

Your Full Board Hearing is scheduled for:

Offender Name and Number:

YOUR PRESENCE IS REQUIRED.

Location of Full Board Hearings:

Ohio Department of Rehabilitation
and Correction
770 W. Broad Street
Columbus, OH 43222

DIRECTIONS

FROM THE NORTH

Take I-71 (south) toward Columbus. Take exit 109A to merge onto I-670 W. Take exit onto I-670 W. Take exit 2A to merge onto 315 S. Take US-40/Broad St exit. Turn right at W. Broad St/US40. End at 770 W Broad St.

FROM THE SOUTH

Take I-71 (north) toward Columbus. Continue on OH-315 N (signs for Dayton / I-70 W/OH-315N). Take the US-62/Rich St/OH-3 exit toward Town St. Merge onto South Sandusky St. Turn left at W Town St. Turn right at S Green St. Turn right at S Davis Ave. Turn right at W Broad St. End at 770 W Broad St.

FROM THE EAST

Take I-70 (west) toward Columbus. Merge onto I-70 W via the ramp to Columbus. Take exit 101A to merge onto I-71 N toward Cleveland. Take exit 109A on the

left to merge onto I-670 W. Take exit 2A to merge onto 315 S. Take US-40/Broad St exit. Turn right at W. Broad St/US40. End at 770 W Broad St.

FROM THE WEST

Take I-70 (east) toward Columbus. Follow it to I-670 (Signs for Airport/I-670 E). Take exit 2A for US-33. Continue toward OH-315 S and merge onto OH-315 S. Take the US-40/Broad St exit. Turn right at W. Broad St/US 40. End at 770 W Broad St.

PARKING

The parking lot is located directly behind the building which can be access by either Foes Street or Souder Avenue. Parking is free.

If you want to submit any paperwork, please mail 10 days prior to the hearing to the address below. Please mark each page or item with the offender's name and number.

Ohio Department of
Rehabilitation and Correction
Office of Victim Services
770 W. Broad Street
Columbus, Ohio 43222

Office (614) 728-1976

Victim Line (888) VICTIM4

Fax (614) 728-1980

DRC.Victim.Services@odrc.state.oh.us

www.drc.ohio.gov

Date of last revision 2/11

Ohio Department of
Rehabilitation and Correction



Office of Victim Services

Full
Board
Hearings



John R. Kasich
Governor

Gary C. Mohr
Director

How do cases get to be heard before the Full Board?

1. The Parole Board recommends the offender's release after hearing the case when he / she is eligible for consideration.
2. The person who wants to petition the recommendation contacts the Office of Victim Services (OVS) and submits the request in writing. The Parole Board maintains the discretion to take any appropriate cases to a Full Board Hearing.
3. A petition is filed by the OVS requesting a hearing before the Board to reconsider the release recommendation:
 - If the Parole Board approves the petition, a Full Board Hearing will be scheduled.
 - If the petition is denied, the offender will be released on the appropriate date.

Upon approval of a petition, the person requesting the Full Board Hearing must be present for the hearing. If a medical or other emergency arises that would prohibit you from attending, please contact the Office of Victim Services immediately! If the representative who requested the Full Board Hearing does not attend, the Parole Board may not conduct the hearing and the original recommendation will remain in effect.

Offenders do not attend Full Board Hearings.

Anyone participating in a Full Board Hearing must obtain permission by registering at least 10 days prior to the day of the hearing. The judge, prosecutor, law enforcement representative who was involved in the investigation of the case, the victim and the offender's representative (such as family, friends, clergy, or attorney) are all permitted to testify at a Full Board Hearing. The media and other family members of the victim and offender may also attend but must also be registered.

Guidelines for Attendance at the Hearing

- Register all attendees with OVS at least 10 days prior to the hearing.
- No one under the age of 16 is permitted to attend.
- Photo I.D. is required.
- Dress the way you would if you were going to work in an office. Avoid casual clothes.
- Free parking is available.
- You will be required to pass through a security check / metal detector as you enter the building.
- When you arrive, check in promptly at the reception desk.
- Do not walk the halls unless you are escorted by a staff person.
- There is no smoking.
- If you are testifying, your presentation may be limited.
- If you have any questions while you are attending the hearing, please ask a Parole Board or Victim Services Representative
- No person is permitted to enter the room once the hearing has begun.

Tips on Presenting Testimony at a Full Board Hearing

Many witnesses prepare written remarks to read aloud as testimony. Copies can be sent in ten days prior to the hearing date. Please mark EACH page with the offender's name and number.

Speak clearly and loudly enough to be heard. This will help ensure that your testimony is effective and accurately conveyed to the Board members.

Your testimony will be considered by the Parole Board as a part of all information provided during the Full Board Hearing, in addition to all the existing case file information. You will be given a limited amount of time to present your information, followed by a question/ answer period by the Board. This is your opportunity to share with the Board any information you would like them to consider when making their decision.

A decision will be made on the day of the hearing. There are three possible outcomes:



1. The Parole Board may state that their previous decision will remain in effect.
2. The Parole Board may change their previous decision.
3. The Parole Board may defer their decision to a later date, pending additional information at their request.

While it is recognized that Full Board Hearings may be emotional, please do not lose your temper. If you cause a disruption to the proceedings, you will be escorted from the room by Department staff or security.