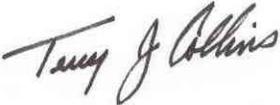


STATE OF OHIO



DEPARTMENT OF REHABILITATION  
AND CORRECTION

SUBJECT: Reception Admission Procedures Female Death Row Inmates	PAGE <u> 1 </u> OF <u> 2 </u> NUMBER: 52-RCP-03
RULE/CODE REFERENCE:	SUPERSEDES: 52-RCP-03 dated 06/23/2003
RELATED ACA STANDARDS:	EFFECTIVE DATE: October 20, 2008
	APPROVED: 

**I. AUTHORITY**

This policy is issued in compliance with Ohio Revised Code 5120.01 which delegates to the Director of the Department of Rehabilitation and Correction the authority to manage and direct the total operations of the department and to establish such rules and regulations as the Director prescribes.

**II. PURPOSE**

The purpose of this policy is to establish standard admission procedures regulating the acceptance and initial processing of female death row inmates at the Ohio Reformatory for Women.

**III. APPLICABILITY**

This policy applies to all employees of the Ohio Department of Rehabilitation and Correction, specifically to those employees at the Ohio Reformatory for Women. The policy also applies to those female inmates sentenced to death under Ohio law.

**IV. DEFINITIONS**

**Death Row Inmate:** All female inmates sentenced to death under Ohio law.

**Death Row:** A housing area at the Ohio Reformatory for Women that has been designated by the Director of the Department of Rehabilitation and Correction to house female inmates who are committed to the Department with a sentence of death.

**V. POLICY**

It is the policy of the Ohio Department of Rehabilitation and Correction to provide secure housing for all female offenders sentenced to death under Ohio law. All such inmates shall be confined at the Ohio Reformatory for Women while awaiting execution of their sentence.

**VI. PROCEDURE**

A. Female offenders sentenced to death shall be received and confined at the Ohio Reformatory for Women. The Warden shall immediately be notified upon the inmate's arrival at the facility.

- B. Records Office staff and/or the Warden's designee shall personally review the commitment paperwork to determine the inmate's appropriate commitment status. The Ohio Reformatory for Women will issue an institutional number to the inmate.
- C. The death row inmate shall be segregated and escorted through the reception program by the Reception Security Supervisor. The Reception Process will be followed in accordance with the procedures outlined in Department Policy 52-RCP-01, Reception Admission Procedures. DNA testing shall be conducted in accordance with Department Policy 52-RCP-05, DNA Sample.
- D. After the death row inmate has completed processing, the inmate will be admitted to an area designated for Death Row at the Ohio Reformatory for Women. The cell assignment will be made to the unit housing death row inmates.