

STATE OF OHIO



DEPARTMENT OF REHABILITATION  
AND CORRECTION

SUBJECT: <b>Community and Criminal Justice Partnerships</b>	PAGE <u>  1  </u> OF <u>  4  </u>
	NUMBER: 01-COM-05
RULE/CODE REFERENCE: ORC 5145.162	SUPERSEDES: 01-COM-05 dated 03/27/09
RELATED ACA STANDARDS: 4-4005; 4-4102; 2-CO-1A-14; 1A-15; 1D-10; 1F-07; 4-APPFS-1A-01; 3D-16; 2-1023; 2-1024; 2-1025; 2-1027; 2-1064	EFFECTIVE DATE: April 1, 2014
	APPROVED: 

**I. AUTHORITY**

This policy is issued in compliance with Ohio Revised Code 5120.01 which delegates to the Director of the Department of Rehabilitation and Correction the authority to manage and direct the total operations of the Department and to establish such rules and regulations as the Director prescribes.

**II. PURPOSE**

The purpose of this policy is to establish procedures for communicating and coordinating partnerships between the Department and community and criminal justice agencies.

**III. APPLICABILITY**

This policy applies to all persons employed by or under contract with the Ohio Department of Rehabilitation and Correction (DRC) and volunteers.

**IV. DEFINITIONS**

None

**V. POLICY**

It is the policy of the Ohio Department of Rehabilitation and Correction to ensure coordination of planning efforts and communication with related community stakeholders. Developing partnerships enhances staff and offender programs and services and increases the effectiveness of the agency's operations.

**VI. PROCEDURES**

**A. Agency Initiatives**

1. The Department shall retain working partnerships with related government and community stakeholders. Methods that should be used to promote interagency cooperation include, but are not limited to, the following:

- a. Coordinating and conducting joint trainings/conferences, as appropriate;
  - b. Coordinating community service work programs;
  - c. Collaborative planning and sharing of information with State and local reentry coalitions, alliances and partners to improve knowledge and resource management in the communities and prisons.
  - d. Cooperation with and/or the use of college and university research, seminar opportunities, and other related services;
  - e. Collaborative sharing of information with other agencies on operations, programs or service issues;
  - f. Where appropriate, offering select student internships or practicum programs in appropriate bureaus, offices, institutions, or divisions of the agency;
2. Employees shall be encouraged to be involved in appropriate local and national criminal justice associations, to include the formation and continuation of reentry coalitions, alliances and partnerships.

## **B. Institution-Specific Partnerships**

1. Managing Officers shall encourage community involvement in the institutions by:
  - a. Developing and maintaining a Community Advisory Board, which meets no less than once per year;
  - b. Cooperating with local criminal justice agencies by sharing information and coordinating efforts of mutual interest, particularly in the area of Critical Incident Management;
  - c. Invite members of victim advocacy groups, faith-based organizations, Reentry Coalitions, and other appropriate community providers and volunteers to participate in and/or offer appropriate institutional programming and services within the institution;
  - d. Involving citizens in volunteer programs, tours of institutions, etc.
2. Managing Officers shall encourage members of colleges and universities to assist in the development of academic and vocational programs for offenders.

## **C. Division of Parole and Community Services Partnerships**

1. The Regional Administrators in the Adult Parole Authority shall encourage community involvement within the parole regions by:
  - a. Involving citizens in volunteer programs, tours of the Regional Offices, etc.
  - b. Meeting with local criminal justice agencies and professional associations/organizations (i.e., OJACC, OCCA, etc.) to include sharing information and coordinating efforts of mutual interest;
  - c. Cooperating with local civic organizations, victim advocacy groups, faith-based organizations, reentry coalitions, etc. to improve programming efforts;
  - d. Assist local communities in establishing reentry coalitions and citizen circles, including training participants in its purpose and proper techniques for increased effectiveness;

- e. Incorporating faculty and student expertise from local colleges and universities to enrich programming and development.
2. All Bureaus within the Division of Parole and Community Services shall work to ensure positive relationships with the community partners within their areas of responsibility.
3. The Bureau of Adult Detention Partnerships can include, but are not inclusive to the following:
  - a. Ohio Jail Advisory Board;
  - b. Buckeye State Sheriffs' Association;
  - c. Ohio Chiefs of Police Association;
  - d. Ohio County Commissioners' Association;
  - e. Any other agencies for the purpose of updating the Ohio Jail Standards and Construction – Renovation Criteria, regarding all jail classifications; and
  - f. Meeting with local officials and jail managers to assist them with improving their jail operations and/or planning for new jail construction or major jail renovations;
4. The Office of Victim Services partnerships include, but are not limited to:
  - a. Utilizing community based victim advocacy programs in providing effective services to victims and recruiting/training victim impact speakers for presentations;
  - b. Collaborate when necessary with local victim service providers to help ensure victim notification is made regarding various status changes for offenders (i.e., Judicial Release, Out to Court, Escape, etc.)
5. The Ohio Parole Board partnerships include, but are not limited to:
  - a. Conducting victim conference days each month to allow victims, their families and/or representatives an opportunity to exchange information with the Parole Board prior to an inmate's release consideration hearing.
  - b. Conducting office conference days each month to allow inmate families and/or representatives an opportunity to exchange information with the Parole Board prior to an inmate's release consideration hearing.
  - c. Meeting with local criminal justice agencies and professional associations/organizations (i.e., APAI, OJACC, OCCA, etc.) to include sharing information and coordinating efforts of mutual interest;
  - d. Cooperating with local civic organizations, community based correctional facilities, halfway houses, victim advocacy groups, faith-based organizations, etc. to improve programming efforts;
  - e. Assisting local communities by participating in reentry courts conducted in various Ohio County Common Pleas Courts.
6. The Bureau of Community Sanctions partnerships include, but are not limited to:
  - a. Ohio Community Corrections Advisory Board (convened by Deputy Director)
  - b. Ohio Justice Alliance for Community Corrections (OJACC)

- c. Collaboration with any other association or agency for the purpose of updating performance based audit standards for community correction; providing technical assistance; providing training; etc.
- d. Meeting with local officials and program directors to assist them in improving their programs; developing new programs; providing guidance for planning and construction projects.

**D. Ohio Penal Industries (OPI) Partnerships**

- 1. The Chief of Penal Industries and the Chief Fiscal Officer shall attend meetings of the Advisory Council for Prison Labor.
- 2. The Chief of Ohio Penal Industries shall work with the Office of Enterprise and Development Board (OEDB). The OEDB, replaced the Advisory Council for Prison Labor and shall advise and assist the Department of Rehabilitation and Correction with the creation of training programs and jobs for inmates and ex-offenders through partnerships with private sector businesses.