

STATE OF OHIO



DEPARTMENT OF REHABILITATION
AND CORRECTION

SUBJECT: Mission and Goal Development	PAGE <u> 1 </u> OF <u> 2 </u> .
	NUMBER: 12-CTA-07
RULE/CODE REFERENCE:	SUPERSEDES: 12-CTA-07 dated 04/17/15
RELATED ACA STANDARDS: 2-CTA-1A-01, 1A-02	EFFECTIVE DATE: May 18, 2016
	APPROVED: 

I. AUTHORITY

This policy is issued in compliance with Ohio Revised Code 5120.01 which delegates to the Director of the Department of Rehabilitation and Correction the authority to manage and direct the total operations of the Department and to establish such rules and regulations as the Director prescribes.

II. PURPOSE

The purpose of this policy is to establish the provision of the Correction Training Academy's Mission, Goals, and Objectives, and to set forth a system of regular review.

III. APPLICABILITY

This policy applies to all persons employed by and/or working at the Corrections Training Academy (CTA).

IV. DEFINITIONS

CTA Employees/Personnel – Those persons employed by CTA or assigned to work at CTA either temporarily or permanently.

V. POLICY

It is the policy of the Ohio Department of Rehabilitation and Correction (DRC) and CTA for the CTA superintendent, in conjunction with CTA staff, to formulate a mission statement, vision statement and goals for CTA and translate them into measurable objectives.

VI. PROCEDURES

A. General

1. The superintendent or designee shall develop a mission and vision statement for CTA within the context of DRC. The mission statement shall address the purpose and goals of CTA.

2. The superintendent or designee shall develop goals and translate the goals into measurable objectives.

B. Specific

1. The mission statement shall be reviewed annually and updated as needed.
2. Goals and objectives shall be developed annually.