Essential): Each full-service jail shall have furnishings that meet fire safety performance standards. On the day of the inspection, there was no evidence/documentation of fire drills having been conducted. The policies and procedures need updated to reflect this standard.

5120:1-8-06(B)(Important): Each full-service jail shall ensure incoming and outgoing inmate mail, correspondence, and packages shall be opened and inspected in order to intercept contraband or non-permitted items. The jail shall document procedures for the appropriate disposition of any intercepted items. There were no logs to support compliance with this standard. The policies and procedures need updated to reflect this standard.

5120:1-8-06(C)(Important): Each full-service jail shall ensure legal mail and correspondence shall be opened and inspected in the presence of the inmate to intercept contraband. The jail shall document procedures for the appropriate disposition of intercepted items. On the day of the inspection, there were no logs to support compliance with this standard. The policies and procedures need updated to reflect this standard.

5120:1-8-07(D)(Important): Each full-service jail shall ensure all jail visitors shall register upon entry. The registry shall include at a minimum, the date, visitor names, inmate visited, and length of visit. The policies and procedures need updated to reflect this standard.

5120:1-8-07(E)(Important): Each full-service jail shall provide general visitation hours that provide inmates the opportunity for thirty minutes of visitation per week. If the jail utilizes video visitation, it will provide weekly general visitation hours that are supported by the video visitation system utilized, no less than twenty minutes per visit. A schedule of visiting hours shall be posted in inmate and visitor areas. The policies and procedures need updated to reflect this standard.

5120:1-8-07(I)(Important): Each full-service jail shall ensure visits between inmates and members of the public shall be monitored and may be recorded by any means for safety and security reasons. The policies and procedures need updated to reflect this standard.

5120:1-8-09(A)(Essential): Each full-service jail shall ensure there is a designated health authority with the responsibility for health and/or mental health care services pursuant to a written agreement, contract or job description. The Health Authority may be a physician, health administrator or agency. The jail shall have written policy, procedures and practices that shall be specific to the jail, to include all aspects of the medical/mental health standard and reviewed annually. The policies and procedures need updated to reflect this standard.

5120:1-8-09(B)(Essential): Each full-service jail shall have written policies, procedures and practices that address inmate pre-screenings. The screening must include suicide thoughts/plan, current serious or potentially serious medical or mental health issues needing immediate attention, the use of taser, pepper spray, or other less than lethal use of force during arrest. Anytime an arrestee is denied due to medical circumstances, documentation from a local hospital or urgent care of medical clearance to be incarcerated shall be provided. Training records of employees conducting the inmate pre-screen must be provided to verify they are health trained. During the inspection, the jail was not able to produce documentation verifying training of health trained staff to conduct pre-screens. The policies and procedures need updated to reflect this standard.

5120:1-8-09(C)(Essential): Each full-service jail shall ensure jail staff have completed training in conducting the receiving screening. The documentation needs to be maintained by the jail to verify the staff members are health trained. No training records were provided at the time of the inspection that documented jail staff have completed the receiving screening training. The policies and procedures need updated to reflect this standard. The policies have not been approved by the Health Authority.

5120:1-8-09(D)(Essential): Each full-service jail shall ensure that health appraisals are conducted within fourteen days. A licensed nurse, physician, physician's assistant, EMT, paramedic shall complete a health appraisal to determine the medical and mental health condition for each inmate. At a minimum, the nine components of this Ohio Jail Standard shall be listed on the health appraisal form. A physical examination, collection of health history and other health data shall be conducted for inmates whose confinement will exceed ten days, prior to their fifteenth consecutive day of confinement. The policies and procedures need updated to reflect this standard.

5120:1-8-09(G)(Essential): Each full-service jail shall ensure all health and mental health care personnel who provide services to inmates are appropriately credentialed according to the licensure, certification, and registration requirements of the State of Ohio. Verification of current credentials must be on file at the facility. Health care staff works in accordance with profession-specific job descriptions approved by

the health authority. The procedure shall state that the work of allied medical personnel is performed under the supervision of the jail physician. Credentials were provided at the time of the inspection however policies need updated to reflect the requirements of this standard.

5120:1-8-09(H)(Essential): Each full-service jail shall ensure that health and mental health complaints are addressed. The jail shall ensure that there is a daily procedure whereby inmates have an opportunity to report medical and mental health complaints through health trained personnel, or for urgent matters, to any jail employee. The jail employee shall contact the appropriate medical or mental health department immediately. An inmate grievance system for medical and mental health treatment shall be established by the health authority. Both daily complaints and grievances shall be: (1) addressed in a timely manner, (2) recorded and maintained on file, (3) reviewed daily by qualified health care personnel and treatment of follow-up shall be provided as necessary. The policies and procedures need updated to reflect the requirements of this standard.

5120:1-8-09(J)(Essential): Each full-service jail shall have written policies, procedures and practices that address medical and mental health records. The jail shall maintain an accurate health/ mental health record in written or electronic format. The health authority shall develop policies and procedures concerning the following areas: (1) Health records remain confidential and are only accessible to personnel designated by the health authority, (2) Correctional Staff may be advised of inmates' health/ mental health status only to preserve the health and safety of the inmate, other inmates, jail staff and in accordance with state and federal laws, (3) Retention and reactivation of said records if an inmate returns to the facility, (4) Transfer of medical/ mental health information or record to external care provider. The policies and procedures need updated to reflect this standard. Furthermore the policy was not approved by the Health Authority.

5120:1-8-09(K)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure pharmaceuticals are managed in accordance with policies and procedures approved by the health authority and in compliance with state and federal laws. The policies must require dispensing and administering prescribed medications by health-trained personnel or professionally trained personnel, adequate management of controlled medications, and provisions of medication to inmates in special management units. Steps must be taken to ensure that the jail staff has received training in the proper management of pharmaceuticals. The policies and procedures need updated to reflect this standard. Furthermore the policy was not approved by the Health Authority.

5120:1-8-09(M)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates who are evidencing signs of mental illness or developmental disability shall be referred immediately to qualified mental health personnel. The health authority shall develop and approve policies for the following areas: (1) Screening for mental health problems, (2) Referral to outpatient

services, including psychiatric care, (3) Crisis intervention and management of acute psychiatric episodes, (4) Stabilization of the mentally ill and prevention of psychiatric deterioration in the jail, (5) referral and admission to inpatient facilities, (6) informed consent. The policies and procedures need updated to reflect this standard. Furthermore the policy was not approved by the Health Authority.

5120:1-8-09(N)(Essential): Each full-service jail shall have a suicide prevention program. The health authority shall have a plan for identifying and responding to suicidal and potentially suicidal inmates. The components shall include: Identification, Training, Assessment, Housing, Monitoring, Referral, Communication, Intervention, Notification, Reporting, Review, and Critical Incident debriefing. The suicide prevention program must be approved by a mental health professional and /or the jails health authority. The policies and procedures need updated to reflect this standard as well as training records. Furthermore the policy was not approved by the Health Authority.

5120:1-8-09(P)(Essential): Each full-service jail shall have written policies, procedures and practices that establish an infectious disease program. The health authority shall have a written infectious disease control program which collaborates with the local health department and shall include, at minimum, an exposure control plan and standard isolation precautions for inmates and staff, which are updated annually. The policies and procedures need updated to reflect this standard. Furthermore the policy was not approved by the Health Authority.

5120:1-8-09(Q)(Essential): Each full-service jail shall ensure pregnant inmates shall receive appropriate and timely pre-natal care, delivery and postpartum care, as determined by the health authority. The policies and procedures need updated to reflect this standard. Furthermore the policy was not approved by the Health Authority.

5120:1-8-09(R)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance in policies and procedures approved by the health authority. The policies and procedures need updated to reflect this standard. Furthermore the policy was not approved by the Health Authority.

5120:1-8-09(U)(Essential): Each full-service jail shall ensure all qualified health care professionals participate annually in continuing education appropriate for their position. The policies and procedures need updated to reflect this standard as well as training records.

5120:1-8-09(W)(Essential): Each full-service jail shall have written policies, procedures and practices that address intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance to local, state, and federal laws for the treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life threatening

intoxication or detoxification symptoms to a hospital or detoxification center. The policies and procedures need updated to reflect this standard. Furthermore the policy was not approved by the Health Authority.

5120:1-8-09(X)(Essential): Each full-service jail shall ensure information about an inmate's health status is confidential. Non health trained staff only have access to specific medical information on a "need to know" basis in order to preserve the health and safety of the specific inmate, other inmates, volunteers, visitors, criminal justice professionals or correctional staff. The policies and procedures need updated to reflect the requirements of this standard.

5120:1-8-10(A)(Essential): Each full-service Jail shall document that the food service operation complies with the regulations of the local or state health department. The policies and procedures need updated to reflect the requirements of this standard.

5120:1-8-10(D)(Important): Each full-service jail shall ensure records of food items served at meals shall be maintained pursuant to the jail's record retention schedule. During the inspection, the jail was not able to produce these required records. The policies and procedures need updated to reflect this standard.

5120:1-8-10(F)(Essential): Each full-service jail shall ensure all persons involved in the preparation of food shall receive a pre-assignment medical examination and annual re-examinations. During the inspection, the jail was not able to show documentation supporting compliance with this standard. The policies and procedures need updated to reflect this standard.

5120:1-8-10(G)(1)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that all food handlers are instructed to wash their hands upon reporting for kitchen duty, after restroom breaks and/ or after handling unsanitary items. The policies and procedures need updated to reflect this standard.

5120:1-8-10(G)(2)(Essential): Each full-service jail shall institute policies and procedures that require the food service manager or designee to be responsible for the health and sanitary environment of the kitchen and shall immediately address any health or cleanliness issue with the kitchen staff or inmate workers. The policies and procedures need updated to reflect this standard.

5120:1-8-11(A)(Important): Each full-service jail shall ensure that exercise and/or equipment for inmates shall be provided and the jail shall further ensure that inmates are offered at least five hours per week. During the inspection, it was observed that due to the age and layout of the facility, the facility does not provide any areas that can be utilized for inmate recreation. The policies and procedures need updated to reflect this standard.

5120:1-8-11(B)(Important): Each full-service jail shall provide inmates the opportunity to view television and have table games. During the inspection a juvenile held in the facility had no access to television.

5120:1-8-12(B)(Important): Each full-service jail shall ensure that there shall be a sanctioning schedule for rule violations. The Jail Administrator or designee shall approve any penalty exceeding suspension of rights or disciplinary isolation for more than one hundred twenty hours. The maximum sanction for rule violations shall be no more than sixty days for violations arising out of one incident. Continuous confinement for more than thirty days requires the review and approval of the jail administrator or designee. The policies and procedures need updated to reflect the requirements of this standard.

5120:1-8-12(C)(Important): Each full-service jail shall ensure that inmate rules shall specify the fundamental rights that cannot be suspended except in an emergency or other condition beyond the control of the jail administrator. The policies and procedures need updated to reflect the requirements of this standard.

5120:1-8-12(F)(Important): Each full-service jail shall ensure pre-disciplinary hearing requirements shall include, at a minimum a written incident report, an inmate's opportunity to waive in writing the disciplinary hearing, an investigation that commences within twenty-four hours of the incident to determine whether sufficient evidence exists to support the charge, a written notification to the inmate of the nature and date of the violation within twenty-four hours of the alleged violation(s) or discovery of the alleged violation(s). The policies and procedures need updated to reflect the requirements of this standard.

5120:1-8-12(G)(Important): Each full-service jail shall ensure an inmate shall have a minimum of twenty four hours after receiving written notification of the rule violation(s) to prepare for the disciplinary hearing. The inmate may waive the twenty four hour period. The inmate is given a hearing within forty eight hours excluding holidays, weekends, and emergencies after receiving the written notification if placed in isolation or within three business days if the inmate is not placed in isolation. Postponement of the hearing may be granted. The policies and procedures need updated to reflect the requirements of this standard.

5120:1-8-12(H)(Important): Each full-service jail shall ensure disciplinary hearing requirements shall include an impartial hearing officer appointed by the jail administrator or designee; the inmate's opportunity to be heard, present evidence and question witnesses subject to limitations imposed by the hearing officer, the hearing officer shall state the reasons for any limitations in writing; a written statement by the hearing officer of the facts relied upon and reasons for the imposition of any penalties shall be provided to the inmate and a copy placed in the inmate's file; and selection by the jail administrator or designee of a staff person to assist an inmate when the inmate is unable to effectively communicate. The policies and procedures need updated to reflect the requirements of this standard.

5120:1-8-15(D)(Important): Each full-service jail shall ensure that within twenty four hours of administrative segregation, the inmate shall be provided with written documentation of the reason for confinement. The inmate shall also be provided an opportunity for a written or oral response to the jail administrator or designee, to be reviewed within seventy two hours for determination of continued confinement. The policies and procedures need updated to reflect this standard. Furthermore documentation needs provide as verification on compliance with the requirements of the standard.

5120:1-8-17(D)(1)(2)(3)(Important): Each full-service jail shall have a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with the respect to weekends, holidays or other atypical situations. The policies and procedures need updated to reflect the requirements of this standard. Staffing plan needs to be created to address all components listed in this standard.

5120:1-8-17(F)(Important): Each full-service jail shall have a written policy and procedure governing the screening, training, and use of volunteers in the jail. The policies and procedures need updated to reflect the requirements of this standard.

5120:1-8-18(A)(1)(2)(Important): Each full-service jail shall ensure jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the first year of assignment, they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. They must also receive two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. Training is not provided to supplemental staff which needs to be corrected. The policies and procedures need updated to reflect the requirements of this standard.

5120:1-8-18(B)(1)(2)(3)(Important): Each full-service jail shall ensure that: (1) Correctional officers shall receive training in jail policies within sixty days of employment; (2) During the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative code; and (3) Eight hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. These training hours are in addition to training mandated by other standards. On the day of the inspection, the jail administrator advised that they cannot meet section (2) and (3) of this standard at this time.

5120:1-8-18(C)(1)(2)(3)(Important): Each full-service jail shall ensure administrators and supervisors receive training in addition to the training in paragraph (B) of this rule as follows: (1) Training in jail policies and procedures prior to assignment to jail duties; (2) During the first year of assignment, forty hours of training including legal aspects of jail management, managerial principles, labor relations, and

records/ information management; and (3) Eight hours of in-service training each subsequent year of employment addressing special issues, skills-enhancement, and other assignment related topics. At the time of the inspection some supervisors were outside of time frame for section (2) of this standard.

5120:1-8-18(D)(Important): Each full-service jail shall ensure jail support staff with occasional contact receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. The jail administrator advised they do not provide training to nay supplemental staff.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Steve D. Holland, State Jail Inspector
Bureau of Adult Detention
1580 State Route 56 NE
London, OH 43140
(614) 981-2040
Email: stephen.holland@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Clark County Board of Commissioners
Lt. Young, Jail Administrator
File

Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

August 11, 2015

Sheriff A.J. Rodenberg
Clermont County Jail
4700 East Filager Road
Batavia, Ohio 45103

RE: 2015 Annual Jail Inspection

Dear Sheriff Rodenberg:

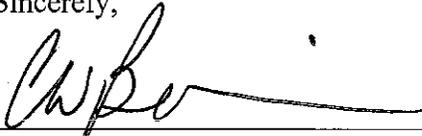
In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Clermont County Jail, was inspected on July 23 & 24, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Chief Deputy Chris Willis, Jail Administrator and staff.

The total actual housing capacity for the Clermont County Jail is (321), mixed cells. On the date of the actual jail inspection, there were (308) inmates incarcerated in the Clermont County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (337), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Clermont County Jail is in compliance with the following standards:

5120:1-8-01 (A)(01),(03),(04),(07),(09),(12); -02 (B)(1-2, & 4);-02(D), -03 (A)(1-7), (B)(2,4-10a-d),(11)(b,c);(12), (15-17a)), -04 (A)(04)(A), (B), (C),(D), (E), (F), (G), (H),(J), (K)-05(A-C, E,G(1,2);(H)(3), (I-Q); 06(B-C, E,G); -07 (A,D-E, H-I); -09 (A-H, J-K, M-N, P-R, U-X), -10 (A-G 1-2); -11(A-B, E); -12 (B-C,F-H); -15(B,D-E); -16(A); -17 (D-G); -18 (A-E)

The Clermont County Jail was found to be in compliance with the onsite jail inspection for the 2015 calendar year. Your continuing effort to maintain compliance with the Minimum Standards for Jails in Ohio is to be commended. Thank you for your cooperation in the 2015 annual inspection process.

Sincerely,



C.W. "Bill" Beavin, State Jail Inspector
Bureau of Adult Detention
Ohio Department of Rehabilitation and Correction
1901 South Gettysburg Avenue
Dayton, Ohio 45417
(614) 301-4459
Email: carl.beavin@odrc.state.oh.us

cc: John F. Adams (ODRC)
Board of County Commissioners
File

John R. Kasich, Governor
Gary C. Mohr, Director

April 11, 2016

Safety Director Michael McGrath
Cleveland House of Corrections
4041 Northfield Road
Highland Hills, Ohio 44122

RE: 2015 – Annual Jail Inspection/Plans of Action

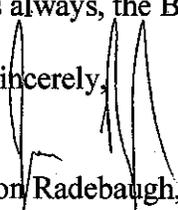
Dear Director McGrath:

The Bureau of Adult Detention has received the Plans of Action you forwarded to our office in response to the annual inspection of the Cleveland House of Corrections on December 15th and 16th, 2015. We appreciate your efforts in attempting to maintain compliance with the Minimum Standards for Jails in Ohio.

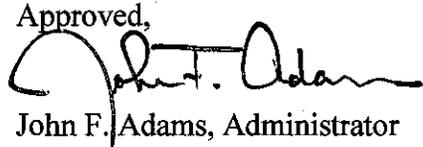
I have reviewed the provided materials. The Plans of Action submitted appear to reflect long term resolutions to the deficiencies noted in the Inspection Report. We encourage implementation of the planned activities for resolution of the listed concerns as soon as possible. The Cleveland House of Corrections will remain a Status Jail until the next inspection or until the remaining corrective action has been completed.

Please feel free to contact me if you have questions or concerns relating to this correspondence. As always, the Bureau remains available to provide technical assistance upon request.

Sincerely,


Jon Radebaugh, Assistant Administrator
Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,


John F. Adams, Administrator
Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Mayor Frank Jackson, City of Cleveland
Lt. David Carroll, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

February 4, 2016

Safety Director Michael McGrath
Cleveland House of Corrections
4041 Northfield Road
Highland Hills, Ohio 44122

RE: 2015 Annual Jail Inspection

Dear Director McGrath,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Cleveland House of Corrections, a full-service jail, was inspected on December 15th and 16th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Lt. David Carroll, Jail Administrator.

The total actual general housing capacity for the Cleveland House of Corrections is (265), consisting of (202) adult males, (37) adult females, and (26) Special Housing (adult males and adult females). On the date of the jail inspection, there were (114) inmates incarcerated in the Cleveland House of Corrections. The Bureau of Adult Detention's recommended housing capacity for the jail is (138), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure.

The Cleveland House of Corrections (FS) is in compliance with the following standards:

5120:1-8-01 (A) (1), (3), (4), (9), (12); -02(B)(1), (2), (4), (D); -03(A) (2), (3), (4), (5), (6), (7), (B)(2),(4), (5), (6), (7), (8), (9), (10) (a), (10)(b), (10)(c), (10) (d), (11)(b), (11)(c), (12), (15), (16), (17)(a); -04 (C), (D), (E), (H), (J), (K); -05(A), (B), (C), (E), (G)(1), (G)(2), (H)(3), (I), (J), (K), (L), (M), (N), (O), (P), (Q); -06 (B), (C), (E), (G); -07(A), (D), (E), (H), (I); -09(A), (B), (C) (1), (D), (E), (F), (G), (H), (J), (K), (M), (N), (P), (Q), (R), (U), (V), (W), (X); -10(A), (B), (C), (D), (E), (F), (G)(1), (G)(2); -11 (B), (E); -12(B), (C), (F), (G), (H); -15(B), (D), (E); -16(A); -17(D) (1, 2, 3), (E), (F), (G); -18 (B), (C), (D), (E).

The Cleveland House of Corrections did not comply with (8) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-01(A)(7)(Important): Each full-service jail shall develop and implement policies and procedures governing strip searches and body cavity searches during reception in consultation with the Law Director, consistent with 2933.32 of the Revised Code. The practices shall be supported by written policies and procedures. All jail procedures, to include forms used, should be approved in writing. At the time of the inspection, the policy was not approved by the City of Cleveland Law Director.

5120:1-8-03 (A) (1) (Essential): Each full-service jail shall have an established security perimeter. The age and layout of the existing jail's Food Service department does not provide an established jail security perimeter. This is due the jail's Food Service delivery area (single door) which does not provide a security vestibule.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All housing units must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate.

5120:1-8-04(B)(Important): Each full-service jail shall ensure seating shall be provided in holding areas, housing cells, dormitories, dayrooms and eating areas for each inmate. The jail was not in compliance with the ratio of inmates to showers during those periods of time when they were exceeding their housing capacity.

5120:1-8-04(F) (Important): Each full-service jail shall ensure there are toilet facilities at a minimum of one operable toilet for every twelve occupants. The jail was not in compliance with the ratio of inmates to showers during those periods of time when they were exceeding their housing capacity.

5120:1-8-04(G) (Important): Each full-service jail shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. The jail was not in compliance with the ratio of inmates to showers during those periods of time when they were exceeding their housing capacity.

5120:1-8-11(A) (Important): Each full-service jail shall ensure that exercise and/or equipment for inmates shall be provided and the jail shall further ensure that inmates are offered at least five hours per week. During the inspection, the Jail Administrator informed me the jail is not currently providing recreation to the inmate population because of current staffing.

5120:1-8-18(A) (1) (2) (Important): Each full-service jail shall ensure jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the first year of assignment, they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. They must also receive two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. Training files and/or other verification evidenced Jail Support staff did not complete First Aid/CPR and Unarmed Self-Defense Training.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Joel M. Commins, State Jail Inspector
ODRC/Bureau of Adult Detention
615 West Superior Avenue, 9th Floor
Cleveland, Ohio 44113
Telephone: (216) 787-4902
Cellular: (614) 354-4245
Email: Joel.Commins@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Mayor Frank Jackson, City of Cleveland
Lt. David Carroll, Jail Administrator
File

Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

August 28, 2015

Sheriff Ralph Fizer, Jr.
Clinton County Adult Detention Center
1645 Davids Drive
Wilmington, Ohio 45177

RE: 2015 Annual Jail Inspection

Dear Sheriff Fizer:

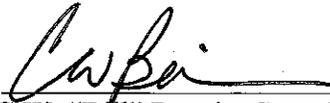
In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Clinton County Adult Detention Center, was inspected on August 25 & 26, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Lt. Justin Drake, Jail Administrator and staff.

The total actual housing capacity for the Clinton County Adult Detention Center, is (88), mixed beds. On the date of the actual jail inspection, there were (64) inmates incarcerated in the Clinton County Adult Detention Center. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (88), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Clinton County Adult Detention Center is in compliance with the following standards:

5120:1-8-01 (A)(01),(03),(04),(07),(09),(12); -02 (B)(1-2, & 4);-02(D), -03 (A)(1-7), (B)(2,4-10a-d),(11)(b,c);(12), (15-17a)), -04 (A)(04)(A), (B), (C),(D), (E), (F), (G), (H),(J), (K)-05(A-C, E,G(1,2);(H)(3), (I-Q); 06(B-C, E,G); -07 (A,D-E, H-I); -09 (A-H, J-K, M-N, P-R, U-X), -10 (A-G 1-2); -11(A-B, E); -12 (B-C,F-H); -15(B,D-E); -16(A); -17 (D-G); -18 (A-E)

The Clinton County Adult Detention Center was found to be in compliance with the onsite jail inspection for the 2015 calendar year. Your continuing effort to maintain compliance with the Minimum Standards for Jails in Ohio is to be commended. Thank you for your cooperation in the 2015 annual inspection process.

Sincerely,



C.W. "Bill" Beavin, State Jail Inspector
Bureau of Adult Detention
Ohio Department of Rehabilitation and Correction
770 West Broad Street
Columbus, Ohio 43222
(614) 301-4459
Email: carl.beavin@odrc.state.oh.us

cc: John F. Adams (ODRC)
Board of County Commissioners
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

August 19, 2015

Sheriff Raymond Stone
Columbian County Full Service Jail
8473 County Home Road
Lisbon, Ohio 44432

RE: 2015 Annual Jail Inspection

Dear Sheriff Stone,

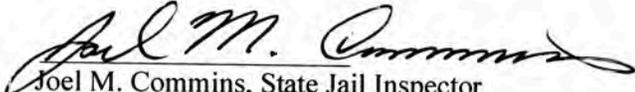
In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Columbian County Full Service Jail, was inspected on July 23rd and 24th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception, classification, security, housing, sanitation and environmental conditions, medical, food service, recreation, administrative segregation, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Warden Gary Grimm, Jail Administrator; and Assistant Warden Jay Nolte.

The total actual general housing capacity for the Columbian County Full Service Jail is (110); consisting of (80) adult males, (28) adult females, (2) Special Housing Capacity (medical area: adult males and females only). On the date of the jail inspection, there were (108) inmates incarcerated in the Columbian County Full Service Jail. The Bureau of Adult Detention's recommended housing capacity for the jail is (110) which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure. The Columbian County Full Service Jail (FS) is in compliance with the following standards below.

5120:1-8-01 (A) (1), (3), (4), (7), (9), (12); -02(B)(1), (2), (4), (D); -03(A)(1), (2), (3), (4), (5), (6), (7), (B)(2),(4), (5), (6), (7), (8), (9), (10) (a), (10)(b), (10)(c), (10) (d), (11)(b), (11)(c), (12), (15), (16), (17)(a); -04(A)(4)(A), (B), (C), (D), (E), (F), (G), (H), (J), (K); -05(A), (B), (C), (E), (G)(1), (G)(2), (H)(3), (I), (J), (K), (L), (M), (N), (O), (P), (Q); -06 (B), (C), (E), (G); -07(A), (D), (E), (H), (I); -09(A), (B), (C) (1), (D), (E), (F), (G), (H), (J), (K), (M), (N), (P), (Q), (R), (U), (V), (W), (X); -10(A), (B), (C), (D), (E), (F), (G)(1), (G)(2); -11(A), (B), (E); -12(B), (C), (F), (G), (H); -15(B), (D), (E); -16(A); -17(D) (1, 2, 3), (E), (F), (G); -18(A), (B), (C), (D), (E).

The Columbian County Full Service Jail received full compliance with the Inspection Schedule "A" Onsite jail inspection for the 2015 calendar year. Your continuing effort to maintain compliance with the Standards for Jails in Ohio is to be commended. Thank you for your cooperation in the 2015 annual inspection process.

Sincerely,



Joel M. Commins, State Jail Inspector
ODRC/Bureau of Adult Detention
615 West Superior Avenue, 9th Floor
Cleveland, Ohio 44113
Telephone: (216) 787-4902
Cellular: (614) 354-4245
Email: Joel.Commins@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Columbiana County Commissioner's Office
Warden Gary Grimm, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

August 21, 2015

Sheriff Raymond Stone
Columbian County Minimum Security Jail
8473 County Home Road
Lisbon, Ohio 44432

RE: 2015 Annual Jail Inspection

Dear Sheriff Stone,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Columbian County Minimum Security Jail, was inspected on July 23rd and 24th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception, classification, security, housing, sanitation and environmental conditions, medical, food service, recreation, administrative segregation, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Warden Gary Grimm, Jail Administrator; and Assistant Warden Jay Nolte.

The total actual housing capacity for the Columbiana County Minimum Security Jail is (82), consisting of (82) adult males, and (0) adult females. On the date of the actual jail inspection, there were (20) inmates incarcerated in the Columbiana County Minimum Security Jail. The Bureau of Adult Detention's recommended housing capacity for the jail is (82) which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure. The Columbiana Minimum Security Jail (MSJ) is in compliance with the following standards below.

5120:1-8-01 (A) (1), (3), (4), (7), (9), (12); -02(B)(1), (2), (4), (D); -03(A)(1), (2), (3), (4), (5), (6), (7), (B)(2),(4), (5), (6), (7), (8), (9), (10) (a), (10)(b), (10)(c), (10) (d), (11)(b), (11)(c), (12), (15), (16), (17)(a); -04(A)(4)(A), (B), (C), (D), (E), (F), (G), (H), (J), (K); -05(A), (B), (C), (E), (G)(1), (G)(2), (H)(3), (I), (J), (K), (L), (M), (N), (O), (P), (Q); -06 (B), (C), (E), (G); -07(A), (D), (E), (H), (I); -09(A), (B), (C) (1), (D), (E), (F), (G), (H), (J), (K), (M), (N), (P), (Q), (R), (U), (V), (W), (X); -10(A), (B), (C), (D), (E), (F), (G)(1), (G)(2); -11(A), (B), (E); -12(B), (C), (F), (G), (H); -15(B), (D), (E); -16(A); -17(D) (1, 2, 3), (E), (F), (G); -18(A), (B), (C), (D), (E).

The Columbian County Minimum Security Jail received full compliance with the Inspection Schedule "A" Onsite jail inspection for the 2015 calendar year. Your continuing effort to maintain compliance with the Standards for Jails in Ohio is to be commended. Thank you for your cooperation in the 2015 annual inspection process.

Sincerely,



Joel M. Commins, State Jail Inspector
ODRC/Bureau of Adult Detention
615 West Superior Avenue, 9th Floor
Cleveland, Ohio 44113
Telephone: (216) 787-4902
Cellular: (614) 354-4245
Email: Joel.Commins@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Columbiana County Commissioner's Office
Warden Gary Grimm, Jail Administrator
File

Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

April 19, 2016

Sheriff Tim Rogers
Coshocton County Jail
328 Chestnut St.
Coshocton, Ohio 43812

RE: 2015 Annual Jail Inspection

Sheriff Rogers,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Noble County Jail (FSJ) was inspected on November 19th & 20th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception & release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Jail Administrator – Lt. Chad Jackson.

The total actual housing capacity for the Coshocton County Jail (FSJ) is (60), consisting of (48) adult males, (12) adult females. On the date of the actual jail inspection, there were (59) inmates incarcerated in the Coshocton County Jail (FSJ). The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (15), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Coshocton County Jail (FSJ) is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -02(B)(1); -02(D); -03(A)(4); -03(B)(2); -03(B)(10)(b); -03(B)(10)(c); -03(B)(12); -04(D); -04(F); -05(K); -05(L); -05(G); -07(A); -07(H); -09(F)(2); -09(G); -09(V); -10(G)(1); -10(G)(2); -11(B); -11(E); -16(A).

The Coshocton County Jail (FSJ) did not comply with (89) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-01(A)(7)(Important): Each full-service jail shall develop and implement policies and procedures governing strip searches and body cavity searches during reception in consultation with the County Prosecutor, consistent with 2933.32 of the Revised Code. The practices shall be supported by written policies and procedures. All jail procedures, to include forms used, should be approved in writing. At the time of the inspection, this

requirement was not supported by policy and consultation with the County Prosecutor was not provided.

5120:1-8-01(A)(9)(Important): Each full-service jail shall ensure inmates are not confined in the reception area for more than twelve hours except when security, health, and mental health concerns are being addressed. At the time of the inspection, this requirement was not supported by policy.

5120:1-8-01(A)(12)(Important): Each full-service jail shall ensure that juveniles are not held in jails except under rare circumstances, if at all. In those cases where they are to be held, they shall only be accepted under the following conditions: (1) Under Court Order; (2) When all other alternative placements, including placement in the local juvenile detention center, have been considered and rejected; and (3) after the jail provides the juvenile court with information regarding the conditions under which the youth shall be held in the adult jail and the jail's ability to comply with the juvenile specific standards, including 5120:1-08-01(A)(12), 5120:1-8-02(B)(4), and 5120:1-08-04(K) of the Administrative Code. Status offenders, i.e., runaways, curfew violators, etc. are prohibited from the facility. Every effort shall be made to ensure that juveniles are held in jails for the minimum amount of time necessary. This practice and procedure is not supported by the jail's current policy.

5120:1-8-02(B)(2)(Important): Each full-service jail shall have written policies, procedures and practices to ensure violent and non-violent inmates are not placed in the same cell or unsupervised areas together. Due to overcrowding issue(s), the jail was unable to properly separate violent and non-violent inmates into separate confinement areas. Additionally, the policies need updated to support this procedure and practice.

5120:1-8-02(B)(4)(Important): Each full-service jail shall have written policies, procedures and practices to ensure juvenile and adult inmates are separated in a manner consistent with sections 2151.311(Procedure upon taking child into custody) and 2152.26(Places of Detention for delinquent child or juvenile traffic offender). The current policy needs updated to reflect the requirements of this standard.

5120:1-8-03 (A) (1)(Essential): Each full-service jail shall have an established security perimeter. The age and layout of the existing jail facility does not provide an established jail security perimeter. Currently all staff possess key fobs to enter/exit the facility from various entries within the jail. Additionally, the policy needs updated to support this requirement.

5120:1-8-03(A)(3)(Essential): Each full-service jail shall have a secure booking and release area. The Coshocton County Jail does not have a secure booking and release area. This is due to the age and layout of the existing facility. Additionally, the policy needs updated to support this requirement.

5120:1-8-03(A)(5)(Essential): Each full-service jail shall maintain the following minimum standards in regard to security of the jail. If installed, closed circuit televisions that are operational and preclude the monitoring of shower, toilet and clothing exchange areas. At the time of the inspection, this requirement was not supported by policy.

5120:1-8-03(A)(6)(Essential): Each full-service jail shall maintain a two-way communication system between central control, staffed posts, and prisoner occupied areas. The jail currently has no system in place.

5120:1-8-03(A)(7)(Essential): Each full-service jail shall ensure there is equipment necessary to maintain utilities, communication, security and fire protection in an emergency. Documentation to support that such equipment is tested, repaired, or replaced as needed must also be created. The current jail policy, procedures and practices

need updated to reflect the requirements of this standard. Additionally, generator test logs were not provided at the time of the inspection.

5120:1-8-03(B)(4)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that there is a plan that guides the jail's response to emergencies. All Jail personnel are to be trained in the implementation of the emergency plan. The emergency plan should also include procedures to be followed in situations that threaten the jail security. The current jail policy needs updated to reflect the requirements of this standard and verification that all staff have been trained in the implementation of the jail's response to emergencies.

5120:1-8-03(B)(5)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure staff maintain a log to record routine information, emergency situations and unusual incidents. The jail's current policies need updated to support this requirement.

5120:1-8-03(B)(6)(Essential): Each full-service jail shall have written policies, procedures and practices to cover official jail counts. There shall be no less than three official counts daily, not to exceed nine hours from the previous official count. The current jail policy needs updated to reflect the requirements of this standard. Additionally, at the time of the inspection, official count logs were not provided to evidence compliance.

5120:1-8-03(B)(7)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure personal observation checks are being completed every 60 minutes as mandated by Ohio Jail Standards. These checks must be completed at varying times and documented. A document/log reviewed on the date of the inspection showed logged times exceeding 60 minute personal observation checks. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-03(B)(8) (Important): Each full-service jail shall have written policies, procedures and practices to ensure special needs inmates are recognized and that the jail addresses the management of those inmates with special needs. The current jail policy does not specifically address special needs inmates, as required by the standard.

5120:1-8-03(B)(9)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates in physical restraints shall be personally checked by staff every ten minutes. The report of the use of physical restraints shall be reviewed and signed off by a non-involved supervisor or higher ranking personnel. The use of physical restraints shall be reviewed for compliance by the jail administrator or designee. At the time of the inspection, this requirement was not supported by policy, procedures and practices.

5120:1-8-03(B)(10)(a)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that use of force shall be limited to instances of justifiable self-defense, prevention of self-inflicted harm, protection of others, prevention of riot, discharge of firearm or other weapon, escape or other crime and controlling or subduing an inmate who refuses to obey a staff command or order. The current jail policy does not reflect the requirements of the standard.

5120:1-8-03(B)(10)(d)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure use of force incidents shall be recorded and reviewed by the jail administrator or designee. At the time of the inspection, this inspector could not locate the policy, procedures and practices that reflect the requirements of this standard.

5120:1-8-03(B)(11)(b)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure a security inspection of the jail shall be conducted once per month. Jail policy needs updated to support this requirement.

5120:1-8-03(B)(11)(c)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the jail's administration or designee shall be notified of any discovered contraband or physical security deficiencies. The appropriate disposition of contraband and the remediation of security deficiencies shall be documented. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-03(B)(15)(Important): Each full-service jail shall have written policies, procedures and practices to provide gender and cross gender supervision guidelines. Current jail policy, procedures and practices does not support this requirement.

5120:1-8-03(B)(16)(Important): Each full-service jail shall have written policies, procedures and practices to ensure keys, tools, and culinary equipment are inventoried/documented. The jail needs to develop logs for documentation and accountability purposes. The policy, procedures and practices also need updated to reflect the requirements of the standard.

5120:1-8-03(B)(17)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure toxic, corrosive and flammable substances shall be stored in a secure area and used by inmates only under direct supervision and used only according to manufactures' instruction. The substances must only be accessible to authorized persons. The policy, procedures and practices need updated to reflect the requirements of the standard. Additionally, the policy needs to identify the storage area to be utilized for these materials.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All dormitory spaces must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and does not have the required amount of day space for each inmate.

5120:1-8-04(B)(Important): Each full-service jail shall ensure seating shall be provided in holding areas, housing cells, dormitories, dayrooms and eating areas for each inmate. At their current capacity, the jail does not provide sufficient seating for inmates.

5120:1-8-04(C)(Important): Each full-service jail shall ensure single cells/rooms and multiple occupancy cells/rooms/dormitories shall have an air circulation of fifteen cubic feet of outside or recirculated filtered air per minute per occupant or as required by the local authority having jurisdiction. Documentation from a qualified source shall be maintained by the jail. The jail does not have documentation from a qualified source showing adherence to this standard.

5120:1-8-04(E)(Important): Each full-service jail shall ensure the sanitation facilities shall include access to an operable flush toilet and lavatory with hot and cold potable water on a twenty-four hour a day basis without staff assistance. At the time of the inspection, the hot water in the male cell was not working properly.

5120:1-8-04(G)(Important): Each full-service jail shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range

from one hundred five to one hundred twenty degrees Fahrenheit. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. Additionally, the jail policy needs to be updated to reflect the current language and intent of the standard.

5120:1-8-04(H)(Important): Each full-service jail shall ensure there is one operable wash basin with hot and cold potable water for every twelve occupants. On the date of the inspection, the hot water for the wash basins was not properly working and need repaired. Jail Administration was made aware of the issue at the time of the inspection.

5120:1-8-04(J)(Important): Each full-service jail shall provide natural light in the housing units, dorms, cells and/or day spaces. Due to the current age and layout of the jail, the facility does not provide all prisoners with access to natural lighting. On the date of the inspection, several inmates were housed in holding cells with no access to natural light.

5120:1-8-04(A)(4)(K)(Essential): Each full-service jail shall ensure juvenile inmates who have not yet been adjudicated shall be separated by sight and sound from adult inmates. The policy, procedures and practices need updated to reflect the requirements of the standard.

5120:1-8-05(A)(Essential): Each full-service jail shall provide all inmates with hygiene articles at intake and replacement items to indigent inmates. The current jail policy does not reflect the requirements of the standard.

5120:1-8-05(B)(Essential): Each full-service jail shall ensure all areas of the jail be safe and sanitary, including the food service and laundry areas. Staff and inmates shall have specific housekeeping responsibilities, which shall include, but not limited to daily cleaning of toilets, urinals, sinks, drinking facilities and showers in areas occupied by inmates and the disposal of garbage daily. At the time of the inspection, the jail was unable to provide sanitation inspection logs/documentation that the components listed in this standard had been performed on a daily basis. Additionally, on the date of the inspection showers and walls were heavily rusted, and portions (housing units) of the jail were dirty with the appearance of not being cleaned on a daily basis.

5120:1-8-05(C)(Essential): Each full-service jail shall ensure monthly sanitation, vermin, and safety inspections of all areas shall be done by a designated, trained staff person. Any treatment or extermination shall be conducted by a licensed pest control professional. On the date of the inspection, the jail was not able to provide any documentation to evidence this practice.

5120:1-8-05(E)(Essential): Each full-service jail shall ensure the jail is inspected annually by local or state authorities and a written report shall be provided. There shall be a written plan to correct jail related deficiencies. At the time of the inspection, the jail did not have a plan implemented to correct jail related deficiencies in their current policies, procedures and practices. The health inspection report(s) listed deficiencies which must be rectified before the facility is brought back into compliance.

5120:1-8-05(G)(1)(Important): Each full-service jail shall ensure there is at least twenty foot-candles of light, measured thirty inches above the floor in inmate reading areas. On the date of the inspection, lighting in all housing units (cells and dayrooms) measured lower than twenty foot candles. Steps must be taken to increase jail lighting in inmate reading areas.

5120:1-8-05(G)(2)(Important): Each full-service jail shall ensure there is at least fifteen foot-candles of light, measured thirty inches above the floor in all inmate accessible areas. On the date of the inspection, lighting in areas measured lower than fifteen foot candles. Steps must be taken to increase jail lighting in inmate accessible areas.

5120:1-8-05(H)(3)(Important): Each full-service jail shall ensure issued clothing is exchanged or laundered twice weekly. Arrangements are to be made to exchange or launder personal clothing and undergarments twice weekly. On the date of the inspection, the jail did not provide any documentation to evidence this practice.

5120:1-8-05(I)(Important): Each full-service jail shall ensure each inmate be provided the opportunity for a hot shower in time frames not to exceed forty-eight hours. The current jail policy does not reflect the requirements of the standard. On the date of the inspection, the jail was not able to provide any documentation to evidence this practice.

5120:1-8-05(J)(Important): Each full-service jail shall make provisions for haircuts. Arrangements can be a licensed barber coming to the jail, transported to a barber, or provide instruments to cut hair for inmate use as requested. The jail maintained no documentation to support this practice.

5120:1-8-05(M)(Essential): Each full-service jail shall have a written fire safety plan approved by local fire officials, and that is reviewed annually and updated as needed. The plan shall include fire prevention, training and drills, fire response and post fire documentation and review. A current copy of the plan shall be maintained at the local fire department. The policy, procedures and practices need updated to reflect the requirements/components of this standard. The plan must also be approved by a local fire official(s).

5120:1-8-05(N)(Important): Each full-service jail shall ensure training in jail fire safety equipment shall be conducted annually. Training shall be provided on jail fire safety equipment for all jail staff. The fire safety equipment required is at the discretion of the local fire official. This training shall occur annually and be documented in the jail staff training records. At the time of the inspection, the jail did not provide training documentation to evidence compliance with this standard.

5120:1-8-05(O)(Essential): Each full-service jail shall ensure fire drills shall be conducted every three months on each shift. On the day of the inspection, it was observed that fire drills are not being performed in accordance to this standard. The current jail policy does not reflect the requirements of the standard.

5120:1-8-05(P)(Essential): Each full-service jail shall ensure jail furnishings shall meet fire safety performance standards. The current jail policy does not reflect the requirements of the standard and no documentation was provided at the time of the inspection to evidence compliance with this standard.

5120:1-8-05(Q)(Essential): Each full service jail shall ensure that jail exits shall be clear and evacuation routes shall be posted or clearly marked throughout the jail. At the time of the inspection, the jail did not provide accessible markings and/or signs in all areas occupied by inmates to support compliance with this standard. The jail policy needs to be updated to reflect the current language and intent of the standard.

5120:1-8-06(B)(Important): Each full-service jail shall ensure incoming and outgoing inmate mail, correspondence, and packages shall be opened and inspected in order to intercept contraband or non-permitted items. The jail

shall document procedures for the appropriate disposition of any intercepted items. The jail's current policy, procedure and practices need updated to reflect how intercepted items are logged and/or documented.

5120:1-8-06(C)(Important): Each full-service jail shall ensure legal mail and correspondence shall be opened and inspected in the presence of the inmate to intercept contraband. The jail shall document procedures for the appropriate disposition of intercepted items. The jail's current policy, procedure and practices need updated to reflect how intercepted items are logged and/or documented.

5120:1-8-07(D)(Important): Each full-service jail shall ensure all jail visitors shall register upon entry. The registry shall include at a minimum, the date, visitor names, inmate visited, and length of visit. At the time of the inspection, the jail did not provide documentation/logs to evidence compliance with this standard.

5120:1-8-07(E)(Important): Each full-service jail shall provide general visitation hours that provide inmates the opportunity for thirty minutes of visitation per week. If the jail utilizes video visitation, it will provide weekly general visitation hours that are supported by the video visitation system utilized, no less than 20 minutes per visit. A schedule of visiting hours shall be posted in inmate and visitor areas. At the time of the inspection, the jail did not provide documentation/logs to evidence compliance with this standard.

5120:1-8-07(I)(Important): Each full-service jail shall ensure visits between inmates and members of the public shall be monitored and may be recorded by any means for safety and security reasons. The jail's current policy and procedure that supports this standard need updated to reflect the requirements of the standard.

5120:1-8-09(A)(Essential): Each full-service jail shall ensure there is a designated health authority with the responsibility for health and/or mental health care services pursuant to a written agreement, contract or job description. The Health Authority may be a physician, health administrator or agency. The jail shall have written policy, procedures and practices that shall be specific to the jail, to include all aspects of the medical/mental health standard and reviewed annually. At the time of the inspection, several components listed for this standard were not provided and/or not included in the jail's current policy, procedures and practices.

5120:1-8-09(B)(Essential): Each full-service jail shall have written policies, procedures and practices that address inmate pre-screenings. The screening must include suicide thoughts/plan, current serious or potentially serious medical or mental health issues needing immediate attention, the use of Taser, pepper spray, or other less than lethal use of force during arrest. Anytime an arrestee is denied due to medical circumstances, documentation from a local hospital or urgent care of medical clearance to be incarcerated shall be provided. Training records of employees conducting the inmate pre-screen must be provided to verify they are health trained. During the inspection, the jail was not able to produce any documentation or policies to support compliance with this standard.

5120:1-8-09(C)(Essential): Each full-service jail shall ensure jail staff have completed training in conducting the receiving screening. The documentation needs to be maintained by the jail to verify the staff members are health trained. No training records were provided at the time of the inspection that documented jail staff have completed the receiving screening training. Furthermore, the jail's current policy and procedure that supports this standard need updated to reflect standard and all the components listed.

5120:1-8-09(D)(Essential): Each full-service jail shall ensure that health appraisals are conducted within fourteen days. A licensed nurse, physician, physician's assistant, EMT, paramedic shall complete a health appraisal to

determine the medical and mental health condition for each inmate. At a minimum, the nine components of this Ohio Jail Standard shall be listed on the health appraisal form. A physical examination, collection of health history and other health data shall be conducted for inmates whose confinement will exceed ten days, prior to their fifteenth consecutive day of confinement. The jail's current policy and procedure that supports this standard need updated to reflect standard and all the components listed.

5120:1-8-09(E)(Essential): Each full-service jail shall ensure the jail provides twenty-four-hour emergency medical, dental, and mental health services. The jail's current policy and procedure that supports this standard need updated to reflect standard and all the components listed.

5120:1-8-09(H)(Essential): Each full-service jail shall ensure that health and mental health complaints are addressed. The jail shall ensure that there is a daily procedure whereby inmates have an opportunity to report medical and mental health complaints through health trained personnel, or for urgent matters, to any jail employee. The jail employee shall contact the appropriate medical or mental health department immediately. An inmate grievance system for medical and mental health treatment shall be established by the health authority. Both daily complaints and grievances shall be: (1) addressed in a timely manner, (2) recorded and maintained on file, (3) reviewed daily by qualified health care personnel and treatment of follow-up shall be provided as necessary. The jail's current policy and procedure that supports this standard need updated to reflect the requirements of the standard, to include all of the components listed.

5120:1-8-09(J)(Essential): Each full-service jail shall have written policies, procedures and practices that address medical and mental health records. The jail shall maintain an accurate health/ mental health record in written or electronic format. The health authority shall develop policies and procedures concerning the following areas: (1) Health records remain confidential and are only accessible to personnel designated by the health authority, (2) Correctional Staff may be advised of inmates' health/ mental health status only to preserve the health and safety of the inmate, other inmates, jail staff and in accordance with state and federal laws, (3) Retention and reactivation of said records if an inmate returns to the facility, (4) Transfer of medical/ mental health information or record to external care provider. The jail's current policy and procedure that supports this standard need updated to reflect the requirements of the standard and all the components listed.

5120:1-8-09(K)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure pharmaceuticals are managed in accordance with policies and procedures approved by the health authority and in compliance with state and federal laws. The policies must require dispensing and administering prescribed medications by health-trained personnel or professionally trained personnel, adequate management of controlled medications, and provisions of medication to inmates in special management units. Steps must be taken to ensure that the jail staff has received training in the proper management of pharmaceuticals. During the inspection, the jail was not able to provide any policies, training records or other documentation supporting compliance with this standard.

5120:1-8-09(M)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates who are evidencing signs of mental illness or developmental disability shall be referred immediately to qualified mental health personnel. The health authority shall develop and approve policies for the following areas: (1) Screening for mental health problems, (2) Referral to outpatient services, including psychiatric care, (3) Crisis intervention and management of acute psychiatric episodes, (4) Stabilization of the mentally ill and prevention of psychiatric deterioration in the jail, (5) referral and admission to inpatient facilities, (6) informed consent. The

jail's current policy and procedure that supports this standard need updated to reflect standard and all the components listed.

5120:1-8-09(N)(Essential): Each full-service jail shall have a suicide prevention program. The health authority shall have a plan for identifying and responding to suicidal and potentially suicidal inmates. The components shall include: Identification, Training, Assessment, Housing, Monitoring, Referral, Communication, Intervention, Notification, Reporting, Review, and Critical Incident debriefing. The suicide prevention program must be approved by a mental health professional and /or the jail's health authority. The jail's current policy and procedure that supports this standard need updated to reflect the requirements of the standard and all twelve of the components listed. Additionally, staff members who work with inmates shall be trained initially and annually to recognize verbal and behavioral cues that indicate potential suicide and how to respond appropriately. Training records supporting compliance with this standard were not available at the time of the inspection.

5120:1-8-09(P)(Essential): Each full-service jail shall have written policies, procedures and practices that establish an infectious disease program. The health authority shall have a written infectious disease control program which collaborates with the local health department and shall include, at minimum, an exposure control plan and standard isolation precautions for inmates and staff, which are updated annually. The jail's current policy and procedure that supports this standard need updated to reflect the requirements of the standard and all the components listed.

5120:1-8-09(Q)(Essential): Each full-service jail shall ensure pregnant inmates shall receive appropriate and timely pre-natal care, delivery and postpartum care, as determined by the health authority. The jail's current policy and procedure that supports this standard need updated to reflect the requirements of the standard and all the components listed.

5120:1-8-09(R)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance in policies and procedures approved by the health authority. The jail's current policy and procedure that supports this standard need updated to reflect the requirements of the standard and all the components listed. The revised policy and procedures for medical and psychiatric restraints must be approved by the health authority.

5120:1-8-09(U)(Essential): Each full-service jail shall ensure all qualified health care professionals participate annually in continuing education appropriate for their position. The jail's current policy and procedure need updated to reflect the requirements of the standard.

5120:1-8-09(W)(Essential): Each full-service jail shall have written policies, procedures and practices that address intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance to local, state, and federal laws for the treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life threatening intoxication or detoxification symptoms to a hospital or detoxification center. The jail's current policy and procedure need updated to reflect the requirements of the standard and all the components listed.

5120:1-8-09(X)(Essential): Each full-service jail shall ensure information about an inmate's health status is confidential. Non health trained staff only have access to specific medical information on a "need to know" basis in order to preserve the health and safety of the specific inmate, other inmates, volunteers, visitors, criminal

justice professionals or correctional staff. The jail's current policy and procedure need updated to reflect the requirements of the standard and all the components listed.

5120:1-8-10(A)(Important): Each full-service jail shall ensure documentation that the food service operation complies with the regulations of the local or state health departments. The jail's current policy and procedure need updated to reflect the requirements of the standard. The jail also had deficiencies noted on their current food service inspection report.

5120:1-8-10(B)(Essential): Each full-service jail shall ensure that inmates shall be served a minimum of three meals daily at regularly scheduled intervals, not to exceed fourteen hours between meals. Inmates can be served a minimum of two meals daily at regularly scheduled intervals, not to exceed fourteen hours between meals, on weekends, state holidays and during emergencies. At the time of the inspection, the jail was not able to produce a menu cycle to evidence compliance with this standard.

5120:1-8-10(C)(Essential): Each full-service jail shall ensure menu cycles and contents shall be evaluated and approved annually by a licensed nutritionist or registered dietician or registered dietitian nutritionist. During the inspection, the jail was not able to show documentation evidencing compliance with the standard.

5120:1-8-10(D)(Important): Each full-service jail shall ensure records of food items served at meals shall be maintained pursuant to the jail's record retention schedule. During the inspection, the jail was not able to produce these required records.

5120:1-8-10(E)(Essential): Each full-service jail shall make provisions for modified diets by physician's order or to accommodate the mandatory dietary requirements of a recognized religion practiced by the inmate. During the inspection, the jail was not able to produce these required records.

5120:1-8-10(F)(Essential): Each full-service jail shall ensure all persons involved in the preparation of food shall receive a pre-assignment medical examination and annual re-examinations. During the inspection, the jail was not able to show documentation evidencing compliance with this standard.

5120:1-8-11(A)(Important): Each full-service jail shall ensure that exercise and/or equipment for inmates shall be provided and the jail shall further ensure that inmates are offered at least five hours per week. During the inspection, it was evident that inmates are not being provided with the mandated recreation requirements. Documentation evidencing compliance with this standard was also not available at the time of the inspection.

5120:1-8-12(B)(Important): Each full-service jail shall ensure that there shall be a sanctioning schedule for rule violations. The Jail Administrator or designee shall approve any penalty exceeding suspension of rights or disciplinary isolation for more than one hundred twenty hours. The maximum sanction for rule violations shall be no more than sixty days for violations arising out of one incident. Continuous confinement for more than thirty days requires the review and approval of the jail administrator or designee. Documentation evidencing compliance with this standard was also not available at the time of the inspection.

5120:1-8-12(C)(Important): Each full-service jail shall ensure that inmate rules shall specify the fundamental rights that cannot be suspended except in an emergency or other condition beyond the control of the jail administrator. Documentation evidencing compliance with this standard was also not available at the time of the inspection.

5120:1-8-12(F)(Important): Each full-service jail shall ensure pre-disciplinary hearing requirements shall include, at a minimum a written incident report, an inmate's opportunity to waive in writing the disciplinary hearing, an investigation that commences within twenty-four hours of the incident to determine whether sufficient evidence exists to support the charge, a written notification to the inmate of the nature and date of the violation within twenty-four hours of the alleged violation(s) or discovery of the alleged violation(s). During the inspection, the jail was not able to show policies or other documentation supporting compliance with the requirements of the standard.

5120:1-8-12(G)(Important): Each full-service jail shall ensure an inmate shall have a minimum of twenty four hours after receiving written notification of the rule violation(s) to prepare for the disciplinary hearing. The inmate may waive the twenty four hour period. The inmate is given a hearing within forty eight hours excluding holidays, weekends, and emergencies after receiving the written notification if placed in isolation or within three business days if the inmate is not placed in isolation. Postponement of the hearing may be granted. During the inspection, the jail was not able to show policies or other documentation supporting compliance with the requirements of the standard.

5120:1-8-12(H)(Important): Each full-service jail shall ensure disciplinary hearing requirements shall include an impartial hearing officer appointed by the jail administrator or designee; the inmate's opportunity to be heard, present evidence and question witnesses subject to limitations imposed by the hearing officer, the hearing officer shall state the reasons for any limitations in writing; a written statement by the hearing officer of the facts relied upon and reasons for the imposition of any penalties shall be provided to the inmate and a copy placed in the inmate's file; and selection by the jail administrator or designee of a staff person to assist an inmate when the inmate is unable to effectively communicate. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

5120:1-8-15(B)(Important): Each full-service jail shall ensure the use of administrative segregation as a penalty and/or punishment shall be prohibited. Steps must be taken to ensure inmates who are placed in administrative segregation are receiving the same privileges as the general population. The age and layout of the facility does not provide an area to administratively segregate prisoners from the rest of the general population.

5120:1-8-15(D)(Important): Each full-service jail shall ensure that within twenty four hours of administrative segregation, the inmate shall be provided with written documentation of the reason for confinement. The inmate shall also be provided an opportunity for a written or oral response to the jail administrator or designee, to be reviewed within seventy two hours for determination of continued confinement. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

5120:1-8-15(E)(Important): Each full-service jail shall ensure inmates held in administrative segregation for thirty consecutive days shall receive an administrative review by the jail administrator or designee. Subsequent reviews shall be conducted every thirty days. The reviews shall be documented. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

5120:1-8-17(D)(Important): Each full-service jail shall have a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with the respect to weekends, holidays and other atypical situations. (1) The plan shall include all posts and functions, a calculated shift relief factor, sufficient numbers of male and female jail staff on duty and available to perform sensitive functions and procedures as necessary by inmate gender, and total number of

employees required to fill identified functions. (2) The plan shall reflect that the jail has staff for administration and supervision; inmate programs; inmate supervision, custody and back up; support services including medical, food service, maintenance and clerical; staff training; and other jail-related functions such as escort and transportation of inmates. The jail's current policy and procedure that supports this standard need updated to reflect the requirements of the standard and all the components listed.

5120:1-8-17(E)(Important): Each full-service jail shall have a staff person designated in charge or supervision of each shift. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

5120:1-8-17(F)(Important): Each full-service jail shall have a written policy and procedure governing the screening, training, and use of volunteers in the jail. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

5120:1-8-17(G)(Important): Each full-service jail shall provide a written code of ethics to jail staff. The manual shall contain a code of ethics that prohibits employees from using their official position to secure privileges for themselves or others and from engaging in activities that constitute a conflict of interest. During the inspection, the jail was not able to show policies supporting compliance with this standard. Training files and/or other verification of the required training could not be produced by Jail Administration at the time of the inspection.

5120:1-8-18(A)(1)(2)(Important): Each full-service jail shall ensure jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the first year of assignment, they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. They must also receive two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. Training files and/or other verification of the required training could not be produced by Jail Administration at the time of the inspection. The jail was not able to show policies supporting compliance with this standard.

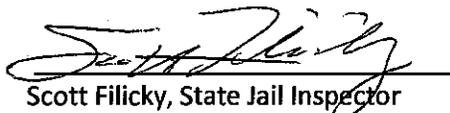
5120:1-8-18(B)(1)(2)(3)(Important): Each full-service jail shall ensure that: (1) Correctional officers shall receive training in jail policies within sixty days of employment; (2) During the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative code; and (3) Eight hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. These training hours are in addition to training mandated by other standards. On the day of the inspection, policy and training records evidencing compliance were not available to evaluate.

5120:1-8-18(C)(1)(2)(3)(Important): Each full-service jail shall ensure that administrators and supervisors shall receive training in addition to the training specified in paragraph (B) of this rule as follows: (1) Training in jail policies and procedures prior to assignment duties. (2) During the first year of assignment, forty hours of training including legal aspects of jail management, managerial principles, labor relations, and records/information management. (3) Eight hours of in-service training each subsequent year of employment addressing special issues, skills enhancement, and other assignment related topics. These training hours are in addition to training mandated by other standards. On the day of the inspection, policy and training records evidencing compliance were not available to evaluate.

5120:1-8-18(D)(Important): Each full-service jail shall ensure jail support staff with occasional contact receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. Policy and training records evidencing compliance were not available to evaluate at the time of the inspection.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Scott Filicky, State Jail Inspector
Bureau of Adult Detention
770 West Broad St. 3rd Floor
Columbus, Ohio 43222
Cellular: (614) 208-0525
Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Coshocton County Board of Commissioners
Lt. Jackson, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

October 14, 2015

Sheriff Scott Kent
Crawford County Jail
3613 Stetzer Rd.
Bucyrus, OH 44820

RE: 2015 – Annual Jail Inspection

Dear Sheriff Kent,

The Bureau of Adult Detention has received the Plans of Action and additional corrective materials you forwarded to our office in response to the annual inspection of the Crawford County Jail on July 30th and 31st, 2015. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

I have reviewed the provided materials. The documentation will increase the level of compliance for the Crawford County Jail on specific standards reviewed this year. The facility is now in compliance with Jail Standards: 5120: 1-8-03(B)(15); -05(B); -09(B); -09(C)(1); -09(M); -09(N); -09(R); -09(U); -09(W); -10(B); and -17(D). The documentation and amended policies bring the facility back into **Compliance** with all of the standards inspected upon this year under Inspection Schedule "A".

Your continuing effort to maintain compliance with the Standards for Jails in Ohio is to be commended. Congratulations and thank you for your cooperation in the 2015 annual inspection process.

Sincerely,

Jon Radebaugh, Assistant Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved

John F. Adams, Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Kent Rachel, Jail Administrator
Crawford County Board of Commissioners
File

Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

September 4, 2015

Sheriff Scott Kent
Crawford County Jail
3613 Stetzer Rd.
Bucyrus, Ohio 44820

RE: 2015 Annual Jail Inspection

Dear Sheriff Kent:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Crawford County Jail, a full-service jail facility, was inspected on July 30th and 31st, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Commander Kent Rachel and Sgt. Grove.

The total actual general housing capacity for the Crawford County Jail is (121), consisting of (104) adult males and (12) adult females, (4) mixed (either adults or juveniles), and (1) special housing beds. On the date of the jail inspection, there were (95) inmates incarcerated in the Crawford County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (121), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Crawford County Jail (FS) is in compliance with the following standards:

5120:1-8-01(A)(1); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(7); -03(B)(8); -03(B)(9); -03(B)(10)(a); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(16); -03(B)(17)(a); -04(A)(4)(a); -04(B); -04(C); -04(D); -04(E); -04(F); -04(G); -04(H); -04(J); -04(A)(4)(K); -05(A); -05(C); -05(E); -05(G)(1); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(M); -05(N); -05(O); -05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(D); -09(E); -09(F)(2); -

09(G); -09(H); -09(J); -09(K); -09(P); -09(Q); -09(V); -09(X); -10(A); -10(C); -10(D); -10(E); -10(F); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); 12(B); -12(C); -12(F); -12(G); -12(H); 15(B); -15(D); -15(E); -16(A); -17(E); -17(F); -17(G); -18(A); -18(B); -18(C)-18(D); -18(E).

The Crawford County Jail did not comply with (11) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03(B)(15)(Important): Each full service jail shall have specific written policies and procedures to provide gender and cross gender supervision guidelines. Current jail policy does not support this requirement.

5120:1-8-05(B)(Essential): Each full service jail shall ensure all areas of the jail be safe and sanitary, including the food service and laundry areas. Staff and inmates shall have specific housekeeping responsibilities, which shall include , but not limited to daily cleaning of toilets, urinals, sinks, drinking facilities and showers, in areas occupied by inmates and the disposal of garbage daily. On the day of the inspection, the current policy did not reflect the disposal of trash on a daily basis and cleaning logs for the specific areas did not indicate each specific topic for daily cleaning.

5120:1-8-09(B)(Essential): Each full service jail shall have written policies, procedures and practices that address inmate screenings. Training records of employees conducting the inmate pre-screen must be provided to verify they are health trained. Documentation needs to be maintained by the jail to verify that staff members are health trained. On the date of the inspection, the jail did not provide employee training records to conduct inmate pre-screening to verify they are health trained.

5120:1-8-09(C)(1)(Essential): Each full service jail shall ensure jail staff have completed training in conducting the receiving screening. The documentation needs to be maintained by the jail to verify the staff members are health trained. On the date of the inspection, the jail did not provide employee training records to conduct inmate receiving screening to verify they are health trained.

5120:1-8-09(M)(Essential): Each full service jail shall have written policies, procedures and practices to ensure inmates evidencing signs of mental illness or developmental disability shall be referred immediately to a qualified mental health personnel. At the time of the inspection, jail administration did not provide documentation to evidence that the policy was approved by the health authority.

5120:1-8-09(N)(Essential): Each full service jail shall have a suicide prevention program. The program shall be approved by a mental health professional and/or the health authority. On the date of the inspection the Bureau did not receive documentation that the suicide prevention program has been approved by a mental health professional and/or health authority.

5120:1-8-09(R)(Essential): Each full service jail shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance in policies and procedures approved by the health authority. On the date of the inspection, jail administration must have the health

authority sign off on the policy and the policy must be updated to reflect all components outlined in the standard.

5120:1-8-09(U)(Essential): Each full service jail shall ensure all qualified health care professionals participate annually in continuing education appropriate for their position. At the time of the inspection, training records/documentation for qualified health care professionals that participated in annual training was not provided. On the date of the inspection, the jail did not provide the Bureau with training records or documentation that qualified health care professionals receive annual training.

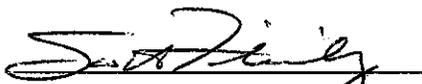
5120:1-8-09(W)(Essential): Each full service jail shall have written policies, procedures and practices that address intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance to local, state, and federal laws for treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life threatening intoxication or detoxification symptoms to a hospital or detoxification center. The policy, procedures, and practices shall be approved by the health authority. On the date of the inspection, it was indicated that the current policy needs to be updated and approved by the jails health authority.

5120:1-8-10(B)Essential): Each full service jail shall have written policies, procedures, and practices to ensure that inmates shall be served a minimum of three meals daily at regularly scheduled intervals, not to exceed fourteen hours between meals. Inmates can be served a minimum of two meals daily at regularly scheduled intervals, not to exceed fourteen hours between meals, on weekends, state holidays and during emergencies. On the date of the inspection, it was indicated that the jail must update their current policy to reflect the standard.

5120:1-8-17(D)(Important): Each full service jail shall have a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with the respect to weekends, holidays or other atypical situation. The staffing plan shall be reviewed once a year by the jail administrator and revised as needed. On the date of the inspection, the staffing plan had not been reviewed and/or revised by the jail administrator on an annual basis.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Scott Filicky, State Jail Inspector

Bureau of Adult Detention

Telephone: (614) 752-0833

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Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator

Crawford County Board of Commissioners

Kent Rachel, Jail Administrator

File

John R. Kasich, Governor
Gary C. Mohr, Director

March 21, 2016

Sheriff Clifford Pinkney
Cuyahoga County Correction Center
1215 West Third Street
Cleveland, Ohio 44113

RE: 2015-Annual Jail Inspection/Plans of Action/Variiances

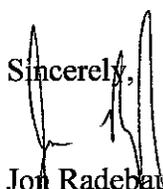
Dear Sheriff Pinkney:

The Bureau of Adult Detention has received the Plans of Action and Variance Requests you provided to our office in response to the 2015 Annual Jail Inspection of the Cuyahoga County Correction Center. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

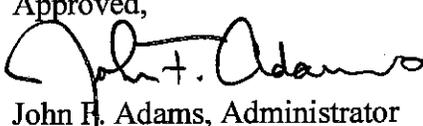
I have reviewed the provided material. The documentation will increase the level of compliance for the Cuyahoga County Correction Center on specific standards reviewed this year. The facility is now in compliance with Jail Standards: 5120: 1-8-05(L); -05(M); and -05(O). Additionally, the Variances submitted for Standards 5120: 1-8-03(A)(6) and -18(B)(2) were approved. The facility remains out of compliance with Jail Standards: 5120: 1-8-04(A)(4)(a); -04(B); -04(F); -04(G); -04(H); -04(J); -11(A); and -18(A)(1). Plans of Action submitted for the remaining non-compliant standards appear to reflect long term resolutions to the deficiencies once implemented. The Cuyahoga County Correction Center will remain a *Status Jail* until the next inspection or until the remaining corrective action is completed.

Please feel free to contact me if you have questions or concerns relating to this correspondence. As always, the Bureau remains available to provide technical assistance upon request.

Sincerely,


Jon Radebaugh, Assistant Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,


John F. Adams, Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Office of the Cuyahoga County Executive
Ken Mills, Jail Administrator
Eric Ivey, Warden

December 28, 2015

Sheriff Clifford Pinkney
Cuyahoga County Correction Center
1215 West Third Street
Cleveland, Ohio 44113

RE: 2015 Annual Jail Inspection

Dear Sheriff Pinkney,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Cuyahoga County Correction Center, a full-service jail, was inspected on November 17th, 18th, and 19th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Ken Mills, Jail Administrator and Eric Ivey, Warden.

The total actual general housing capacity for the Cuyahoga County Correction Center is (1762), consisting of (1326) adult males, (224) adult females, and (215) Special Housing (adult males, females and juveniles). On the date of the jail inspection, there were (2218) inmates incarcerated in the Cuyahoga County Correction Center. The Bureau of Adult Detention's recommended housing capacity for the jail is (1762), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure.

The Cuyahoga County Correction Center (FS) is in compliance with the following standards:

5120:1-8-01 (A) (1), (3), (4), (7), (9), (12); -02(B)(1), (2), (4), (D); -03(A)(1), (2), (3), (4), (5), (7), (B)(2),(4), (5), (6), (7), (8), (9), (10) (a), (10)(b), (10)(c), (10) (d), (11)(b), (11)(c), (12), (15), (16), (17)(a); -04 (C), (D), (E), (K); -05(A), (B), (C), (E), (G)(1), (G)(2), (H)(3), (I), (J), (K), (N), (P), (Q); -06 (B), (C), (E), (G); -07(A), (D), (E), (H), (I); -09(A), (B), (C) (1), (D), (E), (F), (G), (H), (J), (K), (M), (N), (P), (Q), (R), (U), (V), (W), (X); -10(A), (B), (C), (D), (E), (F), (G)(1), (G)(2); -11(B), (E); -12(B), (C), (F), (G), (H); -15(B), (D), (E); -16(A); -17(D) (1, 2, 3), (E), (F), (G); -18 (C), (D), (E).

The Cuyahoga County Correction Center did not comply with (13) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03(A)(6)(Essential): Each full-service jail shall maintain a two-way communication system between central control, staffed posts, and prisoner occupied areas. The jail currently has no system in place for housing units in Jail 1. Please note the Bureau is in receipt of the variance submitted for 5120: 1-8-03 (A) (6) and currently reviewing for compliance.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All housing units must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate.

5120:1-8-04(B)(Important): Each full-service jail shall ensure seating shall be provided in holding areas, housing cells, dormitories, dayrooms and eating areas for each inmate. At the current capacity, the jail does not provide sufficient seating for inmates.

5120:1-8-04(F) (Important): Each full-service jail shall ensure toilet facilities are available, at a minimum of one operable toilet for every twelve occupants. At the current capacity, the jail does not provide sufficient access for inmates.

5120:1-8-04(G) (Important): Each full-service jail shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. At the current capacity, the jail does not provide sufficient access for inmates.

5120:1-8-04(H) (Important): Each full-service jail shall ensure there is one operable wash basin with hot and cold potable water for every twelve occupants. At the current capacity, the jail does not provide sufficient access for inmates.

5120:1-8-04(J) (Important): Each full-service jail shall provide natural light in the housing units, dorms, cells and/or day spaces. The jail does not provide all prisoners with access to natural lighting in cells, and/or day spaces due to the age and design of the current jail facility (4 N/4F housing units).

5120:1-8-05(L) (Essential): Each full-service jail shall ensure the jail is inspected annually by a certified local or state fire inspector applying the applicable jurisdictional and Ohio Fire Code. The jail shall have a written plan to correct any jail related deficiencies. The jail shall maintain documentation of the inspections and any corrective measures taken. On the day of the jail inspection, a fire inspection of the jail facility was not completed.

5120:1-8-05(M) (Essential): The jail shall have a written fire safety plan approved by local fire officials, and that is reviewed annually and updated as needed. The plan shall include fire prevention, training and drills, fire response and post-fire documentation and review. A current copy of the plan shall be maintained at the local fire department. On the day of the jail inspection, approval of the jail's fire safety plan was not completed.

John R. Kasich, Governor
Gary C. Mohr, Director

5120:1-8-05(O) (Essential): Each full-service jail shall ensure fire drills shall be conducted every three months on each shift. On the day of the inspection, there was no evidence/documentation of fire drills having been conducted.

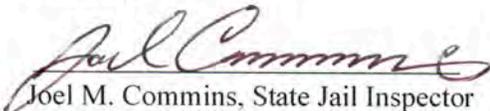
5120:1-8-11(A) (Important): Each full-service jail shall ensure that exercise and/or equipment for inmates shall be provided and the jail shall further ensure that inmates are offered at least five hours per week. During the inspection, the jail provided documentation showing five hours of recreation is not being provided weekly to the inmate population.

5120:1-8-18(A)(1) (Important): Each full-service jail shall ensure jail support staff with routine contact shall receive training during the first year of assignment: they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for Jails in Ohio. On the day of the inspection, training records evidenced Jail Support Staff are not receiving training in accordance with the standard.

5120:1-8-18(B)(2)(Important): Each full-service jail shall ensure that: Correctional Officers shall receive training during the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative code. On the day of the inspection, training records evidenced Correction Officers not receiving training in accordance with the standard.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Joel M. Commins, State Jail Inspector
ODRC/Bureau of Adult Detention
615 West Superior Avenue, 9th Floor
Cleveland, Ohio 44113
Telephone: (216) 787-4902
Cellular: (614) 354-4245
Email: Joel.Commins@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Office of the Cuyahoga County Executive
Ken Mills, Jail Administrator
Eric Ivey, Warden
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

January 21, 2016

Sheriff Clifford Pinkney
Cuyahoga County Euclid Jail Annex
545 East 222nd Street
Euclid, Ohio 44123

RE: 2015-Annual Jail Inspection/Plans of Action

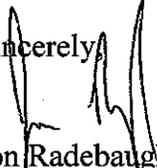
Dear Sheriff Pinkney:

The Bureau of Adult Detention has received the Plans of Action you provided to our office in response to the 2015 Annual Jail Inspection of the Cuyahoga County Euclid Jail Annex. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

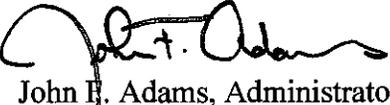
I have reviewed the provided material. The documentation will increase the level of compliance for the Euclid Jail Annex on a specific standard reviewed this year. The facility is now in compliance with Jail Standard: 5120: 1-8-05(G)(2). The facility remains out of compliance with Jail Standards: 5120: 1-8-04(A)(4)(a); -05(L); -05(M); and -05(O). The plans of action submitted for the remaining non-compliant standards appear to reflect long term resolutions to the deficiencies. The Cuyahoga County Euclid Jail Annex will remain a *Status Jail* until the next inspection or until the remaining corrective action is completed.

Please feel free to contact me if you have questions or concerns relating to this correspondence. As always, the Bureau remains available to provide technical assistance upon request.

Sincerely,


Jon Radebaugh, Assistant Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,


John H. Adams, Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Ken Mills, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

January 5, 2016

Sheriff Clifford Pinkney
Cuyahoga County Euclid Jail Annex
545 East 222nd Street
Euclid, Ohio 44123

RE: 2015 Annual Jail Inspection

Dear Sheriff Pinkney,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Cuyahoga County Euclid Jail Annex, a full-service jail, was inspected on November 3rd and 4th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Ken Mills, Jail Administrator and Eric Ivey, Warden.

The total actual general housing capacity for the Cuyahoga County Euclid Jail Annex is (83), consisting of (80) adult males and (3) Special Housing (adult males only). On the date of the jail inspection, there were (65) inmates incarcerated in the Cuyahoga County Euclid Jail Annex. The Bureau of Adult Detention's recommended housing capacity for the jail is (32), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure.

The Cuyahoga County Euclid Jail Annex (FS) is in compliance with the following standards:

5120:1-8-01 (A) (1), (3), (4), (7), (9), (12); -02(B)(1), (2), (4), (D); -03(A)(1), (2), (3), (4), (5), (6), (7), (B)(2),(4), (5), (6), (7), (8), (9), (10) (a), (10)(b), (10)(c), (10) (d), (11)(b), (11)(c), (12), (15), (16), (17)(a); -04 (B), (C), (D), (E), (F), (G), (H), (J), (K); -05(A), (B), (C), (E), (G)(1), (H)(3), (I), (J), (K), (N), (P), (Q); -06 (B), (C), (E), (G); -07(A), (D), (E), (H), (I); -09(A), (B), (C) (1), (D), (E), (F), (G), (H), (J), (K), (M), (N), (P), (Q), (R), (U), (V), (W), (X); -10(A), (B), (C), (D), (E), (F), (G)(1), (G)(2); -11(A), (B), (E); -12(B), (C), (F), (G), (H); -15(B), (D), (E); -16(A); -17(D) (1, 2, 3), (E), (F), (G); -18 (A), (B), (C), (D), (E).

The Cuyahoga County Euclid Jail Annex did not comply with (5) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All housing units must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate.

5120:1-8-05(G)(2)(Important): Each full-service jail shall ensure there is at least fifteen foot-candles of light, measured thirty inches above the floor in all inmate accessible areas. On the date of the inspection, readings were lower than fifteen foot-candles in housing unit corridors (space in front of cells).

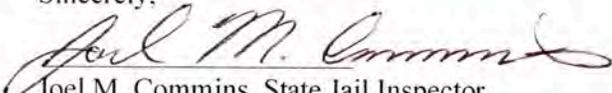
5120:1-8-05(L) (Essential): Each full-service jail shall ensure the jail is inspected annually by a certified local or state fire inspector applying the applicable jurisdictional and Ohio Fire Code. The jail shall have a written plan to correct any jail related deficiencies. The jail shall maintain documentation of the inspections and any corrective measures taken. On the day of the jail inspection, a fire inspection of the jail facility was not completed.

5120:1-8-05(M) (Essential): (M) (Essential): The jail shall have a written fire safety plan approved by local fire officials, and that is reviewed annually and updated as needed. The plan shall include fire prevention, training and drills, fire response and post-fire documentation and review. A current copy of the plan shall be maintained at the local fire department. On the day of the jail inspection, approval of the jail's fire safety plan was not completed.

5120:1-8-05(O) (Essential): Each full-service jail shall ensure fire drills shall be conducted every three months on each shift. On the day of the inspection, there was no evidence/documentation of fire drills having been conducted.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Joel M. Commins, State Jail Inspector
ODRC/Bureau of Adult Detention
615 West Superior Avenue, 9th Floor
Cleveland, Ohio 44113
Telephone: (216) 787-4902
Cellular: (614) 354-4245
Email: Joel.Commins@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Ken Mills, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

June 3, 2016

Sheriff Toby L. Spencer
Darke County Criminal Justice Center
5185 County Home Rd.
Greenville, Ohio 45331

RE: 2015 Annual Jail Inspection

Dear Sheriff Spencer,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Darke County Criminal Justice Center, was inspected on February 25th & 26th, 2016. The inspection was restricted to assessing compliance with a group of one hundred and fifteen (115) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception & release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Captain Bruner and Cpl. Hiestand.

The total actual housing capacity for the Darke County Criminal Justice Center is (36), consisting of (30) adult males, (6) adult females, (0) mixed (either adults or juveniles), and (0) special housing beds. On the date of the actual jail inspection, there were (33) inmates incarcerated in the Darke County Criminal Justice Center. The Bureau of Adult Detention's recommended housing capacity for the jail is (36), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure. The Darke County Criminal Justice Center is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(8); -03(B)(9); -03(B)(10); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -03(B)(16); -03(B)(17)(a); -04(A)(4)(A)*; -04(B); -04(D); -04(E); -04(F); -04(G); -04(H); -04(J); -04(A)(4)(K); -05(A); -05(B); -05(C); -05(E); -05(G)(1); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(K); -

05(L); -05(M); -05(N); -05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K); -09(M); -09(N); -09(P); -09(Q); -09(U); -09(V); -09(X); -10(A); -10(B); -10(C); -10(D); -10(E); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(D); -17(E); -17(F); -17(G); -18(C); -18(E).

Please note in the compliant standards, the asterisk denotes a variance has been issued for this standard.

The Darke County Criminal Justice Center did not comply with (12) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03(A)(6)(Essential): Each full-service jail shall maintain a two-way communication system between central control, staffed posts, and prisoner occupied areas. The jail does not have two-way communication in the cells.

5120:1-8-03(B)(7)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure personal observation checks are being completed every 60 minutes as mandated by Ohio Jail Standards. These checks must be completed at varying times and documented. A document/log reviewed on the date of the inspection showed some logged times exceeding 60 minute personal observation checks.

5120:1-8-04(C)(Important): Each full-service jail shall ensure single cells/rooms and multiple occupancy cells/rooms/dormitories shall have an air circulation of fifteen cubic feet of outside or recirculated filtered air per minute per occupant or as required by the local authority having jurisdiction. Documentation from a qualified source shall be maintained by the jail. The jail does not have documentation from a qualified source showing adherence to this standard.

5120:1-8-05(O)(Essential): Each full-service jail shall ensure fire drills shall be conducted every three months on each shift. On the day of the inspection, there was no evidence/documentation of fire drills having been conducted.

5120:1-8-09(B)(Essential): Each full-service jail shall have written policies, procedures and practices that address inmate pre-screenings. The screening must include suicide thoughts/plan, current serious or potentially serious medical or mental health issues needing immediate attention, the use of taser, pepper spray, or other less than lethal use of force during arrest. Anytime an arrestee is denied due to medical circumstances, documentation from a local hospital or urgent care of medical clearance to be incarcerated shall be provided. Training records of employees conducting the inmate pre-screen must be provided to verify they are health trained. The documents provided do not list conditions for acceptance or denial.

5120:1-8-09(C)(Essential): Each full-service jail shall ensure jail staff have completed training in conducting the receiving screening. The documentation needs to be maintained by the jail to verify the staff members are health trained. No training records were provided at the time of the inspection that documented jail staff have completed the receiving screening training.

5120:1-8-09(R)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance in policies and procedures approved by the health authority. . At the time of the inspection, the jail could not produce policies or documentation showing compliance with this standard.

5120:1-8-09(W)(Essential): Each full-service jail shall have written policies, procedures and practices that address intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance to local, state, and federal laws for the treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life threatening intoxication or detoxification symptoms to a hospital or detoxification center. At the time of the inspection, the jail could not produce policies or documentation showing compliance with this standard.

5120:1-8-10(F)(Essential): Each full-service jail shall ensure all persons involved in the preparation of food shall receive a pre-assignment medical examination and annual re-examinations. During the inspection, the jail was not able to show policy or other documentation supporting compliance with this standard.

5120:1-8-18(A)(1)(2)(Important): Each full-service jail shall ensure jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the first year of assignment, they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. They must also receive two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. Training files and/or other verification of the required training could not be produced by Jail Administration at the time of the inspection.

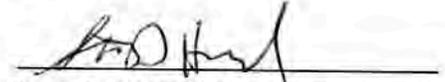
5120:1-8-18(B)(1)(2)(3)(Important): Each full-service jail shall ensure that: (1) Correctional officers shall receive training in jail policies within sixty days of employment; (2) During the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative code; and (3) Eight hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. These training hours are in addition to training mandated by other standards. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(D)(Important): Each full-service jail shall ensure jail support staff with occasional contact receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. Training records evidencing compliance were not available to evaluate at the time of the inspection.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to

contact me if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Steve D. Holland, State Jail Inspector

Bureau of Adult Detention

1580 State Route 56 NE

London, OH 43140

(614) 981-2040

Email: stephen.holland@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator

Darke County Board of Commissioners

Capt. Bruner, Jail Administrator

File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

April 25, 2016

Sheriff Russell Martin
Delaware County Jail
844 U.S. 42 North
Delaware, Ohio 43015

RE: 2015 Annual Jail Inspection

Sheriff Martin,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Delaware County Jail (FSJ) was inspected on October 29th and 30th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception & release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Jail Administrator – Lt. Pfan, and Sgt. Stonebarger.

The total actual housing capacity for the Delaware County Jail (FSJ) is (286), consisting of (242) adult males, (32) adult females, (0) mixed (either adults or juveniles), and (12) special housing beds. On the date of the actual jail inspection, there were (211) inmates incarcerated in the Delaware County Jail (FSJ). The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (286), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Delaware County Jail (FSJ) is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(B)(2); -03(B)(5); -03(B)(8); -03(B)(9); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(12); -03(B)(15); -03(B)(17)(a); -04(A)(4)(A); -04(B); -04(C); -04(D); -04(E); -04(F); -04(G); -04(H); -04(J); -04(A)(4)(k); -05(A); -05(B); -05(C); -05(E); -05(G)(1); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(N); -05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -

09(A); -09(B); -09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K)-09(U); -09(V); -09(X); -10(A); -10(B); -10(C); -10(D); -10(E); -10(F); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(D); -17(E); -17(F); -17(G); -18(A); -18(B); -18(C); -18(D); -18(E).

The Delaware County Jail (FSJ) did not comply with (16) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03(A)(7)(Essential): Each full-service jail shall ensure there is equipment necessary to maintain utilities, communication, security and fire protection in an emergency. Documentation to support that such equipment is tested, repaired, or replaced as needed must also be created. The current jail policy, procedures and practices need updated to reflect the requirements of this standard.

5120:1-8-03(B)(4)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that there is a plan that guides the jail's response to emergencies. All Jail personnel are to be trained in the implementation of the emergency plan. The emergency plan should also include procedures to be followed in situations that threaten the jail security. The current jail policy needs updated to reflect the requirements of this standard and verification that all staff have been trained in the implementation of the jail's response to emergencies.

5120:1-8-03(B)(6)(Essential): Each full-service jail shall have written policies, procedures and practices to cover official jail counts. There shall be no less than three official counts daily, not to exceed nine hours in duration from the previous official count. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-03(B)(7)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure personal observation checks are being completed every 60 minutes as mandated by Ohio Jail Standards. These checks must be completed at varying times and documented. A document/log reviewed on the date of the inspection showed logged times exceeding 60 minute personal observation checks.

5120:1-8-03(B)(10)(a)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that use of force shall be limited to instances of justifiable self-defense, prevention of self-inflicted harm, protection of others, prevention of riot, discharge of firearm or other weapon, escape or other crime and controlling or subduing an inmate who refuses to obey a staff command or order. The current jail policy does not reflect all of the components listed in this standard.

5120:1-8-03(B)(11)(c)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the jail's administration or designee shall be notified of any discovered contraband or physical security deficiencies. The appropriate disposition of contraband and the remediation of security deficiencies shall be documented. The jail's policy and practices were not sufficient to address all of the requirements of the standard (e.g. the appropriate disposition of contraband and the remediation of security deficiencies).

5120:1-8-03(B)(16)(Important): Each full-service jail shall have written policies, procedures and practices to ensure keys, tools, and culinary equipment are inventoried/documented. The jail needs to develop logs for documentation and

accountability purposes. The policy, procedures and practices also need updated to reflect the requirements of the standard.

5120:1-8-05(M)(Essential): Each full-service jail shall have a written fire safety plan approved by local fire officials, and that is reviewed annually and updated as needed. The plan shall include fire prevention, training and drills, fire response and post fire documentation and review. A current copy of the plan shall be maintained at the local fire department. The policy, procedures and practices need updated to reflect the requirements/components of this standard. The plan must also be approved by a local fire official(s).

5120:1-8-05(O)(Essential): Each full-service jail shall ensure fire drills shall be conducted every three months on each shift. On the day of the inspection, there was no evidence/documentation of fire drills having been conducted.

5120:1-8-09(C)(Essential): Each full-service jail shall ensure jail staff have completed training in conducting the receiving screening. The documentation needs to be maintained by the jail to verify the staff members are health trained. No training records were provided at the time of the inspection that documented jail staff have completed the receiving screening training. After review of the receiving screening form, it was observed that (3) Medical disposition of inmate was not listed on the receiving screening form. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(M)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates who are evidencing signs of mental illness or developmental disability shall be referred immediately to qualified mental health personnel. The health authority shall develop and approve policies for the following areas: (1) Screening for mental health problems, (2) Referral to outpatient services, including psychiatric care, (3) Crisis intervention and management of acute psychiatric episodes, (4) Stabilization of the mentally ill and prevention of psychiatric deterioration in the jail, (5) referral and admission to inpatient facilities, (6) informed consent. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(N)(Essential): Each full-service jail shall have a suicide prevention program. The health authority shall have a plan for identifying and responding to suicidal and potentially suicidal inmates. The components shall include: Identification, Training, Assessment, Housing, Monitoring, Referral, Communication, Intervention, Notification, Reporting, Review, and Critical Incident debriefing. The suicide prevention program must be approved by a mental health professional and /or the jails health authority. Health Authority approval needed in order for this standard to be compliant.

5120:1-8-09(P)(Essential): Each full-service jail shall have written policies, procedures and practices that establish an infectious disease program. The health authority shall have a written infectious disease control program which collaborates with the local health department and shall include, at minimum, an exposure control plan and standard isolation precautions for inmates and staff, which are updated annually. The jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed. Health Authority approval needed in order for this standard to be compliant.

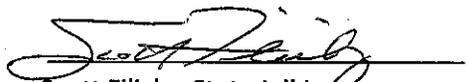
5120:1-8-09(Q)(Essential): Each full-service jail shall ensure pregnant inmates shall receive appropriate and timely pre-natal care, delivery and postpartum care, as determined by the health authority. Health Authority approval is needed in order for this standard to be compliant.

5120:1-8-09(R)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance in policies and procedures approved by the health authority. The jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed. Health Authority approval is needed in order for this standard to be compliant.

5120:1-8-09(W)(Essential): Each full-service jail shall have written policies, procedures and practices that address intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance to local, state, and federal laws for the treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life threatening intoxication or detoxification symptoms to a hospital or detoxification center. . The jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed. Health Authority approval is needed in order for this standard to be compliant.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Scott Filicky, State Jail Inspector

Bureau of Adult Detention
770 West Broad St., 3rd Floor
Columbus, Ohio 43222
Cellular: (614) 208-0525
Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Delaware County Board of Commissioners
Lt. Pfan, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

March 7, 2016

Sheriff Paul Sigsworth
Erie County Jail
2800 Columbus Ave.
Sandusky, Ohio 44870

RE: 2015 – Annual Jail Inspection

Dear Sheriff Sigsworth:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Erie County Jail, a Full Service Jail facility, was inspected on September 15th and 16th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Sgt. Hamernik and Lt. Proy, Jail Administrator.

The total actual housing capacity for the Erie County Jail (FSJ) is (109), consisting of (90) adult males and (16) adult females, special housing (3). On the date of the actual jail inspection, there was (147) inmates incarcerated in the Erie County Jail (FSJ). The Bureau of Adult Detention's recommended housing capacity for the jail is (109), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure. The Erie County Jail (FSJ) is in compliance with the following standards:

5120:1-8-01(A)(1); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(2); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(7); -03(B)(8); -03(B)(9); -03(B)(10)(a); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -03(B)(16); -03(B)(17)(a); -04(C); -04(D); -04(E); -04(F); -04(H); -04(J); -04(A)(4)(K); -05(A); -05(B); -05(C); -05(E); -05(G)(1); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(M); -05(N); -05(O); -05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(B); -09(C); -09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K); -09(M); -09(N);

-09(P); -09(Q); -09(R); -09(U); -09(V); -09(W); -09(X); -10(A); -10(B); -10(C); -10(D); -10(E); -10(F); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(D); -17(E); -17(F); -17(G); -18(A); -18(B); -18(E).

The Erie County Jail (FSJ) did not comply with (5) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120: 1-8-04(A)(4)(A)(Important): Each full service jail shall provide inmates with sufficient dayroom space as mandated by the Ohio Jail Standards. All dayroom spaces must provide housed inmates with at least 35 square feet of day space per inmate. The jail has exceeded the Bureau Recommended Capacity for their facility and does not possess enough day space for each inmate.

5120: 1-8-04(B)(Important): Each full service jail shall ensure seating shall be provided in holding area, housing cells, dormitories, dayrooms and eating areas for each inmate. At their current capacity, the jail does not provide sufficient seating for inmates.

5120:1-8-04(G)(Important): Each full service jail shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. At the time of the inspection, the jail was not in compliance with the ratio of inmates to showers.

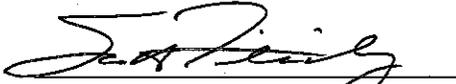
5120:1-8-18(A)(1)(2)(Important): Jail Administration must amend policies and procedures, and practices that address jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. (1) During the first year of assignment receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. (2) Two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. Training records evidencing compliance were not available to evaluate at the time of the inspection.

5120:1-8-18(D)(Important): Jail Administration must amend policies and procedures, and practices that evidence that jail support staff with occasional contact shall receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. Training records evidencing compliance were not available to evaluate at the time of the inspection.

The Erie County Jail is in compliance with 100% of the Essential Standards and at least 90% of the Important Standards making it a **"Compliant Jail"**. It should be noted however, the jail did not comply with (5) of the Important Standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility back into compliance with the remaining deficiencies noted during the inspection.

The Bureau of Adult Detention encourages the jail to correct the remaining deficiencies noted in the inspection report prior to the next annual jail inspection. Plan of Action forms are enclosed and can be returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us). Feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report and to provide reference materials or assistance as desired.

Sincerely,



Scott Filicky, State Jail Inspector
Bureau of Adult Detention
770 W. Broad St., 3rd Floor
Cellular: (614) 208-0525
Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
County Board of Commissioners
Captain, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

April 7, 2016

Sheriff Dave Phalen
Fairfield County Jail - Annex
5955 Revenge Rd.
Lancaster, Ohio 43130

RE: 2015 Annual Jail Inspection

Sheriff Phalen,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Fairfield County Jail - Annex (MSJ) was inspected on December 3rd & 4th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception & release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Sgt. Cassel and Jail Administrator – Lt. Churchill.

The total actual housing capacity for the Fairfield County Jail - Annex (MSJ) is (84), consisting of (80) adult males, (0) adult females, (0) mixed (either adults or juveniles), and (4) special housing beds. On the date of the actual jail inspection, there were (74) inmates incarcerated in the Fairfield County Jail - Annex (MSJ). The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (40), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Fairfield County Jail - Annex (MSJ) is in compliance with the following standards:

5120:1-8-01 (A)(1); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(D); -03(A)(5); -03(B)(5); -03(B)(7); -03(B)(9); -03(B)(10)(a); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -04(D); -04(E); -04(F); -04(H); -04(J); -05(A); -

05(C); -05(H)(3); -05(I); -05(J); -05(O); -05(P); -05(Q); -06(G); -07(D); -07(H); -09(A); -09(E); -09(G); -09(J); -09(M); -09(Q); -09(U); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -17(E); -17(G); -18(E).

The Fairfield County Jail - Annex (MSJ) did not comply with (51) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-02(B)(4)(Important): Each full-service jail (MSJ) shall have written policies, procedures and practices to ensure juvenile and adult inmates are separated in a manner consistent with sections 2151.311(Procedure upon taking child into custody) and 2152.26(Places of Detention for delinquent child or juvenile traffic offender). The current policy and procedures needs updated.

5120:1-8-03(A)(2)(Important): Each full-service jail (MSJ) shall have a defined, controlled security perimeter. The current jail policy, procedures and practices needs updated to reflect the requirements of this standard for this facility.

5120:1-8-03(A)(4)(Important): Each full-service jail (MSJ) shall have temporary weapons storage lockers or other secure storage at each point of entrance to the jail's security perimeter. The current jail policy, procedures and practices needs updated to reflect the requirements of this standard for this facility. There shall be a means to temporarily secure weapons at all entrance points used by law enforcement or other appropriate persons. The weapon lockers or cabinets should be located within or near sallyports or security vestibules. At the time of the inspection, it was observed that there is only 1 temporary weapons locker located at the rear entrance of the building. In order to obtain entrance into the outside security perimeter, you must identify yourself and be electronically let into the outside security perimeter. It is at that time per the Lieutenant, that the law enforcement officer is advised to secure any weapons into their vehicles before gaining entrance into the secure perimeter. The current policy, procedures and practices do not reflect the above mentioned.

5120:1-8-03(A)(6)(Essential): Each full-service jail (MSJ) shall maintain a two-way communication system between central control, staffed posts, and prisoner occupied areas. The jail currently has no system in place.

5120:1-8-03(A)(7)(Essential): Each full-service jail (MSJ) shall ensure there is equipment necessary to maintain utilities, communication, security and fire protection in an emergency. Documentation to support that such equipment is tested, repaired, or replaced as needed must also be created. The current jail policy, procedures and practices needs updated to reflect the requirements of this standard.

5120:1-8-03(B)(2)(Important): Each full-service jail (MSJ) shall have written policies, procedures and practices to ensure that all inmates shall be searched whenever entering or leaving the jail's security perimeter to control contraband. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-03(B)(4)(Essential): Each full-service jail (MSJ) shall have written policies, procedures and practices to ensure that there is a plan that guides the jail's response to emergencies. All Jail personnel are to be trained in the implementation of the emergency plan. The emergency plan should also include procedures to be followed in

situations that threaten the jail security. The current jail policy needs updated to reflect the requirements of this standard for this particular facility and verification that all staff have been trained in the implementation of the jail's response to emergencies.

5120:1-8-03(B)(6)(Essential): Each full-service (MSJ) jail shall have written policies, procedures and practices to cover official jail counts. There shall be no less than three official counts daily, not to exceed nine hours in duration from the previous official count. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-03(B)(8) (Important): Each full-service jail (MSJ) shall have written policies, procedures and practices to ensure special needs inmates are recognized and that the jail addresses the management of those inmates with special needs. The current jail policy does not specifically cover special needs inmates.

5120:1-8-03(B)(10)(b)(Essential): Each full-service jail (MSJ) shall have written policies, procedures and practices to ensure use of force shall be limited to the amount of force necessary to control a given situation and shall include a continuum of escalating force levels. In no event is physical force to be used as punishment. The jail policy needs to be updated to reflect the current language and intent of the standard.

5120:1-8-03(B)(16)(Important): Each full-service jail (MSJ) shall have written policies, procedures and practices to ensure keys, tools, and culinary equipment are inventoried/documented. The jail needs to develop logs for documentation and accountability purposes. The policy, procedures and practices also needs updated to reflect the requirements of the standard.

5120:1-8-03(B)(17)(a)(Important): Each full-service jail (MSJ) shall have written policies, procedures and practices to ensure toxic, corrosive and flammable substances shall be stored in a secure area and used by inmates only under direct supervision and used only according to manufactures' instruction. The substances must only be accessible to authorized persons. The policy, procedures and practices needs updated to reflect the requirements of the standard. Additionally, the policy needs to identify the storage area to be utilized for these materials.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail (MSJ) shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All dormitory spaces must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate.

5120:1-8-04(B)(Important): Each full-service jail (MSJ) shall ensure seating shall be provided in holding areas, housing cells, dormitories, dayrooms and eating areas for each inmate. At their current capacity, the jail does not provide sufficient seating for inmates. The number of beds in the facility outnumbers the available seats in the jail.

5120:1-8-04(C)(Important): Each full-service jail (MSJ) shall ensure single cells/rooms and multiple occupancy cells/rooms/dormitories shall have an air circulation of fifteen cubic feet of outside or recirculated filtered air per minute per occupant or as required by the local authority having jurisdiction. Documentation from a qualified source shall be maintained by the jail. The jail does not have documentation from a qualified source showing

adherence to this standard. The age and layout of the existing structure does not offer the proper HVAC equipment to comply with this standard.

5120:1-8-04(G)(Important): Each full-service jail (MSJ) shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. The jail was not in compliance with the ratio of inmates to showers at the time of the inspection.

5120:1-8-04(A)(4)(K)(Essential): Each full-service jail (MSJ) shall ensure juvenile inmates who have not yet been adjudicated shall be separated by sight and sound from adult inmates. The policy, procedures and practices needs updated to reflect the requirements of the standard.

5120:1-8-05(B)(Essential): Each full-service jail (MSJ) shall ensure all areas of the jail be safe and sanitary, including the food service and laundry areas. Staff and inmates shall have specific housekeeping responsibilities, which shall include, but not limited to daily cleaning of toilets, urinals, sinks, drinking facilities and showers in areas occupied by inmates and the disposal of garbage daily. The policy, procedures and practices needs updated to reflect the requirements of the standard.

5120:1-8-05(E)(Essential): Each full-service jail (MSJ) shall ensure the jail is inspected annually by local or state authorities and a written report shall be provided. There shall be a written plan to correct jail related deficiencies. At the time of the inspection, the jail did not have a plan implemented to correct jail related deficiencies in their current policies and procedures.

5120:1-8-05(G)(1)(Important): Each full-service jail (MSJ) shall ensure there is at least twenty foot-candles of light, measured thirty inches above the floor in inmate reading areas. On the date of the inspection, the levels measured 10 foot-candles. Steps must be taken to increase jail lighting in inmate reading areas.

5120:1-8-05(G)(2)(Important): Each full-service jail (MSJ) shall ensure there is at least fifteen foot-candles of light, measured thirty inches above the floor in all inmate accessible areas. On the date of the inspection, the levels measured 10 foot-candles. Steps must be taken to increase jail lighting in inmate accessible areas.

5120:1-8-05(K)(Important): Each full-service jail (MSJ) shall ensure that shaving equipment and supplies shall be made available daily. Issuance and retrieval of all shaving equipment and supplies shall be documented. The policy, procedures and practices needs updated to reflect the requirements of the standard.

5120:1-8-05(L)(Essential): Each full-service jail (MSJ) shall ensure the jail is inspected annually by a certified local or state fire inspector applying the applicable jurisdictional and Ohio Fire Code. The jail shall have a written plan to correct any jail related deficiencies. The jail shall maintain documentation of the inspections and any corrective measures taken. At the time of the inspection, the jail did not have a plan implemented to correct jail related deficiencies in their current policies and procedures.

5120:1-8-05(M)(Essential): Each full-service jail (MSJ) shall have a written fire safety plan approved by local fire officials, and that is reviewed annually and updated as needed. The plan shall include fire prevention, training and drills, fire response and post fire documentation and review. A current copy of the plan shall be maintained at the local fire department. The policy, procedures and practices needs updated to reflect the requirements/components of this standard. The plan must also be approved by a local fire official(s).

5120:1-8-05(N)(Important): Each full-service jail (MSJ) shall ensure training in jail fire safety equipment shall be conducted annually. Training shall be provided on jail fire safety equipment for all jail staff. The fire safety equipment required is at the discretion of the local fire official. This training shall occur annually and be documented in the jail staff training records. At the time of the inspection, the jail did not provide training documentation to evidence compliance with this standard.

5120:1-8-06(B)(Important): Each full-service jail (MSJ) shall ensure incoming and outgoing inmate mail, correspondence, and packages shall be opened and inspected in order to intercept contraband or non-permitted items. The jail shall document procedures for the appropriate disposition of any intercepted items. The jails current policy, procedure and practices needs updated to reflect how intercepted items are logged and/or documented.

5120:1-8-06(C)(Important): Each full-service jail (MSJ) shall ensure legal mail and correspondence shall be opened and inspected in the presence of the inmate to intercept contraband. The jail shall document procedures for the appropriate disposition of intercepted items. The jails current policy, procedure and practices needs updated to reflect how intercepted items are logged and/or documented.

5120:1-8-07(A)(Important): Each full-service jail (MSJ) shall ensure there is a secure visiting area that physically separates the inmate and visitor with the capability for two-way conversation and non-obscured visitation and/or video visitation. The jails current policy, procedures and practices needs updated to reflect standard.

5120:1-8-07(E)(Important): Each full-service jail (MSJ) shall provide general visitation hours that provide inmates the opportunity for thirty minutes of visitation per week. If the jail utilizes video visitation, it will provide weekly general visitation hours that are supported by the video visitation system utilized, no less than 20 minutes per visit. A schedule of visiting hours shall be posted in inmate and visitor areas. The jails current policy that supports this standard needs updated to reflect standard to include video visitation.

5120:1-8-07(I)(Important): Each full-service jail shall (MSJ) ensure visits between inmates and members of the public shall be monitored and may be recorded by any means for safety and security reasons. The jails current policy and procedure needs updated to reflect standard.

5120:1-8-09(B)(Essential): Each full-service jail (MSJ) shall have written policies, procedures and practices that address inmate pre-screenings. The screening must include suicide thoughts/plan, current serious or potentially serious medical or mental health issues needing immediate attention, the use of Taser, pepper spray, or other less than lethal use of force during arrest. Anytime an arrestee is denied due to medical circumstances, documentation from a local hospital or urgent care of medical clearance to be incarcerated shall be provided. Training records of employees conducting the inmate pre-screen must be provided to verify they are health trained. During the

inspection, the jail was not able to produce any documentation/training or policies and procedures to support compliance with this standard.

5120:1-8-09(C)(Essential): Each full-service jail (MSJ) shall ensure jail staff have completed training in conducting the receiving screening. The documentation needs to be maintained by the jail to verify the staff members are health trained. No training records were provided at the time of the inspection that documented jail staff have completed the receiving screening training. Furthermore, the jails current policy and procedure that supports this standard needs updated to reflect standard and all the components listed.

5120:1-8-09(D)(Essential): Each full-service jail (MSJ) shall ensure that health appraisals are conducted within fourteen days. A licensed nurse, physician, physician's assistant, EMT, paramedic shall complete a health appraisal to determine the medical and mental health condition for each inmate. At a minimum, the nine components of this Ohio Jail Standard shall be listed on the health appraisal form. A physical examination, collection of health history and other health data shall be conducted for inmates whose confinement will exceed ten days, prior to their fifteenth consecutive day of confinement. During the inspection, the jail was not able to provide any documentation showing compliance with the requirements of this standard. The jails current policy and procedure that supports this standard needs updated to reflect standard and all the components listed.

5120:1-8-09(F)(2)(Essential): Each full-service jail (MSJ) shall ensure a physician and/or qualified health care professional conducts sick call (2) Three times per week for jails with an average population of less than one hundred ninety-nine. On the day of the inspection, it was brought to this inspector's attention that due to medical staffing issues, sick call is only offered on Monday's at all three facilities.

5120:1-8-09(H)(Essential): Each full-service jail (MSJ) shall ensure that health and mental health complaints are addressed. The jail shall ensure that there is a daily procedure whereby inmates have an opportunity to report medical and mental health complaints through health trained personnel, or for urgent matters, to any jail employee. The jail employee shall contact the appropriate medical or mental health department immediately. An inmate grievance system for medical and mental health treatment shall be established by the health authority. Both daily complaints and grievances shall be: (1) addressed in a timely manner, (2) recorded and maintained on file, (3) reviewed daily by qualified health care personnel and treatment of follow-up shall be provided as necessary. During the inspection, due to medical staffing issues, the jail was not able to produce any documentation supporting compliance with this standard. The jails current policy and procedure that supports this standard needs updated to reflect standard and all the components listed.

5120:1-8-09(K)(Essential): Each full-service jail (MSJ) shall have written policies, procedures and practices to ensure pharmaceuticals are managed in accordance with policies and procedures approved by the health authority and in compliance with state and federal laws. The policies must require dispensing and administering prescribed medications by health-trained personnel or professionally trained personnel, adequate management of controlled medications, and provisions of medication to inmates in special management units. Steps must be taken to ensure that the jail staff has received training in the proper management of pharmaceuticals. During the inspection, the jail was not able to provide any training records (health trained personnel) or other documentation supporting compliance with this standard. The jails current policy and procedure that supports this standard needs updated to reflect standard and all the components listed.

5120:1-8-09(N)(Essential): Each full-service jail (MSJ) shall have a suicide prevention program. The health authority shall have a plan for identifying and responding to suicidal and potentially suicidal inmates. The components shall include: Identification, Training, Assessment, Housing, Monitoring, Referral, Communication, Intervention, Notification, Reporting, Review, and Critical Incident debriefing. The suicide prevention program must be approved by a mental health professional and /or the jails health authority. The jails current policy and procedure that supports this standard needs updated to reflect standard and all the components (12) listed.

5120:1-8-09(P)(Essential): Each full-service jail (MSJ) shall have written policies, procedures and practices that establish an infectious disease program. The health authority shall have a written infectious disease control program which collaborates with the local health department and shall include, at minimum, an exposure control plan and standard isolation precautions for inmates and staff, which are updated annually. The jails current policy and procedure that supports this standard needs updated to reflect standard and all the components listed.

5120:1-8-09(R)(Essential): Each full-service jail (MSJ) shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance in policies and procedures approved by the health authority. The jails current policy and procedure that supports this standard needs updated to reflect standard and all the components listed. The revised policy and procedures for medical and psychiatric restraints must be approved by the health authority.

5120:1-8-09(V)(Essential): Each full-service jail (MSJ) shall ensure inmate diets are modified when ordered by the appropriate licensed individual to meet specific requirements related to the clinical conditions. At the time of the inspection, there was not able to provide documentation showing compliance with this standard.

5120:1-8-09(W)(Essential): Each full-service jail (MSJ) shall have written policies, procedures and practices that address intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance to local, state, and federal laws for the treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life threatening intoxication or detoxification symptoms to a hospital or detoxification center. The jails current policy and procedure that supports this standard needs updated to reflect standard and all the components listed.

5120:1-8-09(X)(Essential): Each full-service jail (MSJ) shall ensure information about an inmate's health status is confidential. Non health trained staff only have access to specific medical information on a "need to know" basis in order to preserve the health and safety of the specific inmate, other inmates, volunteers, visitors, criminal justice professionals or correctional staff. The jails current policy and procedure that supports this standard needs updated to reflect standard and all the components listed.

5120:1-8-11(A)(Important): Each full-service jail (MSJ) shall ensure that exercise and/or equipment for inmates shall be provided and the jail shall further ensure that inmates are offered at least five hours of recreation time per week. During the inspection, it was observed and discussed with Sgt. Cassel that due to the age and layout of the facility, the facility does not provide any areas that can be utilized for inmate recreation.

5120:1-8-15(B)(Important): Each full-service jail (MSJ) shall ensure the use of administrative segregation as a penalty and/or punishment shall be prohibited. Steps must be taken to ensure inmates who are placed in administrative segregation are receiving the same privileges as the general population. During the inspection, it was observed that due to the age and layout of the facility, the facility does not provide any areas that can be utilized for administrative segregation.

5120:1-8-16(A)(Important): Each full-service jail (MSJ) shall have inmate rules to include a grievance procedure that is available to inmates and includes at least one level of appeal. On the date of the inspection it was observed that the inmate handbook did not mention that the grievance procedure includes at least one level of appeal.

5120:1-8-17(D)(Important): Each full-service jail (MSJ) shall have a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with the respect to weekends, holidays and other atypical situations. (1) The plan shall include all posts and functions, a calculated shift relief factor, sufficient numbers of male and female jail staff on duty and available to perform sensitive functions and procedures as necessary by inmate gender, and total number of employees required to fill identified functions. (2) The plan shall reflect that the jail has staff for administration and supervision; inmate programs; inmate supervision, custody and back up; support services including medical, food service, maintenance and clerical; staff training; and other jail-related functions such as escort and transportation of inmates. The jails current policy and procedure that supports this standard needs updated to reflect standard and all the components listed.

5120:1-8-17(F)(Important): Each full-service jail (MSJ) shall have a written policy and procedure governing the screening, training, and use of volunteers in the jail. The jails current policy and procedure that supports this standard needs updated to reflect standard and all the components listed.

5120:1-8-18(A)(1)(2)(Important): Each full-service jail (MSJ) shall ensure jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the first year of assignment, they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. They must also receive two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(B)(1)(2)(3)(Important): Each full-service jail (MSJ) shall ensure that: (1) Correctional officers shall receive training in jail policies within sixty days of employment; (2) During the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative code; and (3) Eight hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. These training hours are in addition to training mandated by other standards. On the day of the inspection, training records evidencing compliance were not available to evaluate.

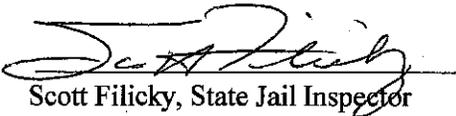
5120:1-8-18(C)(1)(2)(3)(Important): Each full-service jail (MSJ) shall ensure that administrators and supervisors shall receive training in addition to the training specified in paragraph (B) of this rule as follows: (1) Training in jail policies and procedures prior to assignment duties. (2) During the first year of assignment, forty hours of training

including legal aspects of jail management, managerial principles, labor relations, and records/information management. (3) Eight hours of in-service training each subsequent year of employment addressing special issues, skills enhancement, and other assignment related topics. These training hours are in addition to training mandated by other standards. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(D)(Important): Each full-service jail (MSJ) shall ensure jail support staff with occasional contact receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. Training records evidencing compliance were not available to evaluate at the time of the inspection.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Feel free to contact me if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Scott Filicky, State Jail Inspector
Bureau of Adult Detention
770 West Broad St. 3rd Floor
Columbus, Ohio 43222
Cellular: (614) 208-0525
Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Fairfield County Board of Commissioners
Lt. Churchill, Jail Administrator
File

Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

July 5, 2016

Sheriff Dave Phalen
Fairfield County Jail-Annex
5955 Revenge Rd.
Lancaster, Ohio 43130

RE: 2015 Annual Jail Inspection

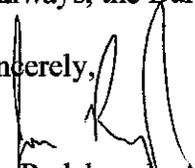
Dear Sheriff Phalen:

The Bureau of Adult Detention has received the Plans of Action you forwarded to our office in response to the annual inspection of the Fairfield County Jail-Annex on December 3rd & 4th, 2015. We appreciate your efforts in attempting to maintain compliance with the Minimum-Standards for Jails in Ohio.

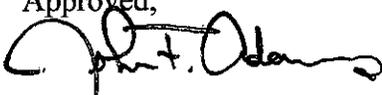
I have reviewed the provided materials. The Plans of Action submitted appear to reflect long term resolutions to the deficiencies noted in the Inspection Report. We encourage implementation of the planned activities for resolution of the listed concerns as soon as possible. The Fairfield County Jail-Annex will remain a Status Jail until the next inspection or until the remaining corrective action has been completed.

Please feel free to contact me if you have questions or concerns relating to this correspondence. As always, the Bureau remains available to provide technical assistance upon request.

Sincerely,


Jon Radebaugh, Assistant Administrator
Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,


John F. Adams, Administrator
Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Fairfield County Board of Commissioners
Lt. Churchill, Jail Administrator
File

John R. Kasich, Governor
Gary C. Mohr, Director

July 5, 2016

Sheriff Dave Phalen
Fairfield County Jail-Main
221 E. Main St.
Lancaster, Ohio 43130

RE: 2015 Annual Jail Inspection

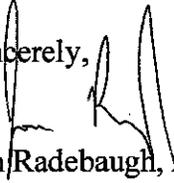
Dear Sheriff Phalen:

The Bureau of Adult Detention has received the Plans of Action you forwarded to our office in response to the annual inspection of the Fairfield County Jail on October 20th & 21st, 2015. We appreciate your efforts in attempting to maintain compliance with the Minimum-Standards for Jails in Ohio.

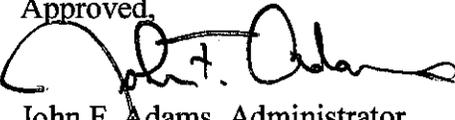
I have reviewed the provided materials. The Plans of Action submitted appear to reflect long term resolutions to the deficiencies noted in the Inspection Report. We encourage implementation of the planned activities for resolution of the listed concerns as soon as possible. The Fairfield County Jail will remain a Status Jail until the next inspection or until the corrective action has been completed.

Please feel free to contact me if you have questions or concerns relating to this correspondence. As always, the Bureau remains available to provide technical assistance upon request.

Sincerely,


Jon Radebaugh, Assistant Administrator
Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,


John F. Adams, Administrator
Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Fairfield County Board of Commissioners
Lt. Churchill, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

March 30, 2016

Sheriff Dave Phalen
Fairfield County Jail – Main
221 E. Main St.
Lancaster, Ohio 43130

RE: 2015 Annual Jail Inspection

Sheriff Phalen,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Fairfield County Jail (FSJ) was inspected on October 20th & 21st, 2016. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception & release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Sgt. Hodder and Jail Administrator – Lt. Churchill.

The total actual housing capacity for the Fairfield County Jail (FSJ) is (76), consisting of (66) adult males, (0) adult females, (0) mixed (either adults or juveniles), and (10) special housing beds. On the date of the actual jail inspection, there were (53) inmates incarcerated in the Fairfield County Jail (FSJ). The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (27), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Fairfield County Jail (FSJ) is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(D); -03(A)(4); -03(A)(6); -03(B)(5); -03(B)(9); -03(B)(10)(a); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -04(D); -04(F); -05(A); -05(C); -05(H)(3); -05(I); -05(J); -05(O); -05(P); -05(Q); -05(G); -06(G); -07(D); -07(H); -09(A); -09(E); -09(G); -09(J); -09(M); -09(Q); -09(U); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -17(E); -17(G); -18(E).

The Fairfield County Jail (FSJ) did not comply with (57) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-02(B)(4)(Important): Each full-service jail shall have written policies, procedures and practices to ensure juvenile and adult inmates are separated in a manner consistent with sections 2151.311(Procedure upon taking child into custody) and 2152.26(Places of Detention for delinquent child or juvenile traffic offender). The current policy and procedures needs updated to reflect the language of the standard.

5120:1-8-03 (A) (1)(Essential): Each full-service jail shall have an established security perimeter. The age and layout of the existing jail facility does not provide an established jail security perimeter. Additionally, the policy needs updated to support this requirement.

5120:1-8-03(A)(3)(Essential): Each full-service jail shall have a secure booking and release area. The Fairfield County Jail does not have a secure booking and release area. This is due to the age and layout of the existing facility. Additionally, the policy needs updated to support this requirement.

5120:1-8-03(A)(5)(Essential): Each full-service jail shall maintain the following minimum standards in regards to security of the jail. If installed, closed circuit televisions must be operational and preclude the monitoring of shower, toilet and clothing exchange areas. At the time of the inspection, one of the cameras was positioned in a manner that if a male inmate was going to the bathroom, the inmate would be visible while standing. Jail Administration was made aware of this at the time of the inspection.

5120:1-8-03(A)(7)(Essential): Each full-service jail shall ensure there is equipment necessary to maintain utilities, communication, security and fire protection in an emergency. Documentation to support that such equipment is tested, repaired, or replaced as needed must also be created. The current jail policy, procedures and practices needs updated to reflect the requirements of this standard.

5120:1-8-03(B)(2)(Important): Each full-service jail shall have written policies, procedures and practices to ensure that all inmates shall be searched whenever entering or leaving the jail's security perimeter to control contraband. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-03(B)(4)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that there is a plan that guides the jail's response to emergencies. All Jail personnel are to be trained in the implementation of the emergency plan. The emergency plan should also include procedures to be followed in situations that threaten the jail security. The current jail policy needs updated to reflect the requirements of this standard and verification that all staff have been trained in the implementation of the jail's response to emergencies.

5120:1-8-03(B)(6)(Essential): Each full-service jail shall have written policies, procedures and practices to cover official jail counts. There shall be no less than three official counts daily, not to exceed nine hours in duration from the previous official count. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-03(B)(7)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure personal observation checks are being completed every 60 minutes as mandated by Ohio Jail Standards. These checks must be completed at varying times and documented. A document/log reviewed on the date of the inspection showed logged times exceeding 60 minute personal observation checks.

5120:1-8-03(B)(8) (Important): Each full-service jail shall have written policies, procedures and practices to ensure special needs inmates are recognized and that the jail addresses the management of those inmates with special needs. The current jail policy does not specifically cover special needs inmates.

5120:1-8-03(B)(10)(b)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure use of force shall be limited to the amount of force necessary to control a given situation and shall include a continuum of escalating force levels. In no event is physical force to be used as punishment. The jail policy needs to be updated to reflect the current language and intent of the standard.

5120:1-8-03(B)(16)(Important): Each full-service jail shall have written policies, procedures and practices to ensure keys, tools, and culinary equipment are inventoried/documented. The jail needs to develop logs for documentation and accountability purposes. The policy, procedures and practices also needs updated to reflect the requirements of the standard.

5120:1-8-03(B)(17)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure toxic, corrosive and flammable substances shall be stored in a secure area and used by inmates only under direct supervision and used only according to manufactures' instruction. The substances must only be accessible to authorized persons. The policy, procedures and practices needs updated to reflect the requirements of the standard.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All dormitory spaces must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate.

5120:1-8-04(B)(Important): Each full-service jail shall ensure seating shall be provided in holding areas, housing cells, dormitories, dayrooms and eating areas for each inmate. At their current capacity, the jail does not provide sufficient seating for inmates.

5120:1-8-04(C)(Important): Each full-service jail shall ensure single cells/rooms and multiple occupancy cells/rooms/dormitories shall have an air circulation of fifteen cubic feet of outside or recirculated filtered air per minute per occupant or as required by the local authority having jurisdiction. Documentation from a qualified source shall be maintained by the jail. The jail does not have documentation from a qualified source showing adherence to this standard.

5120:1-8-04(E)(Important): Each full-service jail shall ensure the sanitation facilities shall include access to an operable flush toilet and lavatory with hot and cold potable water on a twenty-four hour a day basis

without staff assistance. At the time of the inspection, the hot water in many of the cells was not working properly.

5120:1-8-04(G)(Important): Each full-service jail shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. At the time of the inspection, the "East" side shower was not operable.

5120:1-8-04(H)(Important): Each full-service jail shall ensure there is one operable wash basin with hot and cold potable water for every twelve occupants. On the date of the inspection, the hot water for the wash basins was not properly working and need repaired. Jail Administration was made aware of the issue at the time of the inspection.

5120:1-8-04(J)(Important): Each full-service jail shall provide natural light in the housing units, dorms, cells and/or day spaces. The jail does not provide all prisoners with access to natural lighting in cells (e.g. Isolation cells).

5120:1-8-04(K)(Essential): Each full-service jail shall ensure juvenile inmates who have not yet been adjudicated shall be separated by sight and sound from adult inmates. The policy, procedures and practices needs updated to reflect the requirements of the standard.

5120:1-8-05(B)(Essential): Each full-service jail shall ensure all areas of the jail be safe and sanitary, including the food service and laundry areas. Staff and inmates shall have specific housekeeping responsibilities, which shall include, but not limited to daily cleaning of toilets, urinals, sinks, drinking facilities and showers in areas occupied by inmates and the disposal of garbage daily. The policy, procedures and practices needs updated to reflect the requirements of the standard.

5120:1-8-05(E)(Essential): Each full-service jail shall ensure the jail is inspected annually by local or state health authorities and a written report shall be provided. There shall be a written plan to correct jail related deficiencies. At the time of the inspection, the jail did not have a plan implemented to correct jail related deficiencies in their current policies and procedures.

5120:1-8-05(G)(1)(Important): Each full-service jail shall ensure there is at least twenty foot-candles of light, measured thirty inches above the floor in inmate reading areas. On the date of the inspection, the levels measured approximately 9.0 foot-candles. Steps must be taken to increase jail lighting in inmate reading areas.

5120:1-8-05(G)(2)(Important): Each full-service jail shall ensure there is at least fifteen foot-candles of light, measured thirty inches above the floor in all inmate accessible areas. On the date of the inspection, the levels measured approximately at 9.0 foot-candles. Steps must be taken to increase jail lighting in inmate accessible areas.

5120:1-8-05(K)(Important): Each full-service jail shall ensure that shaving equipment and supplies shall be made available daily. Issuance and retrieval of all shaving equipment and supplies shall be documented. On the day of the inspection, the jail provided an example of issuance of razors but did not include the retrieval of razors that had been passed out, nor did it reflect the quantity of razors that had been passed out.

5120:1-8-05(L)(Essential): Each full-service jail shall ensure the jail is inspected annually by a certified local or state fire inspector applying the applicable jurisdictional and Ohio Fire Code. The jail shall have a written plan to correct any jail related deficiencies. The jail shall maintain documentation of the inspections and any corrective measures taken. At the time of the inspection, the jail did not have a plan to correct jail related deficiencies in their current policies and procedures. The Fire Inspection report did note jail related deficiencies. As a result, the jail must complete plan(s) of action to address the noted deficiencies.

5120:1-8-05(M)(Essential): Each full-service jail shall have a written fire safety plan approved by local fire officials, and that is reviewed annually and updated as needed. The plan shall include fire prevention, training and drills, fire response and post fire documentation and review. A current copy of the plan shall be maintained at the local fire department. The policy, procedures and practices needs updated to reflect the requirements/components of this standard. The plan must also be approved by a local fire official(s).

5120:1-8-05(N)(Important): Each full-service jail shall ensure training in jail fire safety equipment shall be conducted annually. Training shall be provided on jail fire safety equipment for all jail staff. The fire safety equipment required is at the discretion of the local fire official. This training shall occur annually and be documented in the jail staff training records. At the time of the inspection, the jail did not provide training documentation to evidence compliance with this standard.

5120:1-8-06(B)(Important): Each full-service jail shall ensure incoming and outgoing inmate mail, correspondence, and packages shall be opened and inspected in order to intercept contraband or non-permitted items. The jail shall document procedures for the appropriate disposition of any intercepted items. The jails current policy, procedure and practices needs updated to reflect how intercepted items are logged and/or documented.

5120:1-8-06(C)(Important): Each full-service jail shall ensure legal mail and correspondence shall be opened and inspected in the presence of the inmate to intercept contraband. The jail shall document procedures for the appropriate disposition of intercepted items. The jails current policy, procedure and practices needs updated to reflect how intercepted items are logged and/or documented.

5120:1-8-07(A)(Important): Each full-service jail shall ensure there is a secure visiting area that physically separates the inmate and visitor with the capability for two-way conversation and non-obscured visitation and/or video visitation. The jails current policy needs updated to reflect the language of the standard.

5120:1-8-07(E)(Important): Each full-service jail shall provide general visitation hours that provide inmates the opportunity for thirty minutes of visitation per week. If the jail utilizes video visitation, it will provide weekly general visitation hours that are supported by the video visitation system utilized, no less than 20 minutes per visit. A schedule of visiting hours shall be posted in inmate and visitor areas. The jails current policy needs updated to reflect the language of the standard to include video visitation.

5120:1-8-07(I)(Important): Each full-service jail shall ensure visits between inmates and members of the public shall be monitored and may be recorded by any means for safety and security reasons. The jails current policy and procedure needs updated to reflect the language of the standard.

5120:1-8-09(B)(Essential): Each full-service jail shall have written policies, procedures and practices that address inmate pre-screenings. The screening must include suicide thoughts/plan, current serious or potentially serious medical or mental health issues needing immediate attention, the use of Taser, pepper spray, or other less than lethal use of force during arrest. Anytime an arrestee is denied due to medical circumstances, documentation from a local hospital or urgent care of medical clearance to be incarcerated shall be provided. Training records of employees conducting the inmate pre-screen must be provided to verify they are health trained. During the inspection, the jail was not able to produce any documentation/training or policies and procedures to support compliance with this standard.

5120:1-8-09(C)(Essential): Each full-service jail shall ensure jail staff have completed training in conducting the receiving screening. The documentation needs to be maintained by the jail to verify the staff members are health trained. No training records were provided at the time of the inspection that documented jail staff have completed the receiving screening training. Furthermore, the jails current policy and procedure that supports this standard needs updated to reflect standard and all the components listed.

5120:1-8-09(D)(Essential): Each full-service jail shall ensure that health appraisals are conducted within fourteen days. A licensed nurse, physician, physician's assistant, EMT, paramedic shall complete a health appraisal to determine the medical and mental health condition for each inmate. At a minimum, the nine components of this Ohio Jail Standard shall be listed on the health appraisal form. A physical examination, collection of health history and other health data shall be conducted for inmates whose confinement will exceed ten days, prior to their fifteenth consecutive day of confinement. During the inspection, the jail was not able to provide any documentation showing compliance with the requirements of this standard. The jails current policy and procedure that supports this standard needs updated to reflect standard and all the components listed.

5120:1-8-09(F)(2)(Essential): Each full-service jail shall ensure a physician and/or qualified health care professional conducts sick call (2) Three times per week for jails with an average population of less than one hundred ninety-nine. On the day of the inspection, it was brought to this inspector's attention that due to medical staffing issues, sick call is only offered on Monday's at all three facilities.

5120:1-8-09(H)(Essential): Each full-service jail shall ensure that health and mental health complaints are addressed. The jail shall ensure that there is a daily procedure whereby inmates have an opportunity to report medical and mental health complaints through health trained personnel, or for urgent matters, to any

jail employee. The jail employee shall contact the appropriate medical or mental health department immediately. An inmate grievance system for medical and mental health treatment shall be established by the health authority. Both daily complaints and grievances shall be: (1) addressed in a timely manner, (2) recorded and maintained on file, (3) reviewed daily by qualified health care personnel and treatment of follow-up shall be provided as necessary. During the inspection, due to medical staffing issues, the jail was not able to produce any documentation supporting compliance with this standard. The jails current policy and procedure that supports this standard needs updated to reflect standard and all the components listed.

5120:1-8-09(K)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure pharmaceuticals are managed in accordance with policies and procedures approved by the health authority and in compliance with state and federal laws. The policies must require dispensing and administering prescribed medications by health-trained personnel or professionally trained personnel, adequate management of controlled medications, and provisions of medication to inmates in special management units. Steps must be taken to ensure that the jail staff has received training in the proper management of pharmaceuticals. During the inspection, the jail was not able to provide any training records (health trained personnel) or other documentation supporting compliance with this standard. The jails current policy and procedure that supports this standard needs updated to reflect standard and all the components listed.

5120:1-8-09(N)(Essential): Each full-service jail shall have a suicide prevention program. The health authority shall have a plan for identifying and responding to suicidal and potentially suicidal inmates. The components shall include: Identification, Training, Assessment, Housing, Monitoring, Referral, Communication, Intervention, Notification, Reporting, Review, and Critical Incident debriefing. The suicide prevention program must be approved by a mental health professional and /or the jails health authority. The jails current policy and procedure needs updated to reflect the language of the standard and all the components (12) listed.

5120:1-8-09(P)(Essential): Each full-service jail shall have written policies, procedures and practices that establish an infectious disease program. The health authority shall have a written infectious disease control program which collaborates with the local health department and shall include, at minimum, an exposure control plan and standard isolation precautions for inmates and staff, which are updated annually. The jails current policy and procedure needs updated to reflect the language of the standard and all the components listed.

5120:1-8-09(R)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance in policies and procedures approved by the health authority. The jails current policy and procedure needs updated to reflect the language of the standard and all the components listed. The revised policy and procedures for medical and psychiatric restraints must be approved by the health authority.

5120:1-8-09(V)(Essential): Each full-service jail shall ensure inmate diets are modified when ordered by the appropriate licensed individual to meet specific requirements related to the clinical conditions. At the

time of the inspection, the jail staff were not able to provide documentation showing compliance with this standard.

5120:1-8-09(W)(Essential): Each full-service jail shall have written policies, procedures and practices that address intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance to local, state, and federal laws for the treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life threatening intoxication or detoxification symptoms to a hospital or detoxification center. The jails current policy and procedure needs updated to reflect the language of the standard and all the components listed.

5120:1-8-09(X)(Essential): Each full-service jail shall ensure information about an inmate's health status is confidential. Non health trained staff only have access to specific medical information on a "need to know" basis in order to preserve the health and safety of the specific inmate, other inmates, volunteers, visitors, criminal justice professionals or correctional staff. The jails current policy and procedure needs updated to reflect the language of the standard and all the components listed.

5120:1-8-11(A)(Important): Each full-service jail shall ensure that exercise and/or equipment for inmates shall be provided and the jail shall further ensure that inmates are offered at least five hours per week. During the inspection, it was observed that due to the age and layout of the facility, the facility does not provide any areas that can be utilized for inmate recreation.

5120:1-8-15(B)(Important): Each full-service jail shall ensure the use of administrative segregation as a penalty and/or punishment shall be prohibited. Steps must be taken to ensure inmates who are placed in administrative segregation are receiving the same privileges as the general population. During the inspection, it was observed that due to the age and layout of the facility, the facility does not provide any areas that can be utilized for administrative segregation.

5120:1-8-15(D)(Important): Each full-service jail shall ensure that within twenty four hours of administrative segregation, the inmate shall be provided with written documentation of the reason for confinement. The inmate shall also be provided an opportunity for a written or oral response to the jail administrator or designee, to be reviewed within seventy two hours for determination of continued confinement. During the inspection, it was observed that due to the age and layout of the facility, the facility does not provide any areas that can be utilized for administrative segregation.

5120:1-8-15(E)(Important): Each full-service jail shall ensure inmates held in administrative segregation for thirty consecutive days shall receive an administrative review by the jail administrator or designee. Subsequent reviews shall be conducted every thirty days. During the inspection, it was observed that due to the age and layout of the facility, the facility does not provide any areas that can be utilized for administrative segregation.

5120:1-8-16(A)(Important): Each full-service jail shall have inmate rules to include a grievance procedure that is available to inmates and includes at least one level of appeal. On the date of the inspection it was

observed that the inmate handbook did not mention that the grievance procedure includes at least one level of appeal.

5120:1-8-17(D)(Important): Each full-service jail shall have a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with the respect to weekends, holidays and other atypical situations. (1) The plan shall include all posts and functions, a calculated shift relief factor, sufficient numbers of male and female jail staff on duty and available to perform sensitive functions and procedures as necessary by inmate gender, and total number of employees required to fill identified functions. (2) The plan shall reflect that the jail has staff for administration and supervision; inmate programs; inmate supervision, custody and back up; support services including medical, food service, maintenance and clerical; staff training; and other jail-related functions such as escort and transportation of inmates. The jails current policy and procedure needs updated to reflect the language of the standard and all the components listed.

5120:1-8-17(F)(Important): Each full-service jail shall have a written policy and procedure governing the screening, training, and use of volunteers in the jail. The jails current policy and procedure needs updated to reflect the language of the standard and all the components listed.

5120:1-8-18(A)(1)(2)(Important): Each full-service jail shall ensure jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the first year of assignment, they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. They must also receive two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. On the day of the inspection, training records evidencing compliance were not available to evaluate.

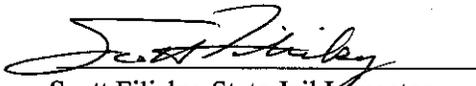
5120:1-8-18(B)(1)(2)(3)(Important): Each full-service jail shall ensure that: (1) Correctional officers shall receive training in jail policies within sixty days of employment; (2) During the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative code; and (3) Eight hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. These training hours are in addition to training mandated by other standards. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(C)(1)(2)(3)(Important): Each full-service jail shall ensure that administrators and supervisors shall receive training in addition to the training specified in paragraph (B) of this rule as follows: (1) Training in jail policies and procedures prior to assignment duties. (2) During the first year of assignment, forty hours of training including legal aspects of jail management, managerial principles, labor relations, and records/information management. (3) Eight hours of in-service training each subsequent year of employment addressing special issues, skills enhancement, and other assignment related topics. These training hours are in addition to training mandated by other standards. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(D)(Important): Each full-service jail shall ensure jail support staff with occasional contact receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. Training records evidencing compliance were not available to evaluate at the time of the inspection.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Scott Filicky, State Jail Inspector
Bureau of Adult Detention
770 West Broad St. 3rd Floor
Columbus, Ohio 43222
Cellular: (614) 208-0525
Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Fairfield County Board of Commissioners
Lt. Churchill, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

April 6, 2016

Sheriff Dave Phalen
Fairfield County Minimum Security Misdemeanor Jail
221 E. Main St.
Lancaster, Ohio 43130

RE: 2015 Annual Jail Inspection

Sheriff Phalen,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Fairfield County Minimum Security Misdemeanor Jail (MSJ) was inspected on November 5th & 6st, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception & release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Sgt. Boring and Jail Administrator – Lt. Churchill.

The total actual housing capacity for the Fairfield County Minimum Security Misdemeanor Jail (MSJ) is (132), consisting of (38) adult males, (79) adult females, (0) mixed (either adults or juveniles), and (15) special housing beds. On the date of the actual jail inspection, there were (65) inmates incarcerated in the Fairfield County Minimum Security Misdemeanor Jail (MSJ). The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (43), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Fairfield County Minimum Security Misdemeanor Jail (MSJ) is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(D); -03(A)(1); -03(A)(2); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(B)(5); -03(B)(6); 03(B)(7); -03(B)(9); -03(B)(10)(a); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -03(B)(17)(a); -04(D); -05(A); -05(C); -05(G)(1); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(O); -06(G); -07(D); -07(H); -09(A); -09(E); -09(G); -09(J); -09(M); -09(Q); -09(U); -09(V); -10(B); -10(C); -10(D); -10(E); -10(G)(1); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -17(E); -17(G); -18(E).

The Fairfield County Minimum Security Misdemeanor Jail (MSJ) did not comply with (52) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-02(B)(4)(Important): Each full-service jail shall have written policies, procedures and practices to ensure juvenile and adult inmates are separated in a manner consistent with sections 2151.311(Procedure upon taking child into custody) and 2152.26(Places of Detention for delinquent child or juvenile traffic offender). The current policy and procedures need updated.

5120:1-8-03(A)(7)(Essential): Each full-service jail shall ensure there is equipment necessary to maintain utilities, communication, security and fire protection in an emergency. Documentation to support that such equipment is tested, repaired, or replaced as needed must also be created. The current jail policy, procedures and practices need updated to reflect the requirements of this standard.

5120:1-8-03(B)(2)(Important): Each full-service jail shall have written policies, procedures and practices to ensure that all inmates shall be searched whenever entering or leaving the jail's security perimeter to control contraband. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-03(B)(4)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that there is a plan that guides the jail's response to emergencies. All Jail personnel are to be trained in the implementation of the emergency plan. The emergency plan should also include procedures to be followed in situations that threaten the jail security. The current jail policy needs updated to reflect the requirements of this standard. There also needs to be verification that all staff have been trained in the implementation of the jail's response to emergencies.

5120:1-8-03(B)(6)(Essential): Each full-service jail shall have written policies, procedures and practices to cover official jail counts. There shall be no less than three official counts daily, not to exceed nine hours in duration from the previous official count. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-03(B)(8) (Important): Each full-service jail shall have written policies, procedures and practices to ensure special needs inmates are recognized and that the jail addresses the management of those inmates with special needs. Policy needs created and/or re-written. The current jail policy does not specifically cover special needs inmates.

5120:1-8-03(B)(10)(b)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure use of force shall be limited to the amount of force necessary to control a given situation and shall include a continuum of escalating force levels. In no event is physical force to be used as punishment. The jail policy needs to be updated to reflect the current language and intent of the standard.

5120:1-8-03(B)(16)(Important): Each full-service jail shall have written policies, procedures and practices to ensure keys, tools, and culinary equipment are inventoried/documented. The jail needs to develop logs for documentation and accountability purposes. The policy, procedures and practices also need updated to reflect the requirements of the standard.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All dormitory spaces must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate.

5120:1-8-04(B)(Important): Each full-service jail shall ensure seating shall be provided in holding areas, housing cells, dormitories, dayrooms and eating areas for each inmate. At their current capacity, the jail does not provide sufficient seating for inmates.

5120:1-8-04(C)(Important): Each full-service jail shall ensure single cells/rooms and multiple occupancy cells/rooms/dormitories shall have an air circulation of fifteen cubic feet of outside or recirculated filtered air per minute per occupant or as required by the local authority having jurisdiction. Documentation from a qualified source shall be maintained by the jail. The jail does not have documentation from a qualified source showing adherence to this standard.

5120:1-8-04(E)(Important): Each full-service jail shall ensure the sanitation facilities shall include access to an operable flush toilet and lavatory with hot and cold potable water on a twenty-four hour a day basis without staff assistance. At the time of the inspection, it was observed that the trustees at the MSJ need staff assistance to the booking area due to not having a flush toilet and/or lavatory in their designated living area.

5120:1-8-04(F)(Important): Each full-service jail shall ensure that toilet facilities at a minimum of one operable toilet for every 12 occupants. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per toilet. The jail was not in compliance with the ratio of inmates to toilets at the time of the inspection.

5120:1-8-04(G)(Important): Each full-service jail shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. The jail was not in compliance with the ratio of inmates to showers.

5120:1-8-04(H)(Important): Each full-service jail shall ensure there is one operable wash basin with hot and cold potable water for every twelve occupants. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per wash basins. The jail was not in compliance with the ratio of inmates to wash basins at the time of the inspection.

5120:1-8-04(J)(Important): Each full-service jail shall provide natural light in the housing units, dorms, cells and/or day spaces. The jail does not provide all prisoners with access to natural lighting in cells (e.g. Isolation cells/ Admin. Segregation).

5120:1-8-04(A)(4)(K)(Essential): Each full-service jail shall ensure juvenile inmates who have not yet been adjudicated shall be separated by sight and sound from adult inmates. The policy, procedures and practices need updated to reflect the requirements of the standard.

5120:1-8-05(B)(Essential): Each full-service jail shall ensure all areas of the jail be safe and sanitary, including the food service and laundry areas. Staff and inmates shall have specific housekeeping responsibilities, which shall include, but not limited to daily cleaning of toilets, urinals, sinks, drinking facilities and showers in areas occupied by inmates and the disposal of garbage daily. The policy, procedures and practices need updated to reflect the requirements of the standard.

5120:1-8-05(E)(Essential): Each full-service jail shall ensure the jail is inspected annually by local or state authorities and a written report shall be provided. There shall be a written plan to correct jail related deficiencies. At the time of the inspection, the jail did not have a plan implemented to correct jail related deficiencies in their current policies and procedures. It should also be noted that there were deficiencies noted on the most recent health inspection.

5120:1-8-05(K)(Important): Each full-service jail shall ensure that shaving equipment and supplies shall be made available daily. Issuance and retrieval of all shaving equipment and supplies shall be documented. On the day of the inspection, the jail provided an example of issuance of razors but did not include the retrieval of razors that had been passed out, nor did it reflect the quantity of razors that had been passed out. The policy, procedures and practices need updated to reflect the requirements of the standard.

5120:1-8-05(L)(Essential): Each full-service jail shall ensure the jail is inspected annually by a certified local or state fire inspector applying the applicable jurisdictional and Ohio Fire Code. The jail shall have a written plan to correct any jail related deficiencies. The jail shall maintain documentation of the inspections and any corrective measures taken. At the time of the inspection, the jail did not have a plan implemented to correct jail related deficiencies in their current policies and procedures. The Fire Inspection report did note jail related deficiencies and must be corrected in accordance to Ohio Fire Code. Please forward the Bureau the corrective measures that were taken to address the deficiencies noted in the fire inspection report.

5120:1-8-05(M)(Essential): Each full-service jail shall have a written fire safety plan approved by local fire officials, and that is reviewed annually and updated as needed. The plan shall include fire prevention, training and drills, fire response and post fire documentation and review. A current copy of the plan shall be maintained at the local fire department. The policy, procedures and practices need updated to reflect the requirements/components of this standard. The plan must also be approved by a local fire official(s).

5120:1-8-05(N)(Important): Each full-service jail shall ensure training in jail fire safety equipment shall be conducted annually. Training shall be provided on jail fire safety equipment for all jail staff. The fire safety equipment required is at the discretion of the local fire official. This training shall occur annually and be documented in the jail staff training records. At the time of the inspection, the jail did not provide training documentation to evidence compliance with this standard.

5120:1-8-05(P)(Essential): Each full-service jail shall ensure jail furnishings meet fire safety performance standards. At the time of the inspection, the jail did not provide a review of documentation that the jails furnishings meet the required safety performance standards.

5120:1-8-05(Q)(Essential): Each full service jail shall ensure that jail exits shall be clear and evacuation routes shall be posted or clearly marked throughout the jail. At the time of the inspection, the jail did not provide accessible markings and/or signs in all areas occupied by inmates to support compliance with this standard.

5120:1-8-06(B)(Important): Each full-service jail shall ensure incoming and outgoing inmate mail, correspondence, and packages shall be opened and inspected in order to intercept contraband or non-permitted items. The jail shall document procedures for the appropriate disposition of any intercepted items. The jails current policy, procedure and practices need updated to reflect how intercepted items are logged and/or documented.

5120:1-8-06(C)(Important): Each full-service jail shall ensure legal mail and correspondence shall be opened and inspected in the presence of the inmate to intercept contraband. The jail shall document procedures for the appropriate disposition of intercepted items. The jails current policy, procedure and practices need updated to reflect how intercepted items are logged and/or documented.

5120:1-8-07(A)(Important): Each full-service jail shall ensure there is a secure visiting area that physically separates the inmate and visitor with the capability for two-way conversation and non-obscured visitation and/or video visitation. The jails current policy that supports this standard needs updated to reflect standard that includes video visitation.

5120:1-8-07(E)(Important): Each full-service jail shall provide general visitation hours that provide inmates the opportunity for thirty minutes of visitation per week. If the jail utilizes video visitation, it will provide weekly general visitation hours that are supported by the video visitation system utilized, no less than 20 minutes per visit. A schedule of visiting hours shall be posted in inmate and visitor areas. The jails current policy that supports this standard needs updated to reflect standard that includes video visitation.

5120:1-8-07(I)(Important): Each full-service jail shall ensure visits between inmates and members of the public shall be monitored and may be recorded by any means for safety and security reasons. The jails current policy and procedure that supports this standard needs updated to reflect standard.

5120:1-8-09(B)(Essential): Each full-service jail shall have written policies, procedures and practices that address inmate pre-screenings. The screening must include suicide thoughts/plan, current serious or potentially serious medical or mental health issues needing immediate attention, the use of Taser, pepper spray, or other less than lethal use of force during arrest. Anytime an arrestee is denied admittance due to medical circumstances, documentation from a local hospital or urgent care of medical clearance to be incarcerated shall be provided. Training records of employees conducting the inmate pre-screen must be provided to verify they are health trained. During the inspection, the jail was not able to produce any documentation/training or policies and procedures to support compliance with this standard.

5120:1-8-09(C)(Essential): Each full-service jail shall ensure jail staff have completed training in conducting the receiving screening. The documentation needs to be maintained by the jail to verify the staff members are health trained. No training records were provided at the time of the inspection that documented jail staff have completed the receiving screening training. Furthermore, the jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed.

5120:1-8-09(D)(Essential): Each full-service jail shall ensure that health appraisals are conducted within fourteen days. A licensed nurse, physician, physician's assistant, EMT, paramedic shall complete a health appraisal to determine the medical and mental health condition for each inmate. At a minimum, the nine components of this Ohio Jail Standard shall be listed on the health appraisal form. A physical examination, collection of health history and other health data shall be conducted for inmates whose confinement will exceed ten days, prior to their fifteenth consecutive day of confinement. During the inspection, the jail was not able to provide any documentation showing compliance with the requirements of this standard. The jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed.

5120:1-8-09(F)(2)(Essential): Each full-service jail shall ensure a physician and/or qualified health care professional conducts sick call (2) Three times per week for jails with an average population of less than one hundred ninety-nine. On the day of the inspection, it was brought to this inspector's attention that due to medical staffing issues, sick call is only offered on Monday's at all three facilities.

5120:1-8-09(H)(Essential): Each full-service jail shall ensure that health and mental health complaints are addressed. The jail shall ensure that there is a daily procedure whereby inmates have an opportunity to report medical and mental health complaints through health trained personnel, or for urgent matters, to any jail employee. The jail employee shall contact the appropriate medical or mental health department immediately. An inmate grievance system for medical and mental health treatment shall be established by the health authority. Both daily complaints and grievances shall be: (1) addressed in a timely manner, (2) recorded and maintained on file, (3) reviewed daily by qualified health care personnel and treatment of follow-up shall be provided as necessary. During the inspection, due to medical staffing issues, the jail was not able to produce any documentation supporting compliance with this standard. The jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed.

5120:1-8-09(K)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure pharmaceuticals are managed in accordance with policies and procedures approved by the health authority and in compliance with state and federal laws. The policies must require dispensing and administering prescribed medications by health-trained personnel or professionally trained personnel, adequate management of controlled medications, and provisions of medication to inmates in special management units. Steps must be taken to ensure that the jail staff have received training in the proper management of pharmaceuticals. During the inspection, the jail was not able to provide any training records (health trained personnel) or other documentation supporting compliance with this standard. The jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed.

5120:1-8-09(N)(Essential): Each full-service jail shall have a suicide prevention program. The health authority shall have a plan for identifying and responding to suicidal and potentially suicidal inmates. The components shall

include: Identification, Training, Assessment, Housing, Monitoring, Referral, Communication, Intervention, Notification, Reporting, Review, and Critical Incident debriefing. The suicide prevention program must be approved by a mental health professional and /or the jails health authority. The jails current policy and procedure that supports this standard need updated to reflect standard and all the components, twelve (12) in total.

5120:1-8-09(P)(Essential): Each full-service jail shall have written policies, procedures and practices that establish an infectious disease program. The health authority shall have a written infectious disease control program which collaborates with the local health department and shall include, at minimum, an exposure control plan and standard isolation precautions for inmates and staff, which are updated annually. The jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed.

5120:1-8-09(R)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance in policies and procedures approved by the health authority. The jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed. The revised policy and procedures for medical and psychiatric restraints must be approved by the health authority.

5120:1-8-09(W)(Essential): Each full-service jail shall have written policies, procedures and practices that address intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance to local, state, and federal laws for the treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life threatening intoxication or detoxification symptoms to a hospital or detoxification center. The jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed.

5120:1-8-09(X)(Essential): Each full-service jail shall ensure information about an inmate's health status is confidential. Non health trained staff only have access to specific medical information on a "need to know" basis in order to preserve the health and safety of the specific inmate, other inmates, volunteers, visitors, criminal justice professionals or correctional staff. The jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed.

5120:1-8-10(A)(Essential): Each full-service jail shall ensure documentation that the food service operation complies with the regulations of the local or state health department. On the date of the inspection, the jail provided a copy of the food service inspection that noted deficiencies from the health inspection.

5120:1-8-10(F)(Essential): Each full-service jail shall ensure all persons involved in the preparation of food shall receive a pre-assignment medical examination and annual re-examinations. Although the food service preparation is conducted at the Minimum Security Jail, the food preparation was being prepared by female inmate workers that had not had a 14 day health appraisal due to the shortage of medical staff. The jail was not able to provide documentation that the female inmate food service workers had completed physical exams in order to work in the kitchen. According to Jail Administration, the Food Service operation is contracted with Aramark and they do not have it in their contract for pre-assignment or annual physicals at this time, but will be negotiating their contract to make sure they are in the upcoming contract in order to be in compliance with this standard.

5120:1-8-10(G)(1)(Essential): Each full-service jail shall ensure the food service manager or designee is responsible for a healthy and sanitary kitchen environment and shall immediately address any health or cleanliness issues with kitchen staff or inmate workers. The jails current policy and procedure that supports this standard need updated to reflect standard.

5120:1-8-11(A)(Important): Each full-service jail shall ensure that exercise and/or equipment for inmates shall be provided and the jail shall further ensure that inmates are offered at least five hours per week. At the time of the inspection, notified this inspector that it is not being offered due to the renovation at the facility. Jail Administration did advise this inspector that it is only being offered in the day room areas.

5120:1-8-16(A)(Important): Each full-service jail shall have inmate rules to include a grievance procedure that is available to inmates and includes at least one level of appeal. On the date of the inspection it was observed that the inmate handbook did not mention that the grievance procedure includes at least one level of appeal.

5120:1-8-17(D)(Important): Each full-service jail shall have a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with the respect to weekends, holidays and other atypical situations. (1) The plan shall include all posts and functions, a calculated shift relief factor, sufficient numbers of male and female jail staff on duty and available to perform sensitive functions and procedures as necessary by inmate gender, and total number of employees required to fill identified functions. (2) The plan shall reflect that the jail has staff for administration and supervision; inmate programs; inmate supervision, custody and back up; support services including medical, food service, maintenance and clerical; staff training; and other jail-related functions such as escort and transportation of inmates. The jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed.

5120:1-8-17(F)(Important): Each full-service jail shall have a written policy and procedure governing the screening, training, and use of volunteers in the jail. The jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed.

5120:1-8-18(A)(1)(2)(Important): Each full-service jail shall ensure jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the first year of assignment, they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. They must also receive two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(B)(1)(2)(3)(Important): Each full-service jail shall ensure that: (1) Correctional officers shall receive training in jail policies within sixty days of employment; (2) During the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative code; and (3) Eight hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. These training hours are in addition

to training mandated by other standards. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(C)(1)(2)(3)(Important): Each full-service jail shall ensure that administrators and supervisors shall receive training in addition to the training specified in paragraph (B) of this rule as follows: (1) Training in jail policies and procedures prior to assignment duties. (2) During the first year of assignment, forty hours of training including legal aspects of jail management, managerial principles, labor relations, and records/information management. (3) Eight hours of in-service training each subsequent year of employment addressing special issues, skills enhancement, and other assignment related topics. These training hours are in addition to training mandated by other standards. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(D)(Important): Each full-service jail shall ensure jail support staff with occasional contact receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. Training records evidencing compliance were not available to evaluate at the time of the inspection.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Feel free to contact me if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Scott Filicky, State Jail Inspector
Bureau of Adult Detention
770 West Broad St. 3rd Floor
Columbus, Ohio 43222
Cellular: (614) 208-0525
Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Fairfield County Board of Commissioners
Lt. Churchill, Jail Administrator
File

Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

July 5, 2016

Sheriff Dave Phalen
Fairfield County Minimum Security Misdemeanor Jail
221 E. Main St.
Lancaster, Ohio 43130

RE: 2015 Annual Jail Inspection

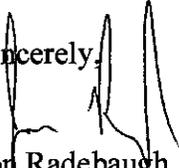
Dear Sheriff Phalen:

The Bureau of Adult Detention has received the Plans of Action you forwarded to our office in response to the annual inspection of the Fairfield County Minimum Security Misdemeanor Jail on November 5th & 6th, 2015. We appreciate your efforts in attempting to maintain compliance with the Minimum-Standards for Jails in Ohio.

I have reviewed the provided materials. The Plans of Action submitted appear to reflect long term resolutions to the deficiencies noted in the Inspection Report. We encourage implementation of the planned activities for resolution of the listed concerns as soon as possible. The Fairfield County Minimum Security Misdemeanor Jail will remain a Status Jail until the next inspection or until the remaining corrective action has been completed.

Please feel free to contact me if you have questions or concerns relating to this correspondence. As always, the Bureau remains available to provide technical assistance upon request.

Sincerely,


Jon Radebaugh, Assistant Administrator
Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,



John F. Adams, Administrator
Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Fairfield County Board of Commissioners
Lt. Churchill, Jail Administrator
File

May 17, 2016

Sheriff Vernon Stanforth
Fayette County Jail
113 East Main Street
Washington Court House, Ohio 43160

RE: 2015 Annual Jail Inspection

Sheriff Stanforth:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Fayette County Jail, was inspected on February 29th & March 1st, 2016. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Jail Administrator Sgt. Weidman.

The total actual housing capacity for the Fayette County Jail is (52), consisting of (0) adult males, (0) adult females, (52) mixed (either adults or juveniles), and (0) special housing beds. On the date of the actual jail inspection, there were (56) inmates incarcerated in the Fayette County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (24), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure.

The Fayette County Jail is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(4); -02(D); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(10)(a); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -03(B)(16); -04(D); -04(E); -04(F); -04(H); -04(A)(4)(K); -05(A); -05(J); -05(K); -06(G); -07(A); -07(E); -07(H); -10(A); -10(B); -11(B).

The Fayette County Jail did not comply with (73) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-02(B)(2)(Important): Each full-service jail shall have written policies, procedures and practices to ensure violent and non-violent inmates are not placed in the same cell or unsupervised areas together. At the time of the inspection, the jail was unable to properly separate violent and non-violent inmates due to overcapacity.

5120:1-8-03 (A)(1)(Essential): Each full-service jail shall have an established security perimeter. The age and layout of the existing jail facility does not provide an established jail security. Additionally, the policy needs updated to support this requirement.

5120:1-8-03(B)(7)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure personal observation checks are being completed every 60 minutes as mandated by Ohio Jail Standards. These checks must be completed at varying times and documented. A document/log reviewed on the date of the inspection showed several logged times exceeding 60 minute personal observation checks. Additionally, the agency policy exceeds the standard, with 30 minute personal checks, logs provided showed the agency in violation of its own policy as well. The Policy needs to be reviewed and updated.

5120:1-8-03(B)(8) (Important): Each full-service jail shall have written policies, procedures and practices to ensure special needs inmates are recognized and that the jail addresses the management of those inmates with special needs. Policy needs created and/or re-written. The current jail policy does not specifically cover special needs inmates. Due to age and layout of this facility, in addition to no handicapped accessible toilets or showers, this standard is unable to be met. The agency needs to develop a policy as well that addresses this standard.

5120:1-8-03(B)(9)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates in physical restraints shall be personally checked by staff every ten minutes. The report of the use of physical restraints shall be reviewed and signed off by a non-involved supervisor or higher ranking personnel. The use of physical restraints shall be reviewed for compliance by the jail administrator or designee. The current policy does not meet the requirements of this standard.

5120:1-8-03(B)(17)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure toxic, corrosive and flammable substances shall be stored in a secure area and used by inmates only under direct supervision and used only according to manufactures' instruction. The substances must only be accessible to authorized persons. The jail does not have a procedure documented in policy for the proper storage of toxic or flammable substances. Additionally, inmates are not always under direct supervision while using chemicals.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by

the Ohio Jail Standards. All dormitory spaces must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate.

5120:1-8-04(B)(Important): Each full-service jail shall ensure seating shall be provided in holding areas, housing cells, dormitories, dayrooms and eating areas for each inmate. At their current capacity, the jail does not provide sufficient seating for inmates. Additionally, the current policy needs reviewed and updated in order to be in compliance with the requirements of the standard.

5120:1-8-04(C)(Important): Each full-service jail shall ensure single cells/rooms and multiple occupancy cells/rooms/dormitories shall have an air circulation of fifteen cubic feet of outside or recirculated filtered air per minute per occupant or as required by the local authority having jurisdiction. Documentation from a qualified source shall be maintained by the jail. The jail does not have documentation from a qualified source showing adherence to the requirements of this standard.

5120:1-8-04(G)(Important): Each full-service jail shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. The jail was not in compliance with the ratio of inmates to showers during those periods of time when they were exceeding their housing capacity.

5120:1-8-04(J)(Important): Each full-service jail shall provide natural light in the housing units, dorms, cells and/or day spaces. The jail does not provide all prisoners with access to natural lighting in cells, dormitories and/or day spaces.

5120:1-8-05(B)(Essential): Each full-service jail shall ensure all areas of the jail be safe and sanitary, including the food service and laundry areas. Staff and inmates shall have specific housekeeping responsibilities, which shall include, but not limited to daily cleaning of toilets, urinals, sinks, drinking facilities and showers in areas occupies by inmates and the disposal of garbage daily. The jail needs to update its policy to reflect the requirements of the standard.

5120:1-8-05(C)(Essential): Each full-service jail shall ensure monthly sanitation, vermin, and safety inspections of all areas shall be done by a designated, trained staff person. Any treatment or extermination shall be conducted by a licensed pest control professional. On the date of the inspection, the Jail Administrator advised that they used Terminix. However, no documentation or letter of confirmation from the Jail Administrator was ever provided.

5120:1-8-05(E)(Essential): Each full-service jail shall ensure the jail is inspected annually by local or state authorities and a written report shall be provided. There shall be a written plan to correct jail related deficiencies. On the date of the inspection the jail provided a copy of their Annual Health Inspection. This Health Inspection had no deficiencies noted. However the policy needs update to reflect the

requirements of the standard. The policy must show a written plan on how to correct jail related deficiencies when discovered.

5120:1-8-05(G)(1)(Important): Each full-service jail shall ensure there is at least twenty foot-candles of light, measured thirty inches above the floor in inmate reading areas. On the date of the inspection, all areas checked were under twenty foot-candles of light.

5120:1-8-05(G)(2)(Important): Each full-service jail shall ensure there is at least fifteen foot-candles of light, measured thirty inches above the floor in all inmate accessible areas. On the date of the inspection, both men's and women's dorms were under fifteen foot-candles of light.

5120:1-8-05(H)(3)(Important): The jail shall maintain documentation that the following standards are met with regard to bedding, linens and clothing: Issued clothing shall be exchanged or laundered twice weekly. Arrangements are made to exchange or launder personal clothing and undergarments twice weekly. The jail has a policy in place however there is no verification available to show the practice is being done.

5120:1-8-05(I)(Important): Each inmate shall be provided the opportunity for a hot shower not to exceed forty-eight hours. On the date of the inspection, there was no verification that this is being done. Furthermore there is no policy in place to address this standard.

5120:1-8-05(L)(Essential): Each full-service jail shall ensure the jail is inspected annually by a certified local or state fire inspector applying the applicable jurisdictional and Ohio Fire Code. The jail shall have a written plan to correct any jail related deficiencies. The jail shall maintain documentation of the inspections and any corrective measures taken. Although no fire violations were noted, the jail needs update its policy to reflect the standard.

5120:1-8-05(M)(Essential): The jail shall have a written fire safety plan approved by the local fire officials, and that is reviewed annually and updated as needed. The plan shall include fire prevention, training and drills, fire response and post-fire documentation and review. A current copy of the plan shall be maintained at the local fire department. The jail needs to develop a fire safety policy that reflects all the elements of the standard.

5120:1-8-05(N)(Important): Each full-service jail shall ensure training in jail fire safety equipment shall be conducted annually. Training shall be provided on jail fire safety equipment for all jail staff. The fire safety equipment required is at the discretion of the local fire official. This training shall occur annually and be documented in the jail staff training records. The jail maintained no documentation supporting the practice or to evidence the training had occurred.

5120:1-8-05(O)(Essential): Each full-service jail shall ensure fire drills shall be conducted every three months on each shift. On the day of the inspection, documentation provided did not cover all shifts or that fire drills were conducted every three months.

5120:1-8-05(P)(Essential): Jail furnishings shall meet fire safety performance standards. At the time of the inspection, there was no language in the policy to support the requirements of the standard. Language will need to be added into the fire policy reflecting this for the standard to be met.

5120:1-8-05(Q)(Essential): Jail exits shall be clear and evacuation routes shall be posted or clearly marked throughout the jail. During the inspection some areas were missing evacuation route signs altogether.

5120:1-8-06(B)(Important): Each full-service jail shall ensure incoming and outgoing inmate mail, correspondence, and packages shall be opened and inspected in order to intercept contraband or non-permitted items. The jail shall document procedures for the appropriate disposition of any intercepted items. Language needs added to the policy to reflect the standard.

5120:1-8-06(C)(Important): Each full-service jail shall ensure legal mail and correspondence shall be opened and inspected in the presence of the inmate to intercept contraband. The jail shall document procedures for the appropriate disposition of intercepted items. Language needs added to the policy to reflect the standard.

5120:1-8-07(D)(Important): Each full-service jail shall ensure all jail visitors shall register upon entry. The registry shall include at a minimum, the date, visitor names, inmate visited, and length of visit. The jail policy supporting this standard needs updated to reflect the language and requirements of the current standard.

5120:1-8-07(I)(Important): Each full-service jail shall ensure visits between inmates and members of the public shall be monitored and may be recorded by any means for safety and security reasons. There were no policies / documentation supporting compliance with this standard.

5120:1-8-09(A)(Essential): Each full-service jail shall ensure there is a designated health authority with the responsibility for health and/or mental health care services pursuant to a written agreement, contract or job description. The Health Authority may be a physician, health administrator or agency. The jail shall have written policy, procedures and practices that shall be specific to the jail, to include all aspects of the medical/mental health standard and reviewed annually. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-09(B)(Essential): Each full-service jail shall have written policies, procedures and practices that address inmate pre-screenings. The screening must include suicide thoughts/plan, current serious or potentially serious medical or mental health issues needing immediate attention, the use of taser, pepper spray, or other less than lethal use of force during arrest. Anytime an arrestee is denied due to medical circumstances, documentation from a local hospital or urgent care of medical clearance to be incarcerated shall be provided. Training records of employees conducting the inmate pre-screen must be provided to verify they are health trained. At the time of the inspection no policy, procedures or supporting documentation were provided.

5120:1-8-09(C)(Essential): Each full-service jail shall ensure jail staff have completed training in conducting the receiving screening. The documentation needs to be maintained by the jail to verify the staff members are health trained. No training records were provided at the time of the inspection that documented jail staff have completed the receiving screening training.

5120:1-8-09(D)(Essential): Each full-service jail shall ensure that health appraisals are conducted within fourteen days. A licensed nurse, physician, physician's assistant, EMT, paramedic shall complete a health appraisal to determine the medical and mental health condition for each inmate. At a minimum, the nine components of this Ohio Jail Standard shall be listed on the health appraisal form. A physical examination, collection of health history and other health data shall be conducted for inmates whose confinement will exceed ten days, prior to their fifteenth consecutive day of confinement. At the time of the inspection no policy, procedures or supporting documentation was provided supporting compliance with this standard.

5120:1-8-09(E)(Essential): Each full-service jail shall ensure the jail provides twenty-four-hour emergency medical, dental, and mental health services. At the time of the inspection no policy, procedures or supporting documentation was provided supporting compliance with this standard.

5120:1-8-09(G)(Essential): Each full-service jail shall ensure all health and mental health care personnel who provide services to inmates are appropriately credentialed according to the licensure, certification, and registration requirements of the State of Ohio. Verification of current credentials must be on file at the facility. Health care staff works in accordance with profession-specific job descriptions approved by the health authority. The procedure shall state that the work of allied medical personnel is performed under the supervision of the jail physician. At the time of the inspection no policy, procedures or supporting documentation was provided supporting compliance with this standard.

5120:1-8-09(H)(Essential): Each full-service jail shall ensure that health and mental health complaints are addressed. The jail shall ensure that there is a daily procedure whereby inmates have an opportunity to report medical and mental health complaints through health trained personnel, or for urgent matters, to any jail employee. The jail employee shall contact the appropriate medical or mental health department immediately. An inmate grievance system for medical and mental health treatment shall be established by the health authority. Both daily complaints and grievances shall be: (1) addressed in a timely manner, (2) recorded and maintained on file, (3) reviewed daily by qualified health care personnel and treatment of follow-up shall be provided as necessary. At the time of the inspection no policy, procedures or supporting documentation was provided supporting compliance with this standard.

5120:1-8-09(J)(Essential): Each full-service jail shall have written policies, procedures and practices that address medical and mental health records. The jail shall maintain an accurate health/ mental health record in written or electronic format. The health authority shall develop policies and procedures concerning the following areas: (1) Health records remain confidential and are only accessible to personnel designated by the health authority, (2) Correctional Staff may be advised of inmates' health/ mental health status only to preserve the health and safety of the inmate, other inmates, jail staff and in

accordance with state and federal laws, (3) Retention and reactivation of said records if an inmate returns to the facility, (4) Transfer of medical/ mental health information or record to external care provider. During the inspection, the jail was not able to provide any policies or documentation supporting compliance with this standard.

5120:1-8-09(K)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure pharmaceuticals are managed in accordance with policies and procedures approved by the health authority and in compliance with state and federal laws. The policies must require dispensing and administering prescribed medications by health-trained personnel or professionally trained personnel, adequate management of controlled medications, and provisions of medication to inmates in special management units. Steps must be taken to ensure that the jail staff has received training in the proper management of pharmaceuticals. At the time of the inspection no policy, procedures or supporting documentation was provided supporting compliance with this standard.

5120:1-8-09(M)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates who are evidencing signs of mental illness or developmental disability shall be referred immediately to qualified mental health personnel. The health authority shall develop and approve policies for the following areas: (1) Screening for mental health problems, (2) Referral to outpatient services, including psychiatric care, (3) Crisis intervention and management of acute psychiatric episodes, (4) Stabilization of the mentally ill and prevention of psychiatric deterioration in the jail, (5) referral and admission to inpatient facilities, (6) informed consent. At the time of the inspection no policy, procedures or supporting documentation was provided supporting compliance with this standard.

5120:1-8-09(N)(Essential): Each full-service jail shall have a suicide prevention program. The health authority shall have a plan for identifying and responding to suicidal and potentially suicidal inmates. The components shall include: Identification, Training, Assessment, Housing, Monitoring, Referral, Communication, Intervention, Notification, Reporting, Review, and Critical Incident debriefing. The suicide prevention program must be approved by a mental health professional and/or the jail's health authority. At the time of the inspection no policy, procedures or supporting documentation was provided supporting compliance with this standard.

5120:1-8-09(P)(Essential): Each full-service jail shall have written policies, procedures and practices that establish an infectious disease program. The health authority shall have a written infectious disease control program which collaborates with the local health department and shall include, at minimum, an exposure control plan and standard isolation precautions for inmates and staff, which are updated annually. At the time of the inspection no policy, procedures or supporting documentation was provided supporting compliance with this standard.

5120:1-8-09(Q)(Essential): Each full-service jail shall ensure pregnant inmates shall receive appropriate and timely pre-natal care, delivery and postpartum care, as determined by the health authority. At the

time of the inspection, no policy, procedures or supporting documentation was provided supporting compliance with this standard.

5120:1-8-09(R)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance in policies and procedures approved by the health authority. At the time of the inspection no policy, procedures or supporting documentation were provided, supporting compliance with this standard.

5120:1-8-09(U)(Essential): Each full-service jail shall ensure all qualified health care professionals participate annually in continuing education appropriate for their position. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-09(V)(Essential): Each full-service jail shall ensure inmate diets are modified when ordered by the appropriate licensed individual to meet specific requirements related to the clinical conditions. At the time of the inspection no policy, procedures or supporting documentation was provided supporting compliance with this standard.

5120:1-8-09(W)(Essential): Each full-service jail shall have written policies, procedures and practices that address intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance to local, state, and federal laws for the treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life threatening intoxication or detoxification symptoms to a hospital or detoxification center. At the time of the inspection no policy, procedures or supporting documentation was provided supporting compliance with this standard.

5120:1-8-09(X)(Essential): Each full-service jail shall ensure information about an inmate's health status is confidential. Non health trained staff only have access to specific medical information on a "need to know" basis in order to preserve the health and safety of the specific inmate, other inmates, volunteers, visitors, criminal justice professionals or correctional staff. At the time of the inspection no policy, procedures or supporting documentation was provided supporting compliance with this standard.

5120:1-8-10(C)(Essential): Each full-service jail shall ensure menu cycles and contents shall be evaluated and approved annually by a licensed nutritionist or registered dietician or registered dietitian nutritionist. During the inspection, the jail was not able to show documentation evidencing compliance with the standard.

5120:1-8-10(D)(Important): Each full-service jail shall ensure records of food items served at meals shall be maintained pursuant to the jail's record retention schedule. At the time of the inspection no policy, procedures or supporting documentation was provided supporting compliance with this standard.

5120:1-8-10(E)(Essential): Each full-service jail shall make provisions for modified diets by physician's order or to accommodate the mandatory dietary requirements of a recognized religion practiced by the inmate. At the time of the inspection no policy, procedures or supporting documentation was provided supporting compliance with this standard.

5120:1-8-10(F)(Essential): Each full-service jail shall ensure all persons involved in the preparation of food shall receive a pre-assignment medical examination and annual re-examinations. During the inspection, the jail was not able to show policy or other documentation supporting compliance with this standard.

5120:1-8-10(G)(1)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that all food handlers are instructed to wash their hands upon reporting for kitchen duty, after restroom breaks and/ or after handling unsanitary items. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

5120:1-8-10(G)(2)(Essential): The jail shall institute policies and procedures that require: The food service manager or designee is responsible for a healthy and sanitary kitchen environment and shall immediately address any health or cleanliness issues with kitchen staff or inmate workers. At the time of the inspection no policy, procedures or supporting documentation was provided supporting compliance with this standard.

5120:1-8-11(A)(Important): Each full-service jail shall ensure that exercise and/or equipment for inmates shall be provided and the jail shall further ensure that inmates are offered at least five hours per week. During the inspection, it was observed that due to the age and layout of the facility, the facility does not provide any areas that can be utilized for inmate recreation. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-11(E)(Important): Inmates shall be permitted to practice a recognized religion subject to limitations necessary to maintain security and order. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-12(B)(Important): Each full-service jail shall ensure that there shall be a sanctioning schedule for rule violations. The Jail Administrator or designee shall approve any penalty exceeding suspension of rights or disciplinary isolation for more than one hundred twenty hours. The maximum sanction for rule violations shall be no more than sixty days for violations arising out of one incident. Continuous confinement for more than thirty days requires the review and approval of the jail administrator or designee. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-12(C)(Important): Each full-service jail shall ensure that inmate rules shall specify the fundamental rights that cannot be suspended except in an emergency or other condition beyond the control of the jail administrator. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-12(F)(Important): Each full-service jail shall ensure pre-disciplinary hearing requirements shall include, at a minimum a written incident report, an inmate's opportunity to waive in writing the disciplinary hearing, an investigation that commences within twenty-four hours of the incident to determine whether sufficient evidence exists to support the charge, a written notification to the inmate of the nature and date of the violation within twenty-four hours of the alleged violation(s) or discovery of the alleged violation(s). At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-12(G)(Important): Each full-service jail shall ensure an inmate shall have a minimum of twenty four hours after receiving written notification of the rule violation(s) to prepare for the disciplinary hearing. The inmate may waive the twenty four hour period. The inmate is given a hearing within forty eight hours excluding holidays, weekends, and emergencies after receiving the written notification if placed in isolation or within three business days if the inmate is not placed in isolation. Postponement of the hearing may be granted. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-12(H)(Important): Each full-service jail shall ensure disciplinary hearing requirements shall include an impartial hearing officer appointed by the jail administrator or designee; the inmate's opportunity to be heard, present evidence and question witnesses subject to limitations imposed by the hearing officer, the hearing officer shall state the reasons for any limitations in writing; a written statement by the hearing officer of the facts relied upon and reasons for the imposition of any penalties shall be provided to the inmate and a copy placed in the inmate's file; and selection by the jail administrator or designee of a staff person to assist an inmate when the inmate is unable to effectively communicate. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-15(B)(Important): Each full-service jail shall ensure the use of administrative segregation as a penalty and/or punishment shall be prohibited. Steps must be taken to ensure inmates who are placed in administrative segregation are receiving the same privileges as the general population. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-15(D)(Important): Each full-service jail shall ensure that within twenty four hours of administrative segregation, the inmate shall be provided with written documentation of the reason for confinement. The inmate shall also be provided an opportunity for a written or oral response to the jail administrator or designee, to be reviewed within seventy two hours for determination of continued confinement. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-15(E)(Important): Each full-service jail shall ensure inmates held in administrative segregation for thirty consecutive days shall receive an administrative review by the jail administrator or designee. Subsequent reviews shall be conducted every thirty days. The reviews shall be documented. At the

time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-16(A)(Important) Inmates shall include a grievance procedure that is available to inmates and includes at least one level of appeal. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-17(D)(1)(2)(3)(Important): Each full-service jail shall have a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with the respect to weekends, holidays or other atypical situations. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-17(E)(Important): A staff person shall be designated in charge or supervisor of each shift. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-17(F)(Important): Each full-service jail shall have a written policy and procedure governing the screening, training, and use of volunteers in the jail. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-17(G)(Important): Each full-service jail shall provide a written code of ethics to jail staff. The manual shall contain a code of ethics that prohibits employees from using their official position to secure privileges for themselves or others and from engaging in activities that constitute a conflict of interest. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-18(A)(1)(2)(Important): Each full-service jail shall ensure jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the first year of assignment, they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. They must also receive two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-18(B)(1)(2)(3)(Important): Each full-service jail shall ensure that: (1) Correctional officers shall receive training in jail policies within sixty days of employment; (2) During the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative code; and (3) Eight hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. These training hours are in addition to training mandated by other standards. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

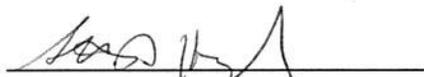
5120:1-8-18(C)(1)(2)(3)(Important): Each full-service jail shall ensure administrators and supervisors receive training in addition to the training in paragraph (B) of this rule as follows: (1) Training in jail policies and procedures prior to assignment to jail duties; (2) During the first year of assignment, forty hours of training including legal aspects of jail management, managerial principles, labor relations, and records/ information management; and (3) Eight hours of in-service training each subsequent year of employment addressing special issues, skills-enhancement, and other assignment related topics. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-18(D)(Important): Each full-service jail shall ensure jail support staff with occasional contact receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. At the time of the inspection no policy, procedures or supporting documentation were provided supporting compliance with this standard.

5120:1-8-18(E)(Important): Each full-service jail shall ensure jail policies and procedures shall be available to jail staff, reviewed annually and updated by the sheriff, jail administrator, or designee, as needed. Information obtained during the inspection revealed that the vast majority of policies and procedures for the Fayette County Jail need to be reviewed, updated and/or created.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Steve D. Holland, State Jail Inspector
Bureau of Adult Detention
1580 State Route 56 NE
London, OH 43140
(614) 981-2040
Email: stephen.holland@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Fayette County Board of Commissioners
Sgt. Weidman, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

March 28, 2016

Sheriff Zach Scott
Franklin County Correctional Center 1
370 S. Front St.
Columbus, Ohio 43215

RE: 2015 – Annual Jail Inspection

Dear Sheriff Scott:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Franklin County Correctional Center 1, a Full Service Jail facility, was inspected on October 1st and 2nd, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Major Perry, Jail Administrator.

The total actual housing capacity for the Franklin County Correctional Center 1 (FSJ) is (643), consisting of (643) adult males and (0) adult females, and (0) mixed housing (either adults or juveniles), and (0) special housing beds. On the date of the actual jail inspection, there were (584) inmates incarcerated in the Franklin County Correctional Center 1 (FSJ). The Bureau of Adult Detention's recommended housing capacity for the jail is (402), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure. The Franklin County Correctional Center 1 (FSJ) is in compliance with the following standards:

5120:1-8-01(A)(1); -01(A)(3); -01(A)(4); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -3(A)(1); -03(A)(2); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(7); -03(B)(8); -03(B)(9); -03(B)(10)(a); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -03(B)(16); -03(B)(17)(a); -04(C); -04(D); -04(E); -04(F); -04(J); -04(A)(4)(K); -05(A); -05(B); -

05(C); -05(E); -05(G)(1); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(M); -05(N); -05(O); -05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(B); -09(C); -09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K); -09(M); -09(N); -09(P); -09(Q); -09(R); -09(U); -09(V); -09(W); -09(X); -10(A); -10(B); -10(C); -10(D); -10(E); -10(F)(Variance Approved); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(D); -17(E); -17(F); -17(G); -18(A); -18(B); -18(C); -18(D); -18(E).

The Franklin County Correctional Center 1 is in compliance with 100% of the Essential Standards and at least 90% of the Important Standards making it a "Compliant Jail". It should be noted however, the jail did not comply with (5) of the Important Standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility back into compliance with the remaining deficiencies noted during the inspection.

5120:1-8-01(A)(7)(Important): Each full-service jail shall develop and implement policies and procedures governing strip searches and body cavity searches during reception in consultation with the County Prosecutor, consistent with 2933.32 of the Revised Code. The practices shall be supported by written policies and procedures. All jail procedures, to include forms used, should be approved in writing. At the time of the inspection, the jail did not provide documentation to evidence that the strip/ body cavity searches policy and procedures were reviewed and approved from the County Prosecutor.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All dormitory spaces must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate.

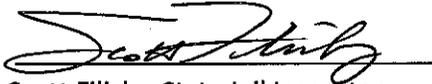
5120:1-8-04(B)(Important): Each full-service jail shall ensure seating shall be provided in holding areas, housing cells, dormitories, dayrooms and eating areas for each inmate. At their current capacity, the jail does not provide sufficient seating for inmates.

5120:1-8-04(G)(Important): Each full-service jail shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. The jail is not in compliance with the ratio of inmates to showers (e.g. 5 North, 20:1).

5120:1-8-04(H)(Important): Each full-service jail shall ensure there is one operable wash basin with hot and cold potable water for every twelve occupants. On the date of the inspection, the ratio for one operable wash basin with hot and cold potable water did not meet compliance with this standard (e.g. 5 North, 20:1). Jail Administration was made aware of noncompliance at the time of the inspection.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies can be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us). Feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Scott Filicky, State Jail Inspector

Bureau of Adult Detention

770 W. Broad St., 3rd Floor

Cellular: (614) 208-0525

Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Franklin County Board of Commissioners
Major Perry, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

March 25, 2016

Sheriff Zach Scott
Franklin County Correctional Center 2
2460 Jackson Pike
Columbus, Ohio 43223

RE: 2015 – Annual Jail Inspection

Dear Sheriff Scott:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Franklin County Correctional Center 2, a Full Service Jail facility, was inspected on October 8th and 9th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Captain Turner, Jail Administrator.

The total actual housing capacity for the Franklin County Correctional Center 2 (FSJ) is (1720), consisting of (1230) adult males and (425) adult females, and (16) mixed housing (either adults or juveniles), and (49) special housing beds. On the date of the actual jail inspection, there were (1413) inmates incarcerated in the Franklin County Correctional Center 2 (FSJ). The Bureau of Adult Detention's recommended housing capacity for the jail is (1019), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure. The Franklin County Correctional Center 2 (FSJ) is in compliance with the following standards:

5120:1-8-01(A)(1); -01(A)(3); -01(A)(4); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(7); -03(B)(8); -03(B)(9); -03(B)(10)(a); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(10)(c); -03(B)(12); -03(B)(15); -03(B)(16); -03(B)(17)(a); -04(C); -04(D); -04(E); -04(J); -04(A)(4)(K); -05(A); -05(B); -05(C); -05(E); -05(G)(1); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(M); -05(N); -05(O); -05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(B); -09(C); -09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K); -09(M); -09(N); -

09(P); -09(Q); -09(R); -09(U); -09(V); -09(W); -09(X); -10(A); -10(B); -10(C); -10(D); -10(E); -10(F)(Variance Approved); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(D); -17(E); -17(F); -17(G); -18(A); -18(B); -18(C); -18(D); -18(E).

The Franklin County Correctional Center 2 is in compliance with 100% of the Essential Standards and at least 90% of the Important Standards making it a “Compliant Jail”. It should be noted however, the jail did not comply with (6) of the Important Standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility back into compliance with the remaining deficiencies noted during the inspection.

5120:1-8-01(A)(7)(Important): Each full-service jail shall develop and implement policies and procedures governing strip searches and body cavity searches during reception in consultation with the County Prosecutor, consistent with 2933.32 of the Revised Code. The practices shall be supported by written policies and procedures. All jail procedures, to include forms used, should be approved in writing. At the time of the inspection, the jail did not provide documentation to evidence that the strip/ body cavity searches policy and procedures was reviewed and approved from the County Prosecutor.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All dormitory spaces must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate.

5120:1-8-04(B)(Important): Each full-service jail shall ensure seating shall be provided in holding areas, housing cells, dormitories, dayrooms and eating areas for each inmate. At their current capacity, the jail does not provide sufficient seating for inmates.

5120:1-8-04(F)(Important): Each full-service jail shall ensure toilet facilities at a minimum of one operable toilet for every twelve occupants. On the date of the inspection, the ratio for one operable toilet for every 12 occupants did not meet compliance with this standard. Furthermore, there shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per flush toilet.

5120:1-8-04(G)(Important): Each full-service jail shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. The jail is not in compliance with the ratio of inmates to showers.

5120:1-8-04(H)(Important): Each full-service jail shall ensure there is one operable wash basin with hot and cold potable water for every twelve occupants. On the date of the inspection, the ratio for one operable wash basin with hot and cold potable water did not meet compliance with this standard. There shall be

written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per fixture.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies can be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us). Feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Scott Filicky, State Jail Inspector
Bureau of Adult Detention
770 W. Broad St., 3rd Floor
Cellular: (614) 208-0525
Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Franklin County Board of Commissioners
Captain Turner, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

June 6, 2016

Sheriff Joe Browning
Gallia County Jail
18 Locust St.
Gallipolis, Ohio 45631

RE: 2015 Annual Jail Inspection

Sheriff Browning,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Gallia County Jail (FSJ) was inspected on November 12th & 13th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception & release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Jail Administrator – Lt. Anthony Werry.

The total actual housing capacity for the Gallia County Jail (FSJ) is (21), consisting of (17) adult males, (4) adult females, (0) mixed (either adults or juveniles), and (0) special housing beds. On the date of the actual jail inspection, there were (26) inmates incarcerated in the Gallia County Jail (FSJ). The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (11), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Gallia County Jail (FSJ) is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(4); -03(A)(4); -03(A)(7); -03(B)(2); -03(B)(5); -03(B)(6); -03(B)(10)(a); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(12); -04(D); -04(F); -04(G); -04(A)(4)(K); -05(A); -05(J); -05(K); -05(P); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -10(B); -10(C); -10(G)(1); -10(G)(2); -11(B); -11(E); -12(F); -12(G); -12(H); -17(E); -17(G); -18(C); -18(E).

The Gallia County Jail (FSJ) did not comply with (71) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-01(A)(7)(Important): Each full-service jail shall develop and implement policies and procedures governing strip searches and body cavity searches during reception in consultation with the County Prosecutor, consistent with 2933.32 of the Revised Code. The practices shall be supported by written policies and procedures. All jail procedures, to include forms used, should be approved in writing. The current jail policy needs updated to reflect the requirements of this standard and verification of consultation with the County Prosecutor.

5120:1-8-02(B)(2)(Important): Each full-service jail shall have written policies, procedures and practices to ensure violent and non-violent inmates are not placed in the same cell or unsupervised areas together. Due to the jail's age/ layout and overcrowding issue(s), the jail was unable to properly separate violent and non-violent inmates into separate confinement areas.

5120:1-8-02(D)(1)(Important): Each full-service jail shall ensure that inmates, when placed in general population, shall be: (1) assigned a bed; (2) Provided with a mattress, blanket, bed linens and towels; (3) Provided with articles to maintain personal hygiene (toothbrush, toothpaste, feminine hygiene items and soap). Due to the overcrowding issue(s) not every inmate is assigned a bed.

5120:1-8-03 (A) (1)(Essential): Each full-service jail shall have an established security perimeter. The age and layout of the existing jail facility does not provide an established jail security perimeter. Additionally, the policy needs updated to support this requirement.

5120:1-8-03(A)(3)(Essential): Each full-service jail shall have a secure booking and release area. The age and layout of the existing facility does not provide an effective secure booking or release area. Additionally, the policy needs updated to support this requirement.

5120:1-8-03(A)(5)(Essential): Each full-service jail shall maintain the following minimum standards in regard to security of the jail. If installed, closed circuit televisions that are operational and preclude the monitoring of shower, toilet and clothing exchange areas. At the time of the inspection, one of the cameras was positioned in a manner that if a male inmate was going to the bathroom, the inmate would be visible while standing. Jail Administration was made aware of this at the time of the inspection.

5120:1-8-03(A)(6)(Essential): Each full-service jail shall maintain a two-way communication system between central control, staffed posts, and prisoner occupied areas. The jail currently has no system in place.

5120:1-8-03(B)(4)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that there is a plan that guides the jail's response to emergencies. All Jail personnel are to be trained in the implementation of the emergency plan. The emergency plan should also include procedures to be followed in situations that threaten the jail security. The current jail policy needs updated to reflect the

requirements of this standard and verification that all staff have been trained in the implementation of the jail's response to emergencies.

5120:1-8-03(B)(7)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure personal observation checks are being completed every 60 minutes as mandated by Ohio Jail Standards. These checks must be completed at varying times and documented. A document/log reviewed on the date of the inspection showed logged times exceeding 60 minute personal observation checks.

5120:1-8-03(B)(8) (Important): Each full-service jail shall have written policies, procedures and practices to ensure special needs inmates are recognized and that the jail addresses the management of those inmates with special needs. The current jail policy and procedures does not specifically cover special needs inmates.

5120:1-8-03(B)(9)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates in physical restraints shall be personally checked by staff every ten minutes. The report of the use of physical restraints shall be reviewed and signed off by a non-involved supervisor or higher ranking personnel. The use of physical restraints shall be reviewed for compliance by the jail administrator or designee. The jail policy needs to be updated to reflect the current language and intent of the standard. Additionally, the jail was not able to provide logs and/or documentation for the use of restraints at the time of the inspection.

5120:1-8-03(B)(11)(b)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure a security inspection of the jail shall be conducted once per month. Jail policy needs updated to support this requirement.

5120:1-8-03(B)(11)(c)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the jail's administration or designee shall be notified of any discovered contraband or physical security deficiencies. The appropriate disposition of contraband and the remediation of security deficiencies shall be documented. The jail's policy was not sufficient to address the requirements of the standard.

5120:1-8-03(B)(15)(Important): Each full-service jail shall have written policies, procedures and practices to provide gender and cross gender supervision guidelines. Current jail policy does not support this requirement.

5120:1-8-03(B)(16)(Important): Each full-service jail shall have written policies, procedures and practices to ensure keys, tools, and culinary equipment are inventoried/documented. The jail needs to develop logs for documentation purposes. The policy also needs updated to reflect the requirements of the standard.

5120:1-8-03(B)(17)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure toxic, corrosive and flammable substances shall be stored in a secure area and used by inmates only under direct supervision and used only according to manufactures' instruction. The substances must only be accessible to authorized persons. The jail does not have a procedure documented in policy for the proper storage of toxic or flammable substances. Additionally, the policy needs to identify the storage area to be utilized for these materials.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All dormitory spaces must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate. The jails average daily count reported at 21, the Bureau recommended capacity is 11. On the day of the inspection, count was recorded at 26 inmates.

5120:1-8-04(B)(Important): Each full-service jail shall ensure seating shall be provided in holding areas, housing cells, dormitories, dayrooms and eating areas for each inmate. At their current capacity, the jail does not provide sufficient seating for inmates. Additionally, the current policy needs reviewed and updated in order to be in compliance with the standard.

5120:1-8-04(C)(Important): Each full-service jail shall ensure single cells/rooms and multiple occupancy cells/rooms/dormitories shall have an air circulation of fifteen cubic feet of outside or recirculated filtered air per minute per occupant or as required by the local authority having jurisdiction. Documentation from a qualified source shall be maintained by the jail. The jail does not have documentation from a qualified source showing adherence to this standard.

5120:1-8-04(E)(Important): Each full-service jail shall ensure the sanitation facilities shall include access to an operable flush toilet and lavatory with hot and cold potable water on a twenty-four hour a day basis without staff assistance. At the time of the inspection, the hot water in the female pod was not working properly and inmates were housed in the holding cells that did not have access to an operable toilet and/or lavatory. Jail administration was made aware of this during the time of the inspection.

5120:1-8-04(H)(Important): Each full-service jail shall ensure there is one operable wash basin with hot and cold potable water for every twelve occupants. On the date of the inspection, the hot water for the wash basins was not properly working and/or need repaired. Jail Administration was made aware of the issue at the time of the inspection.

5120:1-8-04(J)(Important): Each full-service jail shall provide natural light in the housing units, dorms, cells and/or day spaces. The jail does not provide all prisoners with access to natural lighting in cells.

5120:1-8-05(B)(Essential): Each full-service jail shall ensure all areas of the jail be safe and sanitary, including the food service and laundry areas. Staff and inmates shall have specific housekeeping responsibilities, which shall include, but not limited to daily cleaning of toilets, urinals, sinks, drinking facilities and showers in areas occupies by inmates and the disposal of garbage daily. The policy, procedures and practices need updated to reflect the requirements of the standard.

5120:1-8-05(C)(Essential): Each full-service jail shall ensure monthly sanitation, vermin, and safety inspections of all areas shall be done by a designated, trained staff person. Any treatment or extermination shall be conducted by a licensed pest control professional. On the date of the inspection, the jail was not able to provide any documentation.

5120:1-8-05(E)(Essential): Each full-service jail shall ensure the jail is inspected annually by local or state authorities and a written report shall be provided. There shall be a written plan to correct jail related deficiencies. At the time of the inspection, the jail did not have a plan implemented to correct jail related deficiencies in their current policies and procedures.

5120:1-8-05(G)(1)(Important): Each full-service jail shall ensure there is at least twenty foot-candles of light, measured thirty inches above the floor in inmate reading areas. On the date of the inspection, the levels measured below twenty (20) foot-candles in "A" block and the women's pod. Steps must be taken to increase jail lighting in inmate reading areas.

5120:1-8-05(G)(2)(Important): Each full-service jail shall ensure there is at least fifteen foot-candles of light, measured thirty inches above the floor in all inmate accessible areas. On the date of the inspection, the levels measured below fifteen 15 foot-candles in "A" block and the women's pod. Steps must be taken to increase jail lighting in inmate accessible areas.

5120:1-8-05(H)(Important): Each full-service jail shall ensure issued clothing be exchanged or laundered twice weekly. Arrangements are made to exchange or launder personal clothing and undergarments twice weekly. The jails current policy, procedures and practices need updated to reflect the requirements of the standard.

5120:1-8-05(I)(Important): Each full-service jail shall ensure each inmate be provided the opportunity for a hot shower not to exceed forty-eight hours. The current jail policy, procedures and practices does not reflect the requirements of the standard. The jail was unable to provide jail logs and/or documentation showing showers were made available at the time of the inspection.

5120:1-8-05(L)(Essential): Each full-service jail shall ensure the jail is inspected annually by a certified local or state fire inspector applying the applicable jurisdictional and Ohio Fire Code. The jail shall have a written plan to correct any jail related deficiencies. The jail shall maintain documentation of the inspections and any corrective measures taken. At the time of the inspection, the jail did not have a plan implemented to correct jail related deficiencies in their current policies and procedures. Additionally, the jail did not provide a current copy of a fire inspection report.

5120:1-8-05(M)(Essential): Each full-service jail shall have a written fire safety plan approved by local fire officials, and that is reviewed annually and updated as needed. The plan shall include fire prevention, training and drills, fire response and post fire documentation and review. A current copy of the plan shall be maintained at the local fire department. The current plan had not been signed off by a local fire official(s).

5120:1-8-05(N)(Important): Each full-service jail shall ensure training in jail fire safety equipment shall be conducted annually. Training shall be provided on jail fire safety equipment for all jail staff. The fire safety equipment required is at the discretion of the local fire official. This training shall occur annually and be documented in the jail staff training records. At the time of the inspection, the jail did not provide training documentation to evidence compliance with this standard.

5120:1-8-05(O)(Essential): Each full-service jail shall ensure fire drills shall be conducted every three months on each shift. On the day of the inspection, there was no documentation to verify fire drills having been conducted on each shift so that 12 drills are conducted annually.

5120:1-8-05(Q)(Essential): Each full service jail shall ensure that jail exits shall be clear and evacuation routes shall be posted or clearly marked throughout the jail. At the time of the inspection, the jail did not provide accessible markings and/or signs in all areas occupied by inmates to support compliance with this standard.

5120:1-8-06(B)(Important): Each full-service jail shall ensure incoming and outgoing inmate mail, correspondence, and packages shall be opened and inspected in order to intercept contraband or non-permitted items. The jail shall document procedures for the appropriate disposition of any intercepted items. The jails current policy, procedure and practices needs updated to reflect how intercepted items are logged and/or documented.

5120:1-8-06(C)(Important): Each full-service jail shall ensure legal mail and correspondence shall be opened and inspected in the presence of the inmate to intercept contraband. The jail shall document procedures for the appropriate disposition of intercepted items. The jails current policy, procedure and practices need updated to reflect how intercepted items are logged and/or documented.

5120:1-8-09(A)(Essential): Each full-service jail shall ensure there is a designated health authority with the responsibility for health and/or mental health care services pursuant to a written agreement, contract or job description. The Health Authority may be a physician, health administrator or agency. When the health authority is other than a local physician, final clinical judgment rests with a single, designated, responsible, local physician licensed in Ohio. The jail shall have written policy, procedures and practices that shall be specific to the jail, to include all aspects of the medical/mental health standard and reviewed annually. The jails current policy and procedure that supports this standard need updated to reflect the standard and all the components listed. Any changes to the jail's medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(B)(Essential): Each full-service jail shall have written policies, procedures and practices that address inmate pre-screenings. The screening must include suicide thoughts/plan, current serious or potentially serious medical or mental health issues needing immediate attention, the use of taser, pepper spray, or other less than lethal use of force during arrest. Anytime an arrestee is denied due to medical circumstances, documentation from a local hospital or urgent care of medical clearance to be incarcerated shall be provided. Training records of employees conducting the inmate pre-screen must be provided to verify they are health trained. The jails current policy and procedure that supports this standard need updated to reflect the standard and all the components listed. Any changes to the jail's medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(C)(1)(2)(3)(Essential): Each full-service jail shall ensure jail staff have completed training in conducting the receiving screening. The documentation needs to be maintained by the jail to verify the staff members are health trained. No training records were provided at the time of the inspection that

documented jail staff have completed the receiving screening training. The jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed. Training records of employees conducting the inmate pre-screen must be provided to verify they are health trained. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(D)(Essential): Each full-service jail shall ensure that health appraisals are conducted within fourteen days. A licensed nurse, physician, physician's assistant, EMT, paramedic shall complete a health appraisal to determine the medical and mental health condition for each inmate. At a minimum, the nine components of this Ohio Jail Standard shall be listed on the health appraisal form. A physical examination, collection of health history and other health data shall be conducted for inmates whose confinement will exceed ten days, prior to their fifteenth consecutive day of confinement. During the inspection, the jail was not able to provide any documentation showing compliance with the requirements of this standard. The jails current policy and procedure that supports this standard needs updated to reflect the standard and all the components listed. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(E)(Essential): Each full-service jail shall ensure the jail provides twenty-four-hour emergency medical, dental, and mental health services. The jails current policy and procedure that supports this standard need updated to reflect the standard and all the components listed. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(F)(1)(Essential): Each full-service jail shall ensure a physician and/or qualified health care professional conducts sick call once per week for jails with an average population of less than fifty. The jails current policy and procedure that supports this standard needs updated to reflect the standard and all the components listed. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(G)(Essential): Each full-service jail shall ensure all health and mental health care personnel who provide services to inmates are appropriately credentialed according to the licensure, certification, and registration requirements of the State of Ohio. Verification of current credentials must be on file at the facility. Health care staff works in accordance with profession-specific job descriptions approved by the health authority. The jails current policy and procedure that supports this standard needs updated to reflect the standard and all the components listed. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(H)(Essential): Each full-service jail shall ensure that health and mental health complaints are addressed. The jail shall ensure that there is a daily procedure whereby inmates have an opportunity to report medical and mental health complaints through health trained personnel, or for urgent matters, to any jail employee. The jail employee shall contact the appropriate medical or mental health department immediately. An inmate grievance system for medical and mental health treatment shall be established by the health authority. Both, daily complaints and grievances, shall be: (1) addressed in a timely manner, (2) recorded and maintained on file, (3) reviewed daily by qualified health care personnel and treatment of

follow-up shall be provided as necessary. The jails current policy and procedure that supports this standard need updated to reflect the standard and all the components listed. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(J)(Essential): Each full-service jail shall have written policies, procedures and practices that address medical and mental health records. The jail shall maintain an accurate health/ mental health record in written or electronic format. The health authority shall develop policies and procedures concerning the following areas: (1) Health records remain confidential and are only accessible to personnel designated by the health authority, (2) Correctional Staff may be advised of inmates' health/ mental health status only to preserve the health and safety of the inmate, other inmates, jail staff and in accordance with state and federal laws, (3) Retention and reactivation of said records if an inmate returns to the facility, (4) Transfer of medical/ mental health information or record to external care provider. The jails current policy and procedure that supports this standard need updated to reflect the standard and all the components listed. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(K)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure pharmaceuticals are managed in accordance with policies and procedures approved by the health authority and in compliance with state and federal laws. The policies must require dispensing and administering prescribed medications by health-trained personnel or professionally trained personnel, adequate management of controlled medications, and provisions of medication to inmates in special management units. Steps must be taken to ensure that the jail staff has received training in the proper management of pharmaceuticals. The jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(M)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates who are evidencing signs of mental illness or developmental disability shall be referred immediately to qualified mental health personnel. The health authority shall develop and approve policies for the following areas: (1) Screening for mental health problems, (2) Referral to outpatient services, including psychiatric care, (3) Crisis intervention and management of acute psychiatric episodes, (4) Stabilization of the mentally ill and prevention of psychiatric deterioration in the jail, (5) referral and admission to inpatient facilities, (6) informed consent. The jails current policy and procedure that supports this standard need updated to reflect the standard and all the components listed. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(N)(Essential): Each full-service jail shall have a suicide prevention program. The health authority shall have a plan for identifying and responding to suicidal and potentially suicidal inmates. The components shall include: Identification, Training, Assessment, Housing, Monitoring, Referral, Communication, Intervention, Notification, Reporting, Review, and Critical Incident debriefing. The suicide prevention program must be approved by a mental health professional and /or the jails health authority. The jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed. Any changes to the medical policies, procedures and practices to include

forms/logs must have the approval of the Health Authority. Steps must be taken to ensure that the jail staff has received training in how to recognize verbal and behavioral cues that indicate potential suicide and how to respond appropriately. The plan includes initial and annual training.

5120:1-8-09(P)(Essential): Each full-service jail shall have written policies, procedures and practices that establish an infectious disease program. The health authority shall have a written infectious disease control program which collaborates with the local health department and shall include, at minimum, an exposure control plan and standard isolation precautions for inmates and staff, which are updated annually. The jails current policy and procedure that supports this standard need updated to reflect the standard and all the components listed. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(Q)(Essential): Each full-service jail shall ensure pregnant inmates shall receive appropriate and timely pre-natal care, delivery and postpartum care, as determined by the health authority. The jails current policy and procedure that supports this standard need updated to reflect standard and all the components listed. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(R)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance in policies and procedures approved by the health authority. The jails current policy and procedure that supports this standard need updated to reflect the standard and all the components listed. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(U)(Essential): Each full-service jail shall ensure all qualified health care professionals participate annually in continuing education appropriate for their position. The jails current policy and procedure that supports this standard need updated to reflect the standard and all the components listed. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(V)(Essential): Each full-service jail shall ensure inmate diets are modified when ordered by the appropriate licensed individual to meet specific requirements related to the clinical conditions. The jails current policy and procedure that supports this standard need updated to reflect the standard and all the components listed. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(W)(Essential): Each full-service jail shall have written policies, procedures and practices that address intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance to local, state, and federal laws for the treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life threatening intoxication or detoxification symptoms to a hospital or detoxification center. The jails current policy and procedure that supports this standard need updated to reflect the standard and all the components listed.

Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-09(X)(Essential): Each full-service jail shall ensure information about an inmate's health status is confidential. Non health trained staff only have access to specific medical information on a "need to know" basis in order to preserve the health and safety of the specific inmate, other inmates, volunteers, visitors, criminal justice professionals or correctional staff. The jails current policy and procedure that supports this standard need updated to reflect the standard and all the components listed. Any changes to the medical policies, procedures and practices to include forms/logs must have the approval of the Health Authority.

5120:1-8-10(A)(Essential): Each full-service jail shall have documentation that the food service operation complies with the local or state health authority. On the date of the inspection, there were deficiencies noted on the Food operation inspection report dated June 19, 2015.

5120:1-8-10(D)(Important): Each full-service jail shall ensure records of food items served at meals shall be maintained pursuant to the jail's record retention schedule. The jails current policy and procedure that supports this standard need updated to reflect the standard and all the components listed.

5120:1-8-10(E)(Essential): Each full-service jail shall make provisions for modified diets by physician's order or to accommodate the mandatory dietary requirements of a recognized religion practiced by the inmate. The jails current policy and procedure that supports this standard need updated to reflect the standard and all the components listed.

5120:1-8-10(F)(Essential): Each full-service jail shall ensure all persons involved in the preparation of food shall receive a pre-assignment medical examination and annual re-examinations. The jails current policy, procedure and practices that supports this standard need updated to reflect the standard and all the components listed.

5120:1-8-11(A)(Important): Each full-service jail shall ensure that exercise and/or equipment for inmates shall be provided and the jail shall further ensure that inmates are offered at least five hours per week. During the inspection, it was observed that due to the age and layout of the facility, the facility does not provide any areas that can be utilized for inmate recreation. Additionally, there were also no policies, procedures, practices, and/ or documentation/logs supporting compliance with this standard.

5120:1-8-12(B)(Important): Each full-service jail shall ensure that there shall be a sanctioning schedule for rule violations. The Jail Administrator or designee shall approve any penalty exceeding suspension of rights or disciplinary isolation for more than one hundred twenty hours. The maximum sanction for rule violations shall be no more than sixty days for violations arising out of one incident. Continuous confinement for more than thirty days requires the review and approval of the jail administrator or designee. The jails current policy, procedure and practices that supports this standard need updated to reflect the standard and all the components listed.

5120:1-8-12(C)(Important): Each full-service jail shall ensure that inmate rules shall specify the fundamental rights that cannot be suspended except in an emergency or other condition beyond the control of the jail administrator. The jails current policy, procedure and practices that supports this standard need updated to reflect the standard and all the components listed.

5120:1-8-15(B)(Important): Each full-service jail shall ensure the use of administrative segregation as a penalty and/or punishment shall be prohibited. Steps must be taken to ensure inmates who are placed in administrative segregation are receiving the same privileges as the general population. During the inspection, it was observed that due to the age and layout of the facility, the facility really does not have an appropriate area for administrative segregation. Per Lt. Werry on the current practice, if an inmate would need to be placed in administrative segregation, the jail would transfer the inmate to another facility. If this is the jails practice, than this is what would need to be specified in the jails policy and procedures.

5120:1-8-15(D)(Important): Each full-service jail shall ensure that within twenty four hours of administrative segregation, the inmate shall be provided with written documentation of the reason for confinement. The inmate shall also be provided an opportunity for a written or oral response to the jail administrator or designee, to be reviewed within seventy two hours for determination of continued confinement. The jails current policy, procedure and practices that supports this standard need updated to reflect the standard and all the components listed.

5120:1-8-15(E)(Important): Each full-service jail shall ensure inmates held in administrative segregation for thirty consecutive days shall receive an administrative review by the jail administrator or designee. Subsequent reviews shall be conducted every thirty days. The reviews shall be documented. The jails current policy and procedure that supports this standard need updated to reflect the standard.

5120:1-8-16(A)(Important): Each full-service jail shall have inmate rules to include a grievance procedure that is available to inmates and includes at least one level of appeal. The jails current policy and procedure that supports this standard need updated to reflect the standard.

5120:1-8-17(D)(Important): Each full-service jail shall have a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with the respect to weekends, holidays and other atypical situations. (1) The plan shall include all posts and functions, a calculated shift relief factor, sufficient numbers of male and female jail staff on duty and available to perform sensitive functions and procedures as necessary by inmate gender, and total number of employees required to fill identified functions. (2) The plan shall reflect that the jail has staff for administration and supervision; inmate programs; inmate supervision, custody and back up; support services including medical, food service, maintenance and clerical; staff training; and other jail-related functions such as escort and transportation of inmates. The jails current policy and procedure that supports this standard need updated to reflect the standard and all the components listed.

5120:1-8-17(F)(Important): Each full-service jail shall have a written policy and procedure governing the screening, training, and use of volunteers in the jail. The jails current policy and procedure that supports this standard need updated to reflect the standard and all the components listed.

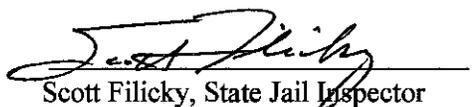
5120:1-8-18(A)(1)(2)(Important): Each full-service jail shall ensure jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the first year of assignment, they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. They must also receive two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(B)(1)(2)(3)(Important): Each full-service jail shall ensure that: (1) Correctional officers shall receive training in jail policies within sixty days of employment; (2) During the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative code; and (3) Eight hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. These training hours are in addition to training mandated by other standards. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(D)(Important): Each full-service jail shall ensure jail support staff with occasional contact receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. Training records evidencing compliance were not available to evaluate at the time of the inspection.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Scott Filicky, State Jail Inspector
Bureau of Adult Detention
770 West Broad St. 3rd Floor
Columbus, Ohio 43222
Cellular: (614) 208-0525
Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Gallia County Board of Commissioners
Lt. Werry, Jail Administrator
File

Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

September 18, 2015

Sheriff Daniel McClelland
Geauga County Safety Center
12450 Merritt Rd.
Chardon, Ohio 44024

RE: 2015 Annual Jail Inspection

Dear Sheriff McClelland,

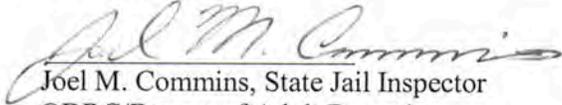
In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Geauga County Safety Center, a full-service jail facility, was inspected on August 11th and 12th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Lt. Kathy Rose, Jail Administrator.

The total actual general housing capacity for the Geauga County Safety Center is (182): consisting of (144) adult males and (38) adult females. On the date of the jail inspection, there were (145) inmates incarcerated in the Geauga County Safety Center. The Bureau of Adult Detention recommended housing capacity for the jail is (182) which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure. The Geauga County Safety Center (FS) is in compliance with the following standards below.

5120:1-8-01 (A) (1), (3), (4), (7), (9), (12); -02(B)(1), (2), (4), (D); -03(A)(1), (2), (3), (4), (5), (6), (7), (B)(2),(4), (5), (6), (7), (8), (9), (10) (a), (10)(b), (10)(c), (10) (d), (11)(b), (11)(c), (12), (15), (16), (17)(a); -04(A)(4)(A), (B), (C), (D), (E), (F), (G), (H), (J), (K); -05(A), (B), (C), (E), (G)(1), (G)(2), (H)(3), (I), (J), (K), (L), (M), (N), (O), (P), (Q); -06 (B), (C), (E), (G); -07(A), (D), (E), (H), (I); -09(A), (B), (C) (1), (D), (E), (F), (G), (H), (J), (K), (M), (N), (P), (Q), (R), (U), (V), (W), (X); -10(A), (B), (C), (D), (E), (F), (G)(1), (G)(2); -11(A), (B), (E); -12(B), (C), (F), (G), (H); -15(B), (D), (E); -16(A); -17(D) (1, 2, 3), (E), (F), (G); -18(A), (B), (C), (D), (E).

The Geauga County Safety Center received full compliance with the Inspection Schedule "A" Onsite jail inspection for the 2015 calendar year. Your continuing effort to maintain compliance with the Standards for Jails in Ohio is to be commended. Thank you for your cooperation in the 2015 annual inspection process.

Sincerely,



Joel M. Commins, State Jail Inspector
ODRC/Bureau of Adult Detention
615 West Superior Avenue, 9th Floor
Cleveland, Ohio 44113
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Cellular: (614) 354-4245
Email: Joel.Commins@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Gauga County Commissioner's Office
Lt. Kathy Rose, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

March 14, 2016

Sheriff Gene Fischer
Greene County Adult Detention Center
2295 Greene Way Boulevard
Xenia, Ohio 45385

RE: 2015 Annual Jail Inspection

Sheriff Fischer:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Greene County Adult Detention Center, was inspected on February 16 & 17th, 2016. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception & release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Deputies Heim, Speakman, Morton and Jail Administrator – Major Kirk Keller.

The total actual housing capacity for the Greene County Adult Detention Center is (236), consisting of (236) adult males, (0) adult females, (0) mixed (either adults or juveniles), and (0) special housing beds. On the date of the actual jail inspection, there were (114) inmates incarcerated in the Green County Adult Detention Center. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (236), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Greene County Adult Detention Center is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(2); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(7); -03(B)(8); -03(B)(9); -03(B)(10); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -03(B)(16); -03(B)(17)(a); -04(A)(4)(A); -04(B); -04(D); -04(E); -04(F); -04(G); -04(H); -04(J); -04(A)(4)(K); -05(A); -05(B); -05(C); -05(E); -05(G)(1); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(M); -05(N); -05(O); -

05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(B); -09(C); -09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K); -09(M); -09(N); -09(P); -09(Q); -09(R); -09(U); -09(V); -09(W); -09(X); -10(A); -10(B); -10(C); -10(D); -10(E); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(D); -17(E); -17(F); -17(G); -18(A); -18(B); -18(C); -18(D); -18(E).

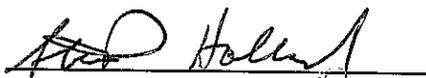
The Greene County Adult Detention Center did not comply with (1) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-04(C); (Important): Each full-service jail shall ensure single cells/rooms and multiple occupancy cells/rooms/dormitories shall have an air circulation of fifteen cubic feet of outside or recirculated filtered air per minute per occupant or as required by the local authority having jurisdiction. Documentation from a qualified source shall be maintained by the jail. The jail does not have documentation from a qualified source showing adherence to this standard.

The Greene County Adult Detention Center is in compliance with 100% of the Essential Standards and at least 90% of the Important Standards making it a "Compliant Jail". It should be noted however, the jail did not comply with (1) of the Important Standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility back into compliance with the remaining deficiencies noted during the inspection.

The Bureau of Adult Detention encourages the jail to correct the remaining deficiencies noted in the inspection report prior to the next annual jail inspection. Plan of Action forms are enclosed and can be returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us). Feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report and to provide reference materials or assistance as desired.

Sincerely,



Steve Holland, State Jail Inspector

Bureau of Adult Detention

1580 State Route 56 NE

London, OH 43140

(614) 981-2040

Email: stephen.holland@odrc.state.oh.us

cc: John F. Adams (ODRC)

Greene County Board of Commissioners

Maj. Kirk Keller, Jail Administrator

File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

March 9, 2016

Sheriff Gene Fischer
Greene County Jail
77 E. Market St.
Xenia, Ohio 45385

RE: 2015 Annual Jail Inspection

Sheriff Fischer:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Greene County Jail, was inspected on February 10 & 11th, 2016. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception & release, classification, security, housing, sanitation & environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Deputies Heim, Speakman, Morton and Jail Administrator – Major Kirk Keller.

The total actual housing capacity for the Greene County Jail is (146), consisting of (80) adult males, (66) adult females, (0) mixed (either adults or juveniles), and (0) special housing beds. On the date of the actual jail inspection, there were (143) inmates incarcerated in the Greene County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (95), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Greene County Jail is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(7); -03(B)(9); -03(B)(10); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -03(B)(16); -03(B)(17)(a); -04(D); -04(E); -04(F); -04(H); -04(J); -04(A)(4)(K); -05(A); -05(B); -05(C); -05(E); -05(G)(1); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(M); -05(N); -05(O); -05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(B); -09(C); -09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K); -09(M); -09(N); -09(P); -09(Q); -09(R); -09(U); -09(V); -09(W); -09(X); -10(A); -10(B); -10(C); -10(D); -10(E); -

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10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(D); -17(E); -17(F); -17(G); -18(A); -18(B); -18(C); -18(D); -18(E).

The Greene County Jail did not comply with (6) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03(B)(8); (Important): Each full-service jail shall have written policies, procedures and practices to ensure special needs inmates are recognized and that the jail addresses the management of those inmates with special needs. Due to the age and layout of the facility it is unable to meet the intent of the standard.

5120:1-8-04(A)(4)(A); (Important): Each full service jail shall provide inmates with sufficient dayroom space as mandated by the Ohio Jail Standards. All dayroom spaces must provide housed inmates with at least 35 square feet of day space per inmate. The jail has exceeded the Bureau Recommended Capacity for their facility and does not possess enough day space for each inmate.

5120:1-8-04(B); (Important): Each full-service jail shall ensure seating shall be provided in holding areas, housing cells, dormitories, dayrooms and eating areas for each inmate. At their current capacity, the jail does not provide sufficient seating for inmates.

5120:1-8-04(C); (Important): Each full-service jail shall ensure single cells/rooms and multiple occupancy cells/rooms/dormitories shall have an air circulation of fifteen cubic feet of outside or recirculated filtered air per minute per occupant or as required by the local authority having jurisdiction. Documentation from a qualified source shall be maintained by the jail. The jail does not have documentation from a qualified source showing adherence to this standard.

5120:1-8-04(G); (Important): Each full service jail shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. At the time of the inspection, the jail was not in compliance with the ratio of inmates to showers.

5120:1-8-05(G)(2); (Important): (Important): Each full-service jail shall ensure there is at least fifteen foot-candles of light, measured thirty inches above the floor in all inmate accessible areas. On the date of the inspection, the lighting was measured and failed to reach the required lighting.

The Greene County Jail is in compliance with 100% of the Essential Standards and at least 90% of the Important Standards making it a "Compliant Jail". It should be noted however, the jail did not comply with (6) of the Important Standards upon which the facility was inspected. This letter is intended to serve as a basis for

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developing plans of action for bringing the facility back into compliance with the remaining deficiencies noted during the inspection.

The Bureau of Adult Detention encourages the jail to correct the remaining deficiencies noted in the inspection report prior to the next annual jail inspection. Plan of Action forms are enclosed and can be returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us). Feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report and to provide reference materials or assistance as desired.

Sincerely,



Steve Holland, State Jail Inspector
Bureau of Adult Detention
1580 State Route 56 NE
London, OH 43140
(614) 981-2040
Email: stephen.holland@odrc.state.oh.us

cc: John F. Adams (ODRC)
Greene County Board of Commissioners
Maj. Kirk Keller, Jail Administrator
File

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John R. Kasich, Governor
Gary C. Mohr, Director

September 4, 2015

Sheriff Michael R. McCauley
Guernsey County Jail
601 Southgate Parkway
Cambridge, Ohio 43780

RE: 2015 Annual Jail Inspection

Dear Sheriff McCauley:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Guernsey County Jail, a full-service jail facility, was inspected on August 4th, 5th and 6th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical and mental health, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Jail Administrator - Sgt. Jim Stoney and Corporal Beckner.

The total actual general housing capacity for the Guernsey County Jail is (66), consisting of (54) adult males and (12) adult females. On the date of the jail inspection, there were (68) inmates incarcerated in the Guernsey County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (66), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Guernsey County Jail (FS) is in compliance with the following standards:

5120:1-8-01(A)(1); -01(A)(3); -01(A)(4); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(10)(a); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(12); -03(B)(17)(a); -04(A)(4)(k); -05(A); -05(B); -05(E); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(Q); -06(G); -07(D); -07(E); -09(Q); -10(D); -10(E); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(C); -12(F); -12(G); -15(D); -15(E); -16(A); -17(E); -17(F); -18(B); -18(C);

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The Guernsey County Jail did not comply with (53) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-01(A)(7)(Important): Each full-service jail shall develop and implement policies and procedures governing strip searches and body cavity searches during reception in consultation with the County Prosecutor, consistent with 2933.32 of the Revised Code. The practices shall be supported by written policies and procedures. All jail procedures, to include forms used, should be approved in writing. At the time of the inspection, this policy and procedure is not supported by the jail's current policy.

5120:1-8-01(A)(9)(Important): Each full-service jail shall have written policies, procedures and practices that ensure inmates are not confined in the reception area for more than twelve hours except when security, health, and mental health concerns are being addressed. At the time of the inspection, the current jail policy did not support this standard.

5120:1-8-03 (A) (1)(Essential): Each full-service jail shall have an established security perimeter. A sketch of the jail and written procedures shall designate the security perimeter. Passage through this boundary shall be strictly controlled and monitored. The boundary shall be clearly identifiable as the boundary, which separates the secure areas of the jail from those which are used for other functions. At the time of the inspection, the current jail policy did not support this standard.

5120:1-8-03(A)(3)(Essential): Each full-service jail shall have a secure booking and release area. A sketch of the jail and written procedures shall designate the secure booking and release area. Passage through this boundary shall be strictly controlled and monitored. The boundary shall be clearly identifiable as the boundary, which separates the secure areas of the jail from those which are used for other functions. At the time of the inspection, the current jail policy did not support this standard.

5120:1-8-03(B)(7)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure personal observation checks are being completed every 60 minutes as mandated by Ohio Jail Standards. These checks must be completed at varying times and documented. Documents and/or logs reviewed on the date of the inspection showed logged times exceeding 60 minute personal observation checks.

5120:1-8-03(B)(8) (Important): Each full-service jail shall have written policies, procedures and practices to ensure special needs inmates are recognized and that the jail addresses the management of those inmates with special needs. The current jail policy does not specifically cover special needs inmates.

5120:1-8-03(B)(9)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates in physical restraints shall be personally checked by staff every ten minutes. The report of the use of

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physical restraints shall be reviewed and signed off by a non-involved supervisor or higher ranking personnel. The use of physical restraints shall be reviewed for compliance by the jail administrator or designee. The current policy/documentation does not meet this standard.

5120:1-8-03(B)(11)(b)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure a security inspection of the jail shall be conducted once per month. At the time of the inspection, the current jail policy did not support this standard.

5120:1-8-03(B)(11)(c)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the jail's administration or designee shall be notified of any discovered contraband or physical security deficiencies. The appropriate disposition of contraband and the remediation of security deficiencies shall be documented. At the time of the inspection, the current jail policy did not support this standard.

5120:1-8-03(B)(15)(Important): Each full-service jail shall have written policies, procedures and practices to provide gender and cross gender supervision guidelines. Current jail policy does not support this requirement.

5120:1-8-03(B)(16)(Important): Each full-service jail shall have written policies, procedures and practices to ensure keys, tools, and culinary equipment are inventoried/documented. At the time of the inspection, the current jail policy did not support this standard.

5120:1-8-04(C)(Important): Each full-service jail shall ensure single cells/rooms and multiple occupancy cells/rooms/dormitories shall have an air circulation of fifteen cubic feet of outside or recirculated filtered air per minute per occupant or as required by the local authority having jurisdiction. Documentation from a qualified source shall be maintained by the jail. The jail does not have documentation from a qualified source showing adherence to this standard.

5120:1-8-05(C)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure monthly sanitation, vermin, and safety inspections of all areas shall be done by a designated, trained staff person. Any treatment or extermination shall be conducted by a licensed pest control professional. The jail currently does not have a policy or other documentation/logs outlining this standard.

5120:1-8-05(E)(Essential): Each full-service jail shall ensure the jail is inspected annually by local or state health authorities and a written report shall be provided. There shall be a written plan to correct jail related deficiencies. On the date of the inspection, the jail provided this inspector with a food service operation inspection. The jail did not provide a full facility health inspection. Per Sgt. Stoney on the date of the inspection, he is in the process of contacting the health department to have the entire facility inspected. It was also discussed during the inspection that several jail windows were cracked and need repaired as soon as practical.

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5120:1-8-05(G)(1)(Important): Each full-service jail shall have a written policy to ensure there is at least twenty foot-candles of light, measured thirty inches above the floor in inmate reading areas. At the time of the inspection, the current jail policy did not support this standard.

5120:1-8-05(G)(2)(Important): Each full-service jail shall have a written policy to ensure there is at least twenty foot-candles of light, measured thirty inches above the floor in inmate accessible areas. At the time of the inspection, the current jail policy did not support this standard.

5120:1-8-05(M)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the jail has a written fire safety plan approved by local fire officials, and that is reviewed annually and updated as needed. The plan shall include fire prevention, training and drills, fire response and post fire documentation and review. A current copy of the plan shall be maintained at the local fire department. At the time of the inspection, the current jail policy did not support this standard.

5120:1-8-05(N)(Important): Each full-service jail shall ensure training in jail fire safety equipment shall be conducted annually. Training shall be provided on jail fire safety equipment for all jail staff. The fire safety equipment required is at the discretion of the local fire official. This training shall occur annually and be documented in the jail staff training records. At the time of the inspection, the jail had no documentation supporting the practice or to evidence the training had occurred.

5120:1-8-05(O)(Essential): Each full-service jail shall have written policies, procedures and practices that ensure fire drills shall be conducted every three months on each shift. On the date of the inspection, only 6 fire drills had been completed per the documentation this inspector received.

5120:1-8-05(P)(Essential): Each full-service jail shall have written policies, procedures and practices that ensure jail furnishings meet fire safety performance standards. Documentation that jail furnishings meet the required fire safety performance shall be on file for review. On the date of the inspection, there were no policies or documentation to support compliance with this standard.

5120:1-8-06(B)(Important): Each full-service jail shall have written policies, procedures and practices to ensure incoming and outgoing inmate mail, correspondence, and packages shall be opened and inspected in order to intercept contraband or non-permitted items. The jail shall document procedures for the appropriate disposition of any intercepted items. At the time of the inspection, the current jail policy did not support this standard.

5120:1-8-06(C)(Important): Each full-service jail shall have written policies, procedures and practices to ensure legal mail or correspondence shall be opened and inspected in the presence of the inmate to intercept contraband. The jail shall document procedures for the appropriate disposition of intercepted items. At the time of the inspection, the current jail policy did not support this standard.

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5120:1-8-07(A)(Important): Each full-service jail shall ensure there is a secure visiting area that physically separates the inmate and visitor with the capability for two-way conversation and non-obscured visitation and/or video visitation. At the time of the inspection, the current jail policy did not support this standard.

5120:1-8-07(H)(Important): Each full-service jail shall have a policy and procedure in place to ensure visits shall be restricted only if the jail administrator or designee determines that a visit is a threat to safety, security or the best interests of the jail. The jail administrator or designee shall document/log restrictions in writing. At the time of the inspection, the current jail policy did not support this standard.

5120:1-8-07(I)(Important): Each full-service jail shall ensure visits between inmates and members of the public shall be monitored and may be recorded by any means for safety and security reasons. There were no documentation / policies supporting compliance with this standard. At the time of the inspection, the current jail policy did not support this standard.

5120:1-8-09(A)(Essential): Each full-service jail shall ensure there is a designated health authority with the responsibility for health and/or mental health care services pursuant to a written agreement, contract or job description. The Health Authority may be a physician, health administrator or agency. The jail shall have written policy, procedures and practices that shall be specific to the jail, to include all aspects of the medical/mental health standard and reviewed annually. At the time of the inspection, the current jail policy did not support this standard.

5120:1-8-09(B)(Essential): Each full-service jail shall have written policies, procedures and practices that address inmate pre-screenings. The screening must include suicide thoughts/plan, current serious or potentially serious medical or mental health issues needing immediate attention, the use of taser, pepper spray, or other less than lethal use of force during arrest. Anytime an arrestee is denied due to medical circumstances, documentation from a local hospital or urgent care of medical clearance to be incarcerated shall be provided. Training records of employees conducting the inmate pre-screen must be provided to verify they are health trained. During the inspection, it was noted that none of the staff at the jail are "health trained". Also during the inspection, the staff expressed the need for the jail to employ a fulltime health care/medical professional.

5120:1-8-09(C)(Essential): Each full-service jail shall ensure jail staff have completed training in conducting the receiving screening. The documentation needs to be maintained by the jail to verify the staff members are health trained. No training records were provided at the time of the inspection that documented jail staff have completed the receiving screening training.

5120:1-8-09(D)(Essential): Each full-service jail shall ensure that health appraisals are conducted within fourteen days for each inmate in custody. A licensed nurse, physician, physician's assistant, EMT, paramedic shall

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complete a health appraisal to determine the medical and mental health condition for each inmate. At a minimum, the nine components of this Ohio Jail Standard shall be listed on the health appraisal form. A physical examination, collection of health history and other health data shall be conducted for inmates whose confinement will exceed ten days, prior to their fifteenth consecutive day of confinement. During the inspection, the jail was not able to provide any policies or documentation showing compliance with the requirements of this standard.

5120:1-8-09(F)(Essential): Jail Administration must amend policies and procedures to ensure that three times per week a physician and/or qualified health care professional conducts sick call. During the inspection, it was noted that none of the staff at the jail are health trained. At the time of the inspection, it was noted that the current practice for the jail during sick call is that the officer(s) collect the sick call forms from the inmates and fax to Dr. Shubert. Dr. Shubert reviews the sick call forms and then provides direction as to what needs to be done for each inmate. The employee interviewed at the time of the inspection doesn't feel comfortable with the current system and is waiting for something bad to happen before changes are made.

5120:1-8-09(G)(Essential): Each full-service jail shall ensure all health and mental health care personnel who provide services to inmates are appropriately credentialed according to the licensure, certification, and registration requirements of the State of Ohio. Verification of current credentials must be on file at the facility. Health care staff works in accordance with profession-specific job descriptions approved by the health authority. The procedure shall state that the work of allied medical personnel is performed under the supervision of the jail physician. At the time of the inspection, the jail was not able to produce any documents or records showing compliance with this standard.

5120:1-8-09(H)(Essential): Each full-service jail shall ensure that health and mental health complaints are addressed. The jail shall ensure that there is a daily procedure whereby inmates have an opportunity to report medical and mental health complaints through health trained personnel, or for urgent matters, to any jail employee. The jail employee shall contact the appropriate medical or mental health department immediately. An inmate grievance system for medical and mental health treatment shall be established by the health authority. Both daily complaints and grievances shall be: (1) addressed in a timely manner, (2) recorded and maintained on file, (3) reviewed daily by qualified health care personnel and treatment of follow-up shall be provided as necessary. The current jail policy did not meet this standard. It should also be noted at the time of the inspection that none of the jail staff are "health trained".

5120:1-8-09(J)(Essential): Each full-service jail shall have written policies, procedures and practices that address medical and mental health records. The jail shall maintain an accurate health/ mental health record in written or electronic format. The health authority shall develop policies and procedures concerning the following areas: (1) Health records remain confidential and are only accessible to personnel designated by the health authority, (2) Correctional Staff may be advised of inmates' health/ mental health status only to preserve the health and safety of the inmate, other inmates, jail staff and in accordance with state and federal laws, (3) Retention and

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reactivation of said records if an inmate returns to the facility, (4) Transfer of medical/ mental health information or record to external care provider. During the inspection, the jail was not able to provide any policies or documentation supporting compliance with this standard.

5120:1-8-09(K)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure pharmaceuticals are managed in accordance with policies and procedures approved by the health authority and in compliance with state and federal laws. The policies must require dispensing and administering prescribed medications by health-trained personnel or professionally trained personnel, adequate management of controlled medications, and provisions of medication to inmates in special management units. Steps must be taken to ensure that the jail staff has received training in the proper management of pharmaceuticals. During the inspection, the jail was not able to provide any policies, training records or other documentation supporting compliance with this standard.

5120:1-8-09(M)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates who are evidencing signs of mental illness or developmental disability shall be referred immediately to qualified mental health personnel. The health authority shall develop and approve policies for the following areas: (1) Screening for mental health problems, (2) Referral to outpatient services, including psychiatric care, (3) Crisis intervention and management of acute psychiatric episodes, (4) Stabilization of the mentally ill and prevention of psychiatric deterioration in the jail, (5) referral and admission to inpatient facilities, (6) informed consent. At the time of the inspection, the current policy did not reflect the standard and will need to be signed off by the jail's health authority.

5120:1-8-09(N)(Essential): Each full-service jail shall have a suicide prevention program. The health authority shall have a plan for identifying and responding to suicidal and potentially suicidal inmates. The components shall include: Identification, Training, Assessment, Housing, Monitoring, Referral, Communication, Intervention, Notification, Reporting, Review, and Critical Incident debriefing. The suicide prevention program must be approved by a mental health professional and /or the jails health authority. During the inspection, the jail was not able to produce any documentation, policies, or training records demonstrating compliance with this standard.

5120:1-8-09(P)(Essential): Each full-service jail shall have written policies, procedures and practices that establish an infectious disease program. The health authority shall have a written infectious disease control program which collaborates with the local health department and shall include, at minimum, an exposure control plan and standard isolation precautions for inmates and staff, which are updated annually. During the inspection, the current policy only listed AIDS/HIV as the only infectious disease control program topics.

5120:1-8-09(R)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance with policies and



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John R. Kasich, Governor
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procedures approved by the health authority. At the time of the inspection, the current jail policy did not meet this standard, and the jail will also have to have the health authority approve the policy.

5120:1-8-09(U)(Essential): Each full-service jail shall ensure all qualified health care professionals participate annually in continuing education appropriate for their position. At the time of the inspection, the jail was advised to update their current policy and provide documentation showing compliance for this standard.

5120:1-8-09(V)(Essential): Each full-service jail shall ensure inmate diets are modified when ordered by the appropriate licensed individual to meet specific requirements related to the clinical conditions. At the time of the inspection, the current jail policy did not reflect this standard.

5120:1-8-09(W)(Essential): Each full-service jail shall have written policies, procedures and practices that address intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance to local, state, and federal laws for the treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life threatening intoxication or detoxification symptoms to a hospital or detoxification center. At the time of the inspection, the jail could produce no policies or documentation showing compliance with this standard. This policy must be approved by the Health Authority.

5120:1-8-09(X)(Essential): Each full-service jail shall ensure information about an inmate's health status is confidential. Non health trained staff only have access to specific medical information on a "need to know" basis in order to preserve the health and safety of the specific inmate, other inmates, volunteers, visitors, criminal justice professionals or correctional staff. At the time of the inspection, the Guernsey County Jail does not have a medical professional on grounds, Officers and staff has access to all inmates' medical information because they are the ones that have to do it per the staff interviewed on the day of the inspection. The current process/procedure/system is in violation of this standard.

5120:1-8-10(B)(Essential): Each full-service jail shall ensure that inmates shall be served a minimum of three meals daily at regularly scheduled intervals, not to exceed fourteen hours between meals. Inmates can be served a minimum of two meals daily at regularly scheduled intervals, not to exceed fourteen hours between meals, on weekends, state holidays and during emergencies. At the time of the inspection, the jail was not able to provide and/or include the menu cycle/schedule.

5120:1-8-10(C)(Essential): Each full-service jail shall ensure menu cycles and contents shall be evaluated and approved annually by a licensed nutritionist or registered dietician or registered dietitian nutritionist. During the inspection, the jail was not able to show documentation evidencing compliance with the standard.

5120:1-8-10(F)(Essential): Each full-service jail shall ensure all persons involved in the preparation of food shall receive a pre-assignment medical examination and annual re-examinations. During the inspection, the jail was not able to show policy or other documentation supporting compliance with this standard.

5120:1-8-12(B)(Important): Each full-service jail shall ensure that there shall be a sanctioning schedule for rule violations. The Jail Administrator or designee shall approve any penalty exceeding suspension of rights or disciplinary isolation for more than one hundred twenty hours. The maximum sanction for rule violations shall be no more than sixty days for violations arising out of one incident. Continuous confinement for more than thirty days requires the review and approval of the jail administrator or designee. At the time of the inspection, the current jail policy did not reflect this standard.

5120:1-8-12(H)(Important): Each full-service jail shall ensure disciplinary hearing requirements shall include an impartial hearing officer appointed by the jail administrator or designee; the inmate's opportunity to be heard, present evidence and question witnesses subject to limitations imposed by the hearing officer, the hearing officer shall state the reasons for any limitations in writing; a written statement by the hearing officer of the facts relied upon and reasons for the imposition of any penalties shall be provided to the inmate and a copy placed in the inmate's file; and selection by the jail administrator or designee of a staff person to assist an inmate when the inmate is unable to effectively communicate. At the time of the inspection, the current jail policy did not meet this standard.

5120:1-8-15(B)(Important): Each full-service jail shall ensure the use of administrative segregation as a penalty and/or punishment shall be prohibited. Steps must be taken to ensure inmates who are placed in administrative segregation are receiving the same privileges as the general population. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

5120:1-8-17(D)(1)(2)(3)(Important): Each full-service jail shall have a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with the respect to weekends, holidays or other atypical situations. Information obtained on the date of the jail inspection, per the jails policy, the shift relief factor lists 18 total staff, and currently the jail has 15. It was brought to this writer's attention during the inspection that if the jail would need to transport an inmate, this would limit jail staff on shift due to the shortage of staff. The jails staffing plan shall also be reviewed once a year by the jail administrator and revised as needed.

5120:1-8-17(G)(Important): Each full-service jail shall provide a written code of ethics to jail staff. The manual shall contain a code of ethics that prohibits employees from using their official position to secure privileges for themselves or others and from engaging in activities that constitute a conflict of interest. During the inspection, the jail was not able to show documentation supporting compliance with this standard.

John R. Kasich, Governor
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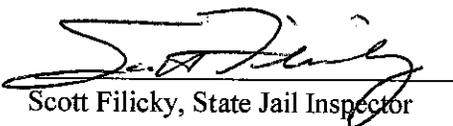
5120:1-8-18(A)(2)(Important): Each full-service jail shall ensure jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the first year of assignment, they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. They must also receive two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. At the time of the inspection, the current jail policy did not support this standard.

5120:1-8-18(D)(Important): Each full-service jail shall ensure jail support staff with occasional contact receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. At the time of the inspection, the current jail policy did not support this standard.

5120:1-8-18(E)(Important): Each full-service jail shall ensure jail policies and procedures shall be available to jail staff, reviewed annually and updated by the sheriff, jail administrator, or designee, as needed. Information obtained during the inspection revealed that the vast majority of policies and procedures for the Guernsey County Jail need to be reviewed and/or updated.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Scott Filicky, State Jail Inspector
Bureau of Adult Detention
770 West Broad St. 3rd Floor
Columbus, Ohio 43222
Telephone: (614) 752-0833
Cellular: (614) 208-0525
Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Guernsey County Board of Commissioners
Sgt. Jim Stoney, Jail Administrator

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John R. Kasich, Governor
Gary C. Mohr, Director

April 20, 2016

Sheriff Jim Neil
Hamilton County Jail
1000 Sycamore Street
Cincinnati, Ohio 45202

RE: 2015 Annual Jail Inspection

Sheriff Neil:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Hamilton County Jail, was inspected on February 23rd and 24th, 2016. The inspection was restricted to assessing compliance with a group of one hundred and Fifteen (115) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Lt. Kern, Sgt. McAuliffe and Jail Administrator Major McGuffey.

The total actual housing capacity for the Hamilton County Jail is (1255), consisting of (1055) adult males, (200) adult females, (0) mixed (either adults or juveniles), and (0) special housing beds. On the date of the actual jail inspection, there were (1264) inmates incarcerated in the Hamilton County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (865), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Hamilton County Jail is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6)*; -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(7); -03(B)(8); -03(B)(9); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -03(B)(17)(a); -04(B); -04(C); -04(D); -04(E)*; -

04(F); -04(H); -04(J); -04(A)(4)(K); -05(A); -05(B); -05(C); 05(E); -05(G)(1); -05(G)(2); -05(I); -05(J); -05(K); -05(L); -05(M); -05(N); -05(O); -05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(B); -09(C); -09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K); -09(M); -09(N); -09(P); -09(Q); -09(R); -09(U); -09(V); -09(W); -09(X); -10(B); -10(C); -10(D); -10(E); -10(F); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(D); -17(E); -17(F); -17(G); -18(A); -18(B); -18(C); -18(D); -18(E).

Please note the asterisk represents standards accepted through variance.

The Hamilton County Jail did not comply with (6) of the minimum standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03(B)(10)(a)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that use of force shall be limited to instances of justifiable self-defense, prevention of self-inflicted harm, protection of others, prevention of riot, discharge of firearm or other weapon, escape or other crime and controlling or subduing an inmate who refuses to obey a staff command or order. The current jail policy does not reflect the requirements of the standard.

5120:1-8-03(B)(16)(Important): Each full-service jail shall have written policies, procedures and practices to ensure keys, tools, and culinary equipment are inventoried/documented. The jail needs to develop logs for documentation purposes. The policy also needs updated to reflect the requirements of the standard.

5120:1-8-04(A)(4)(a)(Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All dormitory spaces must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space available for each inmate.

5120:1-8-04(G)(Important): Each full-service jail shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. The jail is operating well above Bureau Recommended Capacity and is unable to meet this ratio at this time. Please note the Bureau is in receipt of the variance submitted for this standard and is currently pending.

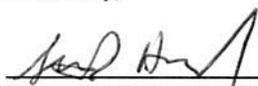
5120:1-8-05(H)(Important): Each full-service jail shall have documentation that the following standards are met with regard to bedding, linens and clothing: Issued clothing shall be exchanged

or laundered twice weekly. Arrangements are made to exchange or launder personal clothing and undergarments twice weekly. During the walk-through and interview with inmates in the medical area, they commented that they were not receiving clean cloths as required. No log was provided and the CO in medical advised that there has been some confusion lately between 1st and 2nd shifts as to who is responsible for the task.

5120:1-8-10(A)(Essential): Each full-service jail shall maintain documentation that the food service operation complies with the regulations of the local or state health department. On the date of the inspection, violations were noted in the Health Department Inspection.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Steve D. Holland, State Jail Inspector
Bureau of Adult Detention
1580 State Route 56 NE
London, OH 43140
(614) 981-2040
Email: stephen.holland@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Hamilton County Board of Commissioners
Major McGuffey, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

June 14, 2016

Sheriff Jim Neil
Hamilton County Jail
1000 Sycamore Street
Cincinnati, Ohio 45202

RE: 2015 – Annual Jail Inspection

Dear Sheriff Neil,

The Bureau of Adult Detention has received the corrective materials you forwarded to our office in response to the annual inspection of the Hamilton County Jail on February 23rd and 24th, 2016. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

I have reviewed the provided materials. The documentation will increase the level of compliance for the Hamilton County Jail on specific standards reviewed this year. The jail is now in compliance with Jail Standards: 5120: 1-8-03(B)(10)(a); -03(B)(16); -05(H); and -10(A). The facility remains out of compliance with Jail Standards: 5120: 1-8-04(A)(4)(a) and -04(G). The Hamilton County Jail is now compliant with 100% of the Essential Standards and at least 90% of the Important Standards, meeting the requirements of a “**Compliant Jail**”.

Your continuing effort to maintain compliance with the Standards for Jails in Ohio is to be commended. The Bureau encourages the jail to correct the remaining deficiencies noted in the inspection report prior to the next jail inspection. Congratulations and thank you for your cooperation in the 2015 annual inspection process.

Sincerely,

Jon Radebaugh, Assistant Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,

John F. Adams, Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Major McGuffey, Jail Administrator
Hamilton County Board of Commissioners
Sgt. Jeffrey McAuliffe
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

April 13, 2016

Sheriff Michael E. Heldman
Hancock County Justice Center
200 West Crawford St.
Findlay, Ohio 45840

RE: 2015 Annual Jail Inspection

Sheriff Heldman:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Hancock County Justice Center, was inspected on January 26th & 27th, 2016. The inspection was restricted to assessing compliance with a group of one hundred and fifteen (115) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception & release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Jail Administrator Lt. Ryan Kidwell

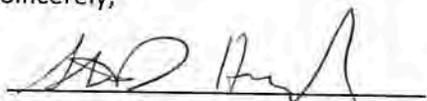
The total actual housing capacity for the Hancock County Justice Center is (98), consisting of (70) adult males, (18) adult females, (6) mixed (either adults or juveniles), and (4) special housing beds. On the date of the actual jail inspection, there were (97) inmates incarcerated in the Hancock County Justice Center. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (98), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Hancock County Justice Center is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(7); -03(B)(8); -03(B)(9); -03(B)(10); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -03(B)(16); -03(B)(17)(a); -04(A)(4)(A); -04(B); -04(C); -04(D); -04(E); -04(F); -04(G); -04(H); -04(J); -04(A)(4)(K); -05(A); -05(B); -05(C); -05(E); -05(G)(1); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(M); -05(N); -05(O); -05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(B); -09(C); -09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K); -09(M); -09(N); -09(P); -09(Q); -09(R); -09(U); -09(V); -09(W); -

09(X); -10(A); -10(B); -10(C); -10(D); -10(E); -10(F); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(D); -17(E); -17(F); -17(G); -18(A); -18(B); -18(C); -18(D); -18(E).

Hancock County Justice Center was found to be in compliance with the onsite jail inspection for the 2015 calendar year. Your continuing effort to maintain compliance with the Minimum Standards for Jails in Ohio is to be commended. Thank you for your cooperation in the 2015 annual inspection process.

Sincerely,



Steve D. Holland, State Jail Inspector
Bureau of Adult Detention
1580 State Route 56 NE
London, OH 43140
(614) 981-2040
Email: stephen.holland@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Hancock County Board of Commissioners
Lt. Ryan Kidwell, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

March 18, 2016

Sheriff Ronald J. Myers
Harrison County Jail
114 Court Street
Cadiz, Ohio 43907

RE: 2015 Annual Jail Inspection

Dear Sheriff Myers:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Harrison County Jail, a full-service jail, was inspected on December 29th and 30th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Correction Officer Shawn Hardwick, Jail Administrator.

The total actual general housing capacity for the Harrison County Jail is (8), consisting of (8) adult males and (0) adult females. On the date of the jail inspection, there were (11) inmates incarcerated in the Harrison County Jail. The Bureau of Adult Detention's recommended housing capacity for the jail is (8), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure.

The Harrison County Jail (FS) is in compliance with the following standards:

5120:1-8-01 (A) (1), (4), (12); -02(B)(1), (2), (4), (D); -03(A) (2), (5), (B) (6), (11)(b), (11)(c), (12), (15); -04 (B), (D), (E), (F), (G), (H), (J), (K); -05(A), (B), (C), (H)(3), (I), (J), (L), (P); -06 (B), (C), (E), (G); -07 (E), (H); -09 (E), (Q); -10(A), (E), (F), (G)(1), (G)(2); -11 (B), (E); -12 (F), (G), (H); -15(B); -16(A); -17 (E).

The Harrison County Jail did not comply with (66) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-01(A)(3) (Important): Each full-service jail shall have written policies, procedures and practices to ensure booking and identification records are made of every commitment, including the time and date of commitment, telephone number of the inmate, and any identifying characteristics (scars or marks) of the inmate. The current policy/procedure needs updated to support this requirement.

5120:1-8-01(A)(7) (Important): Each full-service jail shall develop and implement policies and procedures governing strip searches and body cavity searches during reception in consultation with the County Prosecutor, consistent with 2933.32 of the Revised Code. The practices shall be supported by written policies and procedures. All jail procedures, to include forms used, should be approved in writing. At the time of the inspection, the current jail policy does not reflect the requirements of the standard.

5120:1-8-01(A)(9) (Important): Each full-service jail shall ensure inmates are not confined in the reception area for more than twelve hours except when security, health, and mental health concerns are being addressed. The current jail policy does not reflect the requirements of the standard.

5120:1-8-03 (A)(1) (Essential): Each full-service jail shall have an established security perimeter. The age and layout of the existing jail facility does not provide an established jail security perimeter. Additionally, the policy needs updated to support this requirement.

5120:1-8-03(A)(3) (Essential): Each full-service jail shall have a secure booking and release area. The Harrison County Jail does not have a secure booking and release area. This is due to the age and layout of the existing facility. Additionally, the policy needs updated to support this requirement.

5120:1-8-03(A)(4) (Essential): Each full-service jail shall have temporary weapons storage lockers or other secure storage located at each point of entrance to the jail's security perimeter. The jail's policies must be updated to identify the location of these lockers/secure storage.

5120:1-8-03(A)(6) (Essential): Each full-service jail shall maintain a two-way communication system between central control, staffed posts, and prisoner occupied areas. The jail currently has no system in place.

5120:1-8-03(A)(7) (Essential): Each full-service jail shall ensure there is equipment necessary to maintain utilities, communication, security and fire protection in an emergency. Documentation to support that such equipment is tested, repaired, or replaced as needed must also be created. On the date of the inspection, the jail's current policies need updated to support this requirement.

5120:1-8-03(B)(2) (Important): Each full-service jail shall have written policies, procedures and practices to ensure that all inmates shall be searched whenever entering or leaving the jail's security perimeter to control contraband. The current jail policy needs updated to reflect the requirements of this standard.

5120:1-8-03(B) (4) (Essential): Each full-service jail shall have written policies, procedures and practices to ensure that there is a plan that guides the jail's response to emergencies. All Jail personnel are to be trained in the implementation of the emergency plan. The emergency plan should also include procedures to be followed in situations that threaten the jail security. On the date of the inspection, training records evidenced jail staff did not complete the required training.

5120:1-8-03(B)(5) (Essential): Each full-service jail shall have written policies, procedures and practices to ensure staff maintain a log to record routine information, emergency situations and unusual incidents. The jail's current policies need updated to support this requirement.

5120:1-8-03(B)(7) (Essential): Each full-service jail shall have written policies, procedures and practices to ensure personal observation checks are being completed every 60 minutes as mandated by Ohio Jail Standards. These checks must be completed at varying times and documented. A document/log reviewed on the date of the inspection showed logged times exceeding 60 minutes on personal observation checks.

5120:1-8-03(B)(8) (Important): Each full-service jail shall have written policies, procedures and practices to ensure special needs inmates are recognized and that the jail addresses the management of those inmates with special needs. Policy needs created and/or re-written. The current jail policy does not specifically cover special needs inmates.

5120:1-8-03(B)(9) (Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates in physical restraints shall be personally checked by staff every ten minutes. The report of the use of physical restraints shall be reviewed and signed off by a non-involved supervisor or higher ranking personnel. The use of physical restraints shall be reviewed for compliance by the jail administrator or designee. The current policy does not meet this standard.

5120:1-8-03(B)(10)(a) (Essential): Each full-service jail shall have written policies, procedures and practices to ensure that use of force shall be limited to instances of justifiable self-defense, prevention of self-inflicted harm, protection of others, prevention of riot, discharge of firearm or other weapon, escape or other crime and controlling or subduing an inmate who refuses to obey a staff command or order. The current jail policy does not reflect the requirements of the standard. Additionally, training records evidenced jail staff did not complete the required training.

5120:1-8-03(B)(10)(b) (Essential): Each full-service jail shall have written policies, procedures and practices to ensure use of force shall be limited to the amount of force necessary to control a given situation and shall include a continuum of escalating force levels. In no event is physical force to be used as punishment. On the date of the inspection, training records evidenced jail staff did not complete the required training

5120:1-8-03(B)(10)(c) (Essential): Each full-service jail shall have written policies, procedures and practices to ensure that an examination and/or treatment by qualified health care personnel shall be provided to inmates or staff involved in a use of force incident when there is obvious physical injury or there is a complaint of injury or request for medical attention. The current jail policy does not reflect the requirements of the standard. Additionally, training records evidenced jail staff did not complete the required training.

5120:1-8-03(B)(10)(d) (Essential): Each full-service jail shall have written policies, procedures and practices to ensure that use of force incidents shall be recorded by the jail administrator or designee. The jail policy needs to be updated to reflect the current language and intent of the standard.

5120:1-8-03(B)(16) (Important): Each full-service jail shall have written policies, procedures and practices to ensure keys, tools, and culinary equipment are inventoried/documented. The jail needs to develop key logs for documentation purposes.

5120:1-8-03(B)(17)(a) (Important): Each full-service jail shall have written policies, procedures and practices to ensure toxic, corrosive and flammable substances shall be stored in a secure area and used by inmates only under direct supervision and used only according to manufactures' instruction. The substances must only be accessible to authorized persons. The jail does not have a procedure documented in policy for the proper storage of toxic or flammable substances. Additionally, the policy needs to identify the storage area to be utilized for these materials.

5120:1-8-04(A)(4)(a) (Important): Each full-service jail shall have written policies, procedures and practices to ensure prisoners in dormitories are provided with sufficient dayroom space as mandated by the Ohio Jail Standards. All housing/dormitory spaces must provide housed prisoners with at least 35 square feet of day space per prisoner. The jail has exceeded the Bureau Recommended Capacity for their facility and there is not the required amount of day space for each inmate.

5120:1-8-04(C) (Important): Each full-service jail shall ensure single cells/rooms and multiple occupancy cells/rooms/dormitories shall have an air circulation of fifteen cubic feet of outside or recirculated filtered air per minute per occupant or as required by the local authority having jurisdiction. Documentation from a qualified source shall be maintained by the jail. The jail does not have documentation from a qualified source showing adherence to this standard.

5120:1-8-05(E) (Essential): Each full-service jail shall ensure the jail is inspected annually by local or state authorities and a written report shall be provided. There shall be a written plan to correct jail related deficiencies. On 7/16/15, an inspection of the jail was completed by Registered Sanitarian, Erika M. Battistel of the Harrison County Health Department. This inspection revealed jail related deficiencies. These deficiencies should be addressed as soon as possible to insure the safety and health of the Harrison County Jail employees and inmates.

5120:1-8-05(G)(1) (Important): Each full-service jail shall ensure there is at least twenty foot-candles of light, measured thirty inches above the floor in inmate reading areas. On the date of the inspection, the levels measured 2 to 4 foot-candles in the first floor housing unit. Steps must be taken to increase jail lighting in inmate reading areas.

5120:1-8-05(G)(2) (Important): Each full-service jail shall ensure there is at least fifteen foot-candles of light, measured thirty inches above the floor in all inmate accessible areas. On the date of the inspection, the levels measured 2 to 6 foot-candles in the first floor housing unit hallways and shower area. Steps must be taken to increase jail lighting in inmate accessible areas.

5120:1-8-05(K) (Important): Each full-service jail shall ensure that shaving equipment and supplies shall be made available daily. Issuance and retrieval of all shaving equipment and supplies shall be documented. On the day of the inspection, the jail had no documentation to support this practice.

5120:1-8-05(M) (Essential): The jail shall have a written fire safety plan approved by local fire officials, and that is reviewed annually and updated as needed. The plan shall include fire prevention, training and drills, fire response and post-fire documentation and review. A current copy of the plan shall be maintained at the local fire department. On the day of the jail inspection, the current jail policy does not reflect the requirements of the standard. Additionally, approval of the jail's fire safety plan was not completed.

5120:1-8-05(N) (Important): Each full-service jail shall ensure training in jail fire safety equipment shall be conducted annually. Training shall be provided on jail fire safety equipment for all jail staff. The fire safety equipment required is at the discretion of the local fire official. This training shall occur annually and be documented in the jail staff training records. The jail maintained no documentation supporting the practice or to evidence the training had occurred.

5120:1-8-05(O) (Essential): Each full-service jail shall ensure fire drills shall be conducted every three months on each shift. On the day of the inspection, there was no evidence/documentation of fire drills having been conducted.

5120:1-8-05(Q) (Essential): Each full-service jail shall ensure fire exits shall be clear and evacuation routes shall be posted or clearly marked throughout the jail. On the day of the inspection, evacuation routes were not posted throughout the jail.

5120:1-8-07(A) (Important): Each full-service jail shall ensure there is a secure visiting area that physically separates the inmate and visitor with the capability for two-way conversation and non-observed visitation and/or video visitation. The age and layout of the existing jail facility does not provide an established secure visitation area. Additionally, the policy needs updated to support this requirement.

5120:1-8-07(D) (Important): Each full-service jail shall ensure all jail visitors shall register upon entry. The registry shall include at a minimum, the date, visitor names, inmate visited, and length of visit. The jail policy supporting this standard needs updated to reflect the language and requirements of the current standard.

5120:1-8-07(I) (Important): Each full-service jail shall ensure visits between inmates and members of the public shall be monitored and may be recorded by any means for safety and security reasons. There were no documentation/policies supporting compliance with this standard.

5120:1-8-09(A) (Essential): Each full-service jail shall ensure there is a designated health authority with the responsibility for health and/or mental health care services pursuant to a written agreement, contract or job description. The Health Authority may be a physician, health administrator or agency. The jail shall have written policy, procedures and practices that shall be specific to the jail, to include all aspects of the medical/mental health standard and reviewed annually. During the inspection, the jail was not able to produce any documentation or policies to support compliance with this standard.

5120:1-8-09(B) (Essential): Each full-service jail shall have written policies, procedures and practices that address inmate pre-screenings. The screening must include suicide thoughts/plan, current serious or potentially serious medical or mental health issues needing immediate attention, the use of taser, pepper spray, or other less than lethal use of force during arrest. Anytime an arrestee is denied due to medical circumstances, documentation from a local hospital or urgent care of medical clearance to be incarcerated shall be provided. Training records of employees conducting the inmate pre-screen must be provided to verify they are health trained. The jail policy supporting this standard needs updated to reflect the language and requirements of the current standard. Additionally, training records evidenced jail staff did not complete required training for inmate pre-screenings.

5120:1-8-09(C) (1) (Essential): Each full-service jail shall have written policies, procedures, practices and ensure jail staff have completed training in conducting the receiving screening. Health trained personnel, in accordance with protocols established by the health authority, shall perform a written medical, dental and mental health receiving screening on each inmate upon arrival at the jail and prior to being placed in general population. Documentation needs to be maintained by the jail to verify the staff members are health trained. The jail policy supporting this standard needs updated to reflect the language and requirements of the current standard. Additionally, training records evidenced jail staff did not complete the receiving screening training.

5120:1-8-09(D) (Essential): Each full-service jail shall ensure that health appraisals are conducted within fourteen days. A licensed nurse, physician, physician's assistant, EMT, paramedic shall complete a health appraisal to determine the medical and mental health condition for each inmate. At a minimum, the nine components of this Ohio Jail Standard shall be listed on the health appraisal form. A physical examination,

collection of health history and other health data shall be conducted for inmates whose confinement will exceed ten days, prior to their fifteenth consecutive day of confinement. During the inspection, the jail was not able to produce any documentation to support compliance with this standard, additionally the jail's policy supporting this standard needs updated to reflect the language and requirements

5120: 1-8-09 (F)(1) (Essential): Each full-service jail shall ensure a physician and/or qualified health care professional conducts sick call once per week. On the day of the inspection, this inspector learned the jail is not performing weekly sick calls by a physician and/or qualified health care professional.

5120:1-8-09(G) (Essential): Each full-service jail shall ensure all health and mental health care personnel who provide services to inmates are appropriately credentialed according to the licensure, certification, and registration requirements of the State of Ohio. Verification of current credentials must be on file at the facility. Health care staff works in accordance with profession-specific job descriptions approved by the health authority. The procedure shall state that the work of allied medical personnel is performed under the supervision of the jail physician. At the time of the inspection, the jail was not able to produce any documents or records showing compliance with this standard.

5120:1-8-09(H) (Essential): Each full-service jail shall ensure that health and mental health complaints are addressed. The jail shall ensure that there is a daily procedure whereby inmates have an opportunity to report medical and mental health complaints through health trained personnel, or for urgent matters, to any jail employee. The jail employee shall contact the appropriate medical or mental health department immediately. An inmate grievance system for medical and mental health treatment shall be established by the health authority. Both daily complaints and grievances shall be: (1) addressed in a timely manner, (2) recorded and maintained on file, (3) reviewed daily by qualified health care personnel and treatment of follow-up shall be provided as necessary. During the inspection, the jail was not able to produce any policies, procedure or documentation supporting compliance with this standard.

5120:1-8-09(J) (Essential): Each full-service jail shall have written policies, procedures and practices that address medical and mental health records. The jail shall maintain an accurate health/ mental health record in written or electronic format. The health authority shall develop policies and procedures concerning the following areas: (1) Health records remain confidential and are only accessible to personnel designated by the health authority, (2) Correctional Staff may be advised of inmates' health/ mental health status only to preserve the health and safety of the inmate, other inmates, jail staff and in accordance with state and federal laws, (3) Retention and reactivation of said records if an inmate returns to the facility, (4) Transfer of medical/ mental health information or record to external care provider. During the inspection, the jail was not able to provide any policies or documentation supporting compliance with this standard.

5120:1-8-09(K) (Essential): Each full-service jail shall have written policies, procedures and practices to ensure pharmaceuticals are managed in accordance with policies and procedures approved by the health authority and in compliance with state and federal laws. The policies must require dispensing and administering prescribed medications by health-trained personnel or professionally trained personnel, adequate management of controlled medications, and provisions of medication to inmates in special management units. Steps must be taken to ensure that the jail staff has received training in the proper management of pharmaceuticals. During the inspection, the jail was not able to provide any policies, training records or other documentation supporting compliance with this standard.

5120:1-8-09(M) (Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates who are evidencing signs of mental illness or developmental disability shall be referred immediately to qualified mental health personnel. The health authority shall develop and approve policies for the following areas: (1) Screening for mental health problems, (2) Referral to outpatient services, including psychiatric care, (3) Crisis intervention and management of acute psychiatric episodes, (4) Stabilization of the mentally ill and prevention of psychiatric deterioration in the jail, (5) referral and admission to inpatient facilities, (6) informed consent. During the inspection, the jail's current policy needs updated to the standard's requirements. Additionally, the jail was not able to provide any documentation showing compliance with the requirements of this standard.

5120:1-8-09(N) (Essential): Each full-service jail shall have a suicide prevention program. The health authority shall have a plan for identifying and responding to suicidal and potentially suicidal inmates. The components shall include: Identification, Training, Assessment, Housing, Monitoring, Referral, Communication, Intervention, Notification, Reporting, Review, and Critical Incident debriefing. The suicide prevention program must be approved by a mental health professional and/or the jails health authority. During the inspection, the jail's current policy needs updated to the standard's requirements. Additionally, the jail was not able to produce any training records demonstrating compliance with this standard.

5120:1-8-09(P) (Essential): Each full-service jail shall have written policies, procedures and practices that establish an infectious disease program. The health authority shall have a written infectious disease control program which collaborates with the local health department and shall include, at minimum, an exposure control plan and standard isolation precautions for inmates and staff, which are updated annually. During the inspection, the jail's current policy needs updated to the standard's requirements.

5120:1-8-09(R) (Essential): Each full-service jail shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance in policies and procedures approved by the health authority. During the inspection, the jail was not able to produce any policies, procedure or documentation supporting compliance with this standard.

5120:1-8-09(U) (Essential): Each full-service jail shall ensure all qualified health care professionals participate annually in continuing education appropriate for their position. At the time of the inspection, there was no policy or documentation showing compliance with the standard.

5120:1-8-09(V) (Essential): Each full-service jail shall ensure inmate diets are modified when ordered by the appropriate licensed individual to meet specific requirements related to the clinical conditions. At the time of the inspection, there was no policy, procedure, menus or other documentation showing compliance with this standard.

5120:1-8-09(W) (Essential): Each full-service jail shall have written policies, procedures and practices that address intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance to local, state, and federal laws for the treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life threatening intoxication or detoxification symptoms to a hospital or detoxification center. At the time of the inspection, the jail could produce no policies or documentation showing compliance with this standard.

5120:1-8-09(X) (Essential): Each full-service jail shall ensure information about an inmate's health status is confidential. Non health trained staff only have access to specific medical information on a "need to know" basis in order to preserve the health and safety of the specific inmate, other inmates, volunteers, visitors, criminal justice professionals or correctional staff. At the time of the inspection, the jail could produce no policies, procedures or other documentation showing compliance with this standard.

5120:1-8-10(B) (Essential): Each full-service jail shall ensure that inmates shall be served a minimum of three meals daily at regularly scheduled intervals, not to exceed fourteen hours between meals. Inmates can be served a minimum of two meals daily at regularly scheduled intervals, not to exceed fourteen hours between meals, on weekends, state holidays and during emergencies. At the time of the inspection, the jail was not able to produce a menu cycle, policy or other documentation showing compliance with this standard.

5120:1-8-10(C) (Essential): Each full-service jail shall ensure menu cycles and contents shall be evaluated and approved annually by a licensed nutritionist or registered dietician or registered dietitian nutritionist. During the inspection, the jail was not able to show documentation evidencing compliance with the standard.

5120:1-8-10(D) (Important): Each full-service jail shall ensure records of food items served at meals shall be maintained pursuant to the jail's record retention schedule. During the inspection, the jail was not able to produce these required records.

5120:1-8-11(A) (Important): Each full-service jail shall ensure that exercise and/or equipment for inmates shall be provided and the jail shall further ensure that inmates are offered at least five hours per week. During the inspection, it was observed that due to the age and layout of the facility, the facility does not provide any areas that can be utilized for inmate recreation. There was no documentation supporting compliance with this standard.

5120:1-8-12(B) (Important): Each full-service jail shall ensure that there shall be a sanctioning schedule for rule violations. The Jail Administrator or designee shall approve any penalty exceeding suspension of rights or disciplinary isolation for more than one hundred twenty hours. The maximum sanction for rule violations shall be no more than sixty days for violations arising out of one incident. Continuous confinement for more than thirty days requires the review and approval of the jail administrator or designee. During the inspection, the jail was not able to show any policy or other documentation supporting compliance with this standard.

5120:1-8-12(C) (Important): Each full-service jail shall ensure that inmate rules shall specify the fundamental rights that cannot be suspended except in an emergency or other condition beyond the control of the jail administrator. During the inspection, the jail was not able to show policy, rules or other documentation supporting compliance with this standard.

5120:1-8-15(D) (Important): Each full-service jail shall ensure that within twenty four hours of administrative segregation, the inmate shall be provided with written documentation of the reason for confinement. The inmate shall also be provided an opportunity for a written or oral response to the jail administrator or designee, to be reviewed within seventy two hours for determination of continued confinement. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

5120:1-8-15(E) (Important): Each full-service jail shall ensure inmates held in administrative segregation for thirty consecutive days shall receive an administrative review by the jail administrator or designee. Subsequent reviews shall be conducted every thirty days. The reviews shall be documented. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

5120:1-8-17(D)(1)(2)(3) (Important): Each full-service jail shall have a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with the respect to weekends, holidays or other atypical situations. The plan shall include all posts and functions, a calculated shift relief factor, sufficient numbers of male and female jail staff on-duty and available to perform sensitive functions and procedures as necessary by inmate gender, and total number of employees required to fill identified posts and functions.

The plan shall reflect that the jail has staff for administration and supervision; inmate programs; inmate supervision, custody and back up; support services including medical, food service, maintenance and clerical; staff training; and other jail-related functions such as escort and transportation of inmates. The staffing plan shall be reviewed once a year by the jail administrator and revised as needed. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

5120:1-8-17(F) (Important): Each full-service jail shall have a written policy and procedure governing the screening, training, and use of volunteers in the jail. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

5120:1-8-17(G) (Important): Each full-service jail shall provide a written code of ethics to jail staff. The manual shall contain a code of ethics that prohibits employees from using their official position to secure privileges for themselves or others and from engaging in activities that constitute a conflict of interest. During the inspection, the jail was not able to show any documentation supporting compliance with this standard.

5120:1-8-18(A)(1)(2) (Important): Each full-service jail shall ensure jail support staff with routine contact shall receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the first year of assignment, they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for Jails in Ohio. They must also receive two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. During the inspection, the jail's current policy needs updated to the standard's requirements.

5120:1-8-18(B)(1)(2)(3) (Important): Each full-service jail shall ensure that written policies, procedures and practices: (1) Correctional officers shall receive training in jail policies within sixty days of employment; (2) During the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative code; and (3) Eight hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. These training hours are in addition to training mandated by other standards. On the day of the inspection, training records evidenced jail staff did not complete the required training to support compliance requirements of the standard.

5120:1-8-18(C)(1)(2)(3) (Important): Each full-service jail shall ensure written policies, procedures and practices that administrators and supervisors receive training in addition to the training in paragraph (B) of this rule as follows: (1) Training in jail policies and procedures prior to assignment to jail duties; (2) During the first year of assignment, forty hours of training including legal aspects of jail management, managerial principles, labor relations, and records/ information management; and (3) Eight hours of in-service training each subsequent year of employment addressing special issues, skills-enhancement, and other assignment related topics. During the inspection, the jail's current policy needs updated to the standard's requirements.

5120:1-8-18(D) (Important): Each full-service jail shall ensure jail support staff with occasional contact receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the inspection, the jail's current policy needs updated to the standard's requirements.

5120:1-8-18(E) (Important): Each full-service jail shall ensure jail policies and procedures shall be available to jail staff, reviewed annually and updated by the sheriff, jail administrator, or designee, as needed. Information obtained during the inspection revealed that the vast majority of policies and procedures for the Harrison County Jail need to be reviewed, updated and/or created.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Joel M. Commins, State Jail Inspector
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cc: John F. Adams, Bureau Administrator
Harrison County Board of Commissioners
Correction Officer Shawn Hardwick, Jail Administrator
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

April 29, 2016

Sheriff Donald E. Barrera
Highland County Jail
130 Homestead Ave.
Hillsboro, Ohio 45133

RE: 2015 Annual Jail Inspection

Dear Sheriff Barrera:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Highland County Jail, a full-service jail, was inspected on February 23rd and 24th, 2016. The inspection was restricted to assessing compliance with a group of one hundred and fifteen (115) standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception & release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Jail Administrator Sgt. Brown.

The total actual general housing capacity for the Highland County Jail is (72), consisting of (0) adult males and (0) adult females, (72) mixed (either adult males or adult females), and (0) special housing beds. On the date of the jail inspection, there were (67) inmates incarcerated in the Highland County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (72), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure.

The Highland County Jail (FSJ) is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(8); -03(B)(9); -03(B)(10); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -03(B)(17)(a); -04(A)(4)(A); -04(D); -04(E); -04(F); -04(J); -04(A)(4)(K); -05(A); -05(B); -05(C); -05(G)(1); -05(H)(3); -05(I); -05(J); -05(K); -05(M); -05(N); -05(O); -05(P); -05(Q); -

06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(B); -09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(M); 09(N); -09(Q); -09(U); -09(V); -09(W); -09(X); -10(A); -10(B); -10(C); -10(D); -10(E); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(E); -17(F); -17(G); -18(E).

The Highland County Jail did not comply with (20) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03(B)(7)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure personal observation checks are being completed every 60 minutes as mandated by Ohio Jail Standards. These checks must be completed at varying times and documented. A document/log reviewed on the date of the inspection showed logged times exceeding 60 minute personal observation checks.

5120:1-8-03(B)(16)(Important): Each full-service jail shall have written policies, procedures and practices to ensure keys, tools, and culinary equipment are inventoried/documented. The jail needs to develop logs for documentation purposes. Per the current practices, culinary tools are not inventoried. The policy also needs updated to reflect the requirements of the standard.

5120:1-8-04(B)(Important): Each full-service jail shall ensure seating shall be provided in holding areas, housing cells, dormitories, dayrooms and eating areas for each inmate. On the date of the inspection Pod A had more inmates than seats available.

5120:1-8-04(C)(Important): Each full-service jail shall ensure single cells/rooms and multiple occupancy cells/rooms/dormitories shall have an air circulation of fifteen cubic feet of outside or recirculated filtered air per minute per occupant or as required by the local authority having jurisdiction. Documentation from a qualified source shall be maintained by the jail. The jail does not have documentation from a qualified source showing adherence to this standard.

5120:1-8-04(G)(Important): Each full-service jail shall ensure shower facilities are available, at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit. There shall be written approval or documentation of appropriate building codes if the ratio is different from 12 inmates per shower. On the date of the inspection water temperatures were found to be well in excess of the maximum specified by the standard.

5120:1-8-04(H)(Important): Each full-service jail shall ensure there is one operable wash basin with hot and cold potable water for every twelve occupants. On the date of the inspection in Pod A, one wash basins was not working and needs repaired. Due to the sink not working the ratio of inmates to wash basins was in excess of the amount specified by the standard.

5120:1-8-05(E)(Essential): Each full-service jail shall ensure the jail is inspected annually by local or state authorities and a written report shall be provided. There shall be a written plan to correct jail related

deficiencies. On the date of the inspection violations were noted on the health inspection. A plan to address these violations had not yet been developed. This should be completed as soon as possible.

5120:1-8-05(G)(2)(Important): Each full-service jail shall ensure there is at least fifteen foot-candles of light, measured thirty inches above the floor in all inmate accessible areas. On the date of the inspection, a light was not functioning in H Pod. As a result, the light levels in that area were below the requirements of the standard.

5120:1-8-05(L)(Essential): Each full-service jail shall ensure the jail is inspected annually by a certified local or state fire inspector applying the applicable jurisdictional and Ohio Fire Code. The jail shall have a written plan to correct any jail related deficiencies. The jail shall maintain documentation of the inspections and any corrective measures taken. On the date of the fire inspection deficiencies were noted and need fixed as soon as possible.

5120:1-8-06(B)(Important): Each full-service jail shall ensure incoming and outgoing inmate mail, correspondence, and packages shall be opened and inspected in order to intercept contraband or non-permitted items. The jail policy was updated to meet the standard however the procedure fails to meet the intent of the standard.

5120:1-8-09(C)(Essential): Each full-service jail shall ensure jail staff have completed training in conducting the receiving screening. The documentation needs to be maintained by the jail to verify the staff members are health trained. No training records were provided at the time of the inspection that documented jail staff have completed the receiving screening training. The policy and procedures need updated to reflect the standard.

5120:1-8-09(K)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure pharmaceuticals are managed in accordance with policies and procedures approved by the health authority and in compliance with state and federal laws. The policies must require dispensing and administering prescribed medications by health-trained personnel or professionally trained personnel, adequate management of controlled medications, and provisions of medication to inmates in special management units. Steps must be taken to ensure that the jail staff has received training in the proper management of pharmaceuticals. Policy and procedures need updated to reflect the intent of the standard.

5120:1-8-09(P)(Essential): Each full-service jail shall have written policies, procedures and practices that establish an infectious disease program. The health authority shall have a written infectious disease control program which collaborates with the local health department and shall include, at minimum, an exposure control plan and standard isolation precautions for inmates and staff, which are updated annually. Policy and procedures need updated to reflect the intent of the standard.

5120:1-8-09(R)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure the use of restraints for medical and psychiatric purposes shall be applied in accordance in policies

and procedures approved by the health authority. Policy and procedures need updated to reflect all aspects of the intent of the standard.

5120:1-8-10(F)(Essential): Each full-service jail shall ensure all persons involved in the preparation of food shall receive a pre-assignment medical examination and annual re-examinations. At the time of inspection, the jail was not able to show policy or other documentation supporting compliance with this standard.

5120:1-8-17(D)(1)(2)(3)(Important): Each full-service jail shall have a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with the respect to weekends, holidays or other atypical situations. Policy and procedures need updated to reflect the intent of the standard.

5120:1-8-18(A)(1)(2)(Important): Each full-service jail shall ensure jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. During the first year of assignment, they must receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. They must also receive two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. On the date of the inspection, no training documents were provided for verification of training.

5120:1-8-18(B)(1)(2)(3)(Important): Each full-service jail shall ensure that: (1) Correctional officers shall receive training in jail policies within sixty days of employment; (2) During the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative code; and (3) Eight hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. These training hours are in addition to training mandated by other standards. On the day of the inspection, two officers were shown to be outside of time frames per the standard.

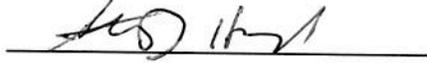
5120:1-8-18(C)(1)(2)(3)(Important): Each full-service jail shall ensure administrators and supervisors receive training in addition to the training in paragraph (B) of this rule as follows: (1) Training in jail policies and procedures prior to assignment to jail duties; (2) During the first year of assignment, forty hours of training including legal aspects of jail management, managerial principles, labor relations, and records/information management; and (3) Eight hours of in-service training each subsequent year of employment addressing special issues, skills-enhancement, and other assignment related topics. On the day of the inspection, a supervisor was shown to be outside of time frames per the standard.

5120:1-8-18(D)(Important): Each full-service jail shall ensure jail support staff with occasional contact receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. On the date of the inspection, no documents available to validate training.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh

(jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Steve D. Holland, State Jail Inspector
Bureau of Adult Detention
1580 State Route 56 NE
London, Ohio 43140
Cellular: (614) 981-2040
Email: Stephen.holland@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Highland County Board of Commissioners
Sgt. K. Brown, Jail Administrator
File

Ohio | Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

October 20, 2015

Sheriff Timothy Zimmerly
Holmes County Jail
8105 Township Rd. 574
Holmesville, OH 44633

RE: 2015 – Annual Jail Inspection

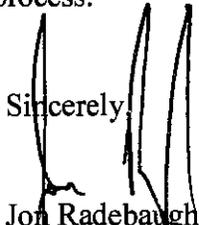
Dear Sheriff Zimmerly,

The Bureau of Adult Detention has received the corrective materials you forwarded to our office in response to the annual inspection of the Holmes County Jail on August 18th and 19th, 2015. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

I have reviewed the provided materials. The documentation will increase the level of compliance for the Holmes County Jail on specific standards reviewed this year. The facility is now in compliance with Jail Standards: 5120: 1-8-03(B)(10)(b); -03(B)(10)(c); and -10(D). The documentation and amended policies bring the facility back into **Compliance** with all of the standards inspected upon this year under Inspection Schedule "A".

Your continuing effort to maintain compliance with the Standards for Jails in Ohio is to be commended. Congratulations and thank you for your cooperation in the 2015 annual inspection process.

Sincerely,


Jon Radebaugh, Assistant Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,



John F. Adams, Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Capt. Akins, Jail Administrator
Holmes County Board of Commissioners
File

Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

October 5, 2015

Sheriff Timothy Zimmerly
Holmes County Jail
8105 Township Rd. 574
Holmes, Ohio 44633

RE: 2015 Annual Jail Inspection

Dear Sheriff Zimmerly:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Holmes County Jail, a full-service jail facility, was inspected on August 18th and 19th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical and mental health, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Jail Administrator – Captain Akins and Lt. Strouse.

The total actual general housing capacity for the Holmes County Jail is (58), consisting of (0) adult males and (0) adult females, 58 mixed (either adults or juveniles), and (0) special housing beds. On the date of the jail inspection, there were (35) inmates incarcerated in the Holmes County Jail. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (58), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Holmes County Jail (FS) is in compliance with the following standards:

5120:1-8-01(A)(1); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(7); -03(B)(8); -03(B)(9); -03(B)(10)(a); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -03(B)(16); -03(B)(17)(a); -04(A)(4)(A); -04(B); -04(C); -04(D); -04(E); -04(F); -04(G); -04(H); -04(J); -04(A)(4)(K); -05(A); -05(B); -05(C); -05(E); -05(G)(1); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(M); -05(N); -05(O); -05(P); -05(Q); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(B); -09(C)(1); -09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K); -09(M); -09(N); -09(P); -09(Q); -09(R); -09(U); -09(V); -09(W); -09(X); -10(A); -10(B); -10(C); -10(E); -10(F); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(D); -17(E); -17(F); -17(G); -18(A); -18(C); -18(D); -18(E).

Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

The Holmes County Jail did not comply with (3) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

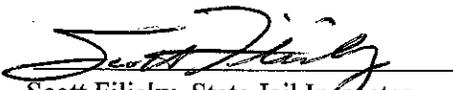
5120:1-8-03(B)(10)(b)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure use of force shall be limited to the amount of force necessary to control a given situation and shall include a continuum of escalating force levels. In no event is physical force to be used as punishment. On the date of the inspection, training material and the jails use of force continuum was not provided to evidence this standard.

5120:1-8-03(B)(10)(c)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that an examination and/or treatment by qualified health care personnel shall be provided to inmates or staff involved in a use of force incident when there is obvious physical injury or there is a complaint of injury or request for medical attention. On the date of the inspection, training material was not provided to evidence this standard.

5120:1-8-10(D)(Important): Each full-service jail shall ensure records of food items served at meals shall be maintained pursuant to the jail's record retention schedule. At the time of the inspection, the current jail policy needs updated to reflect the requirements of this standard and also did not include the jails record retention schedule for this standard.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Please feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Scott Filicky, State Jail Inspector
Bureau of Adult Detention
Telephone: (614) 752-0833
Cellular: (614) 208-0525
Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator
Holmes County Board of Commissioners
Capt. Akins, Jail Administrator



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

May 16, 2016

Sheriff Dane Howard
Huron County Jail
255 Shady Lane Dr.
Norwalk, Ohio 44857

RE: 2015 – Annual Jail Inspection

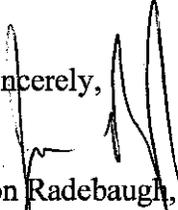
Dear Sheriff Howard,

The Bureau of Adult Detention has received the corrective materials you forwarded to our office in response to the annual inspection of the Huron County Jail on September 29th and 30th, 2015. We appreciate your efforts in attempting to maintain compliance with the Standards for Jails in Ohio.

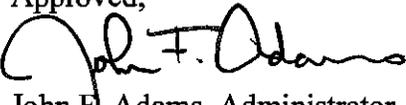
I have reviewed the provided materials. The documentation will increase the level of compliance for the Huron County Jail on specific standards reviewed this year. The jail is now in compliance with Jail Standards: 5120: 1-8-03(B)(7); -03(B)(9); -03(B)(16); -05(L); -05(M); -05(N); -05(Q); -09(B); -09(C); -09(D); -09(M); -09(N); and -09(W). The facility remains out of compliance with Jail Standards: 5120: 1-8-17(D)(1)(2)(3); -17(F); -18(A)(1)(2); -18(B)(1)(2)(3); and -18(D). The Huron County Jail is now compliant with 100% of the Essential Standards and at least 90% of the Important Standards making it a “**Compliant Jail**”.

Your continuing effort to maintain compliance with the Standards for Jails in Ohio is to be commended. The Bureau encourages the jail to correct the remaining deficiencies noted in the inspection report prior to the next jail inspection. Congratulations and thank you for your cooperation in the 2015 annual inspection process.

Sincerely,


Jon Radebaugh, Assistant Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,


John F. Adams, Administrator
ODRC/Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Major Cooksey, Jail Administrator
Huron County Board of Commissioners
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

March 23, 2016

Sheriff Dane Howard
Huron County Jail
255 Shady Lane Dr.
Norwalk, Ohio 44857

RE: 2015 – Annual Jail Inspection

Dear Sheriff Howard:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Huron County Jail, a Full Service Jail facility, was inspected on September 29th and 30th, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (17) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. The group of standards being inspected focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical/mental health, food service, recreation and programming, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Lt. Stanfield and Major Cooksey, Jail Administrator.

The total actual housing capacity for the Huron County Jail (FSJ) is (134), consisting of (0) adult males and (0) adult females, and (134) mixed housing (either adults or juveniles), and (0) special housing beds. On the date of the actual jail inspection, there were (111) inmates incarcerated in the Huron County Jail (FSJ). The Bureau of Adult Detention's recommended housing capacity for the jail is (134), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Bureau's recommended capacity figure. The Huron County Jail (FSJ) is in compliance with the following standards:

5120:1-8-01(A)(1); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(9); -01(A)(12); -02(B)(1); -02(B)(2); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(4); -03(B)(5); -03(B)(6); -03(B)(8); -03(B)(10)(a); -03(B)(10)(b); -03(B)(10)(c); -03(B)(10)(d); -03(B)(11)(b); -03(B)(11)(c); -03(B)(12); -03(B)(15); -03(B)(17)(a); -04(A)(4)(A); -04(B); -04(C); -04(D); -04(E); -04(F); -04(G); -04(H); -04(J); -05(A); -05(B); -05(C); -05(E); -05(G)(1); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(K); -05(O); -05(P); -06(B); -06(C); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K); -09(P); -09(Q); -09(R); -09(U); -09(V); -

09(X); 10(A); -10(B); -10(C); -10(D); -10(E); -10(F); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -12(B); -12(C); -12(F); -12(G); -12(H); -15(B); -15(D); -15(E); -16(A); -17(E); -17(G); -18(C); -18(E).

The Huron County Jail (FSJ) did not comply with (18) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03(B)(7)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure personal observation checks are being completed every 60 minutes as mandated by Ohio Jail Standards. These checks must be completed at varying times and documented. A document/log reviewed on the date of the inspection showed logged times exceeding 60 minute personal observation checks.

5120:1-8-03(B)(9)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates in physical restraints shall be personally checked by staff every ten minutes. The report of the use of physical restraints shall be reviewed and signed off by a non-involved supervisor or higher ranking personnel. The use of physical restraints shall be reviewed for compliance by the jail administrator or designee. At the time of the inspection, the jail did not provide any logs/documentation to support compliance with this standard.

5120:1-8-03(B)(16)(Important): Each full-service jail shall have written policies, procedures and practices to ensure keys, tools, and culinary equipment are inventoried/documented. The jail needs to develop logs for documentation purposes. The policy also needs updated to reflect the requirements of the standard.

5120:1-8-05(L)(Essential): Each full-service jail shall ensure the jail is inspected annually by a certified local or state fire inspector applying the applicable jurisdictional and Ohio Fire Code. The jail shall have a written plan to correct any jail related deficiencies. The jail shall maintain documentation of the inspections and any corrective measures taken. On the date of the inspection, the current policy and procedure does not mention the jails written plan to correct jail related deficiencies.

5120:1-8-05(M)(Essential): Each full-service jail shall ensure a written fire safety plan approved by local fire officials, and that is reviewed annually and updated as needed. The plan shall include fire prevention, training and drills, fire response and post fire documentation and review. A current copy of the plan shall be maintained at the local fire department. At the time of the inspection, a local fire official had not approved the written fire safety plan.

5120:1-8-05(N)(Important): Each full-service jail shall ensure training in jail fire safety equipment shall be conducted annually. Training shall be provided on jail fire safety equipment for all jail staff. The fire safety equipment required is at the discretion of the local fire official. This training shall be documented in the jail staff training records. At the time of the inspection, the jail maintained had no documentation supporting the practice or to evidence the training had occurred.

5120:1-8-05(Q)(Essential): Each full service jail shall ensure that jail exits shall be clear and evacuation routes shall be posted or clearly marked throughout the jail. At the time of the inspection, the jail did not provide accessible markings and/or signs in all areas occupied by inmates to support compliance with this standard.

5120:1-8-09(B)(Essential): Each full-service jail shall have written policies, procedures and practices that address inmate pre-screenings. The screening must include suicide thoughts/plan, current serious or potentially serious medical or mental health issues needing immediate attention, the use of Taser, pepper spray, or other less than lethal use of force during arrest. Anytime an arrestee is denied due to medical circumstances, documentation from a local hospital or urgent care of medical clearance to be incarcerated shall be provided. At the time of the inspection, the current jail policy, procedure and practices were not indicated and did not meet the intent of this standard. This policy, procedure and practice must be approved by the health authority.

5120:1-8-09(C)(Essential): Each full-service jail shall have written policies, procedures and practices regarding the receiving screen. Health trained personnel, in accordance with protocols established by the health authority, shall perform a written medical, dental, and mental health receiving screening on each inmate upon arrival at the jail and prior to being placed in general population. At the time of the inspection, several components listed under the inquiry, observation and medical disposition were not included on the receiving screen form. The current jail policy, procedures and practices needs updated to reflect the components listed for this standard and must have the approval of the health authority.

5120:1-8-09(D)(Essential): Each full-service jail shall ensure that health appraisals are conducted within fourteen days. A licensed nurse, physician, physician's assistant, EMT, paramedic shall complete a health appraisal to determine the medical and mental health condition for each inmate. At a minimum, the nine components of this Ohio Jail Standard shall be listed on the health appraisal form. A physical examination, collection of health history and other health data shall be conducted for inmates whose confinement will exceed ten days, prior to their fifteenth consecutive day of confinement. At the time of the inspection, per an interview with the jail nurse, health appraisals were being conducted every 30 days on inmates incarcerated at the jail. It was also observed that a mental health assessment was also not part of the 14 days health appraisal.

5120:1-8-09(M)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure inmates who are evidencing signs of mental illness or developmental disability shall be referred immediately to qualified mental health personnel. The health authority shall develop and approve policies for the following areas: (1) Screening for mental health problems, (2) Referral to outpatient services, including psychiatric care, (3) Crisis intervention and management of acute psychiatric episodes, (4) Stabilization of the mentally ill and prevention of psychiatric deterioration in the jail, (5) referral and admission to inpatient facilities, (6) informed consent. At the time of the inspection, the jails medical/mental health policies and procedures did not indicate "informed consent" as related to this standard and must also have the approval of the health authority.

5120:1-8-09(N)(Essential): Each full-service jail shall have a suicide prevention program. The health authority shall have a plan for identifying and responding to suicidal and potentially suicidal inmates. The components shall include: Identification, Training, Assessment, Housing, Monitoring, Referral, Communication, Intervention, Notification, Reporting, Review, and Critical Incident debriefing. The suicide prevention program must be approved by a mental health professional and /or the jails health authority. At the time of the inspection, several components were not indicated in the current policy, procedures and practices that reflect the Ohio Jail Standard outlined for a suicide

prevention program. The changes indicated during the inspection for this standard must be approved by a mental health professional and/or the health authority.

5120:1-8-09(W)(Essential): Each full-service jail shall have written policies, procedures and practices that address intoxication and detoxification. The health authority shall develop specific policies and protocols in accordance to local, state, and federal laws for the treatment and observation of inmates manifesting symptoms of intoxication or detoxification from alcohol, opiates, hypnotics, or other drugs. Specific criteria are established for immediately transferring inmates experiencing severe, life threatening intoxication or detoxification symptoms to a hospital or detoxification center. At the time of the inspection, the jail's current policies, procedures and practices relating to this standard does not include the specifics outlined in the standard. The changes to the policy must be approved by the health authority.

5120:1-8-17(D)(1)(2)(3)(Important): Each full-service jail shall have a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with the respect to weekends, holidays or other atypical situations. The plan shall reflect that the jail has staff for administration and supervision: inmate programs; inmate supervision, custody and back up; support services including medical, food service, maintenance and clerical; staff training; and other jail-related functions such as escort and transportation of inmates. The plan shall include all posts and functions, a calculated shift relief factor, sufficient numbers of male and female staff on duty and available to perform sensitive functions and procedures as necessary by inmate gender, and a total number of employees required to fill identified posts and functions. The staffing plan shall be reviewed once a year by the jail administrator and revised as needed. At the time of the inspection, the jail's current policies, procedures and practices relating to this standard does not include the specifics outlined in the staffing standard. It was also observed at the time of the inspection that per the calculated shift relief factor (1.3), the total number of employees to operate the jail per the shift relief factor is 39 staff. The current number of employees at the time of the inspection was 30.

5120:1-8-17(F)(Important): Each full-service jail shall have a written policy and procedure governing the screening, training, and use of volunteers in the jail. During the inspection, the jail was not able to show policies or other documentation supporting compliance with this standard.

5120:1-8-18(A)(1)(2)(Important): Jail Administration must amend policies and procedures , and practices that address jail support staff with routine contact shall receive training and pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. (1) During the first year of assignment receive twenty four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and Standards for jails in Ohio. (2) Two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues. Training records evidencing compliance were not available to evaluate at the time of the inspection.

5120:1-8-18(B)(1)(2)(3)(Important): Each full-service jail shall ensure that: (1) Correctional officers shall receive training in jail policies within sixty days of employment; (2) During the first year of assignment, training consistent with Chapter 109:2-9 of the Administrative code; and (3) Eight hours of in-service training each subsequent year of employment

addressing specific job assignments and/or jail related issues. These training hours are in addition to training mandated by other standards. On the day of the inspection, training records evidencing compliance were not available to evaluate.

5120:1-8-18(D)(Important): Jail Administration must amend policies and procedures, and practices that evidence that jail support staff with occasional contact shall receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties. Training records evidencing compliance were not available to evaluate at the time of the inspection.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to Assistant Bureau Administrator Jon Radebaugh (jon.radebaugh@odrc.state.oh.us) within 45 days of receipt of this correspondence. Feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,



Scott Filicky, State Jail Inspector

Bureau of Adult Detention

770 W. Broad St., 3rd Floor

Cellular: (614) 208-0525

Email: scott.filicky@odrc.state.oh.us

cc: John F. Adams, Bureau Administrator

County Board of Commissioners

Major Cooksey, Jail Administrator

File

Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

April 20, 2016

Sheriff Tedd E. Frazier
Jackson County Correctional Facility
372 Portsmouth St.
Jackson, Ohio 45640

RE: 2015 Annual Jail Inspection

Sheriff Frazier,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Jackson County Correctional Facility (FSJ) was inspected on December 1st & 2nd, 2015. The inspection was restricted to assessing compliance with a group of one hundred and seventeen (117) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception & release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Jail Administrator Captain D. Willis, Lt. Sprague and Officer Neal.

The total actual housing capacity for the Jackson County Correctional Facility (FSJ) is (40), consisting of (40) adult males, (0) adult females, (0) mixed (either adults or juveniles), and (0) special housing beds. On the date of the actual jail inspection, there were (42) inmates incarcerated in the Jackson County Correctional Facility (FSJ). The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (40), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Jackson County Correctional Facility (FSJ) is in compliance with the following standards:

5120:1-8-01 (A)(01); -01(A)(3); -01(A)(4); -01(A)(7); -01(A)(12); -02(B)(1); -02(B)(4); -02(D); -03(A)(1); -03(A)(3); -03(A)(4); -03(A)(5); -03(A)(6); -03(A)(7); -03(B)(2); -03(B)(5); -03(B)(6); -03(B)(7); -04(D); -04(E); -04(F); -04(G); -04(H); -04(J); -04(A)(4)(K); -05(A); -05(E); -05(G)(2); -05(H)(3); -05(I); -05(J); -05(K); -05(L); -05(O); -05(P); -05(Q); -06(G); -07(A); -07(D); -07(E); -07(H); -07(I); -09(A); -09(B); -09(D); -09(E); -09(F); -09(G); -09(H); -09(J); -09(K); -09(M); -09(N); -09(Q)(N/A) -09(U); -09(V); -09(X); -10(B); -10(C); -10(D); -10(E); -10(G)(1); -10(G)(2); -11(A); -11(B); -11(E); -15(E); -17(E); -17(F); -17(G); -18(C); -18(D); -18(E).

The Jackson County Correctional Facility (FSJ) did not comply with (41) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-01(A)(9)(Important): Each full-service jail shall ensure inmates are not confined in the reception area for more than twelve hours except when security, health, and mental health concerns are being addressed. The jail's current policy and procedure that supports this standard need updated to reflect standard.

5120:1-8-02(B)(2)(Important): Each full-service jail shall have written policies, procedures and practices to ensure violent and non-violent inmates are not placed in the same cell or unsupervised areas together. Due to overcrowding issue(s), the jail was unable to properly separate violent and non-violent inmates into separate confinement areas.

5120:1-8-03(B)(4)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that there is a plan that guides the jail's response to emergencies. All Jail personnel are to be trained in the implementation of the emergency plan(s). The emergency plan should also include procedures to be followed in situations that threaten the jail security. The current jail policy needs updated to reflect the requirements of this standard. There also needs to be verification that all staff have been trained in the implementation of the jail's response to emergencies.

5120:1-8-03(B)(8) (Important): Each full-service jail shall have written policies, procedures and practices to ensure special needs inmates are recognized and that the jail addresses the management of those inmates with special needs. Policy needs created and/or re-written. The current jail policy does not specifically cover special needs inmates. Additionally, supporting documentation to support this standard was not available at the time of the inspection.

5120:1-8-03(B)(10)(a)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that use of force shall be limited to instances of justifiable self-defense, prevention of self-inflicted harm, protection of others, prevention of riot, discharge of firearm or other weapon, escape or other crime and controlling or subduing an inmate who refuses to obey a staff command or order. The jail policy needs to be updated to reflect the current language and intent of the standard.

5120:1-8-03(B)(10)(b)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure use of force shall be limited to the amount of force necessary to control a given situation and shall include a continuum of escalating force levels. In no event is physical force to be used as punishment. The jail policy needs to be updated to reflect the current language and intent of the standard.

5120:1-8-03(B)(10)(c)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure that an examination and/or treatment by qualified health care personnel shall be provided to inmates or staff involved in a use of force incident when there is obvious physical injury or there is a complaint of injury or request for medical attention. The jail policy needs to be updated to reflect the current language and intent of the standard.

5120:1-8-03(B)(10)(d)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure use of force incidents shall be recorded and reviewed by the jail administrator or designee. Jail policy needs updated to support this requirement.

5120:1-8-03(B)(11)(b)(Essential): Each full-service jail shall have written policies, procedures and practices to ensure a security inspection of the jail shall be conducted once per month. Jail policy and procedure need updated to support this requirement.