

**Probation Improvement and Incentive Grant
FY 2016-2017 Competitive Grant Announcement
May 19, 2015**

The Ohio Department of Rehabilitation and Correction, Bureau of Community Sanctions is seeking applications for the Probation Improvement and Incentive grant. This grant provides performance based funding to Court of Common Pleas, Municipal and County Probation Departments to adopt evidence-based practices to reduce the number of offenders on probation supervision who violate the conditions of their supervision. The information provided in this solicitation is subject to the Ohio General Assembly appropriation. ODRC reserves the right to change the information listed in this announcement.

Calendar of Events

Application Period Opens:	May 20, 2015 at 6:00 am
Application Period Closes:	June 10, 2015 at 9:00 am
Application Screening/Scoring Completion Date:	June 26, 2015
Notification to Agencies:	July 2015

Eligibility

All Ohio Common Pleas Courts and Municipal Courts are eligible to submit an application provided they comply with Revised Code §5149.311 (D) (1), which states that the courts must satisfy all requirements under sections §2301.27 and §2301.30. Courts must also affirm that they are utilizing the Ohio Risk Assessment System (ORAS), which is the single validated risk assessment tool selected by the Department of Rehabilitation and Correction in accordance with §5120.114 of the Revised Code.

Grant Requirements

- This grant requires the grantee to establish goals to reduce prison incarceration (community control violator and F4/F5 commitments) or jail incarceration. **All baseline information must be derived from Fiscal Year 2012, 2013 and 2014 data.** See below links for this information.
 - <http://www.drc.ohio.gov/web/Reports/reports12.asp>
 - http://www.drc.ohio.gov/web/PIIG%20CCV%20Baseline%20Numbers_fy2012fy2013fy2014.pdf
- All grantees are required to submit quarterly performance reports noting progress throughout the grant period. The performance review period for renewed grantees begins July 1, 2015 and ends March 31, 2017. The performance review period for new grantees begins October 1, 2015 and ends March 31, 2017.
- This grant requires the submission of quarterly fiscal and performance reports via Intelligrants.

Grant Benefits

Grantees for this program are able to use funds for a wide array of expenses associated with their programs. This includes costs associated with personnel (salaries and fringe benefits), general operating expenses, treatment expenses, program expenses (non-residential or residential) and equipment. Essentially, the dollars associated with this grant can be used broadly as a means to create or enhance existing community services.

Courts receiving funding through this program that have realized success have used the funds in a variety of ways, all of which are permissible under the parameters of the grant. Examples include starting or supporting expansion of drug courts and other specialty dockets, purchasing kiosks to supplement supervision activities, increasing mental health and substance abuse treatment options including medication assisted treatment (MAT), purchasing residential treatment including detox services, creating regional probation treatment services in rural areas, and providing collaborative training opportunities for staff and local treatment providers. This grant can assist in expanding and supplementing community corrections throughout Ohio, thereby providing local communities with more options to address the non-violent and addicted offender. **Please note that Probation Improvement and Incentive Grants cannot be used for capital improvement expenses.**

How to Apply

Applicants must submit applications through www.ocjsgrants.com, The Ohio Office of Criminal Justice Services and Department of Rehabilitation and Correction Grant Management System (Intelligrants). Applicants must first register with Intelligrants in order to submit an application through Intelligrants. **Registering is a one-time process.** First-time registrants will receive confirmation within two business days. Intelligrants users with existing grants through the Bureau of Community Sanctions or Office of Criminal Justice Services are already registered users. Existing users access the application using the “View Current Solicitations” button.

Complete the following steps for **first-time Intelligrants registration**:

1. Go to www.ocjsgrants.com.
2. Within the “Login” box, click the link “New User?”
3. Complete all required fields on the Registration Form. Required fields are indicated with a red asterisk.
 - a) In the “Organization” field, please indicate your Organization using the following format: **County or City, Type of Court, Probation Department/Court**
 - i. Example: **Franklin County Common Pleas Court**, or **Darke County Municipal Probation Department** or **Cleveland County Court**
 - b) Please select “Department of Rehabilitation and Correction” in the “Agency you are registering for” box at the bottom of the registration page.
4. Click the blue “Save” button in the top, right-hand corner of the page.
5. Within two business days of submitting your registration you will receive an email confirmation that you have been approved/denied.
6. Once approved as an Intelligrants user, log onto www.ocjsgrants.com and enter the username and password you created during the registration process.
7. Under the “View Current Solicitations” menu click the blue button “View Current Solicitations”.
8. Under the description of the **Probation Improvement and Incentive Grant**, select the blue button “Apply Now”.
9. On the Agreement page, select the blue button “I Agree”.
10. Under the “View, Edit, Complete Forms” menu, select the blue button “View Forms”.
11. Complete each section and page of the application. For additional step-by-step instructions on how to navigate the Intelligrants system and complete the application, click the link to “**My Training Materials**” at the top of the page and select the **FY16/FY17 Probation Improvement and Incentive Manual**.

Grant Application Tips

- The FY16/FY17 Probation Improvement and Incentive Grant Manual provides detailed information on grant requirements and step by step instruction on how to submit a grant application. It can be accessed via Intelligrants by selecting the My Training Materials tab.
- It is recommended that agencies review the Probation Improvement and Incentive Scoring document that indicates how assigned reviewers will be evaluating and scoring each submitted application. Applications that score the highest will be given first consideration as part of the competitive scoring process. As such, all applications may not be approved based on score and/or budget limitations. This document is located within the grant solicitation under “Additional Links”.
- To view past Probation Improvement and Incentive Grant reports, follow this link:
 - <http://www.drc.ohio.gov/web/ProbationImprovementReport.pdf>
 - <http://www.drc.ohio.gov/web/ProbationImprovementOverview.pdf>

Questions

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End of Announcement