

STATE OF OHIO



DEPARTMENT OF REHABILITATION
AND CORRECTION

SUBJECT: Commissary Purchase of OTC Medication and Health Care Items	PAGE <u> 1 </u> OF <u> 5 </u>
	NUMBER: 69-OCH-02
RULE/CODE REFERENCE:	SUPERSEDES: 69-OCH-02 dated 07/08/11
RELATED ACA STANDARDS: 4-4379; HC-1A-36	EFFECTIVE DATE: July 20, 2016
	APPROVED:

I. AUTHORITY

This policy is issued in compliance with Ohio Revised Code 5120.01 which delegates to the Director of the Department of Rehabilitation and Correction the authority to manage and direct the total operations of the Department and to establish such rules and regulations as the Director prescribes.

II. PURPOSE

The purpose of this policy is to establish guidelines for the provision of non-prescription, over-the-counter (OTC) medication and personal care items to inmates through each institutional commissary.

III. APPLICABILITY

This policy applies to all persons employed by, or under contract with, the Ohio Department of Rehabilitation and Correction (DRC), and to all inmates incarcerated within the DRC institutions. This policy is not applicable to the Division of Parole and Community Services (DPCS).

IV. DEFINITIONS

Over-the-Counter Medication (OTC) - Non-prescription medication used to self-manage non-life threatening symptoms or complaints.

V. POLICY

It is the policy of the Ohio Department of Rehabilitation and Correction (DRC) to provide non-prescription, over-the-counter medication and personal care items for inmates to purchase through each institutional commissary.

VI. PROCEDURES

A. The following personal care items shall be provided in institutional commissaries. These items must be stocked in quantities based on inmate utilization.

1. Insoles & Arch supports

2. Adhesive bandages
 3. Soft ADA-approved Toothbrushes
 4. ADA-approved Toothpaste
 5. ADA-approved Dental Floss (waxed or unwaxed)
 - a. In spools 5 yards or longer at institutions with a security level of 1, 2, 3, or 4; institutions with a security level of 1, 2, 3, or 4 may only use ADA-approved 18-inch lengths of dental floss in special management housing areas.
 - b. In at least 18-inch lengths at institutions with a security level of 5 or Death Row.
 6. Interdental Cleaners
 7. Sunscreen Lotion
 8. Keri Lotion
 9. Eucerin Lotion
 10. Contact lens solutions
 11. Nail clippers (small standard size, no attached files)
 12. Deodorant.
 13. Feminine hygiene articles (female institutions only)
 14. Comb
 15. Lip balm
- B. Other personal care items not listed in this policy may be stocked at the discretion of the commissary manager (e.g., soaps, lotions, non-mirrored sunglasses, etc.) with approval of the Managing Officer.
- C. The DRC Pharmacy and Therapeutics Committee shall maintain a standardized inventory list for oral and topical over-the-counter medications (see attached table).
1. All over-the-counter medication (OTC) items on the standardized inventory list must be made available in each institution commissary.
 2. OTC medications which are not listed on the standardized inventory list may not be sold by institutional commissaries.
 3. All items on the standardized inventory list must be sold at commissary for no more than 7% above cost.
- D. Amounts noted in the quantity column of the standardized inventory list may be purchased in the commissary each week.
1. Inmates may possess an open container that they are using and one week's unopened supply.
 2. In those institutions where the commissary is available every two (2) weeks, inmates may possess an open container that they are using and a two (2) weeks unopened supply.
- E. Inmates housed in residential treatment units and the Sugar Creek Developmental Unit at Allen-Oakwood Correctional Institution (AOCI) do not qualify for self-administration of medication without treatment team approval.
1. This approval shall be provided in writing to the commissary manager.

- 2. A treatment team representative shall notify the commissary manager of changes in residential treatment unit housing.
 - 3. OTC medications shall be advanced level provider ordered and nurse administered for inmates residing in Residential Treatment Units and the AOCI Dementia Unit.
- F. Inmates housed in segregation may qualify for purchase of OTC medications from the commissary, except when inmate placement is related to suicide, mental health crisis, medication abuse or medication dealing. In these circumstances, all medication shall be nurse administered.
- G. Security level 5 institutions and Death Row shall order and use a security (short) toothbrush.
- 1. At the managing officer’s discretion, a security (short) toothbrush may be used in special management population, Residential Treatment Units, and AOCI inpatients.

Product Class	Compare To	Generic Name or Ingredients	Quantity
Dairy – Digestive Aid	Lactaid	Lactase Enzyme tablet	Up to 60
GI Products Include: Antacid & Antigas, Laxative, Stool Softener, Fiber, Nausea, Upset Stomach Heart Burn, Indigestion, Diarrhea	Mylanta or Maalox	Aluminum Hydroxide, Magnesium Hydroxide, Simethicone Liquid	Up to 24 oz
	Tums	Elemental Calcium chewable tablet or liquid	Up to 160 or 24 oz
	Roloids	Calcium Carbonate, Magnesium Hydroxide chewable tablet	Up to 400 150
	Pepcid	20mg Famotidine tablet or chewable tablet	Up to 100
	Zantac	150mg Ranitidine tablet or chewable tablet	Up to 100
	Prilosec	20mg Omeprazole tablet	Up to 28
	Milk of Magnesia	Magnesium Hydroxide liquid	Up to 1 pkg
	Fiberlax	500mg Calcium Polycarbophil tablet	Up to 100
	Colace	100mg Docusate Sodium capsule	Up to 100
	Pepto Bismol	Bismuth Subsalicylate with non-aspirin chewable tablet or liquid	Up to 1 pkg
	Kaopectate	Bismuth Subsalicylate tablet or liquid	Up to 1 pkg
	Alka-Seltzer	Aspirin, Citric Acid, Sodium Bicarbonate effervescent tablet	Up to 1 pkg
Gas X	Simethicone tablet	Up to 1 pkg	
Pain, Fever Relief, Menstrual Symptom Relief	Aspirin	Acetylsalicylic Acid 325mg or 5gr tablet	Up to 100
	Aspirin	Acetylsalicylic Acid 81mg enteric coat tablet	Up to 120
	Tylenol	Acetaminophen 325mg tablet	Up to 100
	Motrin, Midol, or Advil	Ibuprofen tablet 200mg	Up to 100
	Aleve	Naproxen tablet 220mg	Up to 100

Product Class	Compare To	Generic Name or Ingredients	Quantity
Oral Anesthetics	Oragel or Anbesol	Benzocaine 20% oral ointment or gel	Up to 2 pkg
Topical Pain Relief	Bengay, Thera-Gesic or Icy Hot	Methyl Salicylate (not to exceed 15%), Menthol (not to exceed 10%) ointment or rub	Up to 2 pkg
Anti-Itch	Cort-Aid	Hydrocortisone cream 1%	Up to 2 pkg
	Caladryl	Calamine, Pramoxine lotion	Up to 2 pkg
Acne Medication	Various brands	Benzoyl Peroxide 10% wash or bar	Up to 2 pkg
	Various brands	Benzoyl Peroxide 10% lotion or gel or cream	Up to 2 pkg
Sensitivity Toothpaste	Sensodyne, Colgate Sensitive, Crest Sensi, Aquafresh	Potassium Nitrate or Strontium Chloride	Up to 2 pkg
Denture Adhesive	Effergrip, Secure, Poligrip	Must be Zinc-Free	Up to 2 pkg
Eye Drops	Various brands	Artificial tears – various formulations	Up to 2 pkg
Ear Wax Removal	Debrox or Murine	Carbamide Peroxide drops	Up to 1 pkg
Hemorrhoid and Rectal Care	Tucks	Witch Hazel pad	Up to 100 pads
	Preparation H	Cocoa Butter, Phenylephrine, Shark Liver Oil suppository	Up to 24
	Anusol or Tucks	Mineral Oil, Pramoxine, Zinc Oxide ointment	Up to 2 pkg
	Nupercainal	Dibucaine ointment 1%	Up to 2 pkg
Cold and Allergy Relief	Halls	Menthol drops or lozenges	Up to 36
	Robitussin or Mucinex	Guaifenesin syrup or tablet	Up to 8oz or 24 tab
	Vicks	Camphor, Eucalyptus Oil, Menthol rub	Up to 4oz
	Chlortrimeton	Chorpheniramine 4mg tablet	Up to 30
	Claritin	Loratadine 10mg tablets	Up to 30
	Zyrtec	Cetirizine 10mg tablets	Up to 30
	Ocean or Ayr	Saline nasal drops or mist	Up to 2 pkg
Anti-Dandruff	Head & Shoulders	Pyithione Zinc shampoo	Up to 1 pkg
	Selsun Blue	Selenium Sulfide shampoo	Up to 1 pkg
	Ocean Clear or Clear Maxima	Salicylic Acid	Up to 1 pkg
Athletes Foot /Jock Itch	Lotrimin	Clotrimazole cream 1%	Up to 2 pkg
*Yeast Infection	Monistat	Miconazole Nitrate suppository 100mg	Up to 1 pkg
First Aid	Polysporin	Bacitracin, Polymyxin B ointment	Up to 1 pkg

Product Class	Compare To	Generic Name or Ingredients	Quantity
Vitamins	1-a-day or Centrum or Theragran	Daily Dose Multiple vitamin (with or without minerals) tablet	Up to 130
	Various Brands	Thiamine (Vitamin B-1) 100mg tablet	Up to 100
	Various Brands	Vitamin C (Ascorbic Acid) 500mg tablet	Up to 100
	Oscal or Caltrate	Calcium 500mg with Vitamin D 200IU tablet	Up to 120
	Various Brands	Vitamin E (not to exceed 400 IU) capsule	Up to 100
	Various Brands	Zinc tablet	Up to 100
	Various Brands	Fish Oil 1000mg or 1g capsule	Up to 100
	Various Brands	Glucosamine Sulfate 500mg	Up to 100

**Only female institutions must carry items marked with an asterisk.*