

STATE OF OHIO



DEPARTMENT OF REHABILITATION
AND CORRECTION

SUBJECT: DPCS Leadership and Direction	PAGE <u>1</u> OF <u>3</u>
	NUMBER: 100-APA-31
RULE/CODE REFERENCE:	SUPERSEDES: 100-APA-31 dated 06/20/13
RELATED ACA STANDARDS: 4-APPFS-3D-04; 4-APPFS-3D-05; 4-APPFS-3D-06	EFFECTIVE DATE: August 25, 2016
	APPROVED: 

I. AUTHORITY

This policy is issued in compliance with Ohio Revised Code 5120.01 which delegates to the Director of the Department of Rehabilitation and Correction the authority to manage and direct the total operations of the Department and to establish such rules and regulations as the Director prescribes.

II. PURPOSE

The purpose of this policy is to establish and guide the development and maintenance of a mission and strategic plan for the Division of Parole and Community Services (DPCS).

III. APPLICABILITY

This policy applies to all employees, volunteers, and contract workers involved in the establishment and/or operation of the DPCS.

IV. DEFINITIONS

None

V. POLICY

It is the policy of the Ohio Department of Rehabilitation and Correction (DRC) to provide the Managing Director of Courts and Community the authority and responsibility to manage and direct the total operations of the Division of Parole and Community Services (DPCS). Under this authority, the Managing Director of Courts and Community for the Ohio Department of Rehabilitation and Correction (DRC) shall operate the division in accordance with state and federal laws, administrative regulations, agency policies, executive orders, and judicial decisions.

VI. PROCEDURES

A. Division Direction and Management

The Managing Director of Courts and Community, in cooperation and coordination with division staff and community stakeholders, shall develop both a mission statement and strategic plan for the division in order to develop evidence based practices (EBP) and innovative programs in an effort to reduce recidivism.

1. Mission Statement

The Managing Director of Courts and Community shall develop a written mission statement within the context of the DRC. The mission statement shall include the following:

- a. Protect society by providing supervision for released offenders;
- b. Establish restorative programs that address offender needs and promote victim awareness/empathy;
- c. Provide the courts and parole authorities with effective evaluation tools and information for use in sentencing and release decisions;
- d. Promote citizen safety and victim reparation; and
- e. Promote the philosophy of reentry that incorporates the principles associated with EBP and effective correctional programming.

2. Strategic Plan

The Managing Director of Courts and Community shall be responsible for guiding the development and implementation of strategic plans that address supervision and service needs for the offender population and agency employees. The DPCS strategic plan and local Adult Parole Authority and Bureau specific strategic plans shall be aligned in an effort to accomplish the mission and goals set for DPCS by the DRC. The strategic plans shall include information and goals relating to the following subjects:

- a. Philosophy for:
 - i. Public safety;
 - ii. Purpose of supervision;
 - iii. Reentry and EBP initiatives;
 - iv. Programming for offenders; and
 - v. Victim reparations;

b. Programs and services for:

- i. Special offender programs such as those related to substance abuse, emotional disorders, and sex offender treatment;
- ii. All individual areas of departmental programming, identified risk factors, and services including education, recovery services, and victim awareness/empathy, etc;
- iii. All other departments of major significance to DPCS operations.

3. Annual Review

The DPCS mission statement, goals, and measurable objectives outlined in the strategic plan shall be reviewed by the Managing Director of Courts and Community and DPCS executive staff at least annually. The purpose of this review shall be to compare previously established goal predictions, as assigned to specific staff members, against their expected completion date to enable periodic evaluation of goal achievement.